THE CITY OF

COCONUT CREEK

FLORIDA



FISCAL YEAR

2024 Adopted Budget

AND FIVE YEAR CAPITAL IMPROVEMENT PLAN

Innovative, Inclusive, Progressive

with a small-town personal touch

City of Coconut Creek
Fiscal Year 2024 Adopted
Comprehensive Annual Budget

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Jeffrey R. Wasserman, Commissioner

Karen M. Brooks, City Manager

Sheila N. Rose, Deputy City Manager

Terrill C. Pyburn, City Attorney

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Albert A. Arenal, Chief of Police

Francisco Porras, Chief Information Officer of Information Technology

Harry Mautte, Director of Public Works

Jeffery Gary, Chief of Fire Rescue

Osama Elshami, Director of Utilities and Engineering

Pamela J. Kershaw, Director of Human Resources

Peta-Gay Lake, Director of Finance and Administrative Services

Scott Stoudenmire, Director of Sustainable Development

Wayne K. Tobey, Director of Parks and Recreation

Yvonne Lopez, Director of Community Relations


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COCONUT CREEK

CITY NEWS

Stay informed on all City happenings, Commission meetings, and much more.

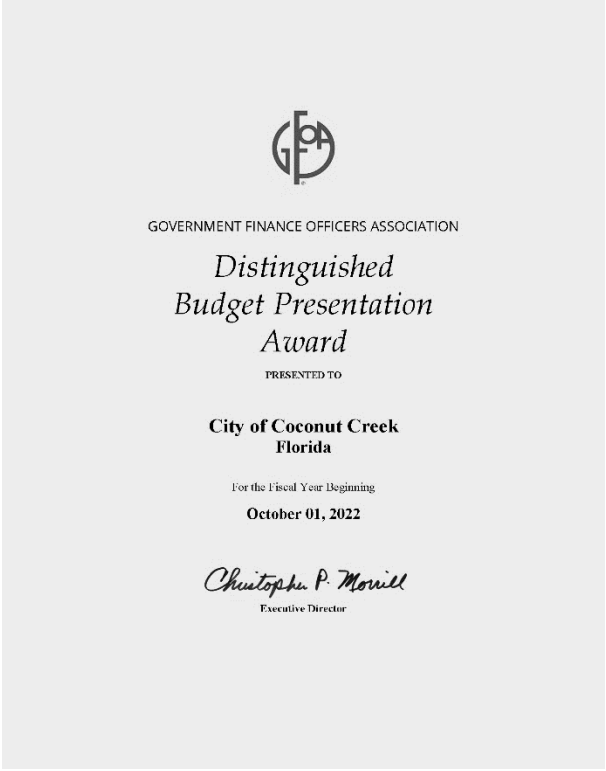
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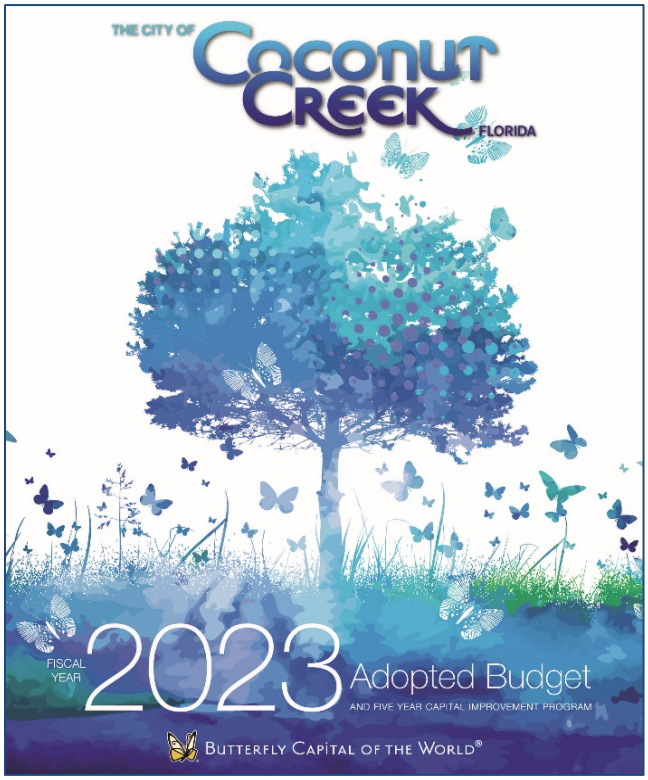
City of Coconut Creek
Florida

For the Fiscal Year Beginning

October 01, 2022

Christopher P. Morrill

Executive Director





The Government Finance Officers Association of the United States and Canada (GFOA) presented the Distinguished Budget Presentation Award to the City of Coconut Creek, Florida for its annual budget for the fiscal year beginning October 1, 2022. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, operations guide, financial plan, and communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

READER'S GUIDE

This section provides readers with a guide to the document contents, where and how to find the information, and how to understand the information. The following describes each of its major sections:

BUDGET MESSAGE
The first significant section of the FY24 Budget is the City Manager's Budget Message. The reader will gain an understanding of the City Manager's vision, major issues, recommended policy, operational changes, and financial plan.

AT A GLANCE
This section provides the reader with the background of the City. In this section are the City's history, useful facts, demographics, Budget Highlights, City-wide organizational chart, an explanation of the type of government, and a matrix of the relationship between departments and funds.

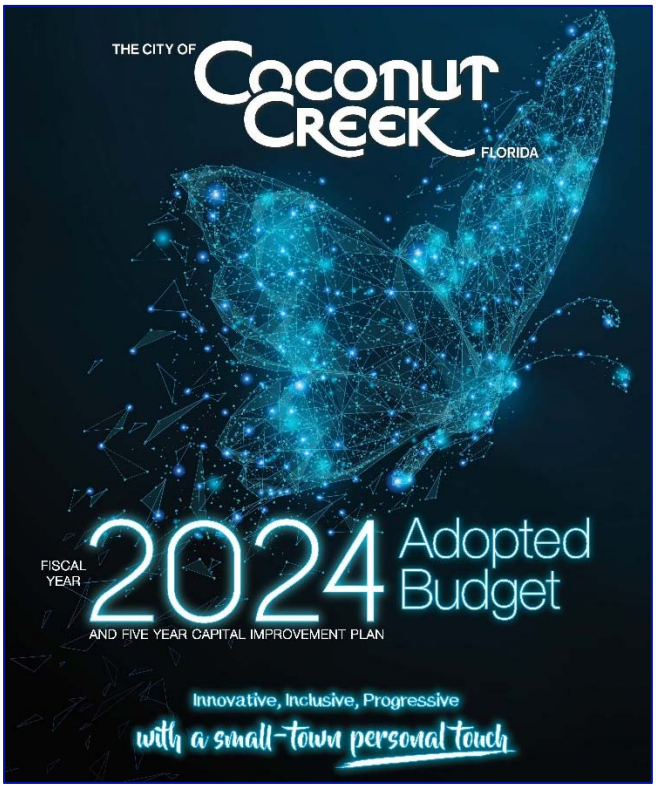
LONG-TERM PLANNING
This section provides an understanding of the City's vision, mission, and strategic priorities. Goals and objectives are linked at a policy level to those of the City. Included in this section are the City's Strategic Plan, Key Performance Indicator Scorecard, Comprehensive Plan, Economic Outlook, Legislative Issues, and Emerging Issues.

BUDGET STRUCTURE
This section provides an overview of the Budget and Financial Policies, a description of the Strategic Priority Budget, an overview of the Budget Process and Budget Calendar, and the basis on which the budget is developed, and a description of the City's accounting funds.

BUDGET OVERVIEW
This section provides the reader with a basic overview of the budget. It also answers one of the most often asked questions: "What's included in the Budget?" Included in this section are the Tax Millage Summary, Budget Summary, Fund Summaries, Budget Overview by Fund, and an Expenditure Summary.

REVENUE ANALYSIS
This section includes Revenue Detail and Analysis of Revenue Sources. This section also provides a more detailed description of major revenue sources.

PROGRAM SUMMARIES
This section includes the program summaries for FY24. Included are summaries of Program Modifications, Capital Outlay Requests, Capital Improvement Program Requests, as well as the Staffing Overview.



DEPARTMENT SUMMARIES
This section explains the services offered by the City of Coconut Creek. Each department includes an organizational chart, a budget for the department core programs, divisional narratives of programs, key performance indicators, department highlights and accomplishments, explanations of variances between the FY23 and FY24 budgets, a personnel complement, a schedule of line item budgeted expenditures, and program modifications or capital outlay requests, as applicable.

CAPITAL IMPROVEMENT PROGRAM
This section provides a comprehensive listing and explanation of the capital needs of the City for the next five years, including the operating impact.

APPENDICES
This section contains a Debt Administration Overview, Debt Fund Summary, Debt Service Requirements, Budget Ordinance, and Resolution for Capital Improvement Program, Millage Rate Ordinance, Glossary, and Acronyms.

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Budget Message


CITY OF COCONUT CREEK
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September 28, 2023

Honorable Mayor and Members of the City Commission:

In accordance with Article VI, Section 601-602 of the City Charter, I am pleased to present the Fiscal Year (FY) 2024 Adopted Budget and Capital Improvement Program for your review. The FY 2024 Budget represents one of the most important documents presented to and approved by the City Commission. With Vision 2030 serving as the foundation, this budget is the operational and financial plan for the delivery of City services as well as a communications device to the public regarding City activities.

Development of the budget began several months ago with planning, analysis, review, and assessments. Utilizing the strategic plan, guidance from the City Commission, and requests and input from our constituents, the FY 2024 Budget focuses on addressing our community's needs, desires, and priorities. This budget provides for the provision of superior public safety services, continues investment in capital projects and City infrastructure, enhances current service levels, and supports economic development.

Preparation of this year's budget presented numerous challenges. First, the on-going economic pressures resulting from global inflation have significantly impacted City finances and operations. Increased cost of goods and services and cost of living expenses forced us to take a more strategic approach to funding decisions for FY 2024. Second, long-range projects such as implementation of our Parks and Recreation Master Plan, development of the MainStreet area, and construction of the permanent Fire Station #113 come with significant financial obligations. While the City remains financially sound, resources are limited, and we must balance funding of these projects with recurring operational costs; maintenance of our facilities, equipment, and infrastructure; public safety; and the City's ability to sustain the costs into an uncertain economic future.

The City of Coconut Creek has made being an innovative, inclusive, and progressive community with a well-defined vision, mission, and core values a priority. We remain dedicated to providing the highest level of service in the most cost efficient manner possible by continuously enhancing productivity and performance accountability. We are confident the budget presented will accomplish these goals, successfully balancing the provision of exceptional levels of service; providing an extensive array of amenities; exercising proactive and environmental mindfulness; and preserving a welcoming business climate.

The budget presented provides sufficient operating revenues to support current operating expenditures; maintains adequate general fund reserves; provides adequate contingency reserves for unforeseen emergencies; provides sufficient maintenance and replacement funding to ensure capital facilities and equipment are properly maintained; and maintains the quality of life and level of service to which citizens have become accustomed.

Planning and Economic Development

Strategic planning and economic development efforts continue to be a priority for Coconut Creek. Creating a unique sense of place and expansion of our commercial base can only be accomplished through tax base diversification. Focusing on these components have, and continue, to show positive financial outcomes to include solid increases in taxable values.

The City's assessed value of properties as reported by the Property Appraiser is $5.8 billion, an increase of $547.6 million or 10.53% from the prior year's final valuation. Assessed values from new construction increased by $7.3 million or 0.14%, and property value reassessments increased by $540.3 million or 10.39% even though homesteaded properties increased by only 3%.

The following are commercial projects that will be under construction in FY 2024:

- *Leder Hillsboro Business Park* - Proposed as the third and final phase of the Leder Hillsboro Business Park, the new Extra Space Self-Storage facility is designed to complement the existing structures within the campus. Completion of the business park is consistent with the City's established vision and will be a major contribution to the Hillsboro Corridor Redevelopment Area and recognized by Broward County.

- *Marketplace at Hillsboro* - Some of the proposed amenities at the Marketplace at Hillsboro on the northeast corner of Hillsboro Boulevard and Lyons Road will include "butterfly themed signage," pedestrian plazas, outdoor dining areas, solar roof panels and electric vehicle charging stations. It will also include the addition of Cali Coffee and additional retail options. This project is the cornerstone redevelopment opportunity for the Hillsboro Corridor Redevelopment Area.

- *Strada Development Project* - This approximate 8 acre site located at the southwest corner of Coconut Creek Parkway and Lyons Road, will feature a Sprouts specialty grocery store, a Sentry Self-storage facility, and Cali Coffee shop with drive-thru. Development within the project area includes a three story medical specialty facility, a Regions Bank, and a Conviva medical office currently under construction.

- *Lincoln Auto Dealership* - This project is a proposed new 25,802 square foot Lincoln showroom/service building immediately west of the existing Infiniti Dealership building, located on Sample Road. The developer will be seeking certification through the Florida Green Building Coalition (FGBC).

While large projects like those previously mentioned are critical to generation of additional building permit, property tax, and fire assessment revenues for our tax base, our small businesses are equally important. Our small businesses assist in preserving the small town look and feel that our community expressed as a priority. In the upcoming year, as part of the City's

economic development efforts, and the City is will be establishing a Small Business Education and Outreach Program. This program is designed to foster existing and prospective Coconut Creek small businesses to grow and thrive through videos offered on the City's website. Participants will learn about important business-related topics, including City and County resources, marketing, building and zoning guidance for new expanding businesses. Additionally, a Realtor Showcase event highlighting the benefits of purchasing property in Coconut Creek is also planned. These programs will assist us in attracting and retaining businesses and homeowners while highlighting Coconut Creek as a great place to work and live.

The development of Coconut Creek's MainStreet area continues to be a priority. Currently, the property is under contract with a group of highly qualified developers. The MainStreet project is envisioned to be a destination location, serving as a central gathering place for the community with new housing options, city parks, open space and land preservation, and cultural activities. It will also serve as the permanent home of Fire Station #113.

Sustainability Initiatives

The Vision 2030 Strategic Plan emphasizes the community's continued support for our environment. In response, the City will expand our sustainability efforts that began with the "Green Plan" in 2009 to the adoption of Climate Action Plan. This updated plan will retain some unrealized action items from the Green Plan and add new elements in alignment with state of Florida and Broward County's Climate Action Plans. It will be a dynamic document with the ability to identify and address our most important climate issues such as the reduction of greenhouse gasses (GHG) and a response to the ever-increasing temperatures in our region.

In 2021, the State of Florida placed a priority on identifying vulnerable areas relative to elements of climate change such as flooding and sea level rise. As such, the City is completing a Vulnerability Assessment that will identify current and future climate change concerns. Once complete, the assessment will serve as a tool to ensure that infrastructure upgrades are resilient; assist with the development of future capital improvement projects; provide relevant updates to our Climate Action Plan and resilience response; secure grant funding; educate our community; and provide the State of Florida with data it needs to comprehensively plan for the future.

Solid Waste and Recycling

Solid Waste and Recycling are going through transitional phases globally, due to market shifts and changes in business and daily life. Locally, after dissolution of the Broward County Resource Recovery Board (RRB) in 2013, Broward County cities found it necessary to independently contract for solid waste disposal and recycling processing services. Since then, there has been a decrease in market demand for recyclable materials as well as a reduction in the number of companies and facilities operating in the market. This has resulted in less competition, less processing options, and ultimately, higher disposal costs. Currently, most Broward County municipalities are collaborating with Broward County to establish a regional solid waste system to be known as be known as the "Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County." The goal is to develop a system based on a long-term, comprehensive plan to provide for efficient, effective, and environmentally sensitive means by which to process and/or dispose of solid waste, yard waste, bulk waste, construction and demolition debris, household hazardous waste, and recyclable materials for the entire County.

It is anticipated the solid waste rates will continue to increase and this collaboration could potentially minimize those increases.

Transportation and Traffic Congestion

Traffic and congestion is a regional issue in South Florida. Coconut Creek, as part of the region, experiences these challenges and continues to focus on smart growth so that we are able to minimize travel demand. We remain focused on identifying and providing alternate means of transportation and supporting infrastructure improvement projects that aid with advancing mobility options at both the local and regional levels.

Consistent with Vision 2030, the City is preparing a comprehensive Transit Master Plan and that establishes a long-term vision for our local shuttle system to optimize passenger service for Coconut Creek residents, workers, and visitors. The plan will address the City's transportation needs by identifying transit service gaps; develop a strategy to address the passenger demand due to land use changes and/or new development/redevelopment; and identify the changing mobility needs with multimodal connectivity throughout the City. Additionally, in conjunction with the Broward Metropolitan Planning Organization (MPO), the City is developing a Mobility Hub Master Plan for the MainStreet area. Successful completion of this plan will identify the transportation needs, develop alternative methods of transportation such as public transit, bikes, car share, etc., and identify funding opportunities.

The Broward County Mobility Advancement Program provides surtax funding to improve traffic signalization, roadways, intersections, pedestrian mobility options, public transportation (bus and rail), and to fund future investments in Broward's transportation system. This revenue stream provides much needed dollars to 31 municipalities which currently fund its transportation programs through stagnated local option gas taxes and general revenue funds. In FY 2023, under this program, Coconut Creek completed the Comprehensive Street Improvement Project Phase II. This is one of the first successfully completed repair and maintenance projects within Broward County utilizing this funding. Although this was a repair and maintenance project, several mobility components were included such as additional sidewalk links, sidewalk widening for enhanced pedestrian safety, and ADA improvements were completed. The City will continue to seek surtax funding for eligible projects.

Public Safety

Police

Our Police Department is nationally accredited through the Commission for Florida Law Enforcement Accreditation (CFA). In FY 2024, we will complete the department's second re-accreditation process. As part of the re-accreditation process, the department's policies, procedures, management, operations, and support services are assessed and must comply with over 230 standards to maintain accredited status. This review of our department reflects a progressive and well-managed police department, with a high degree of professionalism and service as well as a focus on community needs and relationship building. Our Police Department continuously seeks ways to enhance service delivery, be leaders in community policing, and improve the sense of safety within the community. Coconut Creek continues to be ranked one of the Best Cities to Live in America by Money Magazine and a Top Ten Place to Live in Florida by Movoto and NerdWallet.

In alignment with Vision 2030, the Police Department will focus on enhancing community safety and well-being. In FY 2024, the addition of a Criminal Investigations Officer is included to help with investigating Internet Crimes Against Children (ICAC). Funding for two Police canines to replace two existing canines that will be retired ($30,000) and a Crime Scene van to support the substantial increase in calls requiring crime scene processing ($63,430) is included in the budget.

In 2014, the City transferred police dispatch services to Broward County as part of a new county regional E-911 communications system with promised streamlined operations, increased service through regionalization, and reduced costs. However, there were numerous complaints from our community as well as police and fire operations prompting the City to explore alternatives. To address the challenges associated with the timely dispatch of fire and emergency medical resources the City transitioned E-911 emergency communication services for police, fire, and emergency medical services (EMS) to Coral Springs via an interlocal agreement. Since the completion of this transition on November 8, 2022, the City has experienced improved emergency response times as well as the timely dissemination of critical emergency dispatch information.

Fire

On September 26, 2022, the Coconut Creek Fire Rescue Department celebrated its one year anniversary as a well-organized, community-focused, data-driven, strategic, fully equipped, and properly staffed and trained fire rescue department. As a testament to this statement, the Fire Department and City successfully maintained an Insurance Services Office (ISO) Public Protection Class 1 rating. Funding in the amount of $45,750 is included to actively pursue accreditation from both the Commission on Fire Accreditation International (CFAI) and the Commission on Accreditation of Ambulance Services (CAAS) during FY 2024. Both accreditations demonstrate a high standard of quality for fire protection and EMS services.

In order to meet the service delivery demands and maintain an effective apparatus rotation schedule to meet end of service life expectancies, a Fire Engine/Quint and Fire Rescue Truck for Fire Station #50, and replacement bunker gear is included in the FY 2024 Adopted Budget. Through the successful pursuit of grant funding opportunities at the federal, state, and local levels, we are pleased to announce the City was awarded $600,000 in state earmarks to offset these capital expenditures.

In 2021, the City added temporary Fire Station #113. Construction of a permanent Fire Station #113 in the central area of the City is planned in FY 2026.

Parks and Recreation

The Parks and Recreation Department’s facilities and arts, cultural, and recreational programming are an integral part of the quality of life in Coconut Creek. We are proud to provide the highest level of leisure play, fitness, special events, and customer service through various programs and services in our 18 parks, two community centers, and two fitness facilities. The City is dedicated to the continuation of providing recreational, cultural, and educational,

opportunities that respond to the evolving needs within our community and this upcoming fiscal year will be no exception.

Included in the Adopted Budget is the addition of an adult flag football league; expansion of Fluffy's Foodie Food Truck Friday event; a Creek Eats food event showcasing Coconut Creek's restaurant community; a Holiday Cultures of Winter event highlighting various winter holidays around the world focusing on art, culture, music, crafts, and traditions; the Love and Music at Tradewinds Park musical event; and Butterfly Festival modifications to assist with security and crowd control. Addition of these programs will improve education and provide valuable entertainment while bringing more diversity and culture to residents.

As part of the City's initiative to provide diverse and inclusive programming and services to its residents, the Parks and Recreation department is seeking to pursue "Autism-Friendly City" designation. Through pursuit of this designation, City leaders, first responders, and staff will receive autism-friendly sensitivity training to include de-escalation techniques, and effective communication, as well as information on available resources.

Information Technology

The Information Technology (IT) Department is committed to the continuous improvement of our security awareness training program and vulnerability management and remediation processes. We are working to enhance cyber-resilience by evaluating and assessing our cybersecurity strategy, off-site redundancy, cybersecurity posture, exploitation, and ransomware through technology infrastructure. The fiber optic installation will provide the City's administrative buildings with a more reliable connection, greater networking capacity, and more flexibility for future expansion of new systems. This is a critical investment, as it will improve communication, engagement, and service delivery to our residents, businesses, and the public.

FINANCIAL HIGHLIGHTS

The City of Coconut Creek is committed to ensuring service excellence, operational efficiency continuous quality improvement, and fiscal accountability. To prudently ensure that our resources are allocated efficiently and effectively, the following is included in the FY 2024 Adopted Budget:

- Total FY 2024 Budget for all City funds is $189,254,450 or $10,923,040 more than FY 2023.
- The Property Tax Millage Rate will remain the same at 6.4463 mills; a 10.38% increase over the rollback rate of 5.8399 mills. The rollback rate is the rate that generates the same amount of tax revenue as the current year less new construction.
- The annual Fire Assessment fees for single-family and multi-family homes is $283.14 and $254.83 respectively, a 10% increase, in accordance with the fire assessment study.
- The annual Solid Waste Collection and Disposal rate for single-family homes is $342.89 per year, a 4.0% increase from the current rate of $329.70. This includes cleaning and sanitizing of the solid waste bin twice a year, the Household Hazardous Waste Program, and the Recycling Drop-off Centers.

- Water and Sewer Rates are scheduled by ordinance to increase by the greater of 2.5% or inflation, effective April 1, 2024.
- Stormwater Rates are scheduled by ordinance to increase 6.9%. This equates to $0.32 per month from $4.59 to $4.91 for single-family homes.
- FY 2024 Capital Budget invests $17,036,510 for capital improvements throughout the City.
- Staffing will increase by 3.00 Full-time Equivalent (FTE) to meet service demands.

The City's financial standing is solid; generating sufficient revenues to meet increased costs for quality municipal service delivery standards that our constituents have come to expect. The City budget is financed through a wide variety of revenues and accounted for by the use of Funds. There are four major operating funds: General Fund, Street Maintenance and Construction Fund, Water and Wastewater Operating Fund, and Stormwater Fund. Working as a team, City staff ensures the focus of budget requests are based on the City's short- and long-term community goals and are structured to facilitate rapid changes in technology, markets, and customer expectations proactively rather than reactively.

General Fund

The General Fund is the largest of the City's operating funds, accounting for over one-half of the total City budget. Police, Fire Rescue, Parks and Recreation, Public Works, Sustainable Development, Information Technology and administrative departments are the principal functions supported by this fund.

The City projects property tax revenue of $35.3 million accounting for approximately 31% of anticipated General Fund revenue. The balance of revenues is generated primarily from charges for services, intergovernmental revenues, utility taxes, and franchise fees. The revenue required to fund the FY 2024 General Fund Budget is $86,167,490 excluding transfers in and appropriated fund balance.

The FY 2024 General Fund budget totals $112,484,490 which is a 9% or $8,984,300 increase over the FY 2023 General Fund budget of $103,500,190.

The increase is primarily attributed to an increase in operating expenses of $6.8 million, resources available of $2.9 million, capital outlay of $237,200, and contingency of $133,800. These increases are offset by a decrease transfers out to the Capital Improvement Program of $1.1 million. Fund balance reserves on September 30, 2023 are projected to be approximately $25 million, which is appropriated in the revenue budget in FY 2024. Of this amount, $7.8 million is included to balance the budget so as to not over generate revenues since it is projected that not all budgeted amounts will be expended.

Street Maintenance and Construction Fund

Major revenue sources in the Street Maintenance and Construction Fund include intergovernmental revenues such as grants, state revenue sharing, and local option gas taxes. By state law, funding may only be expended for street construction and maintenance programs. The City is also working diligently to leverage Broward County Transportation Surtax funds to

help offset community transportation operating costs.

Enterprise Funds

Enterprise Funds, which include the City's Water/Wastewater Operating Fund, Water/Wastewater Capital Improvement Fund, and Stormwater Fund, are self-supporting based upon the revenue received for services rendered. Thus, these funds do not receive any tax revenues. Total FY 2024 budgeted revenue for the enterprise funds is $27.4 million excluding appropriated retained earnings.

Other Funds

The Transportation Surtax Fund is used to account for proceeds from the Broward County Transportation Surtax Program. These funds are used to improve traffic signalization, roadways, intersections and public transportation and fund future investments in the City's transportation system. City projects previously funded through this program include the Comprehensive Streets Improvement Program and Sample Road Multi-Purpose Pathway.

The Community Improvement Fund accounts for proceeds received from the Seminole Tribe of Florida, Inc. in accordance with a municipal services provider agreement (MSPA) approved in 1999. These funds have been restricted by City ordinance to be used for capital improvements, land purchase, professional services for the MainStreet area, and payments for loans or other debt incurred for authorized projects. Approximately $4.2 million in revenue is budgeted for this fund in FY 2024. The City obtained a total of $20 million in financing in FY 2017 and FY 2018 for funding several capital projects. The debt service on these loans will be paid from the Community Improvement Fund over the next 10 years.

The Seminole Mitigation Fund is used to account for proceeds received from the Seminole Tribe of Florida, Inc. in accordance with a mitigation agreement negotiated when additional Seminole property became federal trust lands. These funds may only be used for operating cost impacts and capital improvement projects in the MainStreet area. Approximately $3.3 million in revenue is budgeted for FY 2024. $1 million of these funds will be transferred to the General Fund to offset the costs of police and fire services. Funding for the purchase of a Quint Fire Truck and Fire Engine for Fire Station #50 in addition to the replacement of ten sets of bunker gear is included in FY 2024.

The Parks Improvement Fund, Utility Undergrounding Fund, and Public Safety Fund are all capital projects funds for which revenues are derived from developers in the form of impact fees and are used to offset capital investments needed as a result of their development. These funds have been used to build park amenities, underground utility lines, and pay for police and fire capital expenditures.

All budgeted funds are fully described in the Budget Structure section and summarized in the Budget Overview section of this document.

PROGRAM MODIFICATIONS AND SERVICES

The City of Coconut Creek is committed to ensuring operational efficiency and continuous quality improvement. To prudently ensure that our resources are allocated efficiently and effectively, the following is included in the FY 2024 Adopted Budget:

Personnel Staffing Changes

Every department routinely evaluates staffing and seeks to eliminate, modify or add positions as necessary to ensure responsive, efficient, and effective service delivery to our residents. Staffing modifications resulted in the addition of 3.00 full time equivalent (FTE) employees from 506.75 to 509.75 positions. Additions include the following:

Additions:

- Police Officer-Criminal Investigations
- Community Paramedic
- Maintenance Service Worker (MSW) II

COLA and Insurance Benefits

The cost of living adjustment (COLA) for general employee wages is calculated based on the Consumer Price Index (CPI) for the Miami-Fort Lauderdale area from April to April of each year. The COLA for FY 2024 is 4% for general employees. Police Lieutenants, Police Sergeants and Police Officers will receive a 4% COLA per their collective bargaining agreements. The City's compensation plan for general employees using CPI is designed to maintain fair and market competitive wages.

Health insurance premiums are increasing by 2.5%. This increase was negotiated down from 4% with no plan changes, except for minor increases in the deductible as mandated by federal requirements. The City and the employees each pay their portion of the premiums. Insurance premium adjustments totaling $363,200 include insurance premium increases and a change in the City's cost sharing model from 80% to 81% for dependent and family plans. The City will continue to cover employee only plans at 100%.

Additional New Requests

Additional new programs based on input from the City Commission, our residents and staff are summarized below:

To meet the diverse needs of citizens, providing accurate and up-to-date information, and create an efficient user experience that is easy to navigate, $100,000 for redesigning of the City's website is included. This will provide an enhanced customer service experience, as citizens can easily access information online.

As part of the implementation of the City of Coconut Creek's strategic plan, Vision 2030, the Community Relations Department will be launching a Program to sell Coconut Creek branded apparel. Selling of apparel promotes City initiatives, programs and services, and supports public servants.

Funding in the amount of $50,000 is included to fund a Succession Planning Program. A mentorship program and additional leadership development training is also included and will assist in preparing potential successors and aid in the continued growth of staff whose retention is key to preserving Coconut Creek as a high performing government.

A Community Paramedic Program is included to address the non-emergency calls for service such as picking someone up from the floor, assisting with chronic medical care, or other non-life threatening situations.

A Fire Cadet Program provides Cadets the opportunity to train alongside firefighters and paramedics where they learn real-life rescue skills. Operating with a handful of dedicated advisors and volunteers, Cadets will learn first-hand how exciting, difficult, and rewarding a firefighter's job can be. Participants will partake in trainings, ride alongs, safety demonstrations, and competitive events. The program will cost approximately $2,500 annually.

To expand the City's existing recycling program awareness, educate residents, and promote a comprehensive Recycling Program, $20,000 for a generalized recycling education campaign for elementary school students is included. Program components include recyclable materials identification, multi-family contamination education, and Drop-Off Center preparation and participation.

In honor and remembrance of the six million Jewish victims who perished during the Holocaust, $50,000 for the construction of a memorial is included in the FY 2024 Adopted Budget. The memorial reaffirms the City's unwavering commitment to counter antisemitism, racism, and group-targeted violence. It will also educate its visitors on the dangers of hatred and the atrocities of genocide, and how society can confront challenges to freedom and human dignity.

Capital Improvement Program

The City's Public Works, Utilities and Engineering, Information Technology, and Parks and Recreation Departments continue to do a commendable job managing and maintaining City infrastructure through our comprehensive Five-Year Capital Improvement Program (CIP). Fiscal Year 2024 includes numerous City-wide CIP projects totaling $17,036,510. The majority of these funds are for recurring CIP projects that maintains City infrastructure and is detailed in the CIP section of this FY 2024 Adopted Budget along with the following items:

Project	FY 2024 Funding
Veteran's Park Improvement	$300,000
Recreation Complex Building Rehabilitation	200,000
Fleet Building Renovations	200,000
Cyber Resilience, Security Leadership, and Disaster Recovery	175,000
Lead and Copper Rule Compliance	150,000
Government Center Courtyard and Breezeway Renovations	60,000

Details of all capital projects can be found in the CIP section of this document.

CONCLUSION

Coconut Creek continues to embrace its vision of being an innovative, inclusive, and progressive community with a small-town personal touch. The initiatives and programs within this budget prioritize the needs of our residents and businesses and support the City's mission to provide exceptional, responsive, and sustainable services for the Coconut Creek community.

I would like to extend our sincere appreciation to all of the department directors and their staff for their commitment, support, and work in the preparation of this document. I would also like to thank you, the City Commission, for your valued guidance, continued support, and unwavering dedication to maintaining the "Butterfly Capital of the World" as a beautiful award-winning City to work, live, and play.

Respectfully submitted,



KAREN M. BROOKS
City Manager



PETA-GAY LAKE
Director of Finance and Administrative Services


CITY OF COCONUT CREEK
1967 FLORIDA


At a Glance


CITY OF COCONUT CREEK
·1967·FLORIDA

COCONUT CREEK

The City of Coconut Creek is a full-service municipality located within the northern central portion of Broward County, the second most populated county in the State. The City was created in 1967 by the Legislature of the State of Florida and is approximately 12 square miles. Coconut Creek is located just north of Fort Lauderdale and abuts unincorporated Palm Beach County to the north. Location is key, and with easy access to major highways, airports, and the Atlantic Ocean, Coconut Creek is the ideal location for both individuals and businesses. The City is less than 15 miles west of the beach, and the sub-tropical climate provides comfortable living year-round. With an estimated population of 57,875, Coconut Creek has been ranked the "19th Most Diverse Place to Live in Broward County" by Niche.com, a community ratings website.

The City has been developed primarily for residential purposes with a proportionate mix of singles, families, and retirees. Because the tax burden rests mostly on residential properties, the City has various economic development initiatives, partners, and networks to encourage new businesses to locate within the City.

Coconut Creek operates under a Commission-Manager form of government. Five Commissioners are elected at-large from the City's five districts to serve staggered four-year terms. Annually, of the five elected Commissioners, a Mayor and Vice-Mayor are elected by the Commission at the first commission meeting subsequent to the second Tuesday in March. Together, the Mayor and Commission are responsible for the legislative functions of the City, including setting City policy, passing local ordinances, approving the City's Comprehensive Annual Budget, and appointing a City Manager and City Attorney.

The City Manager oversees the administrative functions of the City. This includes overseeing the day-to-day operations of the City; hiring staff; submitting an annual operating and capital improvement budget to the Commission; as well as providing recommendations to, and carrying out the policies and ordinances of the City Commission.

Residents of Coconut Creek enjoy many recreational facilities within the City limits, including eighteen local parks and two county parks: 625-acre Tradewinds Park and 247-acre Fern Forest Park. The City's largest park, Sabal Pines Park, includes many inviting amenities such as baseball and soccer fields; tennis court; basketball courts; a roller hockey rink; playgrounds; pavilions; a nature trail; and, a two-story facility that overlooks the entire park, and a beautiful lake. The City of Coconut Creek currently offers Pee Wee sports, basketball leagues, football leagues, soccer leagues, cheerleading, summer camp, and much more. The City adopted the Parks and Recreation Master Plan, a 10-year vision and action plan to address future growth, development and enhancement for the City's parks, recreation, and open space and trail systems.



The Coconut Creek Summer Camp Program keeps children active, healthy, and entertained all summer.



Coconut Creek Youth Cheerleading provides an opportunity for youth to participate in team sports while teaching good sportsmanship, teamwork, and leadership.

In a continuing effort to create and maintain a healthy balance between new growth and development and ensuring environmental and resource conservation, the City has a progressive planning approach to creating a unique life-style for its residents and businesses. MainStreet, an innovative planning project that embraces the City's desire for sustainability with progressive design standards, will create a pedestrian-oriented, mixed-use downtown development in the center of Coconut Creek. Currently, MainStreet is home to the Promenade at Coconut Creek, MainStreet's first commercial development, and Monarch Station, MainStreet's first residential development. Further development of this area is also included in the Parks and Recreation Master Plan to ensure the City's legacy of parks and open spaces will continue throughout MainStreet's growth. Over the last two years, City staff has been working with a development team that proposes to bring the MainStreet vision to life. It is anticipated that in the winter of 2023, the City Commission will be considering formal applications for preliminary approvals that include 225,000 square feet of commercial development, over 2,300 residential dwelling units and an abundance of active and passive recreational uses.



Coconut Creek's MainStreet Area will be a mix of commercial and residential developments with a civic space area

Hard work and a commitment to its residents through strategic planning has continued to make Coconut Creek an award-winning City with recognitions by outside agencies through the presentation of various awards and certificates, including:

- **Ranked 1st in the Mid-sized Employer Category for 2023 Healthiest Employers of South Florida** by Healthiest Employers
- **Ranked 16th Best City to Live in Broward County** by Niche
- **Ranked 19th Most Diverse Places to Live in Broward County** by Niche
- **20th for Best Places to Live in Florida** by Areavibes
- **Silver Level 2023 Healthy Workforce** designation by Cigna
- **Awarded the Bell Seal for Workplace Mental Health (Gold Level)** from Mental Health America

- **Awarded the Distinguished Budget Presentation Award** from Government Finance Officers Association (GFOA) for FY2023
- **Awarded the 2023 FAPPO Award of Excellence** from Florida Association of Public Procurement Officials for meeting or exceeding benchmarks in public procurement
- **Awarded the 2023 Achievement of Excellence in Procurement (AEP) Award** from the National Procurement Institute, Inc. (NPI)
- **Awarded the Annual Comprehensive Financial Report (ACFR) Award** from Government Finance Officers Association (GFOA) for FY2022
- **Awarded the Popular Annual Financial Reporting (PAFR) Award** from Government Finance Officers Association (GFOA) for FY2022

Once known for its wilderness and farmlands, Coconut Creek has evolved into a diverse, thriving community. The City plans to continue its mission to provide exceptional, responsive, and sustainable services for its residents, businesses, and visitors. Progressive architecture that is based on function and style, coupled with development that encourages mixed use of land, creates a sense of purpose while simultaneously ensuring a sustainable future. The City remains committed to fostering economic development, providing cultural, educational, and recreational opportunities, and making Coconut Creek "An innovative, inclusive, and progressive community with a small-town personal touch."

CITY OF COCONUT CREEK AT A GLANCE

Date of Incorporation	**February 20, 1967**
Form of Government	**Commission-Manager**
Area *(Including water)*	**12.78 sq. miles**
Total Adopted Fiscal Year 2024 Budget in millions *(Includes Enterprise Funds)*	**$189,254,450**



City Demographics

Population *(as of April 01, 2023)*	57,875
Median Age [1]	41.2
Median Household Income [2]	$68,024
Average Household Size [2]	2.42
Percentage of Single Households [1]	30.9%
Percentage of Married Households [1]	69.1%
Percentage of Families with Children [1]	60.3%
Single Family Home Median Market Value	$460,840
Registered Voters	49,369

Police Department

Number of Stations	1
Sworn Officers	119
Civilians	44

Fire Rescue Department

Number of Fire Stations	3
Fire Fighters	75
Civilians	4
Fire Engine/Ladder	3
EMS Transport Units	3
FY23 Total Fire/EMS Runs	7,648
FY23 Avg. Response Time Fire/EMS	6:14



Major Employers	Employees
Seminole Coconut Creek Casino	1,479
Broward County School Board	1,586
Broward College North	782
Publix	706
Atlantic Technical Center	462
City of Coconut Creek	509
Al Hendrickson Toyota	291
Walmart	284
Vista BMW	224
Cusano's Bakery	167

[1] *Source: World Population Review and Statistical Atlas*

[2] *Source:U.S. Census Bureau*

[3] *Unless otherwise indicated, data is as of June 30, 2023*



Public Schools Located in the City

School	Enrollment
Elementary	
Coconut Creek Elementary	470
Tradewinds Elementary	982
Winston Park Elementary	1,046
Middle School	
Lyons Creek Middle	1,825
High School	
Atlantic Technical High School	686
Coconut Creek High School	1,961
Monarch High School	2,417
Dave Thomas Education Center	424
College / Technical Schools	
Atlantic Technical Center	4,012
Broward College North	16,994



Existing Land Usage (%)

Residential	47%
Commercial	7%
Industrial/Office	2%
Recreational	13%
Water Bodies	11%
Other	20%

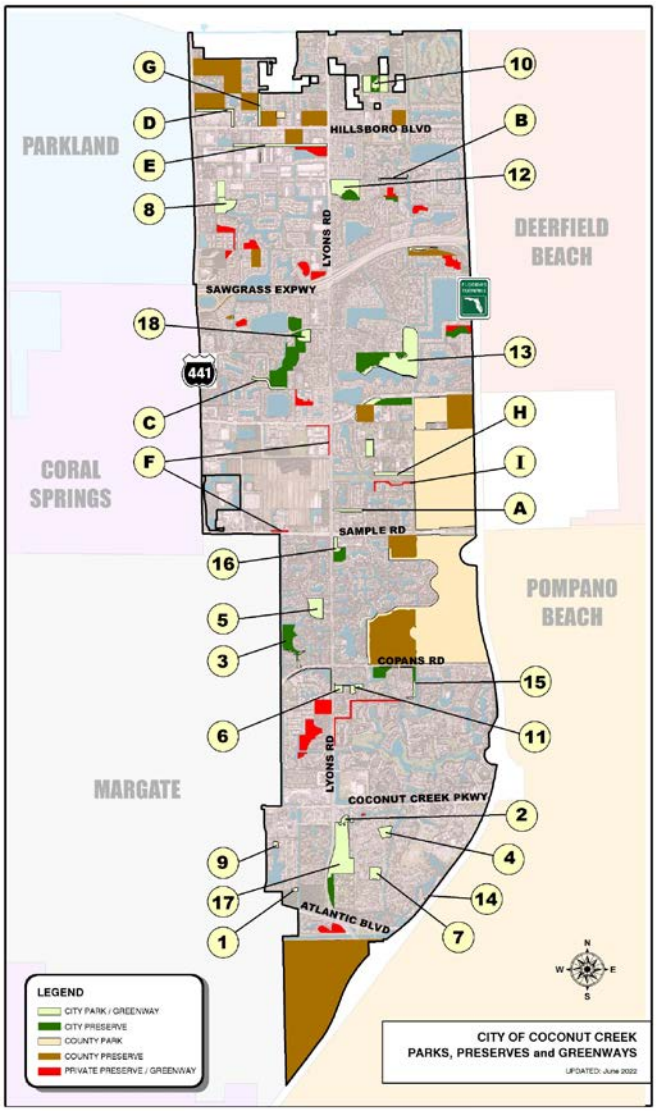
Utility System	Quantity
Active Accounts	
Water	12,146
Capacity per day (thousand gallons)	
Water (tgd) max.	8,500
Sewer (tgd) max.	6,540
Miles of Water and Sewer Mains	
Water	285
Sewer	239
Fire Hydrants	2,007
Lift Stations	59



Solid Waste Collection	Number
Residential Accounts	8,676

CITY OF COCONUT CREEK AT A GLANCE

Parks and Recreation



PARKS & RECREATION - CITY PARKS & FACILITIES

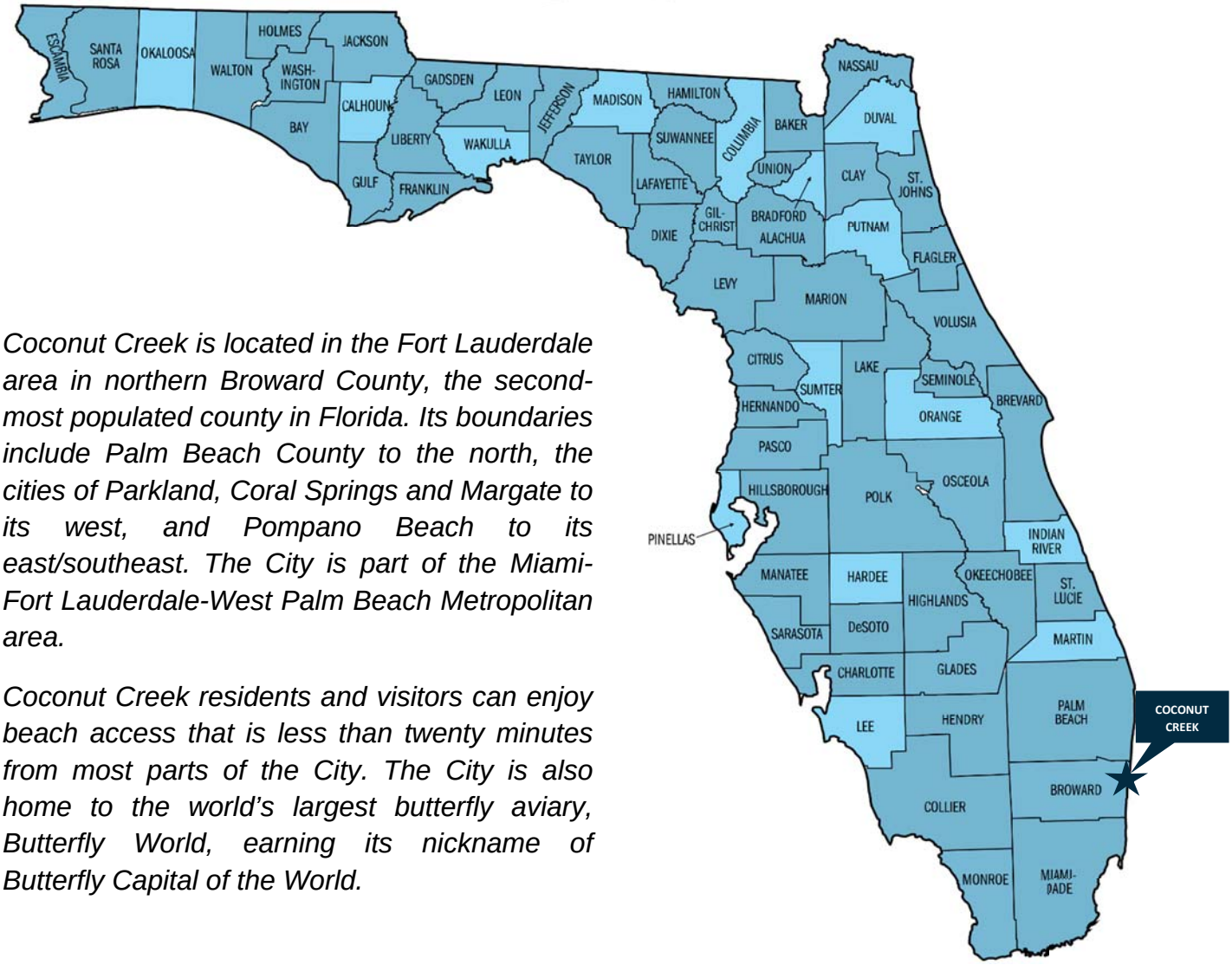
	Athletic Field	Basketball Court	Boat Ramp/Dock	Dog Park/Path	Fitness Apparatus	Fitness Center	Hockey Rink	Jog/Walk Path	Nature Preserve	Pavillion	Picnic Areas	Playground	Racquetball Court	Restrooms	Tennis Court	Volleyball Court
1 Coco Point Park 4870 NW 6 Street												●				
2 Community Center 1100 Lyons Road		●	●			●		●			●	●		●		
3 Cypress Park 2465 NW 49 Terrace								●	●	●		●		●		●
4 Donaldson Park 900 NW 43 Avenue			●					●		●	●	●		●		●
5 George S. Gerber Park 4715 NW 30 Street	●	●						●				●		●		●
6 Golden Raintree Park 2200 Lyons Road									●							
7 Hosford Park 4422 Coconut Creek Blvd.	●	●						●				●		●		
8 Lakeside Park 5555 Regency Lakes Blvd.	●										●	●		●		
9 Lakewood Park 4966 NW 10 Street												●				
10 Pond Apple Park 4440 NW 22 Road									●		●	●				
11 Recreation Complex 4455 Sol Press Blvd.	●	●			●	●		●	●	●		●		●		●
12 Sabal Pines Park 5005 NW 39 Avenue	●		●	●		●	●	●	●	●	●	●		●	●	
13 Sunshine Drive Park 346 Sunshine Drive											●	●				
14 Township Estates Park 2140 NW 40 Avenue									●							
15 Veteran's Park 3550 Lyons Road								●	●							
16 Windmill Park 700 Lyons Road		●		●				●				●	●	●	●	●
17 Winston Park 5201 NW 49 Avenue		●						●	●	●	●	●	●	●	●	●
18 Oak Trails Park 4230 NW 74 Street					●			●	●		●					

GREENWAY TRAILS

A Coral Tree 3800 Lyons Road	C Long Pine North 5551 W. Hillsboro Blvd.	E MainStreet 4800 Wiles Road	G Whispering Pines Coming Soon
B Hilton Road 5100 Hilton Road	D Long Pine South 6901 Lyons Road	F Pinecreek 5101 W. Hillsboro Blvd.	H Whispering Trails 3844 NW 42 Avenue

The City offers many athletic, fitness and recreational activities and programs in its facilities and parks. Our amenities include gymnasiums; fitness centers; meeting rooms; baseball, football, lacrosse, and soccer fields; basketball, racquetball, tennis and volleyball courts; picnic shelters; playgrounds; and boat ramps.

LOCATION



Coconut Creek is located in the Fort Lauderdale area in northern Broward County, the second-most populated county in Florida. Its boundaries include Palm Beach County to the north, the cities of Parkland, Coral Springs and Margate to its west, and Pompano Beach to its east/southeast. The City is part of the Miami-Fort Lauderdale-West Palm Beach Metropolitan area.

Coconut Creek residents and visitors can enjoy beach access that is less than twenty minutes from most parts of the City. The City is also home to the world's largest butterfly aviary, Butterfly World, earning its nickname of Butterfly Capital of the World.



City Hall : 4800 West Copans Road, Coconut Creek, FL, 33063 : 954-973-6770
City Hall Hours of Operation: Monday through Thursday - 7:00 a.m. to 6:00 p.m.

HISTORY OF COCONUT CREEK

The area that now encompasses Coconut Creek, Margate, North Lauderdale, Tamarac, and parts of Coral Springs was primarily farmland or Florida wilderness. Early settlers of the area farmed land west of Pompano Beach for decades. Today, roads have been named after some of these pioneer families such as Lyons, Blount, Sample, McNab, Wiles, and Hammond.

In 1956, the City of Pompano Beach, on the far northeastern side of Broward County, had been thriving and growing for several decades. Just a few miles or so to the west, the Town of Margate was formed the previous year and would be incorporated as a City, six years later. The area in between was acres and acres of farmland where beans, peppers, tomatoes, eggplant, and pumpkins were grown.

Pompano Beach real estate developer R.E. Bateman envisioned the land as more than just farmland. Instead, he saw an investment opportunity. Approaching 15 feet above sea level, the area was well-drained. There were trees everywhere, particularly native pines. These, coupled with an abundance of rock, caused Bateman to speculate why the area had not been farmed - there was too much clearing and root-stumping to do. However, he thought, if as many of the trees as possible were retained, it could be developed into beautiful home sites.

Bateman purchased several hundred acres west of the Turnpike and north of Atlantic Boulevard, named it "Edgefield," and started clearing the land that literally was on the edge of several farm fields. Deciding later that his neighborhood in progress needed a more tropical name, Bateman rechristened it after the Dade County communities, Coconut Grove and Indian Creek Hence: Coconut Creek Homes.

Bateman's neighborhood project began to thrive in the early 1960s when builder Jack Brown joined the endeavor. Jack Brown Properties had set up an office on Northwest 45th Avenue and began building homes in the area, marketing it as a tropical, natural paradise far from the urban centers of Miami and Fort Lauderdale.

"Coconut Creek is, in the minds of many, the ideal Florida," Brown writes in an early promotional brochure. "A serene and verdant spot removed from the tumult of the tourist world, an oasis of peace and beauty in the heart of the Gold Coast… In developing Coconut Creek, we have striven to preserve Mother Nature's handiwork of wooded land and rambling waters, embellishing vast acres with coconut palms."

Aside from brochures and traditional advertising, promotional events were organized in an effort to attract potential buyers to the area. One of the most popular promotional events utilized the neighborhood's many canals. The widened section of the canal between Northwest 43rd Avenue and Northwest 45th Avenue created Lake Julie and the adjoining lagoon. In 1964-1965, area ski clubs held exhibition shows on these waters every Sunday afternoon. Every month, these shows brought in hundreds of spectators from all over the country.

Brown's marketing efforts worked and by 1965, the neighborhood grew to nearly 200 occupied homes. Residents from the Coconut Creek Home Owners Association began sponsoring neighborhood picnics, holiday parties and other community events. They were also civically active, working to get streetlights and other improvements initiated.

The area proved to be attractive not only to residents looking to buy in the rural northwest, but to other forces as well. Further development, beyond the little neighborhood, was already in the works: the Broward County School Board obtained 115 acres of land in the area to build the North Broward Junior College campus.

By 1963, both Margate and Pompano Beach were expressing interest in annexing the Coconut Creek Homes into their cities. The two had asked the State Legislature to include the neighborhood in their reserve areas, but Coconut Creek residents protested, asking to be left out of any possible reserve area. In 1965, Margate and Pompano Beach agreed on reserve area boundaries, which placed the Coconut Creek neighborhood in the Pompano reserve. However, Coconut Creek homeowners petitioned the Legislature a second time to be left as they were. The petition, coupled with a separate reserve dispute between Pompano and Deerfield Beach, kept the neighborhood out of any other jurisdiction a second time. However, the residents were wary of having to fight every two years to keep their autonomy and knew that eventual annexation was inevitable.

Homeowners Association President John M. Reed appointed a committee to begin studying four future situations: annexation into Margate, annexation into Pompano Beach, remain an unincorporated neighborhood, or create a brand new city.

In 1966, the committee recommended the incorporation of a new city and the choice was taken to the neighborhood residents for a final vote. On November 3, 1966, the majority favored beginning the incorporation process.

The newly named Committee of Incorporation of Coconut Creek hired Fort Lauderdale attorney Robert A. Urban to handle the legalities of incorporation and began taking contributions from residents to handle the costs of starting the new city.

On February 19th, 236 out of 260 eligible voters turned out at Calvary Presbyterian Church and approved incorporation 163 to 73. The petitions and the ballot results were presented to the Circuit Court and the State Legislature for approval, which was granted.

"The incorporation of the City of Coconut Creek is now an accomplished reality," new Mayor Gardner C. George wrote a supporter in a March 1, 1967 letter. "The required two-thirds majority vote, the elected slate of officials, and the City seal have been accepted by the court. All officials have now been sworn in, and your new City is actually in operation."

The new City operated under the Florida State Statutes until a City Charter was drawn up and adopted. Lacking a City Hall, the new council and administration began working from their homes and held official public meetings at Calvary Presbyterian Church until a permanent municipal headquarters was operational. Residents also elected their first officials: Gardner C. George, Mayor; James H. Bush, William H. Davis, Myrtle C. Reed, Harold G. Smith, and Hollis W. Wacaster, council members; Helen M. Donaldson, City Clerk; and Jack M. Cooper, Marshall. The adoption of the Charter occurred November 2, 1971.

Adopted from the *Quad City News*, November 19, 1987

COCONUT CREEK HIGHLIGHTS

1967 The City of Coconut Creek is incorporated.

1970 The City's first school, Coconut Creek Elementary, opens; City Census: 1,359 residents.

1971 The City's Charter is adopted; the City of Coconut Creek Police Department is created.

1972 Coconut Creek High School opens; the City of Coconut Creek Volunteer Fire Department is created.

1973 The Coconut Creek Community Center opens.

1980 City Census: 6,288 residents.

1982 The Coconut Creek Public Safety Department is established by City Charter, phasing out volunteer firefighters.

1983 Coconut Creek Plaza, the first major shopping area in the City, is completed.

1986 Government Center opens.

1987 The City celebrates its 20th anniversary.

1988 Butterfly World at Tradewinds Park South opens; the City receives their first Tree City USA designation award; Ted Thomas Activity Center is dedicated.

1989 Veterans Park is dedicated.

1990 Winston Park Nature Center opens; Winston Park Elementary opens; City Census: 27,485 residents.

1992 The City celebrates its 25th anniversary; Cocoplum Park and Windmill Park open; SOS Children's Village Foster Care Neighborhood opens.

1993 The Public Safety North Substation is dedicated; the City's first bus shuttle service begins operation; Holiday Fantasy of Lights opens at Tradewinds Park.

1994 The Recreation Complex opens.

1996 Tradewinds Elementary School opens.

1997 Cocoplum Park is rededicated as George S. Gerber Memorial Park; the City celebrates its 30th anniversary.

1998 The Coconut Creek Community Center is dedicated as Rowe Community Center.

1999 The City's Municipal Service Provider Agreement with the Seminole Tribe is approved; Lakeside Park is dedicated.

2000 Coconut Creek Casino opens; the City contracts with the City of Margate for fire and EMS services; Lyons Creek Middle School opens; City Census: 45,517 residents.

2002 The City is declared the City "Butterfly Capital of the World;" the City celebrates its 35th Anniversary.

2003 The inaugural Butterfly Celebration and 5K "Butterfly Run" is held.

2004 City receives the Emerald Award from Broward County for environmental preservation leadership; MainStreet Master Plan is unveiled to residents.

2005 Coconut Creek Community Center Grand Opening; MainStreet design is approved by the State; City named "Community Wildlife Habitat" by the National Wildlife Federation. **2007** The City celebrates its 40th anniversary; the ground breaking of the first MainStreet project, the Promenade at Coconut Creek, is held.

2008 The City celebrates the commercial ribbon cutting/ground breaking for several major developments including JM Lexus and El Dorado Home Furnishing Center.

2009 The Promenade at Coconut Creek shopping center grand opening is held.

2010 The City is recognized for its Reclaimed Water Project from the Broward branch of the American Society of Civil Engineers; Money Magazine ranks Coconut Creek 48th (out of 100) Best Places to Live; City Census: 52,934 residents.

2011 The City is awarded Audubon Sustainable Community Certification from Audubon International; the City is honored by ICLEI-Local Governments for Climate Protection Achievements.

2012 The City receives the Playful City designation for its initiatives to reduce childhood obesity by creating innovative programs to get children active, playing, and healthy.

2013 The Public Works/Emergency Operations Center Administration Building is completed; the City is awarded the Green Leaf Award from the Broward League of Cities.

2014 The City is recognized as the 9th Top City to Live in Florida by Movoto Real Estate Brokerage; the City's first hotel, Hampton Inn and Suites, opens·

2015 The Sun Sentinel ranks Coconut Creek as one of the best mid-sized employers in the Tri-county area; the City earns a Gold-Level Certification under the Florida Green Building Coalition's (FGBC) Green Local Government Program; Cusano's Bakery opens its manufacturing and distribution facility; the City's first movie theater, Silverspot Movie Theater, opens in the Promenade.

2016 Coconut Creek is ranked as the 10th safest place to live in Florida among large cities by ValuePenguin; five gold medals are earned for *Let's Move!* Making the City #1 in the country; Cooper's Hawk opens in the Promenade.

2017 Coconut Creek celebrates its 50th anniversary; the City earns a Class 1 rating from the Insurance Services Office (ISO) for the overall effectiveness of the City's Fire Department, a Healthy Weight Community Champion designation from the State Surgeon General; Fire Station #50 is completed.

2018 Windmill Park has a grand re-opening after undergoing major renovation; Seminole land goes into Trust; Monarch Station, MainStreet's first residential development, is completed; the City is recognized as the 9th safest City in Florida by SafeHome.org; Texas Roadhouse opens in the City.

2019 The Police Department receives accreditation through the Commission for Florida Law Enforcement Accreditation, Inc. (CFA), the highest honor a law enforcement agency can receive; City is named Tree City USA for the 30th consecutive year by the Arbor Day Foundation; voters approve a one-cent surtax to assist with improvements on the county's transportation system; Teen Political Forum, along with three new advisory boards (Education, Public Safety and Communication), is implemented; planning phase of the Parks & Recreation Master Plan is completed.

2020 The City is awarded a $1 million grant from Broward County for the Hillsboro Corridor Redevelopment project; the Parks and Recreation Master Plan is adopted; the City is recognized as 11th "Best Places to Live in Florida" and ranked 26th "Safest City" among Florida's 50 Safest Cities by Safewise; the City's first pet lodge, Pet Paradise, opens on Hillsboro Boulevard; Naked Taco opens in the Promenade; the City is recognized by Government Fleet Magazine as a notable fleet in the Leading Fleets Program; CocoIsland and CocoParadise, the City's splash pad parks are completed.

2021 The Coconut Creek Fire Rescue Department is established; City adopts its updated 10-year strategic plan-Vision 2030; the Police Department receives re-accreditation through the Commission for Florida Law Enforcement Accreditation, Inc.(CFA), the United States Police Canine Association (USPCA) Certification, and the Florida Department of Law Enforcement (FDLE) Canine Team Certification; City launches CocoNEWS, CreekTALK Kids, and CreekFIT Online Training in response to COVID-19; Unity in Our Community program is developed to proactively address continued improvements in social justice in the Coconut Creek community.

2022 Implementation of the Parks and Recreation Master Plan begins; the City is Awarded Healthiest Employer designation by South Florida Journal; City Commission approves the future arrival of the Cheesecake Factory in the Promenade; Lyons Road Mobility Project completed; Coconut Creek hosts its first Juneteenth event.

2023 Coconut Creek is ranked 1st in the Mid-sized Employer category for the 2023 Healthiest Employers of South Florida; City launches its first phone app CreekArmor providing a one-to-one line of communication between residents and the police department; successfully transitioned dispatch communication services from Broward County to the City of Coral Springs resulting in improve response times; Police Department hosts the United States Police Canine Association (USPCA) Region 1 Field Trials; the City is awarded the 2022 Niagara Perk Your Park grant for Coco Point Park.

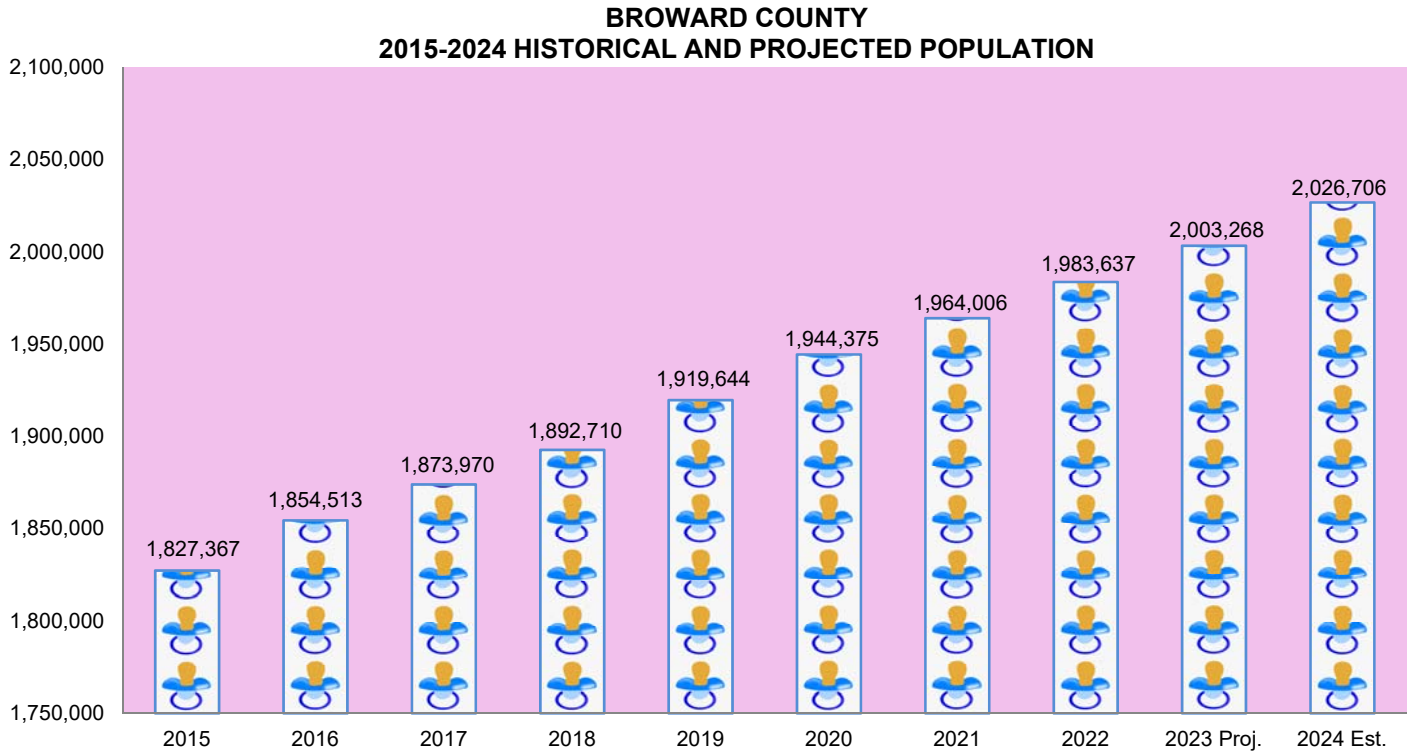
DEMOGRAPHICS

Population Demographics

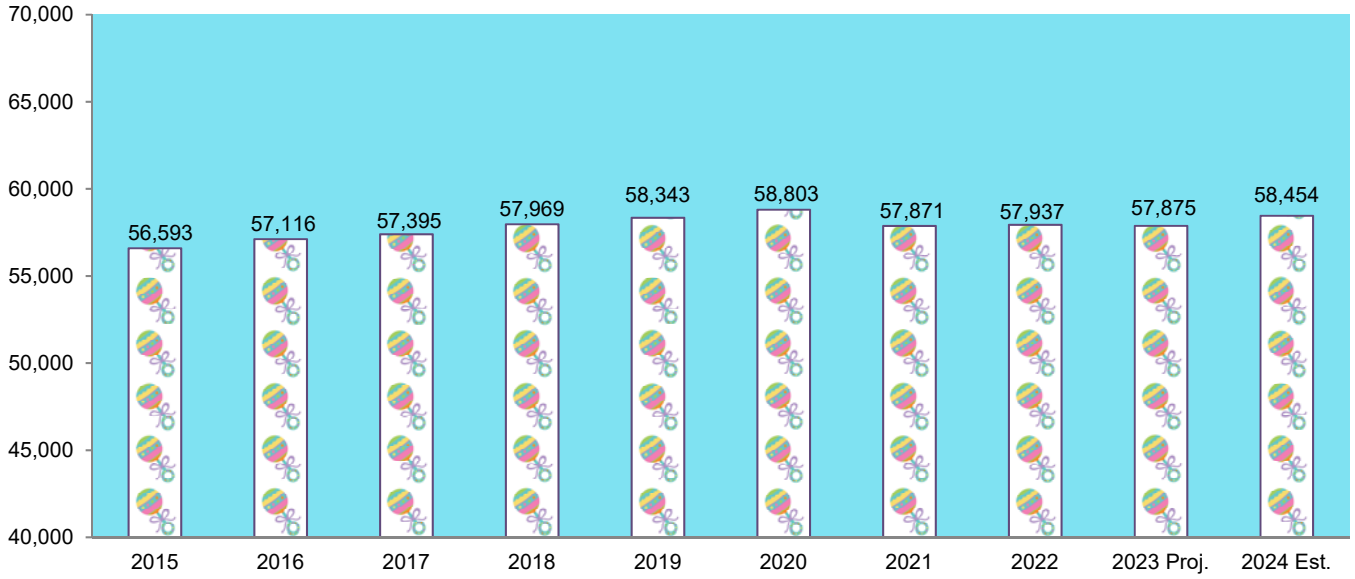
Every ten years, the Census Bureau conducts a complete accounting of every resident in the United States. Census results are used to determine: (1) Revenue Sharing from State and Federal Governments; (2) New School Construction; (3) Healthcare Services for the Elderly; (4) Federal, State, and Local Legislative Districts; (5) Forecasts of Housing and Transportation Needs; (6) Disaster Relief; and (7) New Roads (state revenue sharing and other estimates are updated annually).

Florida's current population is comprised of retirees, real estate and development workers, workers in the tourism and hospitality industries, and northeasterners who find the state's lack of income tax and low property taxes attractive. Despite this attraction, the population growth rate has slowed when compared to growth rates in the past. With the state's projected negative natural growth rate and rising cost of housing, this trend is expected to continue through the next few years.

Broward County continues to be one of largest populated counties in Florida. For the past ten years, Broward County experienced a population growth of 10.9%. The City of Coconut Creek experienced a population growth of 3.3% for the same period. In the last year, the population growth experienced a slight increase primarily fueled by the effects of the pandemic, a rebounding job market, and new developments. Minimal growth is expected for both Broward County and Coconut Creek, with a projected growth of 1.2% and 1.0% between 2023 and 2024, respectively.

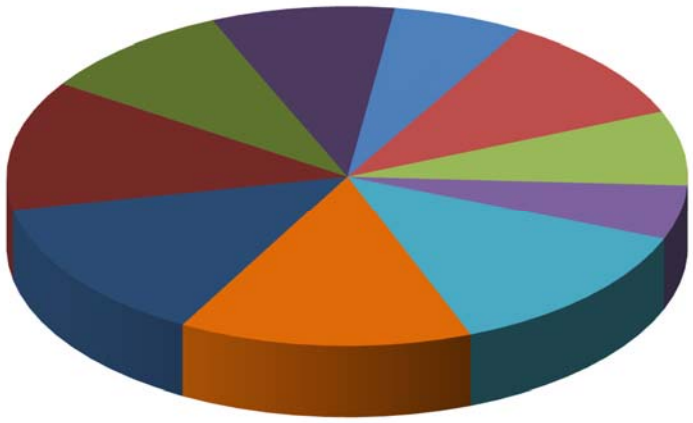


CITY OF COCONUT CREEK
2015-2024 HISTORICAL AND PROJECTED POPULATION



The above graph illustrates Coconut Creek's population from 2015 to 2024. Overall, both the City and the county populations have shown modest increases and are expected to continue to increase for the next several years. It is important to monitor population trends. If the City's population declines disproportionately to other cities in the county, its share of intergovernmental revenues and other population driven revenues could decline. The City is currently ranked 68th in population for the State of Florida according to the Florida Demographics.

CITY OF COCONUT CREEK
POPULATION BY AGE

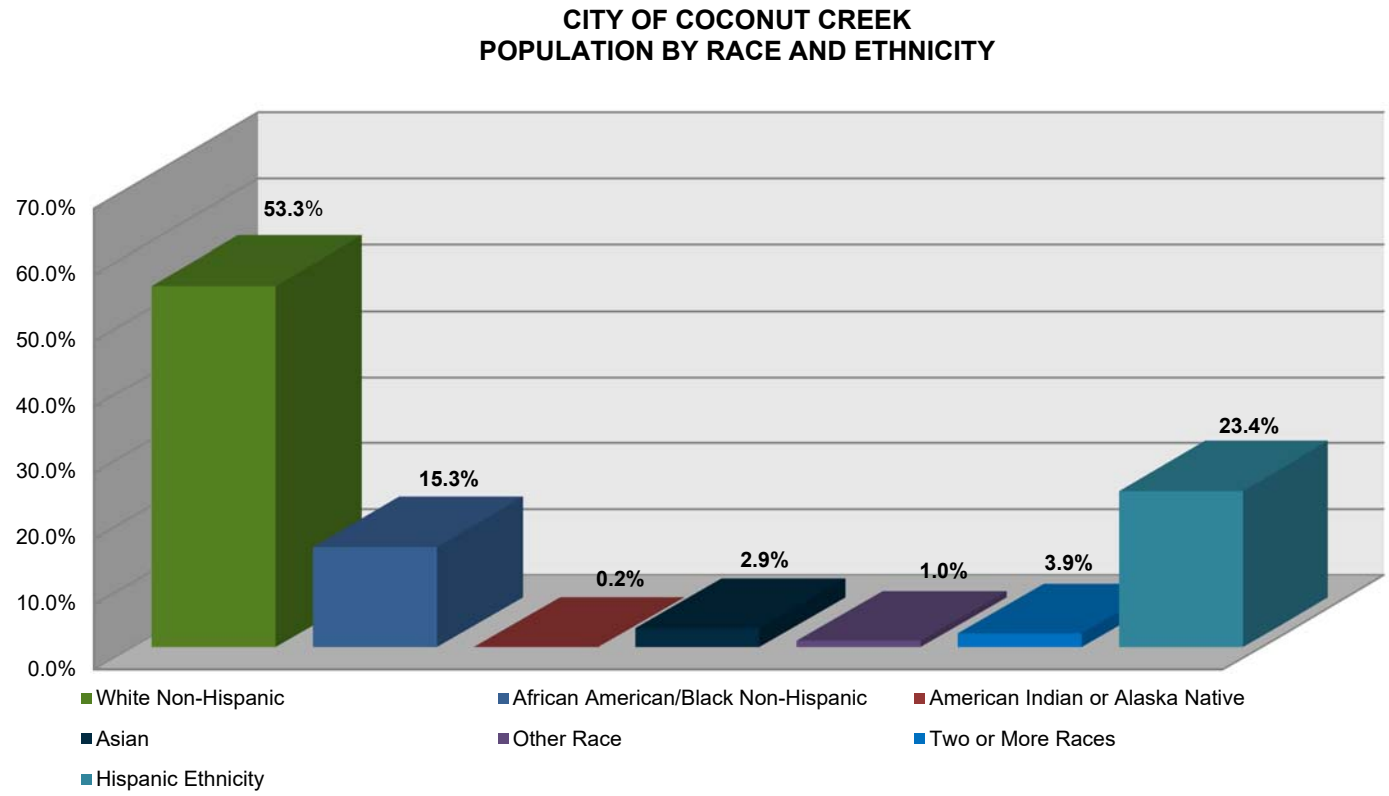


Under 5	6.2%	5 to 14	10.3%	15 to 19	7.1%	20 to 24	5.2%
25 to 34	13.1%	35 to 44	13.9%	45 to 54	13.8%	55 to 64	12.4%
65 to 74	9.3%	75+	8.7%				

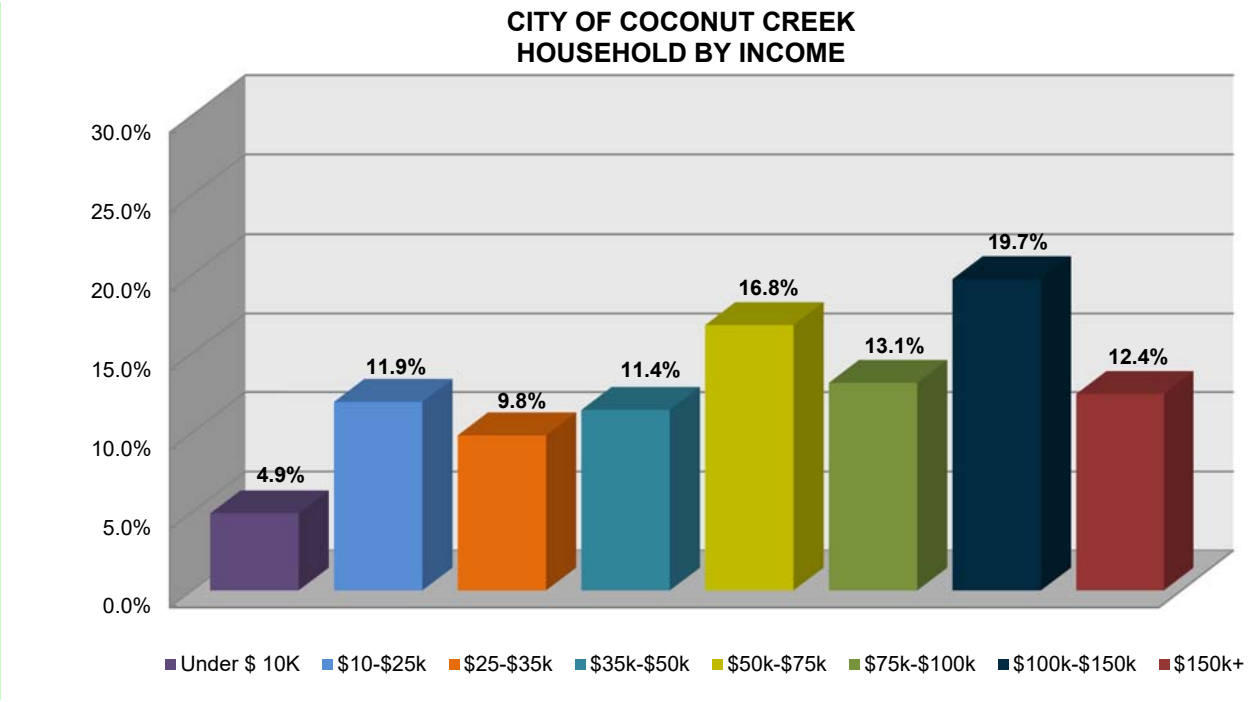
Currently, females represent 52.7% of the City's population, and males represent 47.3% of the City's population. In 2023, the median age for Broward County and Coconut Creek was 40.7 and 41.2, respectively. For 2023, the two most prominent age groups in the City's demography is 35 to 44 years old and 45 to 54 years old, representing 13.9% and 13.8%, respectively. The group least represented in our demographics is under the age of 5 and 20 to 24 years old, both totaling 11.4% of the population. However, 18.0% are over the age of 65. This is reflective of Coconut Creek being named one of the top cities to retire in Broward County for 2023.

Population by Race / Ethnicity

In Broward County, the most substantial demographic comprises individuals of White ethnicity, constituting 34.2% of the total population. Within Coconut Creek, the predominant racial demographic is White Non-Hispanic, accounting for 53.3%, while the Hispanic community constitutes 23.4%, and African Americans/Blacks Non-Hispanic represent 16.0% of the city's population. As shown in the graph below, the American Indian or Alaska Native demographic is the least represented. According to World Population Review statistics, there is a persistent upward trajectory in the Hispanic and African American/Black populations, with a modest decline in the White population. This demographic shift contributes to the cultivation of a more ethnically diverse community.



Households by Income



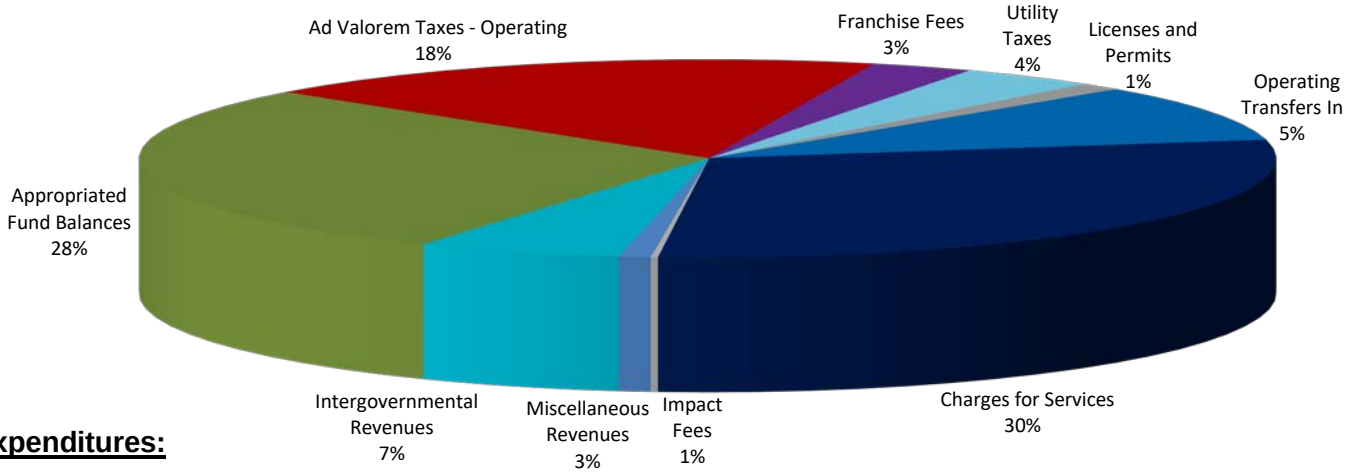
In 2023, the predominant household income category in Coconut Creek is $100K-150K, and the income group least represented in this analysis is under $10K.

Sources: U.S. Census Bureau, 2010 Census, Business Insider, Bureau of Economic and Business Research, Niche, Broward County, University of Florida, Bureau of Economic and Business Research, and World Population Review

FY2024 BUDGET HIGHLIGHTS

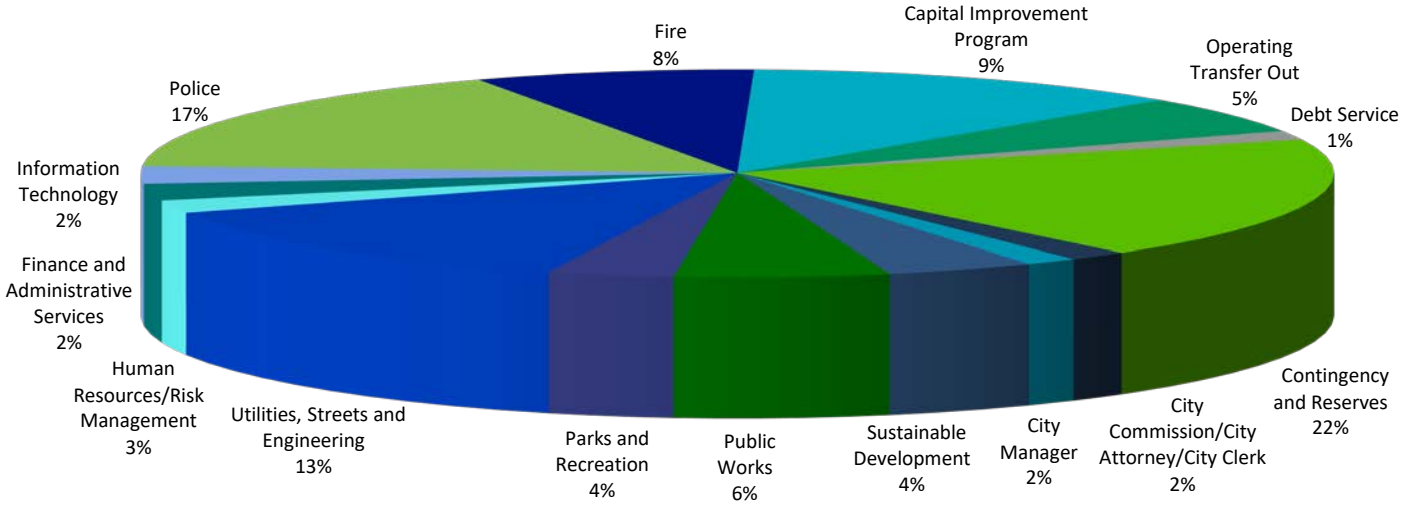
Revenues

- The operating millage rate for FY24 will remain the same at 6.4463 mills per $1,000 valuation on taxable property
- Assessed property values increased 10.53% from the prior year, inclusive of new construction and additions of 0.14% and reassessments of 10.39%
- Fire Assessment rates for FY24 increased to: Single Family $283.14; Multi-Family $254.83; and Mobile Homes $141.57
- Single Family Solid Waste Assessment increased 4.0% from the prior year to $342.89
- Total operating revenues amount to approximately $135.1 million, an increase of approximately $7.2 million from the FY23 Adopted Budget
- Operating revenue increases are primarily due to higher interest income resulting from rising interest rates, Property Taxes, Fire Special Assessment and other Charges for Services

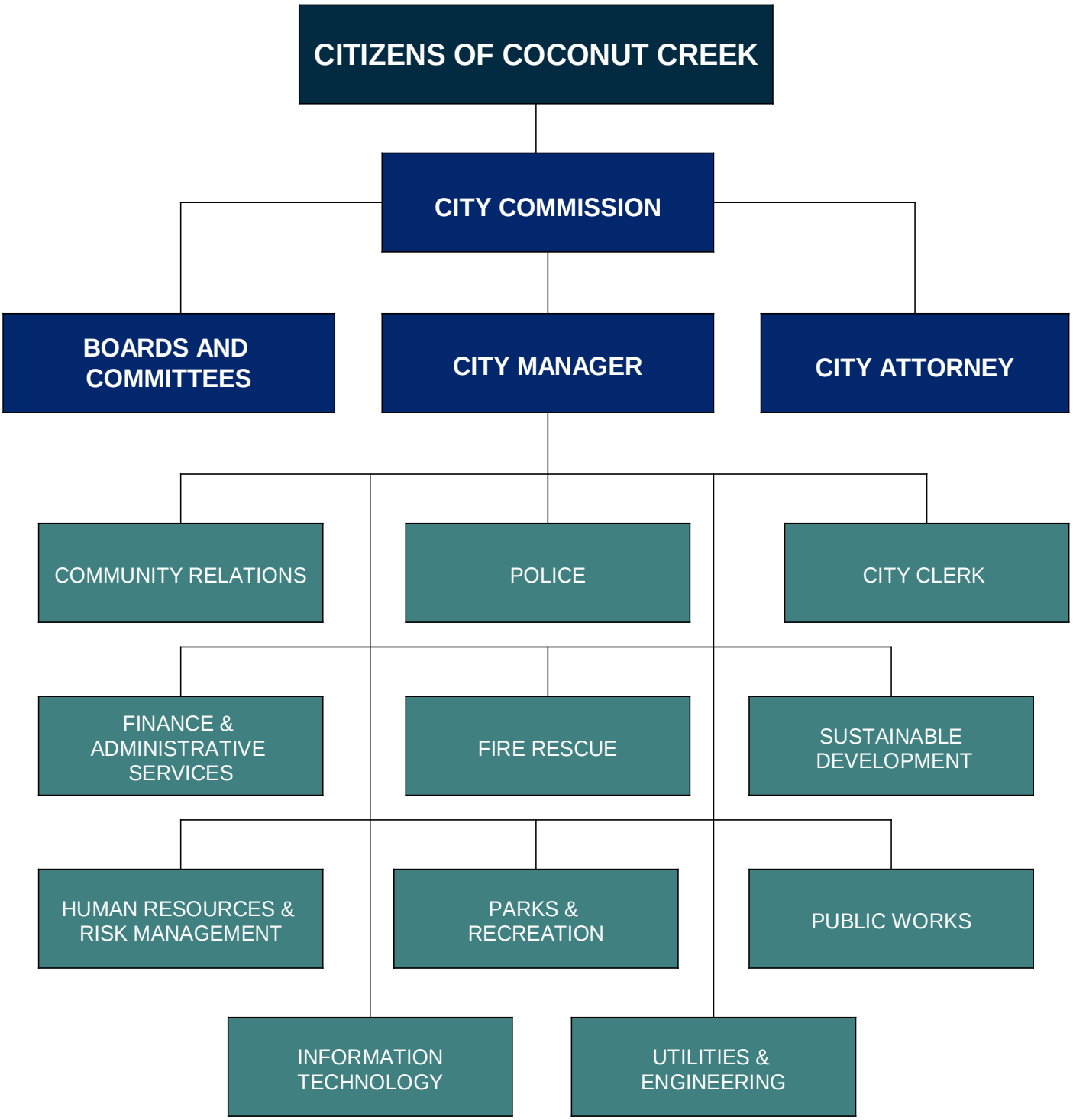


Expenditures:

- Full-Time Equivalents (FTEs) increased by 3.00 to 509.75
- The City invested $17 million in capital improvements throughout the City
- Total operating expenditures amount to approximately $148 million, an increase of $3.1 million from the FY23 Adopted Budget
- Operating expenditure increases are primarily due to increases in personal services costs and rising operating expenses as a result of inflation



COCONUT CREEK
GOVERNMENTAL STRUCTURE
FTE: 509.75 EXP: $189,254,450



DEPARTMENT / FUND MATRIX

The Department/Fund Matrix displays the relationship between the City's functional units (department/division), major funds, and non-major funds in aggregate for Fiscal Year 2024. As seen below, most departments are funded from the General Fund. However, there are some departments that are funded from other funds as well. Funds are allocated for each department in order to continue operations while maintaining a high quality of service throughout the entire fiscal year. Allocated funds are based on a number of variables including, but not limited to: programs, funding restrictions, staffing, operations, projects, and other specific functions within each individual department.

Department/Division	General (Major)	Street Maintenance & Construction (Major)	Transportation Surtax (Major)	Community Improvement (Major)	Capital Improvement Program (Major)	Public Safety (Major)	2009 Capital Projects (Major)	Capital Projects Financing (Major)	Water and Wastewater (Major)	Stormwater Management (Major)	Grants (Major)	*Non-Major Funds (in aggregate)
City Commission	X											
City Attorney	X			X								
City Manager:												
City Manager	X											
Community Relations	X											
City Clerk	X											
Finance:												
Finance and Administrative Services	X											
Utility Billing and Customer Service									X			
Information Technology	X				X							
Human Resources:												
Human Resources	X											
Risk Management	X											
Sustainable Development:												
Urban Design and Development	X			X	X						X	X
Building	X											
Community Enhancement	X											
Economic Development	X				X							
Police	X				X	X						X
Fire Rescue	X					X		X			X	X
Parks and Recreation	X				X			X			X	
Public Works:												
Facilities and Property Maintenance	X				X		X	X	X		X	X
Fleet Services	X				X				X			
Community Transportation		X										
Utilities and Engineering:												
Engineering	X				X							
Utilities Operations									X			X
Stormwater Management										X		
Street Maintenance Operations		X	X		X							

* Non-major funds include Affordable Housing Fund, Community Development Block Grant Fund, State Housing Initiative Fund, Seminole Mitigation Fund, Capital Improvement Revenue Bonds Fund, Parks Improvement Fund, Utility Underground Fund, General Trust Fund, Federal Law Enforcement Trust Fund, Local Law Enforcement Trust Fund, and Water/Sewer Capital Improvement Fund.

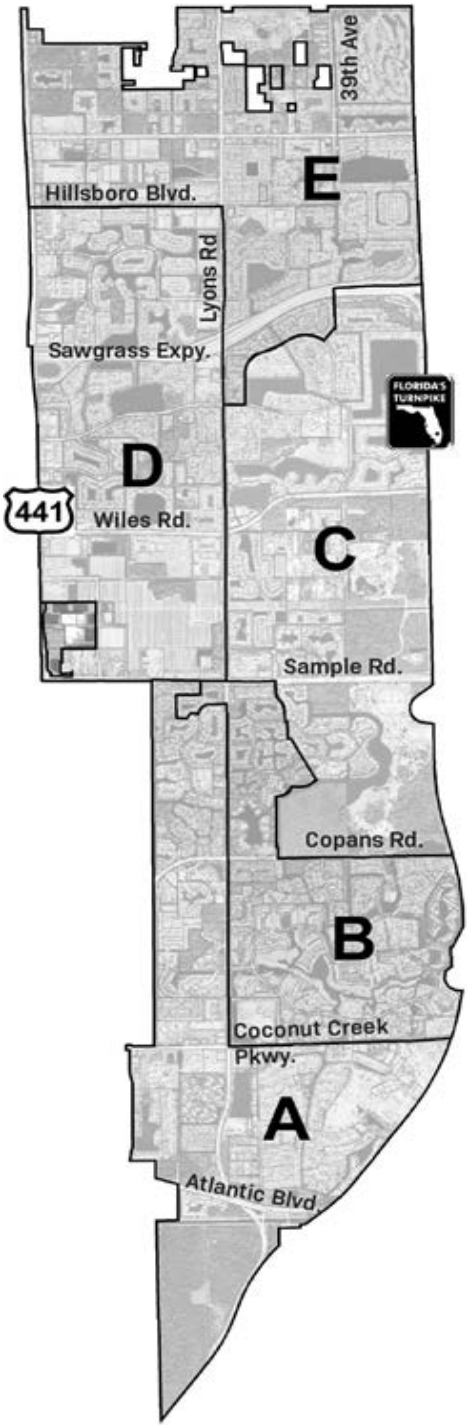
COMMISSION - MANAGER GOVERNMENT

The City of Coconut Creek uses the Commission-Manager form of government. Each Commissioner is elected "at large" for a four-year term. In March of each year, a Mayor and Vice-Mayor are elected by the five Commissioners to serve for a one-year term. The regular City Commission meetings are held on the second and fourth Thursdays of each month. The Commission represents all of the citizens of Coconut Creek and is responsible for setting municipal policies not designated by the state budget and setting tax and fee rates. The Mayor presides at meetings of the Commission and is recognized as head of the City Government for all official functions. The Vice-Mayor serves as acting Mayor in the absence of the Mayor.



KAREN M. BROOKS
CITY MANAGER

The City Manager is appointed by, and is directly responsible to, the City Commission. The appointee is chosen solely on the basis of administrative qualifications and experience in municipal affairs. As the administrative head of the City, the City Manager carries out the policies that are made by the Commission and directs and coordinates the work of all City departments. It is their job to keep the Commission informed of the conditions and needs of the City and to make recommendations for action as the need arises. The City Manager also presents the Comprehensive Annual Budget for the Commission's consideration and upon its enactment, sees that its provisions are upheld. The Commission-Manager form of government is ideal for a maturing city, such as Coconut Creek, as it affords the unification of authority and political responsibility in a professional administrator. The system fosters democracy and efficiency in a government that is highly responsive to the needs of the City's citizens.





JOSHUA RYDELL
MAYOR
DISTRICT E



SANDRA L. WELCH
VICE-MAYOR
DISTRICT C



JACQUELINE RAILEY
COMMISSIONER
DISTRICT B



JOHN A. BRODIE
COMMISSIONER
DISTRICT D



JEFFREY R. WASSERMAN
COMMISSIONER
DISTRICT A


Long-term Planning


CITY OF COCONUT CREEK
·1967·FLORIDA

STRATEGIC PLAN

The City of Coconut Creek is committed to ensuring that Coconut Creek continues to be exceptional, responsive, and sustainable. To accomplish these goals, the City utilized a strategic planning process that identified and aligned the needs and desires of the community it serves with available resources. Built on the foundation of over 20 years of deliberate and thoughtful strategic planning, the City's Strategic Plan is used as a road map for establishing the priorities that will lead the community of Coconut Creek to an improved quality of life and a sustainable future. Strategic planning provides City staff with a guiding road map to achieving our high standards.

Vision 2030 Strategic Plan

In the fall of 2019, in collaboration with our community through extensive outreach, analysis of needs and desires, a review of local and national trends, and important information provided by City staff, Vision 2030 was developed. Alongside the City of Coconut Creek Comprehensive Plan, Vision 2030 reflects the values of the community. Both articulate a long-term community vision and growth framework. Vision 2030 also outlines a new 10-year vision for our community, provides short- and mid-term objectives, influences the City's budgeting process, and guides the implementation of the City's full range of services that make a positive difference every day in our community, including:

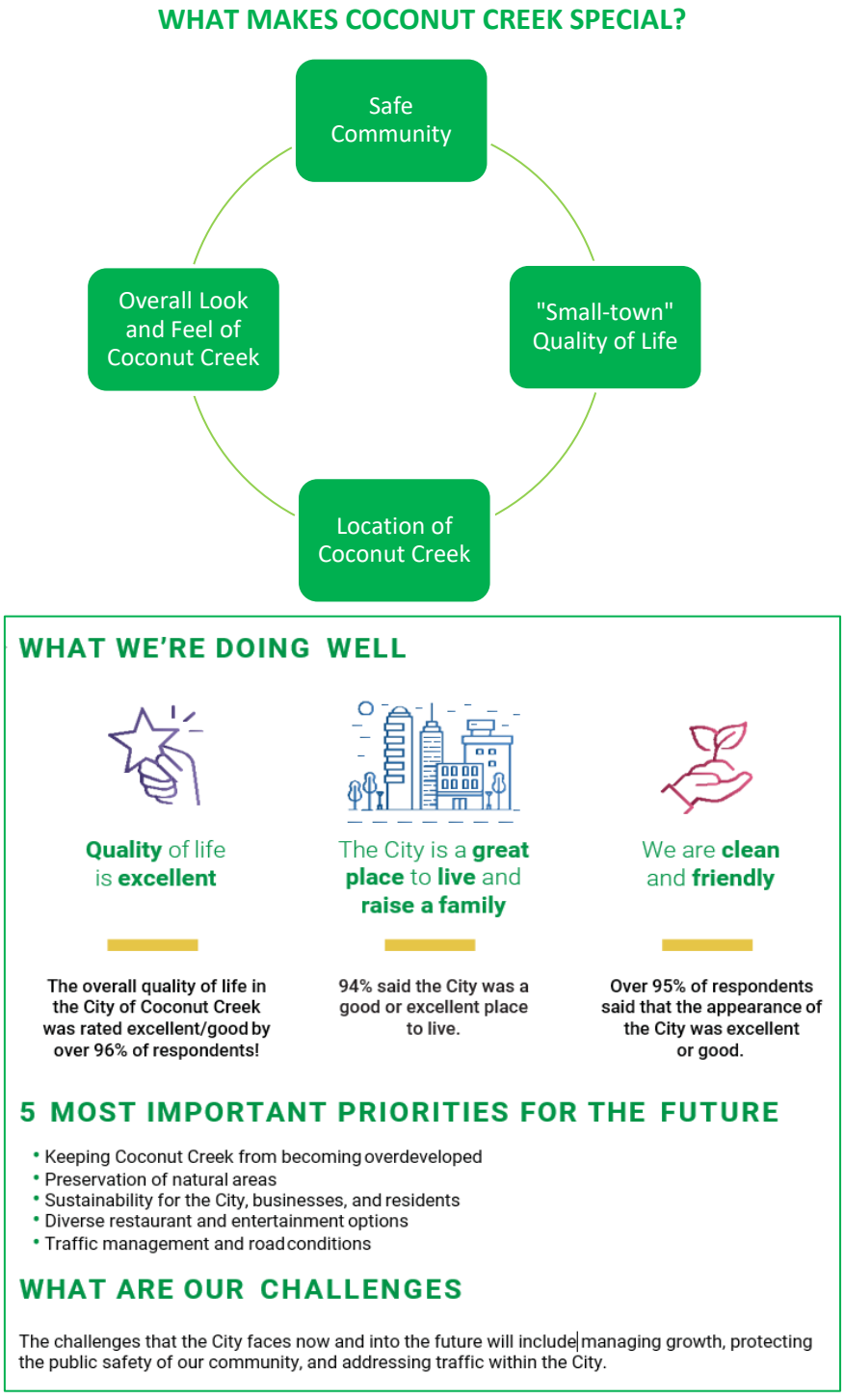
- Police
- Fire Rescue
- Public Works – Street, Facilities, and Fleet Maintenance; Transportation and Transit Infrastructure & Operations
- Utilities & Engineering – Engineering, Water, Wastewater, and Stormwater
- Sustainable Development – Planning, Building, Economic Development, and Code Enforcement
- Parks and Recreation - Recreation, Parks and Natural Areas, and Cultural Activities
- Support Services – Leadership, Human Resources, Information Technology, Communication, Finance and Administrative Services, City Clerk, and Legal Services



Vision 2030 Planning Process

The Vision 2030 Strategic Plan was created in a collaborative process that included a robust public participation effort. Several approaches were used to gather feedback. Two online surveys were conducted with over 780 respondents and 3,000 specific comments; thousands of comments were left on white boards and sticky notes at the 2020 Butterfly Festival; the Advisory Group met and reviewed information and documents for a combined 72 hours of work; City staff met over the course of two years with many hours of planning and research; and two virtual community meetings were held to gain community input to help shape the vision of the Coconut Creek community. The following graphic illustrates some of the outcomes from the aforementioned outreach efforts.

Figure 1: Outreach Feedback



The framework for Vision 2030 is driven by a vision for the future. That vision is achieved through the mission and driven by the core values. This planning process resulted in a plan that provides high-level direction to our leadership team and staff through an updated Vision Statement, Mission Statement, and set of Core Values:

Figure 2: Vision Statement, Mission Statement, and Core Values

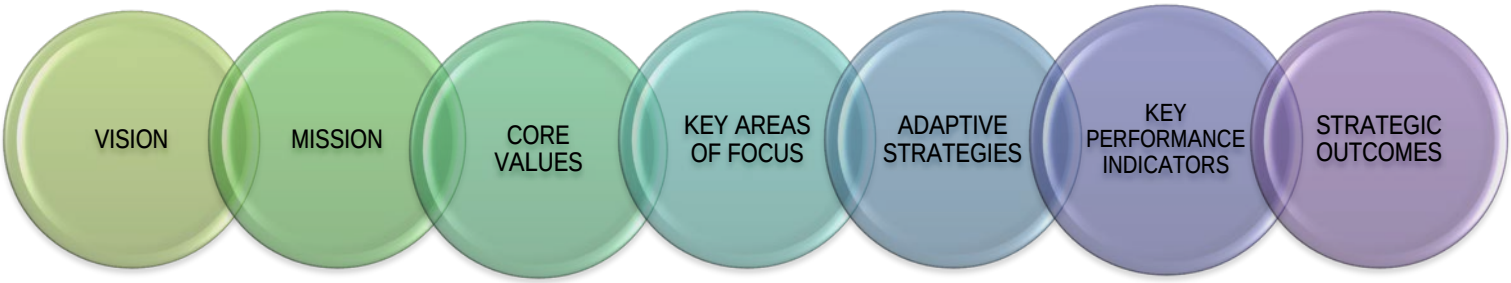
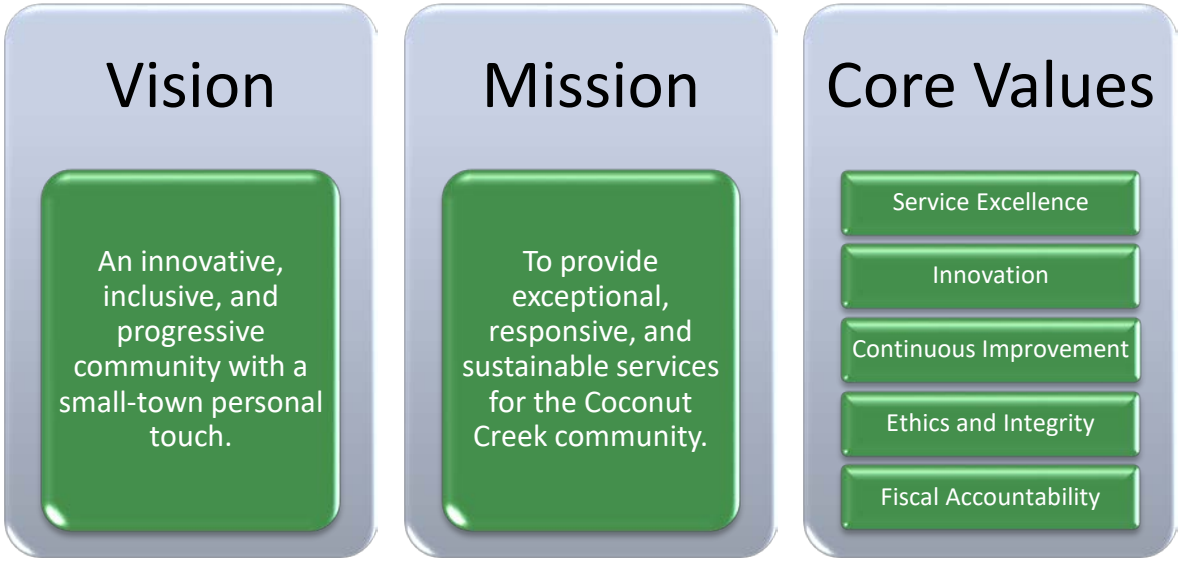


Figure 3: Vision 2030 Strategic Framework



These components will drive our Key Areas of Focus, Adaptive Strategies, Key Performance Indicators, and Strategic Outcomes, and provide a common set of priorities to ensure we continue to meet the evolving needs of our community. The five long-term Key Areas of Focus and related Strategic Goals, serve as a priority focus for the City, and Adaptive Strategies will allow flexibility and innovation. The success of Vision 2030 will be measured by both Key Performance Indicators and long-term Strategic Outcomes.

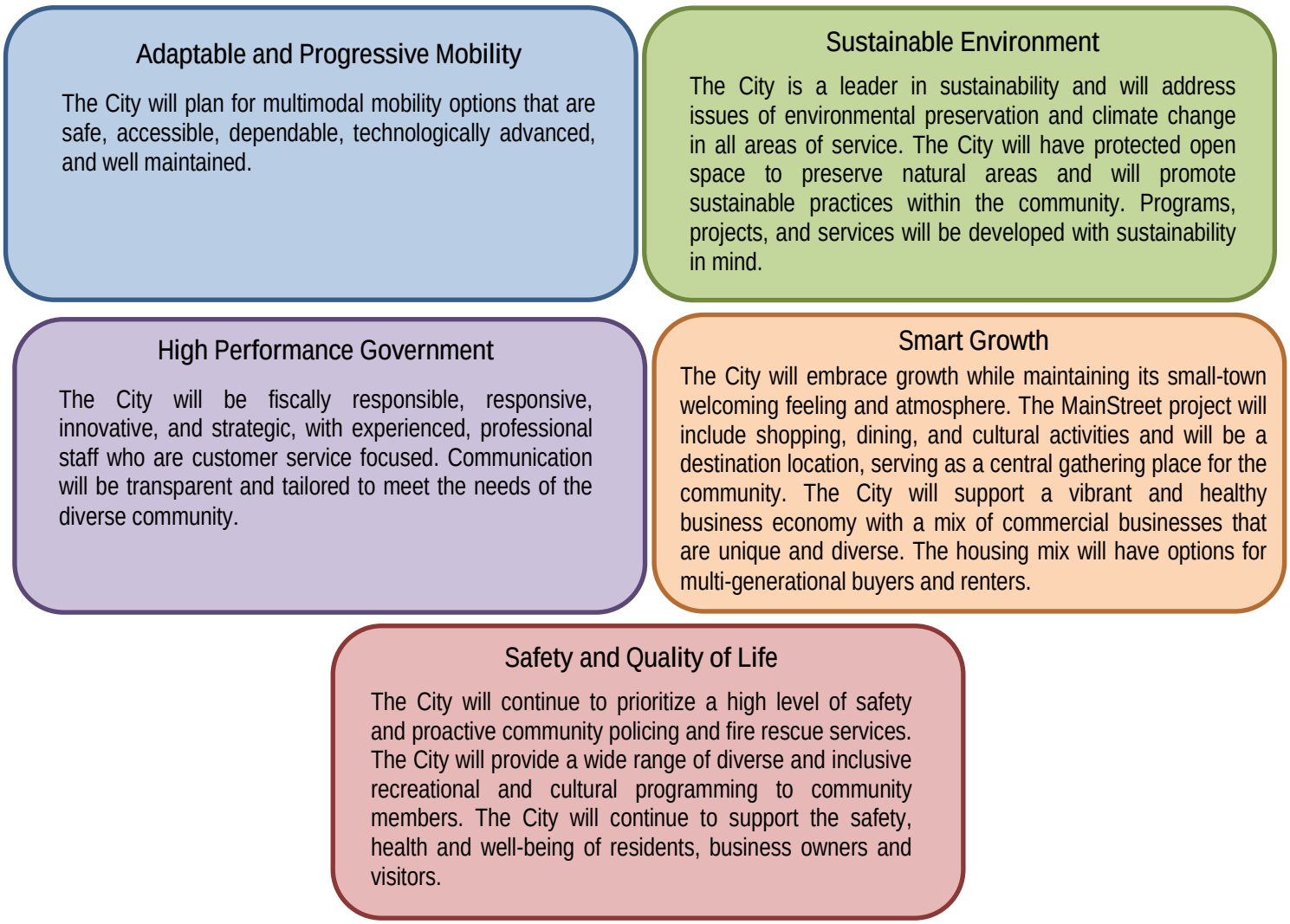
How is Vision 2030 Used?

To achieve the City's Mission, Vision and Core Values, the Strategic Plan serves as the foundation for the development of the annual budget and focuses on continuous improvement in five Key Areas of Focus with specific Strategic Outcomes. Those Strategic Outcomes will be achieved through Strategic Goals with SMART Objectives (Specific, Measurable, Achievable, Realistic, and Timely) and will include Key Performance Indicators to measure success and progress. Additionally, there are Adaptive Strategies to guide the community through the coming years.

Key Areas of Focus

The City's annual budget has been developed supporting five Key Areas of Focus. Key Areas of Focus were developed based on a community wide survey, personal interviews, community input at meetings, and prior strategic planning work. These are the most important areas the City will focus on to address the needs of the community. While each area has unique characteristics, it should be noted that City investment in a single area impacts more than one focus area. A detailed description of each Key Focus Area is illustrated on the next page.

Figure 4: Key Areas of Focus



Each Key Areas of Focus includes Strategic Goals with Success Measurements that will be used to develop key performance indicators to measure the success of accomplishing the goals. Outline of each Key Areas of Focus, Strategic Goals, and Success Measurements are discussed on the following pages.

Adaptable and Progressive Mobility






The City will plan for multimodal mobility options that are safe, accessible, dependable, technologically advanced, and well maintained. Having adaptable and progressive mobility in the City means:

- Vital and appealing transit-oriented activity centers and destinations throughout the City
- Integrated land use and transportation planning and investments
- Transportation facilities and networks that are reliable, affordable, efficient, connected, and comfortable
- Capacity and systems for effective traffic flow and minimal congestion
- Programs that facilitate well-informed decisions
- Growing and leveraging changing transportation technologies

<u>Strategic Goals</u>

1. Expand safe and walkable/bikeable options across the community
2. Plan for transportation technology
    a. Charging stations
    b. Ride-Share
    c. Fiber optics
3. Increase public transportation opportunities
4. Invest in maintenance of all mobility systems

<u>Success Measurements</u>

- Traffic congestion
- Transportation costs
- Accessibility to transportation choices
- Safety
- Condition of transportation-related infrastructure

Sustainable Environment






The City is a leader in sustainability and will address issues of environmental preservation and climate change in all areas of service. The City will protect open space to preserve natural areas and will promote sustainable practices within the community. Programs, projects, and services will be developed with sustainability in mind. Having a sustainable environment means:

- Creating and preserving opportunities and land where residents can readily access nature
- Continuing a strong focus on exceptional natural resource stewardship and ecologically sound and sustainable operations
- Addressing abrupt and long-term climate changes increasing business risk to supply chains, infrastructure, and facilities
- Protecting and improving the quality of air, water, and night skies
- Conserving resources, including energy and water, and cultivating a healthy ecosystem
- Careful stewardship of, and access to, open lands and natural areas
- A comprehensive and connected system of natural areas and open space
- Partnerships with local, regional, state, and national affiliates to achieve desired goals and outcomes
- Integrating renewable energy technologies for the electric grid
- Solid waste reduction and diversion
- Promoting the use of sustainable building and site design techniques

<u>Strategic Goals</u>

1. Protect open space
2. Encourage businesses and community members to adopt green initiatives
3. Plan ahead for sustainable technologies and business methods
4. Focus on climate change and resilience
5. Update and accomplish the goals established in the City of Coconut Creek Climate Action Plan

<u>Success Measurements</u>

- Identify and implement initiatives that achieve the City’s environmental goals and objectives
- Environmental quality
- Climate change and community resilience

High Performance Government







The City will be fiscally responsible, responsive, innovative, and strategic, with experienced, professional staff who are customer service focused. Communication will be transparent and tailored to meet the needs of the diverse community. A high performing government includes:

- Effective and efficient local governance where all community voices are valued
- Fiscal sustainability and transparency
- A collaborative and community-based approach to problem solving
- Core processes that are consistently used across the organization
- An organizational culture of continuous improvement in all areas
- A systems approach, driven by data, to effectively solve problems, creatively pursue opportunities for improvement and develop innovative solutions
- A workforce of talented people who care deeply about public service and trust
- City-wide strategies and standards for meaningful and inclusive involvement in governance and decision-making
- Succession planning to ensure retention of institutional knowledge

<u>Strategic Goals</u>

1. Proactively create collaborative communication
2. Implement and update Vision 2030
3. Continue to invest in, retain and develop high performing staff
4. Seek all possible federal, state and local grant opportunities
5. Plan ahead for progressive technologies and business methods

<u>Success Measurements</u>

- Financial cost and sustainability of City government
- Condition of City facilities and technology
- Satisfaction with City services
- Employee engagement among City of Coconut Creek employees
- Public engagement and participation
- Equity of City programs and resource allocation
- Transparency and ethical practices

Smart Growth







The City will embrace growth while maintaining its small-town welcoming feeling and atmosphere. The MainStreet project will include shopping, dining, and cultural activities and will be a destination location, serving as a central gathering place for the community. The City will support a vibrant and healthy business economy with a mix of commercial businesses that are unique and diverse. The housing mix will have options for multi-generational buyers and renters. Smart Growth means:

- Equitable access to City services, amenities, and information for all neighborhoods
- Encouraging an inclusive, equitable community that embraces diversity
- Creating a distinctive and attractive community that is appealing to workers, visitors and residents and reflects community values
- Preserving character-defining features that make Coconut Creek unique
- Reducing the impacts of our built environment on the natural environment
- Managing where and how the City grows in the future
- Encouraging the development of quality and affordable housing options for residents of all income levels
- Maintaining our unique character and sense of place
- Requiring adequate public facilities and infrastructure to serve existing development and new growth
- Thriving and growing local, unique, and creative businesses
- Engaging businesses to understand the numerous challenges they may face
- Connecting and developing qualified workers with employers by aligning education and workforce resources to create opportunities for upward career and wage mobility
- Maintaining the City's position as a strong regional center with cultural, natural and community amenities
- Encouraging investment and innovation to enable local businesses to start, sustain and renew through the use of technology
- Ensuring development and redevelopment opportunities can meet our employment space needs
- Coordinating efforts among City, regional, state, and federal programs to create a strong, resilient regional economic center
- Supporting an innovative, creative, and entrepreneurial atmosphere
- Efficient and transparent City processes and services that address the needs of local businesses

Strategic Goals

1. Continue to support a mix of housing (apartments, condos, single family, and townhomes)
2. Complete the MainStreet project
3. Protect the small town feeling and look
4. Enhance technological connectivity

Success Measurements

- Employment/unemployment
- Cost of living compared to income
- Housing availability and affordability
- Quality and reliability of critical infrastructure



Safety and Quality Life






The City will continue to prioritize a high level of safety and proactive community policing and fire rescue services; provide a wide range of diverse and inclusive recreational and cultural programming to community members; and continue to support the safety, health and well-being of residents, business owners and visitors. Having a safe community with a high quality of life means:

- Enforcement of laws to address behaviors that affect neighborhood quality
- Providing residents with opportunities to live healthy, safe, and active lifestyles
- Ensuring the legacy of parks, trails, natural areas, and cultural and recreational facilities for future generations
- Enhancing equitable access to cultural and recreation service offerings and facilities
- Providing a wide variety of high-quality recreation services and cultural opportunities
- Working with partner agencies to ensure the well-being of the community through behavioral and mental health services
- Creating an interconnected regional and local trail network of parks and accessible recreational facilities
- A safe and welcoming City in which to live, work, learn and play
- Proactive and skilled police and fire services
- Safe, reliable, and best practice floodplain management
- An active emergency management system focused on prevention, preparedness and recovery with key partnerships in place to effectively respond to emergency situations
- Mitigating risks posed by hazards to businesses and property

<u>Strategic Goals</u>

1. Promote arts, culture and entertainment across the City
2. Enhance community health, safety and well-being
3. Continue to be a leader in community policing
4. Outstanding local emergency preparedness and response

<u>Success Measurements</u>

- Health conditions among the public
- Accessibility to quality parks, trails, and recreational opportunities
- Timeliness and quality of emergency response
- Public compliance with laws and regulations
- Emergency preparedness and recovery
- Preserve the community's sense of place with a high value on natural areas, culture, recreation, and park systems



- Quality of cultural venues, events, programs, and resources
- Vibrancy of the creative industry
- Appreciation, respect, and welcoming of all people and cultures

Vision 2030 Implementation and Annual Budget Development

Through various paths such as the budget and daily activities, this plan will come to life and be continuously updated and improved. A key part of that will be the implementation plan as well as a regular reporting process to the City Commission. A cross-departmental collaborative team was developed to implement Vision 2030. Since the implementation of Vision 2030 in FY22, the annual budget is aligned across the five Key Areas of Focus and allocated to support policies and initiatives that drive improvement in each outcome. The series of tables that follow provide a summary of the City's Vision 2030 Key Areas of Focus; the supporting Strategic Goal; and some of the budgeted programs and services that support these Key Areas of Focus and Goals included in the FY24 budget.

Key Area of Focus	Strategic Goal	Budgeted Programs/Services
Adaptable and Progressive Mobility	Expand Safe and Walkable / Bikeable Options Across the Community	Traffic Calming Studies City Mobility Initiatives (greenways, bike lanes, etc.) Hillsboro Boulevard Corridor Project
	Plan for Transportation Technology	Facilities Electric Vehicle Charging Station Program
	Increase Public Transportation Opportunities	Butterfly Express Trolley
	Invest in Maintenance of All Mobility Systems	Comprehensive Streets Improvement Program Complete Streets Program Mobility Hub Master Plan Transit Master Plan
Sustainable Environment	Protect Open Space	Arbor Day Free Tree Giveaway
	Encourage Business and Community Members to Adopt Green Initiatives	Partnership with Broward County on Conservation Pays Program Household Hazardous Waste Disposal Events Recycling Education Expansion Program Recycling Drop-Off Center
	Plan Ahead for Sustainable Technologies and Business Methods	Online Code Fine Payment System Electronic Sign-in for City Meetings E-Permit System E-signature Cloud Solution
	Focus on Climate Change and Resilience	"Living Green" CreekTalk Series Glass Recycling Program Climate Action Plan Arbor Day Free Tree Giveaway
	Update and Accomplish the Goals Established in the City of Coconut Creek Green Plan	Sustainability Initiatives Outreach Program

Key Area of Focus	Strategic Goal	Budgeted Programs/Services
High Performance Government	Proactively Create Collaborative Communication	Ambassador Program Citizen's Academy City Website Re-Development Coconut Creek Branded Materials Cocogram, Facebook, Twitter, LinkedIn, Instagram, Next Door, and CreekTV Teen Political Forum Comprehensive Community Engagement Plan Employee Survey Town Hall Budget Meetings Resident Survey Community Engagement Software
	Implement and Update Vision 2030	Unity in Our Community Vision 2030 Implementation
	Continue to Invest in, Retain and Develop High Performing Staff	Diversity, Equity, and Inclusive Recruitment Initiatives Addition of Maintenance Service Worker II Annual Simunitions De-Escalation Training Programs Partnership with Florida Atlantic University, Broward College, and Atlantic Technical Center (Internship Program) Mental Health Education Programs Coco Academy City-wide Volunteer Program Fire Cadet Program Succession Planning Program Addition of a Community Paramedic
	Seek All Possible Federal, State, and Local Grant Opportunities	Broward County Redevelopment Grant – Hillsboro Corridor Broward MPO – Mobility Hub Master Plan State Earmarks/Appropriations
	Plan Ahead for Progressive Technologies and Business Methods	Electronic Content Management System PayTrac Module (Payment Process)
Smart Growth	Continue to Support a Mix of Housing (Apartments, Condos, Single Family, and Townhomes)	Abandoned Property Registration Program Realtor Showcase Economic Development Incentive Program Facilitate Development to strengthen tax base, including the expansion of Eden Homes, Apostolic Mission Church, Greystar Industrial, Lyons Community Center, M&S Office, Park Creek Medical, Marketplace Façade Remodel, Strada Grocery Store and Coffee House, Taco Bell, Lincoln Showroom, MainStreet commercial and residential development
	Complete the MainStreet Project	MainStreet Development Project
	Protect the Small Town Feeling and Look	Coconut Creek / Seminole Education Foundation Hometown Market Utility Box Wrapping Program Neighborhood Enhancement Grant Program Small Business Academy

Key Area of Focus	Strategic Goal	Budgeted Programs/Services
Safety and Quality of Life	Promote Arts, Culture, and Entertainment Across the City	Partnership with Junior Achievement World Adult Flag Football Critters in the Creek Creek Eats Youth Recreation Theater Program Summer Concert Series Jazz Under the Stars Home Grown Concert Series Culture Series Juneteenth Event Butterfly Festival Fluffy's Foodies Food Truck Friday Love and Music at Tradewinds Park Holiday Cultures of Winter
	Enhance Community Health, Safety, Well-Being	Traffic Safety and Enforcement Plan Bicyclists and Motorists Safety Program Creek Fit Polar Club Group Exercise Program Intergovernmental Agreements with Various Schools for Use of Facilities for Youth Athletic Leagues Participation in Neighborhood Association Meetings LeadsOnline Parks and Recreation Master Plan Implementation Creek Armor ALERT System Autism Friendly Designation Community Paramedic Program Fire Rescue Accreditation Program
	Continue to be a Leader in Community Policing	Replacement of (2) Police Canines Addition of 1 Officer Annual Simunitions De-Escalation Training Programs Commission of Florida Law Enforcement Re-Accreditation Crime Trend Analysis Intelligence-led Policing Efforts School Safety K-9 Program Do the Right Thing Coconut Creek, Inc. Park Walk and Talk Program Police Explorer Program D.A.R.E. Program Residential/Commercial Crime Prevention Inspections
	Outstanding Local Emergency Preparedness and Response	CocoALERT S.A.F.E. Program Community Emergency Response Team (CERT) Program Community Emergency Preparedness Classes Comprehensive Emergency Management Plan

KEY PERFORMANCE SCORECARD

Key Performance Indicators, often referred to as Performance Measures, are specific measures of progress and achievement. They can be measured at least annually and often more regularly such as quarterly or even monthly. These measurements will offer guidance and course correction as the bigger picture, longer term outcomes are achieved.



Since the Vision 2030 implementation process, the City's overall performance measures and department specific performance measures were revised to align with the Five Key Areas of Focus and their corresponding Strategic Goals. The revision of these Key Performance Indicators allows the City to monitor the success and report the progress of the City's current Vision 2030 Strategic Goals.

The City's Key Performance Indicator Scorecard is reported according to the strategic goals associated with the Five Key Areas of Focus: Adaptable Progressive Mobility, Sustainable Environment, High Performance Government, Smart Growth, and Safety and Quality of Life. Key Performance Indicators can be thought of as priorities of the community. Each of the Key Areas of Focus Strategic Goals are represented with outcome performance measures. Each measurement has a target goal, which is determined based on benchmarking of similar organizations, the City's historical data, and the City's desired outcome. The measurements represent the effectiveness of accomplishing the respective goals.



Through the planning process, department specific performance measures have been prepared to provide a narrower version of the City's Key Performance Scorecard, aligning with departmental Key Areas of Focus with the corresponding City-wide Strategic Goals. Departmental scorecards are used at all levels of the organization to prioritize operational activities, allocate funding, respond to the needs of residents, and maintain and improve the qualities that continue to make Coconut Creek a great place to live and work. The City's Key Performance Scorecard, outlined with each goal, associated measures, and applicable target amounts, is located on the next page.

KEY PERFORMANCE INDICATOR SCORECARD

	Strategic Goals	Measures	FY21 Actual	FY22 Actual	FY23 Target	FY23 Actual	FY24 Target
Adaptable and Progressive Mobility	Plan for Transportation Technology	% of applicable fleet converted to Electric and/or Alternate Vehicles	*	*	1%	1%	1%
	Plan for Transportation Technology	# of Electric Vehicle (EV) charging stations installed	*	*	12	14	15
	Increase Public Transportation Opportunities	# of passengers per year (shuttle + trolley)	39,571	57,944	73,000	50,777	55,000
	Expand safe and walkable/bikeable options across the community	% of City parks connected to each other via sidewalk, bike lane, or multipurpose trail	*	*	70%	67%	70%
Sustainable Environment	Plan Ahead for Sustainble Technologies and Business Methods	# of CIPs with sustainable components	*	*	7	8	9
	Plan Ahead for Sustainble Technologies and Business Methods	# of new public displays utilizing green and sustainable technology	4	1	4	6	4
High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff	% of supervisory positions filled internally (City-wide)	57% ***	80%	80%	78%	85%
	Proactively Create Collaborative Communication	# of community outreach initiatives	*	*	182	388	331
	Continue to Invest in, Retain and Develop High Performing Staff	% of surveyed positions with salary range midpoints at or above the 50th percentile, benchmarked against surrounding public employers	77%	80%	80%	89%	80%
	Continue to Invest in, Retain and Develop High Performing Staff	Retention rate	96%	99%	100%	99%	100%
	Continue to Invest in, Retain and Develop High Performing Staff	Average years of service	8	9	10	9	10
	Continue to Invest in, Retain and Develop High Performing Staff	Average # of training hours per employee	38	58	50	60	51
	Continue to Invest in, Retain and Develop High Performing Staff	General Fund expenditures per capita	$1,157	$1,171	$1,522	$1,336	$1,555
	Continue to Invest in, Retain and Develop High Performing Staff	General Fund revenues per capita	$1,162	$1,330	$1,342	$1,377	$1,502
	Continue to Invest in, Retain and Develop High Performing Staff	General Fund operating unassigned fund balance/total expenditures	37%	37%	35%	36%	35%
	Continue to Invest in, Retain and Develop High Performing Staff	% of projects completed within budget	100%	100%	100%	96%	100%
	Plan Ahead for Progressive Technologies and Business Methods	% of scheduled preventative maintenance completed	97%	87%	98%	99%	98%
	Continue to Invest in, Retain and Develop High Performing Staff	% of budgeted projects completed within pre-established timeframes	85%	88%	100%	75%	100%

KEY PERFORMANCE INDICATOR SCORECARD

	Strategic Goals	Measures	FY21 Actual	FY22 Actual	FY23 Target	FY23 Actual	FY24 Target
Smart Growth	Protect the Small Town Feeling and Look	Total hours worked by volunteers	3,332 **	12,618	13,100	15,229	15,100
	Continue to Invest in, Retain and Develop High Performing Staff	Non-residential taxable value/total taxable value	37%	37%	23%	21%	25%
Safety and Quality of Life	Enhance Community Health, Safety and Well-Being	% of resident/non-resident participation in program activities	86% / 14%	85% / 15%	91% / 9%	85% / 15%	90% / 10%
	Enhance Community Health, Safety and Well-Being	Average fire rescue response time for emergency call (in minutes)	7:18	6:16	6:00	6:11	6:00
	Enhance Community Health, Safety and Well-Being	Average emergency response time (in minutes) (dispatch to on-scene)	4:41	4:42	4:48	4:51	5:00
	Enhance Community Health, Safety and Well-Being	Officers per 1,000 residents	1.9	1.9	1.9	1.9	1.9
	Enhance Community Health, Safety and Well-Being	Customer perception of safety (survey)	*	*	95%	93%	95%
	Outstanding Local Emergency Preparedness and Response	# of emergency preparedness classes and drills provided	3 **	30	8	2	8

** Data not available for this reporting period*

*** Data affected by COVID-19*

**** Data affected by implementing a Fire Rescue Department and hiring all personnel externally*

COMPREHENSIVE PLAN

The City of Coconut Creek's Comprehensive Plan was originally adopted in 1989. A substantial revision was completed in 2003 to satisfy both the requirements of the 1996 adopted Evaluation and Appraisal Report and for the Broward County Planning Council Certification. The plan was again amended in 2007 as a result of the 2005 Evaluation and Appraisal Report. To remain current with state law, planning trends, and sustainability goals the plan has been updated over the years. In conjunction with the City's Strategic Plan – Vision 2030, the Comprehensive Plan is used to guide future growth, development, and vision for the City.

The Comprehensive Plan is comprised of the following elements:

- Future Land Use
- Transportation
- Housing
- Infrastructure
- Conservation
- Recreation and Open Space
- Intergovernmental Coordination
- Capital Improvement
- Water Supply Plan
- Public School Facilities
- Property Rights Element

FUTURE LAND USE

The Future Land Use Element of the Coconut Creek Comprehensive Plan outlines the principles and performance standards to be followed for the control and distribution of land development intensity and population densities. Existing land uses are evaluated, and the proposed distribution, location, and extent of future land uses are designated. The principles and standards for implementing the Future Land Use Plan are specifically defined in the City's Land Development Code and include the required controls and subdivision regulations. The land use regulations are the foremost means of implementing the guidelines in the Future Land Use Element.

The Future Land Use Element is the cornerstone of the Coconut Creek Comprehensive Plan. The land use guidelines are presented as statements of goals, objectives, and policies intended to provide the citizens and officials of the City with an effective framework for managing and directing the City's development. The use of land within the City's boundaries will continue to define the shape and character of the City in the future. In 2015 the City adopted a series of smart growth goals, objectives, and policies intended to strengthen our vision for a sustainable future.

TRANSPORTATION

The Transportation Element is closely linked to the Future Land Use Element, as the nature, density, and intensity of land use determine transportation needs and, in turn, the transportation system impacts the way land is used and the pace of development. A variety of modes of transportation are taken into consideration in the formulation of a safe and efficient circulation network. The objective of this element is to analyze the existing transportation conditions, identify trends and issues, project future demands, and recommend improvements to meet demands and provide accessibility to all land uses in a convenient and economical manner. To assist in successfully addressing the aforementioned objectives, the City is completing a Transit Master Plan and a Mobility Hub Study.

Consistent with Vision 2030, the City is preparing a comprehensive Transit Master Plan that establishes a long-term vision for our local shuttle system to optimize passenger service for Coconut Creek residents, workers, and visitors. The plan will address the City's transportation needs by identifying transit service gaps; develop a strategy to address the passenger demand due to land use changes and/or new development/redevelopment; and identify the changing mobility needs with multimodal connectivity throughout the City. Additionally, in conjunction with the Broward Metropolitan Planning Organization (MPO), this City is developing a Mobility Hub Master Plan for the MainStreet area. Successful completion of this plan will identify the transportation needs, develop alternative methods of transportation such as public transit, bikes, car share, etc., and identify funding opportunities.

HOUSING

The Housing Element examines housing trends and identifies deficits in housing supply and other potential housing problems. Through land development regulations supported by the Housing Element, appropriate plans and policies can be developed to accomplish the goal of a diversified, affordable, ample, and quality housing supply.

Unlike the facilities and services addressed in other elements of the Comprehensive Plan, building and maintaining housing is the responsibility of the private sector. The City's role is to create the framework for the location, quantity, quality, and type of housing through zoning maps, land development regulations, minimum housing codes and fair housing ordinances.

The Housing Element provides housing data presented in tables to facilitate the understanding of the housing data requirements. The element is based on the latest United States Census and estimates provided by the Shimberg Center at the University of Florida.

INFRASTRUCTURE

The purpose of this element is to provide for public facilities necessary to service both the current and projected demands represented by future land use projections. The Infrastructure Element is separated into four sub-elements: Potable Water, Sanitary Sewer, Solid Waste, and Drainage and Natural Groundwater Aquifer Recharge. The specific services addressed in this element are those that are commonly known as infrastructure.

The Level of Service Standards that are adopted for these facilities are those that are established by the entity that owns, controls, and/or operates the facility. Coconut Creek does not own, operate, or control any primary drainage facilities, the potable water treatment plant, the sanitary sewer treatment facility, or any solid waste facilities. With the exception of drainage facilities, the City contracts with other entities for the use of these facilities.

CONSERVATION

The Conservation Element promotes the conservation and preservation of natural resources. The Florida Department of Environmental Protection has defined natural resources as rivers, lakes, wetlands, air, minerals, wildlife, and native vegetation.

Various federal, state, regional, and local agencies are responsible for programs, policies, and standards related to environmental protection and conservation within the City. Authorization for the permitting of activities near or within environmentally sensitive lands is governed by both state and Broward County agencies. Air quality, water quality, and protection of natural resources are addressed at the county level and the City of Coconut Creek coordinates its conservation and protection of natural resources with the appropriate County agencies that have jurisdiction.

RECREATION AND OPEN SPACE

Recreation and open space is an important component of the community as identified through the Vision 2030 strategic planning process. The diversification of a city creates a healthy environment for growth in all sectors. Residential, commercial, and industrial areas benefit from the various amenities associated with parks, recreation, and open space. Areas designated for recreation and open space provide a place for City residents to relax, participate in sports, or educate themselves through programs or cultural events. Open space plays an important role in the quality of the urban environment. Landscape buffers, lakes, linear parks, and nature preserves create pockets of open space throughout the City with some that link to County facilities. To further implement the goals, objectives, and policies of the Recreation and Open Space Element, the City's Parks and Recreation Master Plan will continue to guide park enhancement and capital planning.

INTERGOVERNMENTAL COORDINATION

The Intergovernmental Coordination Element identifies and attempts to eliminate compatible goals, objectives, policies, and development proposed in the local comprehensive plans. The Intergovernmental Coordination Element also determines and responds to the need for coordination with adjacent local and county governments and federal, state, and regional agencies.

The City of Coconut Creek has experienced limited problems in the coordination of activities or issues of common concern with other units of government. The mechanisms that are currently in place and utilized by the City and other governmental agencies interacting with the City are very effective in communicating needs and concerns of special interest.

CAPITAL IMPROVEMENTS

The Capital Improvement Program (CIP) concentrates on the development of a long-range framework in which physical projects may be planned while at the same time implementing projects within the City's financial capabilities. The comprehensive program is prepared for the ensuing five years and is based upon the requirements of the community for all types of public improvements.

Projects included in the City's CIP were derived from the Strategic Goals outlined in the Vision 2030 and the needs assessments performed by City staff. Departments submitted projects that encompassed both the improvement of the City's physical development as well as the improvement of the particular programs and services that are provided to the public. Each department estimated the project's cost and assigned a project manager. The departments then determined the priority level and identified the source of possible funding across five fiscal years. Additionally, the departments justified and identified costs extending beyond the five years, if any, and identified any annual impact on the operating budget. After initial compilation, the projects were organized and reports generated. The Finance and Administrative Services Director assisted the City Manager in the assessment and priority ranking of projects for City Commission consideration. After the City Commission's review and approval, funded projects are implemented.

WATER SUPPLY PLAN

The Water Supply Plan is a supplemental element to the original Comprehensive Plan. The purpose of the Water Supply Plan is to identify and plan for the water supply sources and facilities needed to serve existing and new development within the City's jurisdiction. The City obtains water directly from the Broward County's District 2A Water Treatment Plant and services the residents of the City north of Coconut Creek Parkway. The City of Margate provides the water for the area south of Coconut Creek Parkway. These entities are responsible for ensuring that enough capacity is available for existing and future customers within their service area. The City of Coconut Creek Water Supply Plan references the initiatives already identified in Broward County's Water Supply Plan and the City of Margate's Water Supply Plan. The City first adopted the required Water Supply Plan in 2008. As required by the State, this plan was updated in 2022.

PUBLIC SCHOOL FACILITIES ELEMENT

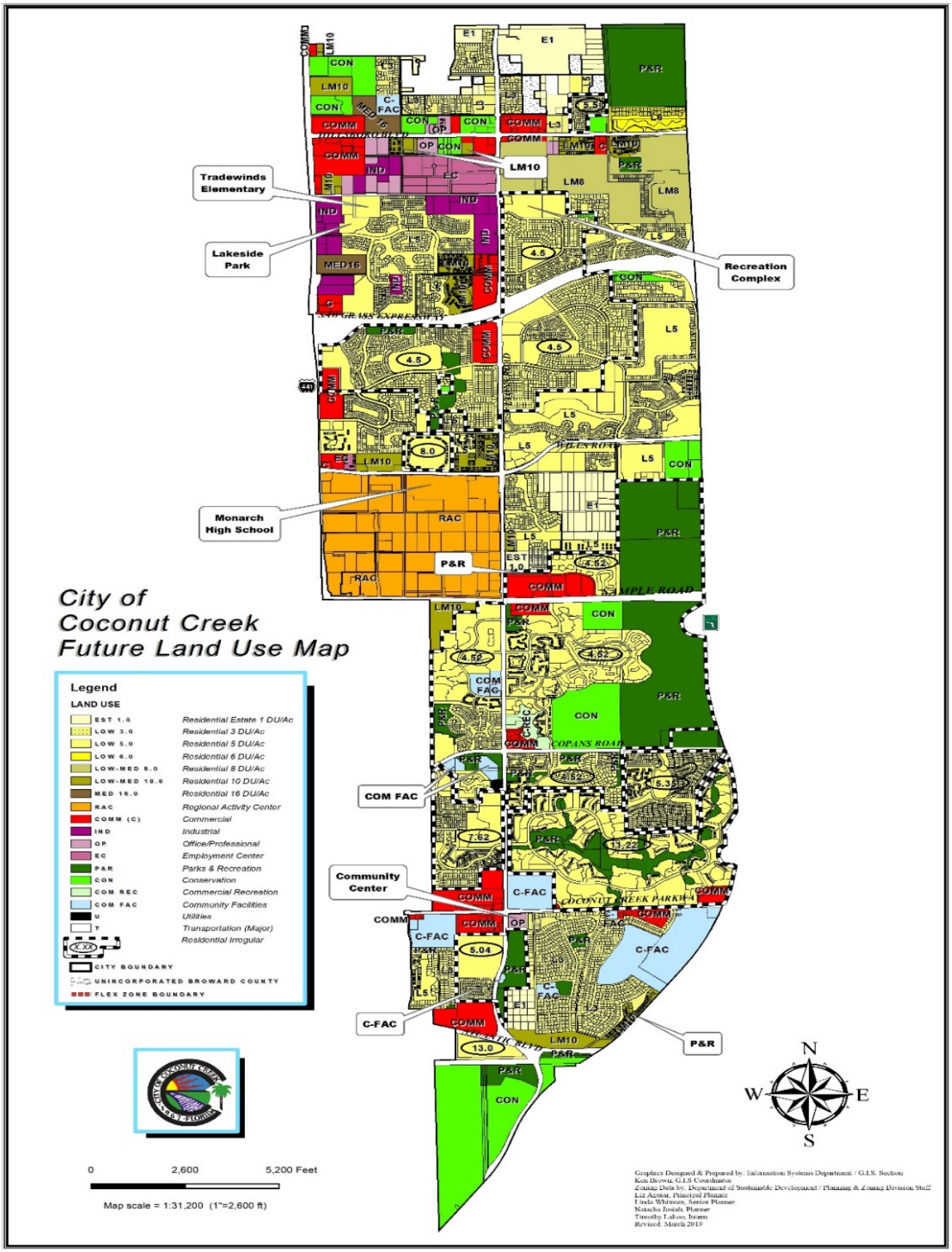
The Public School Facilities Element is a supplemental element to the original Comprehensive Plan. The purpose of this element is to strengthen the ties between school planning, general land use, and comprehensive planning. The 2005 State Legislature mandated that the availability of public schools be made a prerequisite for the approval of residential construction and directed a closer integration of planning for school capacity with comprehensive planning. The 2005 legislative mandates include a provision requiring local governments to adopt a public school facility element as a part of their comprehensive plans to establish a framework for the planning of public schools (s. 163.3177(12), F.S.). Local governments were granted approximately three years to adopt a public school facilities element. The City adopted this element in 2008 and it remains a component of our plan. Subsequent updates to this element relating to concurrency requirements were adopted in 2012 and 2023.

PROPERTY RIGHTS ELEMENT

During the 2021 Florida Legislative session, the Community Planning Act was amended to mandate that every city and county comprehensive plan in the State of Florida add a property rights element. The state provided minimum guidelines which have been incorporated into the proposed draft element. The Property Rights Element consists of a new goal, objective, and policies pursuant to Florida Statutes §163.3177(6)(i)1. Consistent with the state requirements, the new element essentially incorporates existing property rights and protections into the City's Comprehensive Plan.



COMPREHENSIVE PLAN LAND USE MAP



ECONOMIC OUTLOOK

National Economic Growth



The economic growth rate averaged 2.1% in Quarter 2-2023. Recent data show that the U.S. economy generally remains resilient in the face of rate hikes that the Federal Reserve has delivered since March 2022. Compared to the first quarter, the acceleration in real GDP in the second quarter primarily reflected increases in consumer spending, nonresidential fixed investment, state and local government spending, and federal government spending that were partly offset by decreases in exports, residential fixed investment, and private inventory investment. The GDP performance is expected to continue to fluctuate. Wells Fargo economist forecast that the real GDP will contract by only 0.5% over the first two quarters of 2024, and the unemployment rate will rise by only one percentage point from its cycle low of 3.4%.

Increased consumer spending continues to be the largest contributor to economic growth accounting for about two-thirds of U.S. economic activity. U.S. consumer spending increased more than expected at 3.4% annualized pace. Rising consumer prices, interest rates, and resumption of student loan payments appears to be affecting spending as consumers are tapping excess savings to offset high prices on basic necessities-potentially limiting a rebound in economic growth. Despite these economic conditions, consumer confidence reached 106.1 in August, well short of the 116.0 that had been expected by the consensus.







Demand for homes remains strong, and a dearth of homes in the resale market is driving buyers toward new construction. Higher mortgage rates threaten to put the brakes on the single-family sector. July marked the sixth straight monthly improvement for single-family permits. High mortgage rates, record-high home prices, and limited inventory are making it harder and harder to afford a home, and these conditions are not likely to change soon. Additionally, previous state-imposed eviction moratoriums allowed tenants to stay in their rentals, whether or not they were paying the rent. Although helpful for renters struggling with income loss, it caused a disruption in the natural eviction cycle. Following the removal of eviction moratoriums, the rental market saw a surge in vacant properties as inventory levels rose. Nevertheless, the demand from renters exceeded the supply of available rentals. The aforementioned factors have increased the need for rentals, allowing landlords to capitalize on these market conditions. The effects of this can be seen in the massive monthly rental hikes felt nationwide in the past year. The U.S. rental vacancy reported for the second quarter was 6.2%, a 0.2% decrease over the first quarter reporting of 6.4%.

State and Local Economic Growth

One of Florida's economic advantages is strong population growth. An expanding population bolsters demand for goods and services and provides a growing supply of labor to meet that demand, creating a positive feedback loop. Florida's weather, real estate, and business-friendly policy environment has long made the state a popular destination for a diverse array of movers. Between 2010 and 2020, Florida was the eighth fastest growing state in terms of population in the nation. The state averaged annual population growth of 1.4% between this period, which translates to around 270,000 new residents per year. After slowing in 2020, population growth rebounded in 2021 and expanded even more in 2022. Florida's total population increased by 1.9% between July 2021 and July 2022, a gain which equates to 417,000 net new residents. Florida's status as a retirement haven was reinforced over the past few years, as the acceleration in early retirements amid the pandemic bolstered population growth in the state. According to Wells Fargo economist, Florida led the nation in (relative) population growth for the first time since 1957.

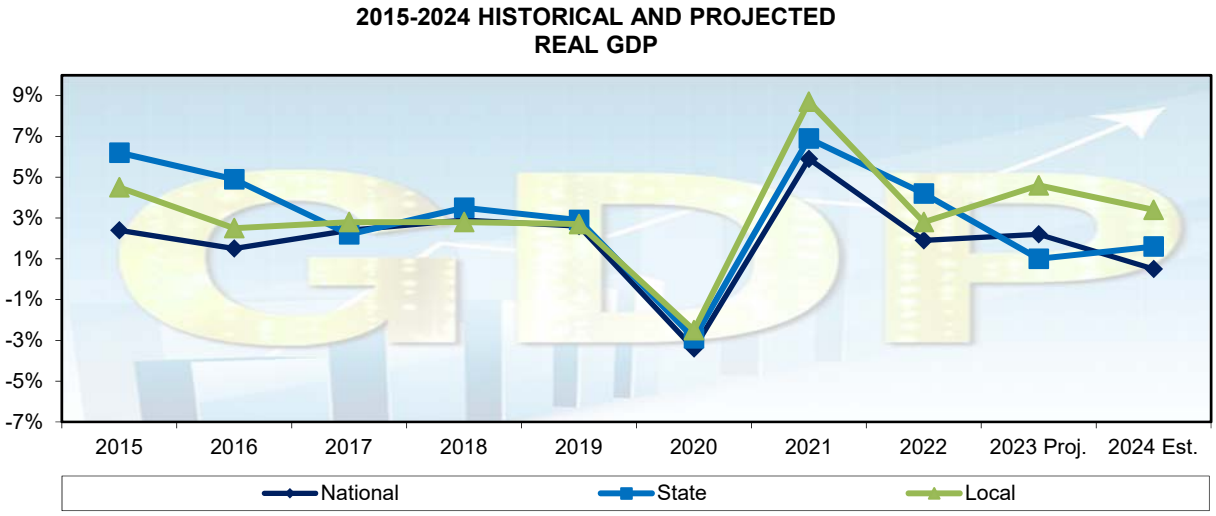
Bearing this in mind, Wells Fargo economist forecast a real GDP growth in the state to slow to 1.0% in 2023, a down shift from the robust 4.2% rate for 2022. On a quarterly basis, real GDP in Florida is likely to follow a decline in national growth starting in Q3-2023. Economist forecast that a peak-to-through 0.5% decline in the state's real GDP, which is a smaller drop than 1.6% peak-to-through decline anticipated at the national level.

Personal income growth is another important gauge of the state's economic health. As the federal support measures began to fade, the state's personal income plummeted to an annualized loss of -19.3 percent in the second quarter of the 2021 calendar year to produce a final growth rate for the 2020-21 fiscal year of 7.9 percent, the highest rate since 2015. Fiscal Year 2021-22 saw moderately lower growth of 5.5 percent as the benefit from workers returning to their jobs or leveraging the tight labor market into better paying opportunities competed with the end of federal relief measures. The Economic Estimating Conference expects growth of 6.4 percent in Fiscal Year 2022-23, largely on the continuing strength of salary growth.

Thereafter, annual growth rates are expected to remain solidly at or above 4.0 percent. Although the state's economic growth is positive, one cannot ignore a recent major concern that looms over the state and nation as a whole: inflation. Unfortunately, high prices; supply chain disruptions resulting in not enough goods to meet demand; too much money in circulation; and international challenges are hitting Florida hard. In the U.S., consumer prices rose by 0.6% in the month of August alone — reflecting a leap of 3.7% total from one year ago, as announced in the Consumer Price Index (CPI) by the U.S. Bureau of Labor Statistics (BLS).

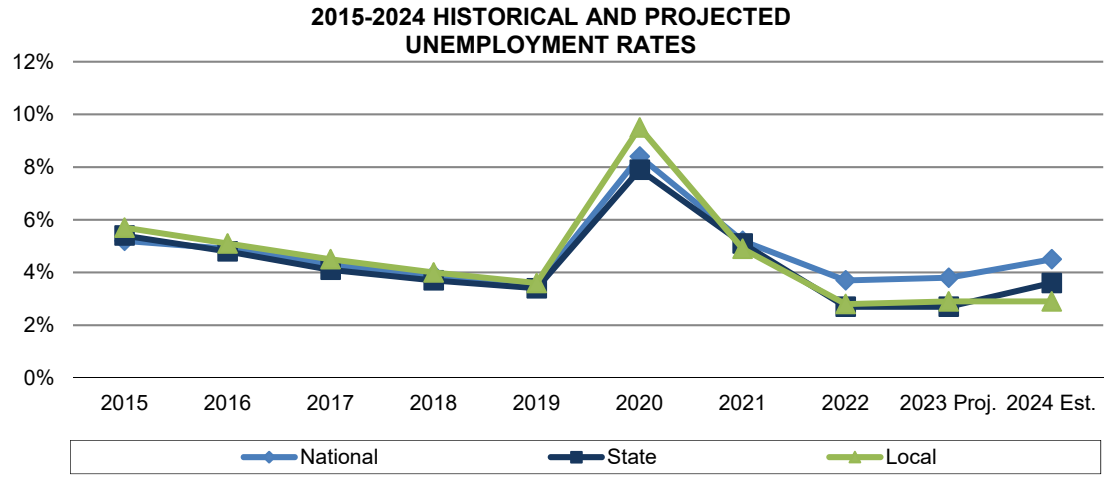
The prices for the Miami-Fort Lauderdale-West Palm Beach metro area skyrocketed by 7.8% in August on a year-over-year basis with housing costs being the major contributor to the increase. The real GDP for the metro area projected for 2023 is 4.6% with an estimated decline of 1.2% in 2024. Florida has been a prime market for housing and commercial real estate, but the high demand with low inventory has caused inflated housing prices and an increase in cash offers on homes. Despite the challenges brought on by inflation and talks of a possible recession in the near future, Florida remains cautiously optimistic about its economic future.

The graph provided on the following page illustrates historical and projected real GDP for national, state, and local real GDP as described in the previous narratives. The graph illustrates changes over a 10 year period of the GDP year over year.



Employment

The unemployment rate in the US rose to 3.8% in August 2023 from 3.5% in July, the highest since February 2022 and above market expectations of 3.5 percent. Within the same month of August 2023 the number of unemployed people increased by 514,000 to 6.4 million and employment levels rose by 222,000 to 161.5 million. Florida's unemployment rate had been below 4.0 percent from January 2018 through February 2020. With the onset of the pandemic, the unemployment rate spiked dramatically in May 2020, surpassing the prior peak rate of 10.9 percent experienced in the first four months of 2010 during the Great Recession. Currently, as of July 2023 the State's unemployment rate is 2.7%, and Coconut Creek's unemployment rate yielded 2.9% as shown in the graph below.



The City proactively evaluates service levels and streamlines its programs to meet the requirements of its residents, constantly balancing available resources with competing priorities. During FY23, the City reallocated staffing based on the needs and demands of the City, reflecting a net increase 1.00 FTE's in the City Attorney, Police, and Finance Departments. In FY24, the City's staffing will increase to 509.75 FTE's by adding a Police Officer, Community Paramedic, and a Maintenance Service Worker II.

Housing and Economic Development

As the City's development thrives, the Sustainable Development Department remains proactive and innovative in addressing our City's needs. Coconut Creek prides itself in creating a unique sense of place with community investment as a means of attracting new businesses and supporting existing businesses. The City's assessed value of properties as reported by the Property Appraiser is $5.8 billion, an increase of $547.6 million or 10.53% from the prior year's final valuation. Assessed values from new construction increased by $7.3 million or 0.14%, and property value reassessments increased by $540.3 million or 10.39% even though homesteaded properties increased by only 3%. The continued growth and development of the City is dependent upon the economic condition of the country, South Florida, and particularly that of Broward County. With the exceptional quality of life, its inviting, family-oriented environment, and numerous business advantages, the City of Coconut Creek continues to attract new investment.

The development of Coconut Creek's MainStreet area continues to progress. This pedestrian-oriented development will serve as a sustainable, mixed-use downtown environment organized around substantial and contiguous recreational open space while making Coconut Creek both a local and regional destination. Efficient development of land resources, compact development with a variety of housing choices, flexibility in use and design, alternative transportation options, and green building techniques are fundamental criteria of MainStreet. The overall MainStreet development program is extensive and is anticipated to include up to 2,295 dwelling units, over 105,000 square feet of non-residential uses, large recreation and open space components, and 15 acres of conservation for the existing cypress wetland. As new developments unfold and existing developments continue in the MainStreet area, the City of Coconut Creek continues to be a prime area for economic development.

The Promenade at Coconut Creek was the first Leadership in Energy and Environmental Design (LEED®) Silver Certified project completed under the City's MainStreet Design Standards. Major businesses at the Promenade, such as Silverspot Cinema, Truli Italian Food and Drink, Starbucks, Sephora, Naked Taco, Cooper's Hawk, World of Beer, Bar Louie, DSW Shoes, and Lane Bryant continue to thrive not simply from the economic benefits of green building design, but also from continuous promotional and special events. In late 2023, the much anticipated Cheesecake Factory will be added to the Promenade.



The Cheesecake Factory is best known for a wide variety of flavored cheesecakes and an innovative menu featuring large portions.

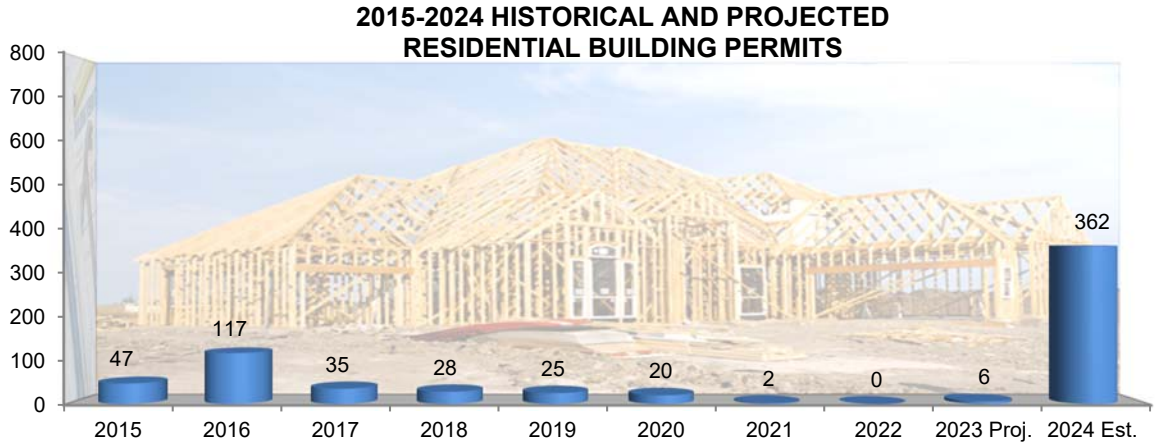
The MainStreet area is also the home to the Seminole Tribe of Florida Coconut Creek Casino. The casino includes a vehicle parking structure, small retail village, and two restaurants. The Seminole Tribe and the City will continue to assess the impacts of casino related development to ensure that projects complement the City's MainStreet area plans, particularly in the areas of retail, entertainment, and hospitality.

To further support the City's economic development initiatives, the Economic Development Incentive Program was established. Program benefits include: stabilization of the existing business community; establishment of new businesses; aid in job retention and creation; business expansion; and improvement of the overall appearance and sustainability of the community. These programs continue to be available to businesses within the City. In FY24, $270,000 has been budgeted for economic development purposes.

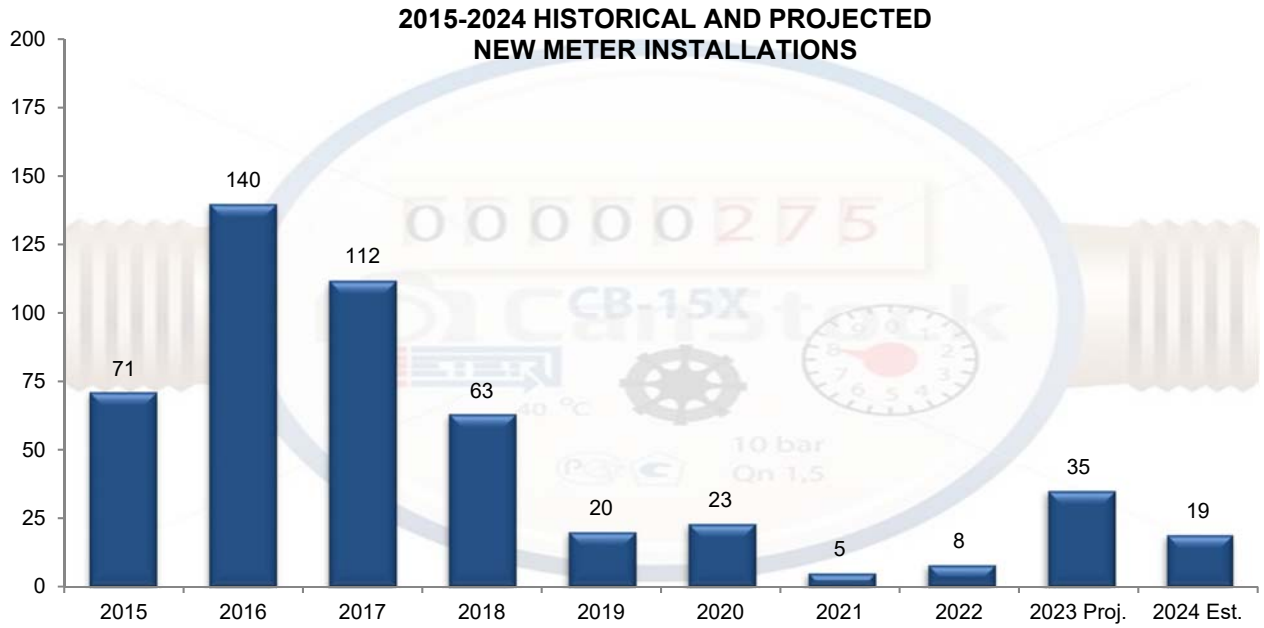
The continued development of the City, both residential and commercial, indicates a strong economy making Coconut Creek the ideal location to live, work, and play. Approved developments anticipated to be under construction in FY24 includes Eden Homes, Apostolic Mission Church, Greystar Industrial, Lyons Community Center, M&S Office, Park Creek Medical, Marketplace Facade Remodel, Strada Grocery Store and Coffee House, Taco Bell, and Lincoln Showroom.

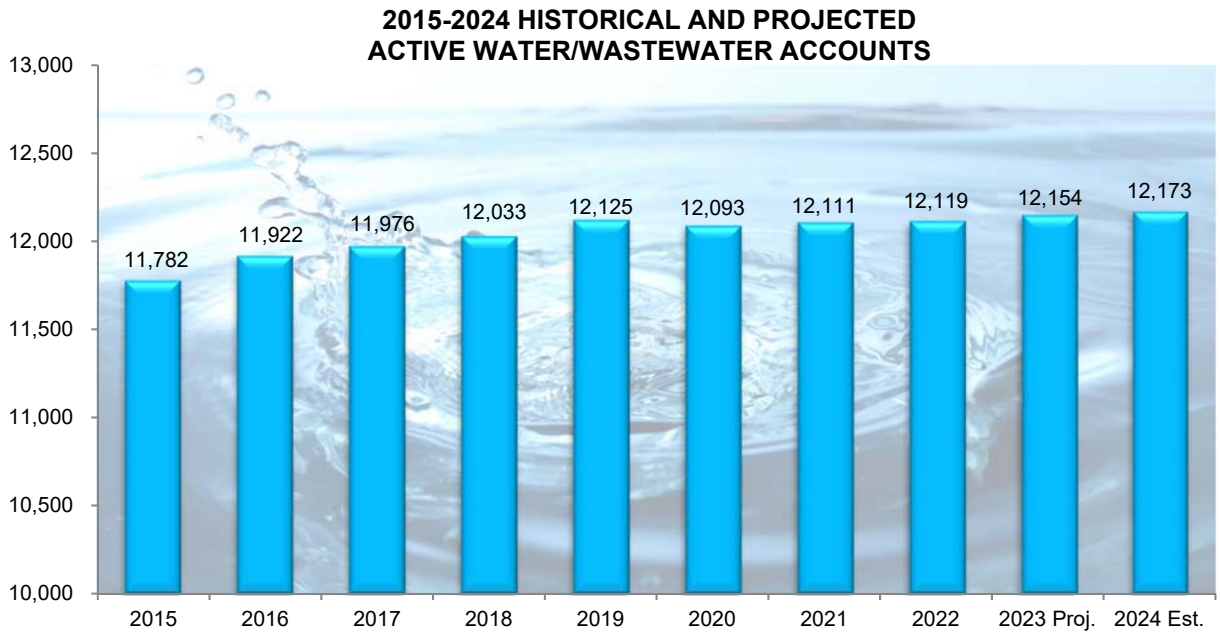
Expansion

Historically, the City has experienced steady residential development due to the construction of major multi-family developments and the availability of developable land. However, with the exception of the MainStreet Project Area and potential small redevelopment opportunities in the North Creek area, the city is predominantly built-out. Although, FY22 and FY23 there was very little housing development, it is anticipated that FY24 through FY26 will see a significant jump in residential building permits due to the multi-phased MainStreet development project.



Besides providing water and wastewater services to the northern part of the City, the City also services a portion of the City of Parkland and a portion of unincorporated Broward County. We anticipate an additional meter installations and new accounts in 2024 due to the onboarding of new developments including Marketplace at Hillsboro, Bel Lago Self-Storage, Leder Office Building, and M&S Office in Park Creek, Apostolic Mission Church, Cheesecake Factory, Lincoln Infinity, and Taco Bell.





Overall, the City of Coconut Creek remains financially stable. This has been extremely advantageous as the City diligently works to overcome all challenges posed by the current economy. We will continue to monitor and make changes as needed to continue to serve our community with the highest level of customer service, maintain service levels, and invest in the maintenance of capital infrastructure. Our commitment to superior levels of service while ensuring the safety of our residents, visitors, and staff was, and continues to be, the City's top priority.



LEGISLATIVE ISSUES

The City's legislative concerns, especially in the long term, fall into two basic categories. First, the issue of "home rule", where the authority of the City's elected officials is being assumed by other levels of government. The City's ability to make decisions, both administratively and fiscally, allows for the development and implementation of community-based solutions for community-based issues, which are an essential component of an effective, efficient government. Second, unfunded mandates are a significant financial threat to the City. These mandates may appear in the form of requiring additional services or additional benefits to residents and employees but without a corresponding funding source. These unfunded mandates can compromise our City's ability to provide essential and discretionary services deemed appropriate by the local community.



Of the more than 1,800 bills filed this year, only 356 made it to the governor for signature. Of the bills submitted for signature and passed into law, few had significant impact on the City of Coconut Creek.

Housing: For a 10-year period, the bill requires cities and counties to allow multifamily rental and mixed-use residential as allowable uses in any area zoned for commercial, industrial or mixed use if at least 40% of the units are affordable to income-eligible households for at least 30 years. For mixed-use projects, at least 65% of the total square footage must be used for residential purposes. The local government may not require the proposed project to obtain a zoning or land use change, special exception, conditional use approval, variance or comprehensive plan amendment for the height, densities and zoning authorized by the bill. This bill also provides an exemption from ad valorem taxation for land that meets certain criteria and authorizes local governments to adopt ordinances to provide an ad valorem tax exemption for portions of property used to provide affordable housing meeting certain requirements.

Local Ordinances: The bill requires counties and cities to produce a "business impact estimate" prior to passing an ordinance, with exceptions. The estimate must be published on the local government's website and include certain information, such as the proposed ordinance's purpose, estimated economic impact on businesses, and compliance costs. The bill also imposes certain conditions on lawsuits brought by any party to challenge the legal validity of local ordinances as preempted by state law, arbitrary, or unreasonable.



Sales Tax: HB7063 provides tax relief to individual, families, and businesses across the state via sales tax holidays. Sales tax holidays include: Disaster Preparedness Week-savings for Floridians preparing for the upcoming hurricane season; Back-to-School-savings for school supplies for the 2023-2024 school year; Freedom Week- savings for outdoor recreational items activities and events; and Skilled Workers Tools- savings for hand and power tools, work boots, safety equipment, toolboxes, etc. Legislation also provided a one-year sales tax relief for gas stoves and certain energy efficient appliances including refrigerator, freezer, water heaters, washer and dryers. The adopted bill provides a three-year communication services tax freeze for cell phone and television and a permanent sales tax relief on baby and toddler products, hygiene products, agricultural fending, renewable natural gas machinery and equipment, and firearm safety devices were also approved. While this bill provides a tax relief for Florida taxpayers, it can make way for revenue shortfalls within local governments.

Environmental and Social Government and Corporate Activism: HB 3 attempts to eliminate the consideration of environmental, social and governance (ESG) from government investment strategies, procurements, bond issuances and use of banks. It requires fiduciaries of all government retirement plans to make investment decisions that consider only pecuniary factors that do not include the consideration or furtherance of any social, political or ideological interests. This bill amends procurement requirements of all governmental entities to prohibit government bodies from giving a preference to vendors based on ESG factors or requesting information from vendors related to ESG. This bill also prohibits local governments from the issuance of bonds used to further an ESG purpose and from depositing funds in banks that make it a practice to deny or cancel services of its customers based on a person's political opinions, speech, affiliations, lawful ownership or sales of firearms, production of fossil fuels or other factors related to ESG.

Building Regulations: HB 89 prohibits local governments from making any changes to a plan not related to the Florida Building Code or the Florida Fire Prevention Code after a permit has been issued. It requires that any changes after a permit has been issued must identify the parts of the plan that do not comply with the code in writing, requires building inspectors and officials to notify the local government if an employee identifies part of a plan that does not comply with the code, requires fire officials to notify applicants of parts of a plan that do not comply with the Florida Fire Prevention Code, and it allows a plans examiner, inspector, building official, or fire safety inspector to have their certificate disciplined (under Sections 468.621(1)(i), Fla. Stat. (building) or 633.215 (5)(f), Fla. Stat. (fire)) for failure to notify the permit holder of the reasons for making substantive changes to building plans.

Other Legislative Issues: HB 411 prohibits counties, cities, and school districts from redrawing districts to favor or disfavor incumbents or candidates based upon their residential address. HB 67 makes it a first degree misdemeanor offense to knowingly and willfully harass an elected official, law enforcement officer, a firefighter, state attorney, assistant state attorney, judge, justice, or judicial assistant with the intent to intimidate or coerce such a person to perform or refrain from performing a lawful duty. SB 1068 exempt drone ports (standalone buildings that are no larger than 1,500 square feet in area and no taller than 36 feet in height and located in a nonresidential area) from the Florida Building Code and Florida Fire Prevention Code (except for stairwells). SB 1718 requires businesses to check the immigration status of workers (including public agencies, contractors of public agencies and subcontractors of public agencies). HB 1 makes every student eligible for taxpayer-funded vouchers, which can be used for private school tuition.

Other proposals relating to building codes, economic development, ethics and elections, and public records and public meetings but did not gain sufficient momentum to move forward. However, these topics are likely to come up for discussion at the next Legislative Session, which could increase the City's unfunded mandates and may have an effect on the City of Coconut Creek residents or employees.



The City continuously evaluates current and potential legislative issues and actively seeks ways to reduce the impact on service levels. In addition, the City constantly evaluates current services and differentiates needs versus wants in order to ensure a sustainable economic future. For more detailed information on some of the changes made for FY24, please refer to the Budget Message section of this document.

EMERGING ISSUES

Sustainability Initiatives



Coconut Creek remains an active participant in the South Florida Regional Climate Compact (SFRCC), a collaboration of experts, academia, government employees, and elected officials within the counties of Palm Beach, Broward, Miami-Dade, and Monroe, that identifies and addresses climate change and the effects in our region. Through this affiliation and a close working relationship with Broward County, the City has been able to leverage data available on a local and regional level and assign quantifiable figures to activities in the City. As the state and region have become more sensitive to the effects of climate change, Coconut Creek has taken a more collaborative approach for added efficiency and to ensure the City's goals align with the SFRCC and Broward County. Continued planning, monitoring, and measuring are essential to provide long-term benefits to the health and well-being of the community and will ensure Coconut Creek remains unique, competitive, and a leader in climate action, mitigation, and resiliency in South Florida.

Vision 2030 highlighted the community's continued support for our environment. In response, the City will expand the efforts that began with the Green Plan and produce a Climate Action Plan. This new plan will retain some unrealized action items from the Green Plan and add mitigation and resiliency elements to align more closely with Broward County's goals in its Climate Action Plan. The Plan will also continue to promote a safe alternative mode of mobility throughout the City for pedestrians, cyclists, and equestrians; strive for reduced greenhouse gas (GHG) emissions; actively seek opportunities to repurpose rights-of-way to enhance connectivity for pedestrians, bicyclists, and public transit; and focus on non-motorized connectivity improvements on services, schools, parks, civic uses, regional connections, and commercial uses via our Complete Streets Program.

In 2021, the State of Florida prioritized identifying vulnerable areas relative to elements of climate change, such as flooding and sea level rise. In response, the City has undertaken a Vulnerability Assessment that will identify immediate and future climate change concerns, examine flooding and heat with a focus on social concerns, and provide direction for the City's Capital Improvement Program (CIP). Additionally, the assessment will also refine the forthcoming Climate Action Plan and resilience response, leverage City funding through the pursuit of grant awards, and provide the State of Florida with the data it needs to comprehensively plan for the future of Florida and our unique climate concerns. The assessment includes an outreach component to effectively involve the community and bring awareness of the process and the outcomes.

To further support the City's sustainability efforts, the City is seeking to expand the use of electric vehicles as part of the City's fleet as well as increase the installation of additional electric vehicle charging stations throughout the City. Soon, all charging stations will be identified and incorporated into the City's GIS mapping system. This will allow the areas that lack this needed infrastructure to be identified to ensure availability to all. The City remains committed to expanding solar use, community outreach on other climate-related topics, and continued collaboration with Broward County.

The City of Coconut Creek continues to be recognized as a sustainable community and awarded for its "green" initiatives, wildlife preservation, and activities to create a more sustainable future for residents, businesses, and visitors. In addition to holding the Tree City USA designation since 1989 and the Community Wildlife Habitat certification since 2005, the City has also been a GOLD-certified Green Local Government with the Florida Green Building Coalition and certified as an Audubon International Sustainable Community since 2010.

City Mobility

The City has been planning and developing a network of trails that aim to provide pedestrians and bicyclists with recreational opportunities within a safe alternative mode of mobility throughout the City, thus reducing the need for automobile use and creating a more 'walkable' and 'livable' community. While residents may be aware of a trail near their neighborhood, they may not be aware of the larger network. To support this initiative, as part of the Parks and Recreation Master Plan, the City is working to create visible trail heads, consistent icons, and maps which will identify various trail ways and their connections with public transportation, parks, public facilities, and major attractions in Coconut Creek. This is an important sustainable element as the community continues to grow. In FY24, the City will focus on improving mobility through a number of public and private development projects, including but not limited to Oak Trails Park, the Hillsboro Corridor, MainStreet, and the Sample Road Shared Use Pathway project.

Complete Streets



Complete Streets is a city, county, state, and nation-wide initiative that aims to create a safe and efficient transportation network that promotes the health and mobility of all residents and visitors by providing high quality multi-modal (pedestrian, bicycle, transit and automobile) access. As the City has expanded bicycle access via the Complete Streets Program, bicyclist and motorist education within the community has become priority. A Bicyclists and Motorists Safety Program was launched to provide an overview of Florida laws as it pertains to bicyclists and motorists sharing the roadway. The safety initiative focuses on encouraging safer choices on the part of bicyclists and motorists to help reduce injuries and deaths on the roads.

To further support this initiative, the City of Coconut Creek has focused on applying this policy to all roadway projects. This includes projects involving new construction, reconstruction, retrofits, repaving, rehabilitation, or changes in the allocation of pavement space on an existing roadway as well as those that involve new privately built roads and easements intended for public use. Complete Streets elements may be achieved through single projects such as the Comprehensive Street Improvements Program and the Hillsboro Corridor Project. On a larger scale, Complete Streets elements will be featured throughout the MainStreet roadway network. These elements may also be incorporated through a series of smaller improvements or maintenance activities like the Street Maintenance Program.

The City actively looks for opportunities to repurpose rights-of-way to enhance connectivity for pedestrians, bicyclists, and public transit and will mainly focus on non-motorized connectivity improvements on services, schools, parks, civic uses, regional connections and commercial uses. Every City department is engaged in the formulation of Complete Streets Guidelines. When possible, the City leverages the resources of other governmental agencies to achieve these new requirements.

Traffic and Congestion



Traffic and congestion is clearly a regional issue in the south Florida metropolitan area. Coconut Creek, as part of the south Florida region, experiences these challenges and continues to focus on smart growth so that we are able to minimize travel demand and provide alternate means of transportation. In conjunction with the Broward Metropolitan Planning Organization (MPO) and Florida Department of Transportation (FDOT), the City completed the Lyons Road Mobility Project. This $15.5 million project, from Atlantic Boulevard north to the Sawgrass Expressway, included complete re-milling and repaving of the roadway along with new buffered bicycle lanes, sidewalk connections, drainage improvements, and crosswalks enhancements. Federal funding has also been secured in the amount of $3.9 million that will allow the addition of pedestrian safety lighting along the entire corridor. This project will be under design in FY24.

Consistent with Vision 2030, the City is preparing a comprehensive Transit Master Plan that establishes a long-term vision for our local shuttle system to optimize passenger service for Coconut Creek residents, workers, and visitors. The plan will address the City's transportation needs by identifying transit service gaps; developing a strategy to address the passenger demand due to land use changes and/or new development/redevelopment; and identify the changing mobility needs with multimodal connectivity throughout the City. Additionally, in conjunction with the Broward Metropolitan Planning Organization (MPO), the City is developing a Mobility Hub Master Plan for the MainStreet area. Successful completion of this plan will identify the transportation needs, develop alternative methods of transportation such as public transit, bikes, car share, etc., and identify funding opportunities.

Coconut Creek is closely monitoring several transportation projects led by other agencies as they move through their planning phases to mitigate any negative impacts to our City and our residents. These projects include the widening of the Sawgrass Expressway, the Sawgrass/Turnpike Interchange, the Florida Turnpike from Wiles Road south to I-595 and the implementation of the SW 10th Street Connector. Planned expansions of roadway and intersections, such as Copans Road, are closely coordinated with our regional partners to minimize impacts to our neighborhoods.

In November 2018, Broward County voters approved a 30-year one cent transportation sales surtax to improve traffic signalization, roadways, intersections and public transportation (bus and rail), and fund future investments in City's transportation system. This revenue stream provides some much needed funding to 31 municipalities to cover municipal capital projects and the community bus programs. The Transportation Surtax funded the Comprehensive Street Improvement Program, Phase II, which addressed the rehabilitation needs of the City's roadway infrastructure and will be used to fund the Sample Road Multi-Purpose Pathway to address the widening of sidewalks along Sample Road and improved accessibility to Tradewinds Park. This funding will allow Coconut Creek to further enhance our roadways for years to come.

Seminole Tribe of Florida Coconut Creek Casino

The City of Coconut Creek is unique in that the Seminole Tribe of Florida has sovereign land within City limits. In 1999, the City and the Seminole Tribe negotiated a Municipal Services Provider Agreement, which provides for annual payments for City services and compensates for impacts the Seminole Casino Coconut Creek has on the community. Funding received from the Seminole Tribe through this agreement is restricted and primarily used for community capital improvement projects, debt service payments to capital improvement projects, and land purchases. As part of this agreement, the City received $3.9 million during fiscal year 2023.

The City and the Seminole Tribe entered into a Mitigation Agreement that was promulgated from additional Seminole property becoming federal trust lands. The agreement calls for annual payment by the Seminole Tribe to help mitigate the impact on the City. In fiscal year 2023, the City received $2.9 million. Proceeds from the Seminole Tribe Mitigation Agreement accumulate in the Seminole Mitigation Special Revenue Fund to be used for improvements and services within the MainStreet area as well as other expenses or improvements to mitigate the impact of the land becoming sovereign.

As part of the 2021 Legislative Session, the Governor of Florida signed a 30-year Compact Agreement with the Seminole Tribe of Florida which provides a local share for Coconut Creek. However, the Compact, including the online sports betting component, was challenged and a Federal Judge ruled that the Compact was in violation of the Indian Gaming Regulatory Act as it allows for sports betting outside of Seminole lands. The State has appealed this decision and the appeals process is still ongoing. If resolved in the State's favor, Coconut Creek share of the funding will be used in the Capital Improvement Program Fund to defray the costs of City infrastructure improvements.

Solid Waste and Recycling

Solid Waste and Recycling are going through transitional phases globally, due to market shifts and changes in business and daily life. Locally, after dissolution of the Broward County Resource Recovery Board (RRB) in 2013, Broward County cities found it necessary to independently contract for solid waste disposal and recycling processing services. Since then, there has been a decrease in market demand for recyclable materials as well as a reduction in the number of companies and facilities operating in the market. This has resulted in less competition, less processing options, and ultimately, higher disposal costs. Currently, most Broward County municipalities are collaborating with Broward County to establish a regional solid waste system to be known as be known as the “Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County.” The goal is to develop a system based on a long-term, comprehensive plan to provide for efficient, effective, and environmentally sensitive means by which to process and/or dispose of solid waste, yard waste, bulk waste, construction and demolition debris, household hazardous waste, and recyclable materials for the entire County. It is anticipated the solid waste rates will continue to increase and this collaboration could potentially minimize those increases.

Wastewater Discharge



Learning from several historical drought years, and realizing Lake Okeechobee is a fragile and complex environment, the South Florida Water Management District (SFWMD) implemented permanent water restrictions throughout South Florida. Since potable water is becoming a limited resource, the SFWMD is mandating that local government agencies look for alternate water supplies. Broward County Water and Wastewater Services (WWS), which is the bulk supplier of our potable water, has identified the deeper Floridian Aquifer as the alternate source to meet the City's future demands. Based on a recent mandate by the State Legislature, all wastewater discharge into the ocean must cease by 2025. This will require a higher level of treatment before wastewater can be disposed of by such means as reclaimed water and/or deep well injection, both of which are expensive options. The mandates for potable water and wastewater treatment may result in increases in the utility rates for customers throughout the region. Broward County continues to evaluate options comply with the mandate with minimal impacts to customers.

The City continuously evaluates the impact of such ongoing changes and has made the first step towards ensuring the funding of these upcoming issues. The City implemented a new rate structure to help align the City's revenues with the increasing expenses associated with providing water and sewer services. A Master Plan update and rate study was completed to ensure current and future capital improvement programs will meet the needs of the City in future years.

MainStreet Development Water and Wastewater Impacts



With the continuous growth of the City and the development of MainStreet a City priority, planning for the future management of the City’s potable water supply is imperative. The Federal Environmental Protection Agency (EPA) regularly updates water quality standards that must be complied with by local distributors of drinking water. The chemicals necessary to provide clean and safe drinking water must be managed in real-time and adjusted in coordination with each other in order to maintain an appropriate balance. The Utilities and Engineering Department staff currently monitor these chemicals and control injection rates at the water storage tanks to comply with EPA regulations.

In order to more efficiently regulate water quality, the City implemented a comprehensive water quality control system in 2023. The system communicates with existing instrumentation in real time and calibrates flow rates of chemicals to ensure chemical balance and safe drinking water. This advanced system monitor's current chemical levels, automatically adjusts flowrates, and notify staff of concerns utilizing a communication system. The comprehensive water quality control system ensures Coconut Creek residents continue to have reliable and safe drinking water for years to come.

Reclaimed Water Project

One way the City is actively working to address future water issues and improve conditions for its residents, while contributing to the preservation of natural resources, is through the use of reclaimed water. The City of Coconut Creek provides reclaimed water to various sections of the City. Broward County has offered to provide up to 3 million gallons of reclaimed water per day to the City per the City's Reclaimed Water Master Plan, which will include the expansion of reclaimed water services to the MainStreet development. Using reclaimed water provides reductions in cost, fertilizer usage, drinking supplies, and minimizes disposals into our waterways that can contribute to a reduction in the nutrients in our bays and rivers. The use of reclaimed water ensures only the highest quality, clear, and essentially pathogen-free water is distributed. The City remains proactive in addressing the emerging and ongoing issues that will impact the level of services it provides to its residents.

Through proper planning, effective allocation of resources, and dedication from its employees, the City of Coconut Creek has been successful in remaining financially stable while continuing to expand services and programs, invest in infrastructure, and promote economic development.




Budget Structure


CITY OF COCONUT CREEK
·1967·FLORIDA

BUDGETARY & FINANCIAL POLICIES



The City of Coconut Creek Budgetary and Financial Policies provide the basic framework for the overall fiscal management of the City. These policies serve as guidelines that determine whether or not specific requests ever reach implementation. When a department seeks the financial support from the Commission, it is best for all concerned that the framework for making decisions be clearly understood.

The policies are grouped into three categories: financial planning, revenue, and expenditures. Financial planning policies consist of operating, cash management and investments, capital improvements, accounting and financial reporting, organizational, and financial stability. Revenue policies include revenue while expenditure policies include debt and reserve. These policies are used in the development of current activities and planning for future programs. They are complied with and are reviewed at least annually and updated as needed.

A balance must be struck between revenues and expenditures so that the public can realize the benefits of a strong and stable government. It is important to understand that this policy is applied to budget entities over periods of time that extend beyond current appropriations. By law, budgets cannot exceed available resources, which is defined as revenues generated in the current period added to balances carried forward from prior years. Temporary shortages or operating deficits can and do occur, but they are not tolerated as extended trends. The City cannot develop a legacy of shortages or a legacy of utilizing one-time resources and expect the c ontinued delivery of services in the future, the very reason for which it exists. Therefore, the City will live within its means. All departments supported by the resources of this City must function within the limits of the financial resources identified or available specifically to them.



The City shall annually adopt a balanced budget in which available and anticipated resources are equal to, or exceed, operating expenditures. Any increase in expenditures, decrease in revenues, or combination of the two that result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. **The City's budget is a balanced budget.**

BUDGETARY & FINANCIAL POLICIES

Financial Planning

Operating Budget Policies

1. The City's budget will support City Commission goals, objectives, and policies in meeting the needs of the community.

2. The City will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.

3. The City will continuously evaluate its service delivery system according to established efficiency and effectiveness criteria.

4. The City will evaluate its use of intergovernmental service contracts to preclude unwarranted duplication of service in overlapping jurisdictions and ensure an effective and efficient service delivery system to the community.

5. The City will comply with mandatory federal, state, and local laws and, when appropriate, will comply with industry and professional requirements or standards.

6. The operating impact of the Capital Improvement Program (CIP) projects will be reviewed prior to any project being included in the operating budget.

7. The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.

8. The City will prepare its budget using a Balanced Budget; each fund's revenues plus other sources equal its expenditures/expenses plus other uses.

9. Transfer of funds between Personal Services, Operating, and Capital Outlay categories is discouraged.

10. When possible, current operations will be funded by current revenues. The use of unencumbered prior period balances in all funds shall be scrutinized and carefully limited.

11. The City will consider General Fund requests for new or expanded programs during the course of the regular budget process. Only under priority circumstances will such requests be considered during the course of the year.

Cash Management and Investment Policies

1. The City will follow its adopted Investment Policy when handling public funds. The Investment/Portfolio Policy is contained in a separate document.

2. The City will collect revenues aggressively, including past due bills of any type, and may utilize an outside collection agency to accomplish this.

3. Except under extenuating circumstances, the City will deposit all funds within twenty-four (24) business hours of receipt.

4. The Finance and Administrative Services Department will prepare an investment report on a monthly basis.

Capital Improvement Program (CIP) Policies

1. The City will develop and update a five-year CIP on an annual basis.
2. In the development of the CIP, the City will review the operational impact of each project.
3. The Finance & Administrative Services Department will review and evaluate each project, based on established criteria, prior to any project being included in the CIP.
4. The City will maintain an appropriate mix of debt and pay-as-you-go funding for capital projects.
5. The operating impact of each capital project shall be incorporated into annual operating budgets. Capital assets shall be purchased and maintained on a regular schedule. Within legal limits and the constraints of operating budgets, debt may be issued for the purchase of capital assets, including major renovations.
6. The Finance & Administrative Services Department will monitor the status of capital improvement projects.

Accounting and Financial Reporting Policies

1. An independent audit will be performed annually with the subsequent issue of an official annual financial statement.
2. The City will produce an Annual Comprehensive Financial Report (ACFR) in accordance with Generally Accepted Accounting Principles (GAAP) as mandated by the Governmental Accounting Standards Board (GASB) within 180 days of the end of the fiscal year.
3. The City will maintain an accounting and financial reporting system that conforms to GAAP, federal, state, and local laws and regulations.

Organizational Policies

1. The City will review the organizational structure regularly to assure that residents receive the highest level of service in the most efficient manner.
2. The City will be committed to maintaining and improving the productivity of staff through a productive working environment, appropriate equipment, necessary training, and adequate supplies and materials.
3. Employee compensation will be reviewed regularly to ensure the City is competitive with the market and comparable public entities.

Financial Stability Policies

1. The City will hold a strategic planning session annually to review long-range goals of the City and to identify goals and objectives for the upcoming fiscal year.
2. The City will review and evaluate its existing debt obligations and future borrowing needs annually.
3. The City will prepare and update its five-year CIP annually.

4. The City will continuously monitor revenues and expenditures to ensure responsible fiscal management of the City.

5. The City will maintain a General Fund Hurricane Emergency Reserve Account in an amount of 5% of the total subsequent fiscal year expenditures, less capital outlay and transfers out budgeted for the fund.

Revenue

Revenue Policies

1. The City will attempt to maintain a diversified and stable revenue system to avoid reliance on any one revenue source and will attempt to minimize the dependence on property taxes.

2. The City will pursue alternative revenue sources as an additional source of funds.

3. Market rates and charges levied by other public and private organizations for similar services should be considered when establishing tax rates, fees, and charges.

4. New ongoing operating costs will be funded with permanent, ongoing revenue sources; one-time operating costs may be funded by one-time revenue sources to ensure fund balance integrity.

5. New and expanded unrestricted revenue streams should be first applied to support existing programs prior to funding new or expanded programs.

6. The City will pursue federal, state, and local grants but will strictly limit financial support of these programs to avoid commitments, which continue beyond funding availability.

7. General Fund expenditures for mandated and priority programs are to be made against current revenue sources, and not dependent upon uncertain reserves or fluctuating prior period cash balances.

8. Special Revenue Funds are supported by special levies and fees, grants, or intergovernmental revenues. Expenditures in these funds are strictly limited to the mandates of the funding source. Special Revenue Funds are not to be used to subsidize other funds, except as required or permitted by program regulations.

9. Enterprise Funds are expected to derive the majority of their revenues from user fees and charges. Enterprises should strive to become self-supporting entities through periodic reviews of its fee structure, charges for services, and other operating revenues and expenditures.

Expenditures

Debt Policies

1. The City will review and evaluate its existing debt obligations and future borrowing needs annually.

2. The City will not issue long-term debt to finance current operations.

3. The City will publish and distribute an official statement for each bond and note issued.

4. The City will adhere to the bond covenant requirements of each debt issuance.

5. Capital projects financed by the issuance of bonded debt will be financed for a period not to exceed the expected useful life of the project.

Reserve Policies

1. The City will maintain an Unrestricted Fund Balance percentage established and maintained for the General Fund, based on the predictability of revenues, volatility of expenditures, and liquidity requirements.

2. The City shall maintain a General Fund Hurricane Emergency Reserve Account in an amount of five (5%) percent of the total current fiscal year expenditures, less capital outlay and transfers out budgeted for the fund. For purposes of this calculation, the expenditures shall be the budget as originally adopted in September for the subsequent year. This amount will be considered committed funds and can only be changed by a majority vote of the City Commission.

3. In addition to the Hurricane Emergency Reserve Account, the City shall maintain in the General Fund an Unrestricted Fund Balance equivalent to a minimum of twenty (20%) percent, which represents approximately two and a half (2 ½) months of working capital, of the total current fiscal year expenditures, less capital outlay and transfers out budgeted for the fund.



STRATEGIC PRIORITY BUDGET

The Line Item Budget is the traditional budget used in many local governments. Its format is the simplest because it parallels the object of expenditure series used in the accounting system. The budget is built entirely on inputs to the fiscal process, not concerning itself with results. The budget is entirely oriented toward control and governs what is to be purchased. The Strategic Priority Budget methodology expands upon the Line Item Budget concept giving citizens, Commission members, management, and employees a better understanding of government's role in the community. Thus, the Strategic Priority Budget provides a mechanism to allow elected officials to make better informed decisions, engage citizens in the budgeting process, and align available resources with community priorities.

Coconut Creek's budget process has transitioned from a Line Item Budget to a Strategic Priority Budget that continues the provision of line item detail while asking pertinent questions such as, “Where are we now?”, “Where do we want to be?”, “How will we get there?”, and many others. It assumes that in an environment of competing priorities, elected officials must choose between different and competing items. For example, they may find it necessary to choose between all or some of their recreational programming and all or some of their public works activities. Under this methodology, the programs and services offered by the City are based on the community's priorities as identified in Vision 2030, the City’s Strategic Plan, and available resources.

The Fiscal Year 2024 Budget is designed to be comprehensive, raising visionary issues for discussion and deliberation by the Coconut Creek public and the City Commission, and linking funding decisions to priorities in the strategic plan.



BUDGET PROCESS

Budget Adoption

The City Charter requires the City Manager to submit to the City Commission a Proposed Budget with a Budget Message and a Five-Year Capital Improvement Program no later than August 1st of each year. After the budget is submitted, the City Commission holds a budget workshop to gain a better understanding of the Proposed Budget. Town Hall meeting(s) are held as needed and two public hearings are held in September. For the budget to become effective, two ordinances and a resolution must be passed. The first ordinance adopts the operating millage, the second ordinance adopts the Operating and Capital Improvement Budget, and the resolution adopts the Five-Year Capital Improvement Program.

Budget Amendments

From time to time, it becomes necessary to modify the adopted budget. The procedure for amending the budget depends upon the type of change that is needed.

The first budget amendment occurs within the first few weeks of the fiscal year. The City Charter grants the authority to re-appropriate funds for capital expenditures not yet complete.

The City Commission, by ordinance, may make the following types of budget amendments:

Supplemental Appropriations - When there are revenues in excess of those estimated in the budget, supplemental appropriations may be made for the year up to the amount of such excess

Emergency Appropriations - To meet a public emergency affecting life, health, property, or the public peace, the Commission may make emergency appropriations and, to the extent there are no available unappropriated revenues, authorize the issuance of emergency notes

Reduction of Impending Deficits - If it appears that a revenue shortfall will make it insufficient to meet the amount of expenditures appropriated, the Commission may reduce one or more programs, goals, or appropriations

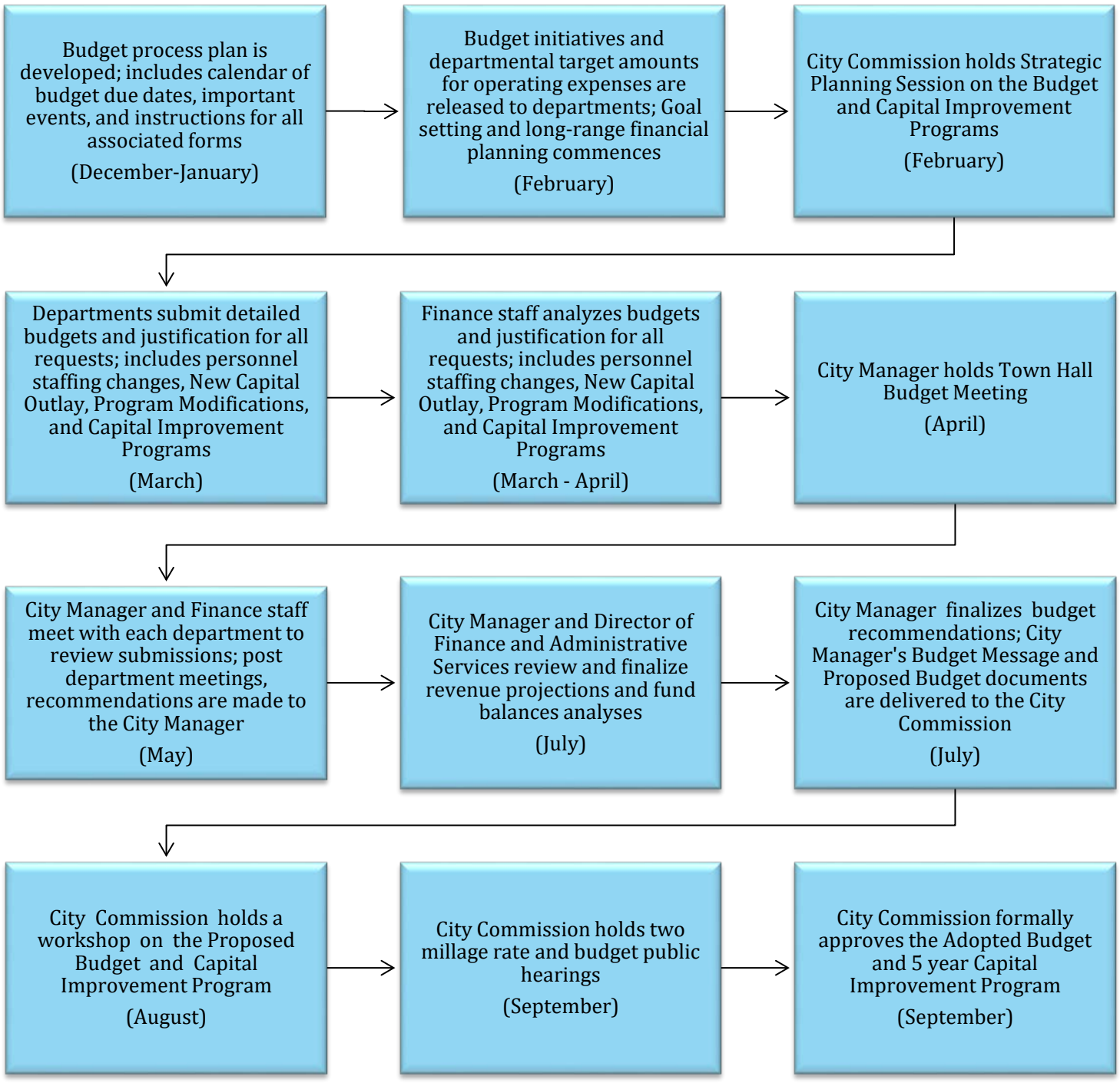
Transfer of Appropriations - The City Commission may transfer part or all of any unencumbered appropriation balance from one department, office, or agency to another

At any time during the fiscal year the City Manager may approve a transfer of part or all of any unencumbered fund appropriation balance among programs within a department in the General Fund. The transfer of funding may not exceed the total appropriation of the fund.

The City Manager may approve a transfer of part or all of any unencumbered fund appropriation balance among programs within or between a department, office, or agency in all other funds. The transfer of funding may not exceed the total appropriation of the fund.



The City's fiscal year runs from October 1st through September 30th. The Budget Process begins in December with budgetary planning and continues for the next several months with budget preparation until final budget adoption, which occurs in September. The following are highlights of this annual budget process:

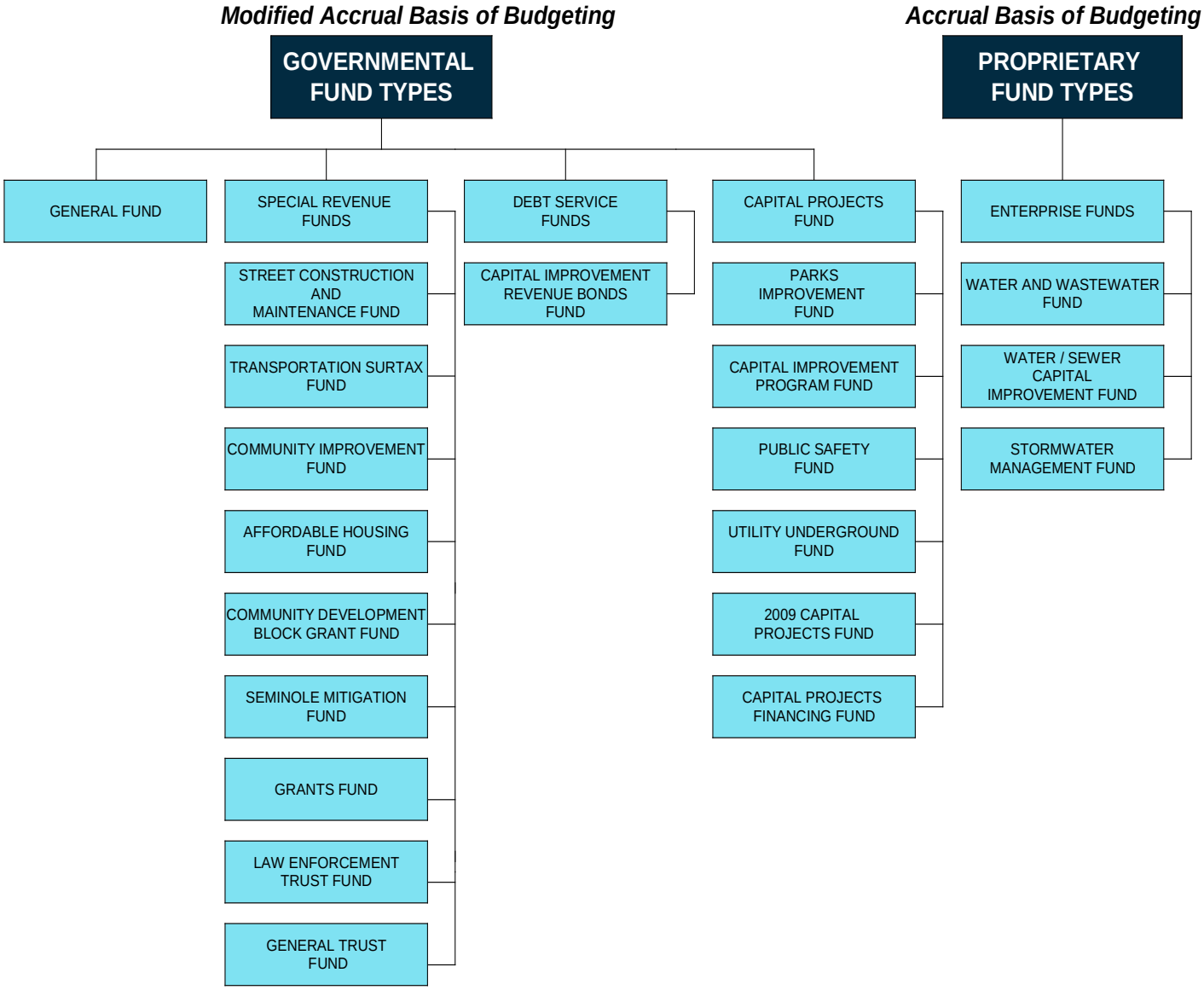


BUDGET PROCESS CALENDAR

DATES	ACTIVITY/REQUIREMENT
February 6 - 8	Budget Coordinator Training Budget Manager Training
February 15	Commission Strategic Planning Session (1st Meeting)
February 21	Budget Kick Off / Budget Central Opens Budget Initiatives and Department Targets Released Goal Setting / Long-Range Planning Commences
March 2	FY 2023 Expenditure Projections Core Services
March 9	Overtime Analysis Form Revenue Estimation Forms (as applicable)
March 16	Operating Budget Entry Personnel Full Time Employee (FTE) Allocation Over Target Reconciliation Form (as applicable)
March 16	Fund/Division (FY 2023 Accomplishments updated and FY 2024 Objectives) Key Performance Indicators
March 30	Capital Outlay Request Form Capital Improvement Program Budget Form Organizational Chart Program Modification Request Form
April 10-13	Review and Recommendation of Program Modifications: -Vehicles -Computer Equipment -New Personnel/Personnel Changes
April 19	Town Hall Budget Meeting
May 15-17	City Manager/Department Budget Meetings
August 7	Commission Budget Workshop (2nd Meeting)
September 14	1st Public Hearing to Tentatively Set Tax Millage Rate and Adopt FY 2024 Budget
September 28	2nd Public Hearing to Formally Set Tax Millage Rate and Formally Adopt FY 2024 Budget

BUDGETARY BASIS

Budgetary Basis refers to the basis of accounting, Accrual or Modified Accrual, used to estimate financing sources and uses in the budget. Accrual Basis indicates revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at the time or not). Modified Accrual is the method under which revenues and other financial resource increments are recognized when they become susceptible to accrual; that is, when they become both "measurable" and "available" to finance expenditures of the current period. "Available" means collectible in the current period or soon enough thereafter to be used to pay the liabilities of the current period. The City of Coconut Creek uses both Accrual and Modified Accrual Basis for budget development. The basis used for budget development depends on the type of fund as show in the illustration below.



General Governmental Funds' budgets (for example, the General Fund and the Street Maintenance and Construction Fund) are prepared on a modified accrual basis. Briefly, this means that obligations of the City (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are measurable and available.

The Enterprise Funds (for example, the Water and Wastewater Fund) also recognize expenditures as encumbrances when a commitment is made (for example, through a purchase order). Revenues, on the other hand, are recognized as revenue when service is provided.

In all cases (General Governmental and Enterprise Funds), when goods and services are not received by year-end, the encumbrances lapse.

The Annual Comprehensive Financial Report (ACFR) shows the status of the City's finances in accordance with Generally Accepted Accounting Principles (GAAP). In most cases, this conforms to the way the City prepares its budget. One exception is compensated absence liabilities that are expected to be liquidated with expendable available financial resources; these are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget).



FUND DESCRIPTIONS

Governmental accounting systems should be organized and operated on a fund basis. Individual resources are allocated to, and accounted for, in separate accounting entities, identified as funds, based upon the purposes for which they are to be spent and the means by which spending activities are legally controlled.

Governmental units should establish and maintain those funds required by law and sound financial administration. Only the minimum number of funds consistent with legal and operating requirements should be established because unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Individual funds are classified into three broad categories: Governmental, Proprietary, and Fiduciary. The City of Coconut Creek does not utilize any Fiduciary Fund Types. All funds are appropriated.

A major fund is defined as a fund that reports at least 10% of total governmental assets, liabilities, revenues, or expenditures and at least 5% of combined City assets, liabilities, revenues, or expenditures. A government agency may choose to classify a fund as a major fund if that fund has particular importance to financial users. By definition, the General Fund is always considered a major fund. The remaining major funds are the Street Construction and Maintenance Fund, Transportation Surtax Fund, Community Improvement Fund, 2009 Capital Project Fund, Capital Projects Financing Fund, Public Safety Fund, Capital Improvement Program Fund, Water and Wastewater Fund, and Stormwater Management Fund. The other non-major funds consist of all Special Revenue Funds (except for the Streets Construction and Maintenance Fund), Debt Service Fund, Utility Underground Fund, all other Capital Projects Funds, and the Water/Sewer Capital Improvement Fund.

GOVERNMENTAL FUND TYPES

Governmental Fund Types are subdivided into four sections: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds.

General Fund - The general operating fund used to account for most of the day to day activities of the City.

Special Revenue Funds - Account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Capital Project Funds - Account for financial resources to be used for the acquisition or construction of major capital facilities or related machinery and equipment.

FUND 01 - GENERAL FUND (MAJOR FUND)

The General Fund of a government unit serves as the primary reporting vehicle for current government operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. The major sources of revenue for the General Fund include: ad valorem taxes, franchise taxes, utility taxes, user fee charges, and intergovernmental revenues.

FUND 11 - STREET CONSTRUCTION AND MAINTENANCE FUND (MAJOR FUND)

The Street Construction and Maintenance Fund is a Special Revenue Fund used to account for revenues received from state and county agencies, which, by state law may only be expended for street construction and maintenance programs.

FUND 12 - TRANSPORTATION SURTAX FUND (MAJOR FUND)

The Transportation Surtax Fund is a Special Revenue Fund used to account for proceeds from the Broward County Transportation Surtax Program. These funds will be used to improve traffic signalization, roadways, intersections, pedestrian mobility options, public transportation (bus and rail), and fund future investments in Broward's transportation system. Funding for Comprehensive Streets Improvement Programs, and Sample Road Multi-Purpose Pathway are included in this fund.

FUND 14 - COMMUNITY IMPROVEMENT FUND (MAJOR FUND)

The Community Improvement Fund is a Special Revenue Fund used to account for proceeds received from the Seminole Tribe of Florida in accordance with a *Municipal Services Provider Agreement*. The funds have been restricted by City Ordinance to be used for capital improvements, including the 2017A, 2017B, and 2021 Capital Improvement Revenue Notes debt service payments.

FUND 15 - AFFORDABLE HOUSING FUND

The Affordable Housing Fund is a Special Revenue Fund used to account for fees charged to developers as a means to fund the City's Affordable Housing Program for the benefit of current and future residents.

FUND 16 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

The Community Development Block Grant (CDBG) Fund is a Special Revenue Fund used to account for funds received from the U.S. Department of Housing and Urban Development (HUD). The funds will be used to sustain neighborhoods, promote economic development, and provide improved community facilities and services.

FUND 18 - SEMINOLE MITIGATION FUND

The Seminole Mitigation Fund is a Special Revenue Fund used to account for proceeds received from the Seminole Tribe of Florida in accordance with the *Fee to Trust Lands Mitigation Agreement.* Funds will be used for capital improvements, such as the Fire Rescue Equipment Replacement Program, Public Safety Facilities, and any other expenses or improvements to mitigate the impact of the lands going into Trust.

FUND 21 - CAPITAL IMPROVEMENT REVENUE BONDS FUND

The Capital Improvement Revenue Bonds Fund is a Debt Service Fund set up to meet note/bond requirements by making the principal and interest payments in accordance with the debt service schedules. Three different note issues are serviced through this fund: (1) Series 2017A, Capital Improvement Revenue Note, (2) Series 2017B, Capital Improvement Revenue Note, both used for the Comprehensive Street Improvement and Lakeside Park Expansion projects, and (3) Series 2021 Capital Revenue Note that provides additional funds for the Comprehensive Street Improvement Program, Facility Roof Replacement Program, and improvements to Lakewood, Coco Point, and Donaldson Parks.

FUND 31 - PARKS IMPROVEMENT FUND

The Parks Improvement Fund is a Capital Projects Fund used to account for fees charged to developers in lieu of dedicating land. This fund finances the acquisition, construction, and expansion of City park facilities.

FUND 32 – CAPITAL PROJECTS FINANCING FUND (MAJOR FUND)

The Capital Projects Financing Fund is used to account for the City's Capital Improvement Projects that are funded by the Series 2009 Capital Improvement Revenue Note. Projects include Facility Roof Replacement Program, Recreation Complex Building Rehabilitation, Fire Station #94 Improvements, Commission Chambers Renovation, and improvements to Sunshine and Veterans Parks.

FUND 33 - 2009 CAPITAL PROJECTS FUND (MAJOR FUND)

The 2009 Capital Project Fund is used to account for the City's Capital Improvement Projects that are funded by the Series 2009 Capital Improvement Revenue Note. Projects previously funded include the Undergrounding of Aboveground Utility Lines, the Public Works Building, Government Center Rehabilitation, Facility Roof Replacement Program, and Facilities Electric Vehicle Charging Station Program.

FUND 35 - UTILITY UNDERGROUND FUND

The Utility Underground Fund is used to account for the fees charged to developers in lieu of placing utilities underground for all new construction or substantial reconstruction.

FUND 36 - PUBLIC SAFETY FUND (MAJOR FUND)

The Public Safety Fund is used to account for fees charged to developers to be used for capital projects to ensure that the City's level of service for police and fire/rescue will not be adversely affected by the development growth.

FUND 39 - CAPITAL IMPROVEMENT PROGRAM FUND (MAJOR FUND)

The Capital Improvement Program Fund is used to account for the City's Capital Improvement Program funded by the City's General Fund. Programs funded from include Vehicle Replacement Program, Parks Improvement Program, Fitness Equipment Replacement Program, Police Officer Equipment Replacement Program, and the construction, renovation, or expansion of City facilities.

FUND 61 - GENERAL TRUST FUND

The General Trust Fund is used to account for various grants, trusts, and donations set aside for specific purposes, including the funding of capital improvement projects. Due to the nature of this fund, projected revenues cannot be calculated and therefore are not included as part of the City's budget.

FUND 62 & 63 - LAW ENFORCEMENT TRUST FUND

The Law Enforcement Trust Fund is a Special Revenue Fund used to account for revenues received from federal, state, and local law enforcement forfeitures and seizures which are restricted for use for law enforcement purposes.

FUND 65 - GRANTS FUND (MAJOR FUND)

The Grants Fund is a Special Revenue Fund used to account for revenues for various grant programs and held for a specific purpose. The expenditures are directly related to requirements stipulated by of the revenues received.

PROPRIETARY FUND TYPES

Proprietary Fund Types are subdivided into two sections: Internal Service Funds and Enterprise Funds.

Internal Service Funds – Account for the goods and services provided by one department to another within government on a cost-reimbursement basis. These are used as internal services. The City does not have any Internal Service Funds.

Enterprise Funds - Account for operations that are financed and operated in a manner similar to private business enterprises. These are used to report activity for which a fee is charged to external users for goods or services:

FUND 41 - WATER AND WASTEWATER FUND (MAJOR FUND)

The Water and Wastewater Fund is an Enterprise Fund that accounts for water and wastewater services provided to residents of Coconut Creek, Parkland, and sections of Unincorporated Broward County. Coconut Creek does not have its own water or sewer plant, and therefore purchases water from Broward County for resale and collects and transmits wastewater to Broward County for disposal and treatment.

FUND 42 - WATER/SEWER CAPITAL IMPROVEMENT FUND

The Water/Sewer Capital Improvement Fund is an Enterprise Fund used to provide funding for expansion of utility infrastructure as a result of new development. Its primary source of revenue is from impact fees charged to the developers.

FUND 45 - STORMWATER MANAGEMENT FUND (MAJOR FUND)

The Stormwater Management Fund is an Enterprise Fund used to provide funding for stormwater maintenance and capital improvements to the residents of the City and includes necessary programs required for compliance with the National Pollutant Discharge Elimination System (NPDES) Permit.




CITY OF COCONUT CREEK
·1967·FLORIDA


Budget Overview


CITY OF COCONUT CREEK
·1967·FLORIDA

PROPERTY VALUE AND TAX MILLAGE SUMMARY

2022 Final Gross Taxable Value After Value Adjustment Board Changes (Was $4,831,621,300 at 10/01/22)	$	5,203,035,099	
Increase in 2022 Taxable Value Due to Reassessments	$	540,288,583	**10.39%**
Current Year Adjusted Taxable Value	$	5,743,323,682	
Current Year New Taxable Value (New Construction & Additions etc.)	$	7,335,060	**0.14%**
Current Year Gross Taxable Value for Operating Purposes	$	5,750,658,742	**10.53%**

	FY23 ADOPTED TAX RATE	ROLLED BACK RATE	FY24 ADOPTED TAX RATE	INCREASE (DECREASE) OVER FY23 TAX RATE	INCREASE (DECREASE) OVER ROLLED BACK RATE
OPERATING MILLAGE	6.4463	5.8399	6.4463	0.0%	10.38%

	MILLS	REVENUE GENERATED GROSS	REVENUE GENERATED NET (5% Discount)
ADOPTED FY24 OPERATING MILLAGE RATE & TAX REVENUE	6.4463	$ 37,070,471	$ 35,216,948
FY23 OPERATING MILLAGE RATE & TAX REVENUE	6.4463	$ 33,540,325	$ 31,863,309
ADOPTED CHANGE OVER FY23	0.0000	$ 3,530,146	$ 3,353,640
FY24 REVENUE @ PRIOR YEAR TAX RATE	6.4463	$ 37,070,471	$ 35,216,948
FY24 REVENUE @ ROLLED BACK RATE	5.8399	$ 33,583,272	$ 31,904,108

PROPERTY TAX MILLAGE RATE IMPACT

FY23 MUNICIPAL TAXABLE VALUE	TOTAL TAX WITH CURRENT MILLAGE (6.4463)	FY24 MUNICIPAL TAXABLE VALUE	TOTAL TAX WITH ADOPTED MILLAGE (6.4463)	CHANGE IN TAXES
$ 350,000	$ 2,256	$ 350,000	$ 2,256	$ -
$ 300,000	$ 1,934	$ 300,000	$ 1,934	$ -
$ 250,000	$ 1,612	$ 250,000	$ 1,612	$ -
$ 200,000	$ 1,289	$ 200,000	$ 1,289	$ -
$ 150,000	$ 967	$ 150,000	$ 967	$ -
$ 100,000	$ 645	$ 100,000	$ 645	$ -
$ 75,000	$ 483	$ 75,000	$ 483	$ -

MUNICIPAL MILLAGE RATE AND FIRE FEE COMPARISON
FY2023 - FY2024

RANK	CITIES	FY23 ADOPTED OPERATING MILLAGE RATE	FY23 ADOPTED FIRE FEES	FY24 ADOPTED OPERATING MILLAGE RATE	FY24 ADOPTED FIRE FEES
1	Unincorporated	2.3353	$190.00	2.3353	$190.00
2	Weston	3.3464	$581.47	3.3464	$638.44
3	Hillsboro Beach	3.5000	$0.00	3.5000	$0.00
4	Lighthouse Point	3.7539	$134.50	3.8501	$272.13
5	Southwest Ranches	3.9000	$764.44	3.9000	$758.63
6	Lauderdale By The Sea	3.5000	$147.37	3.9235	$147.37
7	Fort Lauderdale	4.1193	$321.00	4.1193	$338.00
8	Parkland	4.2979	$290.00	4.2979	$298.70
9	Pompano Beach	5.2705	$250.00	5.2705	$331.00
10	Davie	5.6250	$206.00	5.6250	$296.00
11	Pembroke Pines	5.6690	$352.16	5.6690	$373.95
12	Plantation	5.8000	$0.00	5.8000	$0.00
13	Wilton Manors	5.8360	$279.98	5.8360	$309.75
14	Oakland Park	5.8550	$251.00	5.8362	$276.00
15	Cooper City	5.8750	$288.56	5.8650	$322.46
16	Dania Beach	5.9998	$250.81	5.9998	$218.16
17	Deerfield Beach	6.0018	$295.00	6.0018	$315.00
18	Coral Springs	6.0232	$262.72	6.0232	$267.72
19	Sunrise	6.0543	$249.50	6.0543	$279.50
20	**Coconut Creek**	**6.4463**	**$257.40**	**6.4463**	**$283.14**
21	Lazy Lake	6.5000	$0.00	6.5000	$0.00
22	Sea Ranch Lakes	7.0000	$0.00	6.5000	$0.00
23	Tamarac	7.0000	$350.00	7.0000	$420.00
24	Margate	7.1171	$300.00	7.1171	$300.00
25	Miramar	7.1172	$398.23	7.1172	$479.21
26	North Lauderdale	7.4000	$228.00	7.4000	$278.00
27	Hollywood	7.4665	$304.00	7.4665	$312.00
28	Lauderhill	8.1999	$550.00	8.1999	$583.00
29	West Park	8.2000	$469.35	8.2000	$500.52
30	Hallandale Beach	8.2466	$265.06	8.2466	$265.06
31	Pembroke Park	8.5000	$0.00	8.5000	$0.00
32	Lauderdale Lakes	8.6000	$333.84	8.6000	$333.84

BUDGET SUMMARY

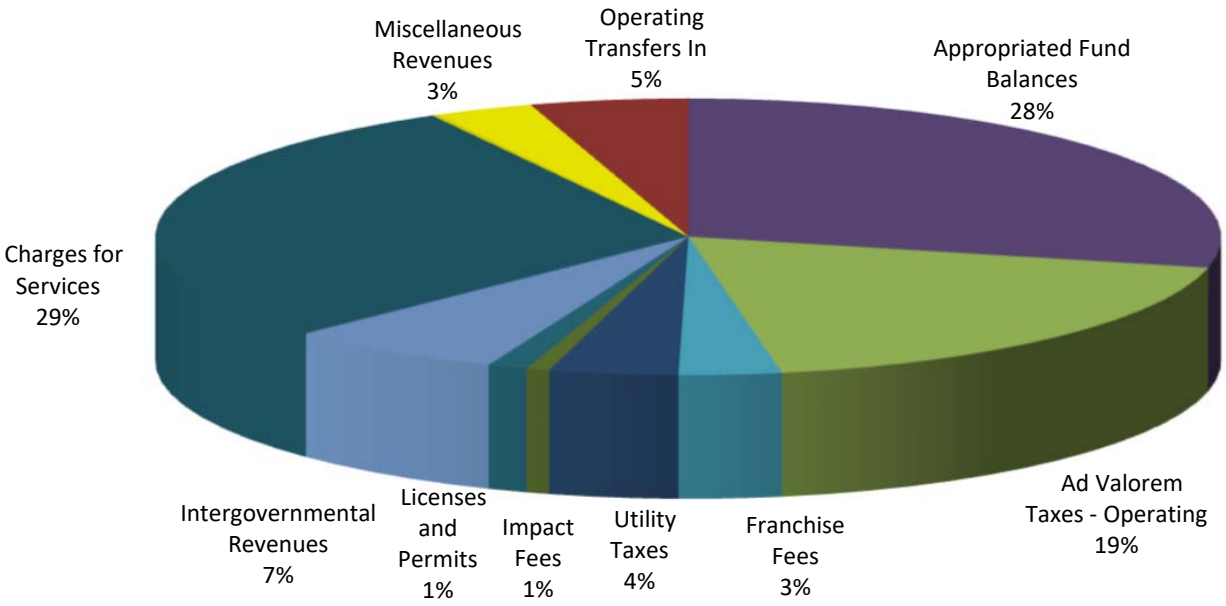
The ADOPTED Operating Budget Expenditures of the City of Coconut Creek are 7.9% More Than Last Year's Total Operating Expenditures.

	Millage Rate Per $1000	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Total All Funds
Estimated Revenues:							
Ad Valorem Taxes - Operating	**6.4463**	$35,266,950	$0	$0	$0	$0	$35,266,950
Franchise Fees/Utility Taxes		13,307,400	-	-	-	-	13,307,400
Licenses and Permits		2,239,090	-	-	-	-	2,239,090
Intergovernmental Revenues		8,861,530	3,646,650	-	-	-	12,508,180
Charges for Services		23,023,690	7,234,020	-	-	25,282,230	55,539,940
Fines and Forfeitures		382,500	-	-	-	-	382,500
Impact Fees		-	234,170	-	656,010	376,400	1,266,580
Miscellaneous Revenues		3,086,330	360,770	-	447,800	1,774,030	5,668,930
Total Estimated Revenues		**$ 86,167,490**	**$ 11,475,610**	**$ -**	**$ 1,103,810**	**$ 27,432,660**	**$ 126,179,570**
Operating Transfers In		1,317,000	-	2,466,570	5,135,650	-	8,919,220
Appropriated Fund Balances/Retained Earnings		25,000,000	10,107,430	65,000	6,027,400	12,955,830	54,155,660
TOTAL ESTIMATED REVENUES & BALANCES		**$ 112,484,490**	**$ 21,583,040**	**$ 2,531,570**	**$ 12,266,860**	**$ 40,388,490**	**$ 189,254,450**
Expenditures/Expenses:							
City Commission/City Attorney		$2,145,420	$0	$0	$0	$0	$2,145,420
City Manager		2,859,450	20,000	-	-	-	2,879,450
City Clerk		1,005,520	-	-	-	-	1,005,520
Sustainable Development		5,262,950	1,989,170	-	-	-	7,252,120
Public Works		9,989,550	1,103,620	-	-	-	11,093,170
Parks and Recreation		6,596,810	-	-	-	-	6,596,810
Utilities, Streets and Engineering		877,010	1,141,900	-	-	24,001,550	26,020,460
Information Technology		3,571,660	-	-	-	-	3,571,660
Insurance Services/Risk Management		3,704,410	-	-	-	-	3,704,410
Finance and Administrative Services		3,232,240	-	-	-	1,908,150	5,140,390
Human Resources		2,116,670	-	-	-	-	2,116,670
Police		32,469,970	63,430	-	-	-	32,533,400
Fire Rescue		14,623,980	-	-	-	-	14,623,980
Non-Departmental		559,400	299,000	-	-	-	858,400
Debt Service		-	-	2,466,570	-	-	2,466,570
Total Expenditures		**$ 89,015,040**	**$ 4,617,120**	**$ 2,466,570**	**$ -**	**$ 25,909,700**	**$ 122,008,430**
Operating Transfers Out		5,135,650	3,766,570	-	17,000	-	8,919,220
Capital Improvement Program		-	3,196,390	-	8,627,710	5,212,410	17,036,510
Contingency and Reserves		18,333,800	10,002,960	65,000	3,622,150	9,266,380	41,290,290
TOTAL EXPENDITURES & BALANCES		**$ 112,484,490**	**$ 21,583,040**	**$ 2,531,570**	**$ 12,266,860**	**$ 40,388,490**	**$ 189,254,450**

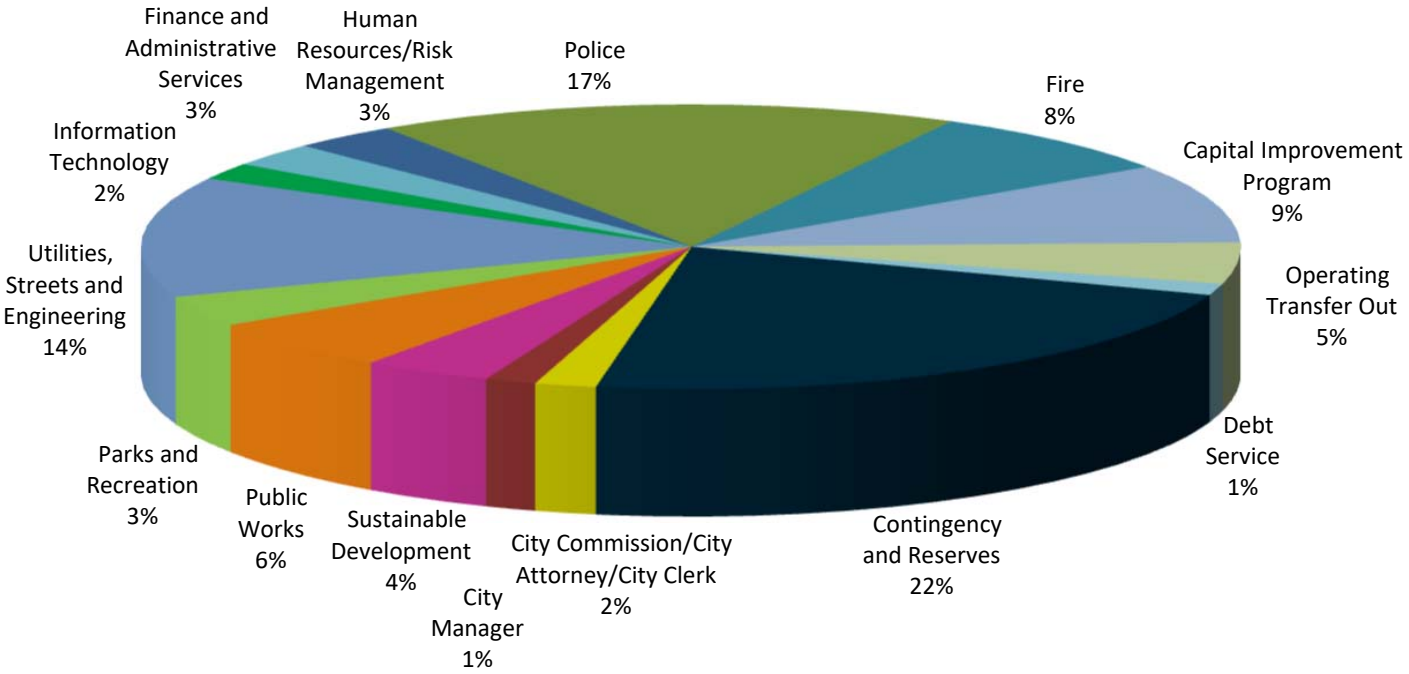
BUDGET SUMMARY (ALL FUNDS)

$189,254,450

Revenues by Source



Expenditures by Department



FUND SUMMARIES

	FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	$ INCREASE (DECREASE)
GOVERNMENTAL FUNDS				
GENERAL FUND (01)-MAJOR FUND				
Means of Financing				
Property Taxes	$29,797,856	$32,118,610	$35,266,950	$3,148,340
Franchise Fees	5,196,614	5,251,170	5,922,400	671,230
Utility Taxes	6,778,092	6,989,750	7,385,000	395,250
Licenses/Permits	1,606,367	1,670,440	2,239,090	568,650
Intergovernmental Revenues	7,628,576	8,050,540	8,861,530	810,990
Charges for Services	18,560,315	20,212,120	23,023,690	2,811,570
Fines and Forfeitures	335,973	367,500	382,500	15,000
Miscellaneous Revenues	669,553	1,481,360	3,086,330	1,604,970
Lease Proceeds	715,656	-	-	-
Transfer In Community Imp. Fund	27,468	6,550	200,000	193,450
Transfer In Seminole Mitigation Fund	1,500,000	1,500,000	1,000,000	(500,000)
Transfer In Underground Utility Fund	4,982	2,150	17,000	14,850
Transfer In Law Enforce. Trust Fund	100,000	100,000	100,000	-
Transfer In Grants Fund	7,000,000	-	-	-
Appropriated Fund Balance	-	25,750,000	25,000,000	(750,000)
	$79,921,451	**$103,500,190**	**$112,484,490**	**$8,984,300**
Estimated Requirements				
Personal Services	$52,378,001	$63,989,560	$68,157,850	$4,168,290
Operating Expenses	12,816,579	16,979,160	19,590,620	2,611,460
Capital Outlay	1,367,692	410,000	647,160	237,160
Non-Operating Expenses	290,562	625,970	619,410	(6,560)
Transfer Out Capital Improvement Fund	3,000,000	6,195,500	5,135,650	(1,059,850)
Contingency	-	1,000,000	1,133,800	133,800
Resources Available	-	14,300,000	17,200,000	2,900,000
	$69,852,833	**$103,500,190**	**$112,484,490**	**$8,984,300**
STREET CONSTRUCTION AND MAINTENANCE FUND (11)-MAJOR FUND				
Means of Financing				
Intergovernmental Revenues	$2,289,597	$2,310,270	$2,047,260	($263,010)
Miscellaneous Revenues	(11,053)	700	10,770	10,070
Appropriated Fund Balance	-	500,000	390,000	(110,000)
	$2,278,544	**$2,810,970**	**$2,448,030**	**($362,940)**
Estimated Requirements				
Personal Services	$670,960	$946,880	$1,031,080	$84,200
Operating Expenses	1,269,797	1,363,780	1,414,440	50,660
Capital Outlay	-	6,100	-	(6,100)
Resources Available	-	344,210	2,510	(341,700)
	$1,940,757	**$2,660,970**	**$2,448,030**	**($212,940)**
Capital Improvement Program	-	150,000	-	(150,000)
	$1,940,757	**$2,810,970**	**$2,448,030**	**($362,940)**

FUND SUMMARIES

	FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	$ INCREASE (DECREASE)
GOVERNMENTAL FUNDS - continued				
TRANSPORTATION SURTAX FUND (12)-MAJOR FUND				
Means of Financing				
Intergovernmental Revenues	$752,663	$3,368,000	$0	($3,368,000)
	$752,663	**$3,368,000**	**$0**	**($3,368,000)**
Estimated Requirements				
Capital Improvement Program	$1,222,990	$3,368,000	$0	($3,368,000)
	$1,222,990	**$3,368,000**	**$0**	**($3,368,000)**
COMMUNITY IMPROVEMENT FUND (14)-MAJOR FUND				
Means of Financing				
Charges for Services	$3,353,649	$3,651,480	$4,040,700	$389,220
Miscellaneous Revenues	(91,043)	6,550	200,000	193,450
Appropriated Fund Balance	-	6,375,000	7,840,000	1,465,000
	$3,262,607	**$10,033,030**	**$12,080,700**	**$2,047,670**
Estimated Requirements				
Operating Expenses	$76,679	$175,000	$275,000	$100,000
Transfer Out General Fund	27,468	6,550	200,000	193,450
Transfer Out Debt Service Fund	2,464,269	2,465,860	2,466,570	710
Resources Available	-	7,385,620	9,139,130	1,753,510
	$2,568,416	**$10,033,030**	**$12,080,700**	**$2,047,670**
AFFORDABLE HOUSING FUND (15)				
Means of Financing				
Impact Fees	$35,004	$98,970	$234,170	$135,200
Miscellaneous Revenue	(19,326)	1,920	50,000	48,080
Appropriated Fund Balance	-	1,270,000	1,430,000	160,000
	$15,678	**$1,370,890**	**$1,714,170**	**$343,280**
Estimated Requirements				
Operating Expenses	$814	$0	$0	$0
Non-operating Expenses	-	1,370,890	1,714,170	343,280
	$814	**$1,370,890**	**$1,714,170**	**$343,280**
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (16)				
Means of Financing				
Intergovernmental Revenues	$95,429	$1,006,230	$320,000	($686,230)
	$95,429	**$1,006,230**	**$320,000**	**($686,230)**
Estimated Requirements				
Operating Expenses	$402,435	$641,230	$0	($641,230)
Capital Outlay	379,134	-	-	-
	$781,570	**$641,230**	**$0**	**($641,230)**
Capital Improvement Program	-	365,000	320,000	($45,000)
	$781,570	**$1,006,230**	**$320,000**	**($686,230)**

FUND SUMMARIES

	FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	$ INCREASE (DECREASE)
GOVERNMENTAL FUNDS - continued				
SEMINOLE MITIGATION FUND (18)				
Means of Financing				
Charges for Services	$2,722,915	$2,938,900	$3,193,320	$254,420
Miscellaneous Revenue	(67,564)	5,100	100,000	94,900
Appropriated Fund Balance	-	3,740,000	50,000	(3,690,000)
	$2,655,351	**$6,684,000**	**$3,343,320**	**($3,340,680)**
Estimated Requirements				
Transfer Out General Fund	$1,500,000	$1,500,000	$1,000,000	($500,000)
Resources Available	-	34,000	861,320	827,320
	$1,500,000	**$1,534,000**	**$1,861,320**	**$327,320**
Capital Improvement Program	301,581	5,150,000	1,482,000	(3,668,000)
	$1,801,581	**$6,684,000**	**$3,343,320**	**($3,340,680)**
DEBT SERVICE/CAPITAL IMPROVEMENT REVENUE BONDS FUND (21)				
Means of Financing				
Miscellaneous Revenues	($3,901)	$0	$0	$0
Transfer In Community Improv. Fund	2,464,269	2,465,860	2,466,570	710
Appropriated Fund Balance	-	65,000	65,000	-
	$2,460,368	**$2,530,860**	**$2,531,570**	**$710**
Estimated Requirements				
Debt Service	$2,464,269	$2,465,860	$2,466,570	$710
Resources Available	-	65,000	65,000	-
	$2,464,269	**$2,530,860**	**$2,531,570**	**$710**
PARKS IMPROVEMENT FUND (31)				
Means of Financing				
Impact Fees	$0	$10,000	$10,000	$0
Miscellaneous Revenues	(960)	-	800	800
Appropriated Fund Balance	-	60,000	60,000	-
	($960)	**$70,000**	**$70,800**	**$800**
Estimated Requirements				
Resources Available	$0	$70,000	$70,800	$800
	$0	**$70,000**	**$70,800**	**$800**
CAPITAL PROJECTS FINANCING FUND (32)-MAJOR FUND				
Means of Financing				
Miscellaneous Revenues	($144,878)	$13,300	$200,000	$186,700
Appropriated Fund Balance	-	1,900,000	1,200,000	(700,000)
	($144,878)	**$1,913,300**	**$1,400,000**	**($513,300)**
Estimated Requirements				
Resources Available	$0	$795,300	$305,000	($490,300)
	$0	**$795,300**	**$305,000**	**($490,300)**
Capital Improvement Program	638,286	1,118,000	1,095,000	(23,000)
	$638,286	**$1,913,300**	**$1,400,000**	**($513,300)**

FUND SUMMARIES

	FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	$ INCREASE (DECREASE)
GOVERNMENTAL FUNDS - continued				
2009 CAPITAL PROJECTS FUND (33)-MAJOR FUND				
Means of Financing				
Miscellaneous Revenues	$0	$13,000	$40,000	$27,000
Appropriated Fund Balance	-	42,000	90,000	48,000
	$0	**$55,000**	**$130,000**	**$75,000**
Estimated Requirements				
Resources Available	$0	$25,000	$130,000	$105,000
	$0	**$25,000**	**$130,000**	**$105,000**
Capital Improvement Program	6,287	30,000	-	(30,000)
	$6,287	**$55,000**	**$130,000**	**$75,000**
UTILITY UNDERGROUND FUND (35)				
Means of Financing				
Miscellaneous Revenues	($20,504)	$2,150	$17,000	$14,850
Appropriated Fund Balance	-	110,000	85,000	(25,000)
	($20,504)	**$112,150**	**$102,000**	**($10,150)**
Estimated Requirements				
Transfer Out General Fund	$4,982	$2,150	$17,000	$14,850
Resources Available	-	110,000	85,000	(25,000)
	$4,982	**$112,150**	**$102,000**	**($10,150)**
PUBLIC SAFETY FUND (36)-MAJOR FUND				
Means of Financing				
Impact Fees	$91,948	$332,820	$646,010	$313,190
Miscellaneous Revenues	(15,513)	1,400	40,000	38,600
Appropriated Fund Balance	-	1,018,000	1,048,000	30,000
	$76,435	**$1,352,220**	**$1,734,010**	**$381,790**
Estimated Requirements				
Capital Outlay	$89,976	$0	$0	$0
Resources Available	-	1,352,220	1,734,010	381,790
	$89,976	**$1,352,220**	**$1,734,010**	**$381,790**

FUND SUMMARIES

	FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	$ INCREASE (DECREASE)
GOVERNMENTAL FUNDS - continued				
CAPITAL IMPROVEMENT PROGRAM FUND (39)-MAJOR FUND				
Means of Financing				
Intergovernmental Revenues	$360,000	$0	$0	$0
Miscellaneous Revenues	(91,051)	8,800	150,000	141,200
Transfer In General Fund	3,000,000	6,195,500	5,135,650	(1,059,850)
Appropriated Fund Balance	-	100,000	3,544,400	3,444,400
	$3,268,949	**$6,304,300**	**$8,830,050**	**$2,525,750**
Estimated Requirements				
Resources Available	$0	$144,800	$1,297,340	$1,152,540
	$0	**$144,800**	**$1,297,340**	**$1,152,540**
Capital Improvement Program	1,880,361	6,159,500	7,532,710	1,373,210
	$1,880,361	**$6,304,300**	**$8,830,050**	**$2,525,750**
GENERAL TRUST FUND (61)				
Means of Financing				
Appropriated Fund Balance	$0	$0	$120,000	$120,000
	$0	**$0**	**$120,000**	**$120,000**
Estimated Requirements				
Operating Expenses	$0	$0	$20,000	$20,000
Capital Outlay		-	50,000	50,000
Capital Improvement Program	-	-	50,000	50,000
	$0	**$0**	**$120,000**	**$70,000**
FEDERAL LAW ENFORCEMENT TRUST FUND (62)				
Means of Financing				
Miscellaneous Revenues	$197,979	$0	$0	$0
Appropriated Fund Balance	-	100,000	228,430	128,430
	$197,979	**$100,000**	**$228,430**	**$128,430**
Estimated Requirements				
Capital Outlay	$27,425	$0	$63,430	$63,430
Transfer Out General Fund	100,000	100,000	100,000	-
	$127,425	**$100,000**	**$163,430**	**$63,430**
Capital Improvement Program	-	-	65,000	65,000
	$127,425	**$100,000**	**$228,430**	**$128,430**
GRANTS FUND (65)-MAJOR FUND				
Means of Financing				
Intergovernmental Revenues	$7,819,835	$1,779,960	$1,279,390	($500,570)
Appropriated Fund Balance	-	-	49,000	49,000
	$7,819,835	**$1,779,960**	**$1,328,390**	**($451,570)**
Estimated Requirements				
Operating Expenses	$819,731	$0	$49,000	$49,000
Capital Outlay	8,154	-	-	-
Transfer Out General Fund	7,000,000	-	-	-
	$7,827,885	**$0**	**$49,000**	**$49,000**
Capital Improvement Program	-	1,779,960	1,279,390	(500,570)
	$7,827,885	**$1,779,960**	**$1,328,390**	**($451,570)**

FUND SUMMARIES

	FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	$ INCREASE (DECREASE)
ENTERPRISE FUNDS				
WATER AND WASTEWATER FUND (41)-MAJOR FUND				
Means of Financing				
Intergovernmental Revenue	$0	$150,000	$0	($150,000)
Charges for Services	22,819,385	23,575,500	23,023,000	(552,500)
Miscellaneous Revenues	(779,160)	53,900	1,504,030	1,450,130
Appropriated Retained Earnings	-	3,824,340	6,780,830	2,956,490
	$22,040,224	**$27,603,740**	**$31,307,860**	**$3,704,120**
Estimated Requirements				
Personal Services	$4,003,269	$4,286,360	$4,831,080	$544,720
Operating Expenses	17,612,398	17,965,440	19,107,980	1,142,540
Capital Outlay	(2,535,782)	-	60,000	60,000
Non-operating Expenses	37,756	45,000	87,500	42,500
Reserves for Renewal and Replacement	-	1,321,940	1,358,890	36,950
Contingency	-	1,000,000	1,000,000	-
	$19,117,642	**$24,618,740**	**$26,445,450**	**$1,826,710**
Capital Improvement Program	2,810,067	2,985,000	4,862,410	1,877,410
	$21,927,710	**$27,603,740**	**$31,307,860**	**$3,704,120**
WATER/SEWER CAPITAL IMPROVEMENT FUND (42)				
Means of Financing				
Impact Fees	$34,277	$69,000	$376,400	$307,400
Miscellaneous Revenues	541,841	4,400	120,000	115,600
Appropriated Retained Earnings	-	525,000	675,000	150,000
	$576,118	**$598,400**	**$1,171,400**	**$573,000**
Estimated Requirements				
Operating Expenses	$631,349	$0	$0	$0
Resources Available	-	598,400	1,171,400	573,000
	$631,349	**$598,400**	**$1,171,400**	**$573,000**
Capital Improvement Program	23,475	-	-	-
	$654,824	**$598,400**	**$1,171,400**	**$573,000**
STORMWATER MANAGEMENT FUND (45)-MAJOR FUND				
Means of Financing				
Charges for Services	$1,947,983	$2,130,670	$2,259,230	$128,560
Miscellaneous Revenues	(116,753)	7,500	150,000	142,500
Appropriated Retained Earnings	-	5,000,000	5,500,000	500,000
	$1,831,230	**$7,138,170**	**$7,909,230**	**$771,060**
Estimated Requirements				
Personal Services	$805,271	$972,900	$839,820	($133,080)
Operating Expenses	699,652	855,820	867,320	11,500
Capital Outlay	(291,306)	-	116,000	116,000
Resources Available	-	4,871,840	5,736,090	864,250
	$1,213,617	**$6,700,560**	**$7,559,230**	**$858,670**
Capital Improvement Program	296,056	437,610	350,000	(87,610)
	$1,509,673	**$7,138,170**	**$7,909,230**	**$771,060**

FUND SUMMARIES

	FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	$ INCREASE (DECREASE)
Major Funds* (Aggregate)				
Means of Financing				
Property Taxes	$29,797,856	$32,118,610	$35,266,950	$3,148,340
Franchise Fees	5,196,614	5,251,170	5,922,400	671,230
Utility Taxes	6,778,092	6,989,750	7,385,000	395,250
Licenses/Permits	1,606,367	1,670,440	2,239,090	568,650
Intergovernmental Revenues	18,850,671	15,658,770	12,188,180	(3,470,590)
Charges for Services	46,681,332	49,569,770	52,346,620	2,776,850
Fines and Forfeitures	335,973	367,500	382,500	15,000
Impact Fees	91,948	332,820	646,010	313,190
Miscellaneous Revenues	(579,899)	1,586,510	5,381,130	3,794,620
Lease Proceeds	715,656	-	-	-
Transfers In	11,632,450	7,804,200	6,452,650	(1,351,550)
Appropriated Fund Balance	-	44,509,340	51,442,230	6,932,890
	$121,107,060	**$165,858,880**	**$179,652,760**	**$13,793,880**
Estimated Requirements				
Personal Services	$57,857,501	$70,195,700	$74,859,830	$4,664,130
Operating Expenses	32,475,105	37,339,200	41,304,360	3,965,160
Capital Outlay	(1,361,266)	416,100	823,160	407,060
Non-operating Expenses	328,318	670,970	706,910	35,940
Transfers Out	5,491,737	8,667,910	7,802,220	(865,690)
Contingency	-	2,000,000	2,133,800	133,800
Resources Available/Reserves	-	30,540,930	36,902,970	6,362,040
	$94,791,396	**$149,830,810**	**$164,533,250**	**$14,702,440**
Capital Improvement Program	6,854,047	16,028,070	15,119,510	(908,560)
	$101,645,442	**$165,858,880**	**$179,652,760**	**$13,793,880**

* The Major Funds consist of the General Fund (01), the Street Construction and Maintenance Fund (11), the Transportation Surtax Fund (12), the Community Improvement Fund (14), the Capital Projects Financing Fund (32), the 2009 Capital Projects Fund (33), the Public Safety Fund (36), the Capital Improvement Program Fund (39), the Water and Wastewater Fund (41), the Stormwater Management Fund (45), and the Grants Fund (65).

FUND SUMMARIES

	FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	$ INCREASE (DECREASE)
Other Funds* (Aggregate)				
Means of Financing				
Intergovernmental Revenues	$95,429	$1,006,230	$320,000	($686,230)
Charges for Services	2,722,915	2,938,900	3,193,320	254,420
Impact Fees	69,281	177,970	620,570	442,600
Miscellaneous Revenues	627,564	13,570	287,800	274,230
Transfers In	2,464,269	2,465,860	2,466,570	710
Appropriated Fund Balance	-	5,870,000	2,713,430	(3,156,570)
	$5,979,461	**$12,472,530**	**$9,601,690**	**($2,870,840)**
Estimated Requirements				
Personal Services	$0	$0	$0	$0
Operating Expenses	1,034,598	641,230	20,000	(621,230)
Capital Outlay	406,559	-	113,430	113,430
Non-operating Expenses	-	1,370,890	1,714,170	343,280
Transfers Out	1,604,982	1,602,150	1,117,000	(485,150)
Debt Service	2,464,269	2,465,860	2,466,570	710
Resources Available	-	877,400	2,253,520	1,376,120
	$5,510,408	**$6,957,530**	**$7,684,690**	**$727,160**
Capital Improvement Program	325,056	5,515,000	1,917,000	(3,598,000)
	$5,835,464	**$12,472,530**	**$9,601,690**	**($2,870,840)**

* Other Funds consist of all Special Revenue Funds (except the Street Construction and Maintenance Fund, Transportation Surtax Fund, and Community Improvement Fund), the Debt Service Fund (21), Parks Improvement Fund (31), Utility Undergrounding Fund (35), Water/Sewer Capital Improvement Fund (42) and the General Trust Fund (61).

FUND SUMMARIES

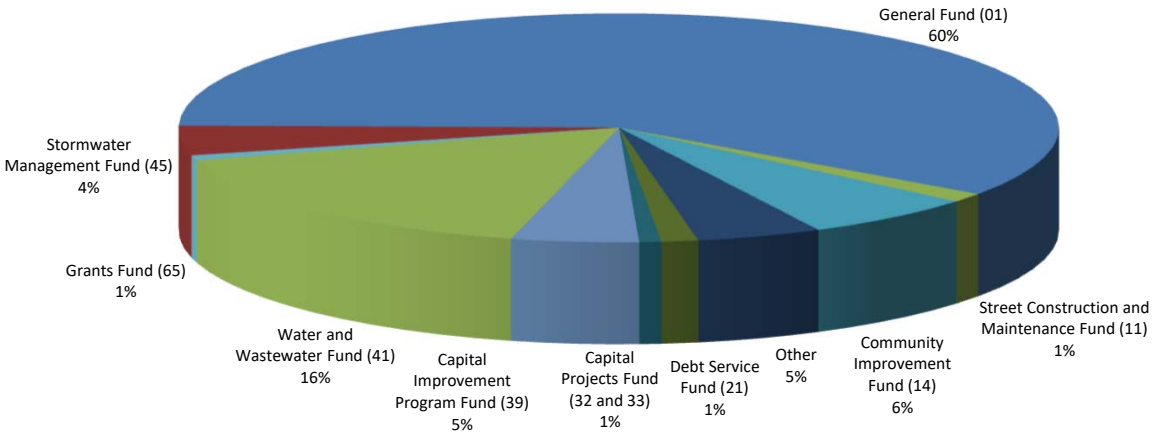
	FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	$ INCREASE (DECREASE)
All Funds				
Means of Financing				
Property Taxes	$29,797,856	$32,118,610	$35,266,950	$3,148,340
Franchise Fees	5,196,614	5,251,170	5,922,400	671,230
Utility Taxes	6,778,092	6,989,750	7,385,000	395,250
Licenses/Permits	1,606,367	1,670,440	2,239,090	568,650
Intergovernmental Revenues	18,946,100	16,665,000	12,508,180	(4,156,820)
Charges for Services	49,404,247	52,508,670	55,539,940	3,031,270
Fines and Forfeitures	335,973	367,500	382,500	15,000
Impact Fees	161,229	510,790	1,266,580	755,790
Miscellaneous Revenues	47,665	1,600,080	5,668,930	4,068,850
Lease Proceeds	715,656	-	-	-
Transfers In	14,096,719	10,270,060	8,919,220	(1,350,840)
Appropriated Fund Balance	-	50,379,340	54,155,660	3,776,320
	$127,086,518	**$178,331,410**	**$189,254,450**	**$10,923,040**
Estimated Requirements				
Personal Services	$57,857,501	$70,195,700	$74,859,830	$4,664,130
Operating Expenses	33,509,703	37,980,430	41,324,360	3,343,930
Capital Outlay	(954,707)	416,100	936,590	520,490
Non-operating Expenses	328,318	2,041,860	2,421,080	379,220
Transfers Out	7,096,719	10,270,060	8,919,220	(1,350,840)
Debt Service	2,464,269	2,465,860	2,466,570	710
Contingency	-	2,000,000	2,133,800	133,800
Resources Available	-	31,418,330	39,156,490	7,738,160
	$100,301,806	**$156,788,340**	**$172,217,940**	**$15,429,600**
Capital Improvement Program	7,179,103	21,543,070	17,036,510	(4,506,560)
	$107,480,909	**$178,331,410**	**$189,254,450**	**$10,923,040**

SUMMARY OF BUDGETED FUNDS

$189,254,450

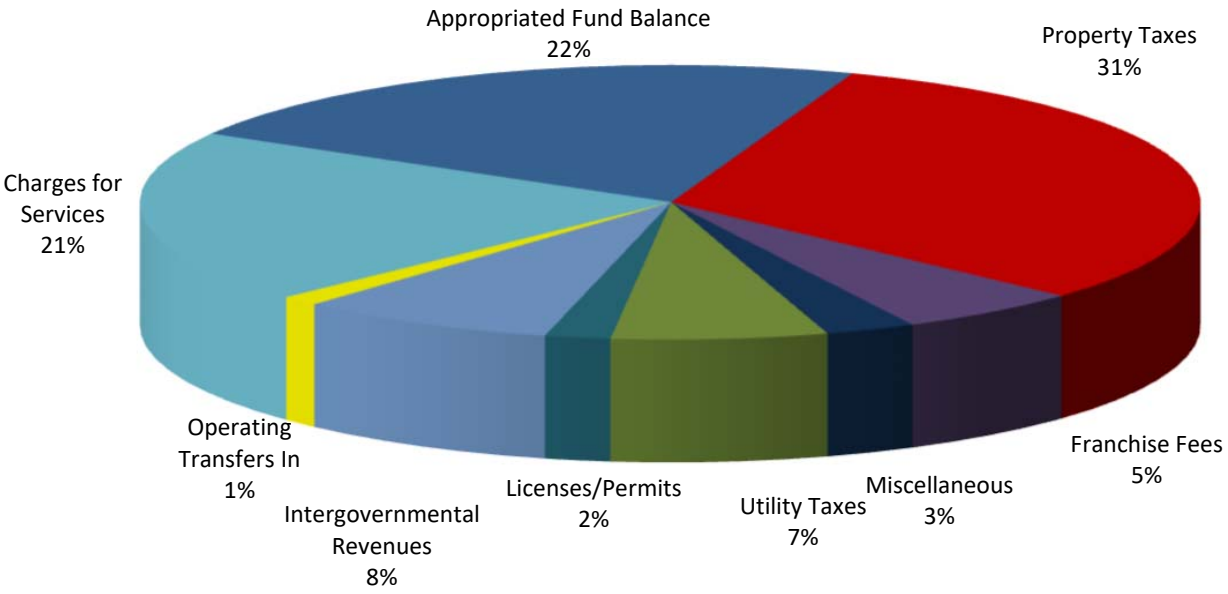
	FY23 ADOPTED BUDGET	PERCENT of TOTAL	FY24 ADOPTED BUDGET	PERCENT of TOTAL	DOLLAR CHANGE	PERCENT CHANGE
General Fund (01)	$103,500,190	58.0%	$112,484,490	59.5%	$8,984,300	8.7%
Street Construction and Maintenance Fund (11)	2,810,970	1.6%	2,448,030	1.3%	(362,940)	-12.9%
Transportation Surtax Fund (12)	3,368,000.00	1.9%	-	0.0%	(3,368,000)	-100.0%
Community Improvement Fund (14)	10,033,030	5.6%	12,080,700	6.4%	2,047,670	20.4%
Affordable Housing Fund (15)	1,370,890	0.8%	1,714,170	0.9%	343,280	25.0%
Community Development Block Grant Fund (16)	1,006,230	0.6%	320,000	0.2%	(686,230)	-68.2%
Seminole Mitigation Fund (18)	6,684,000	3.7%	3,343,320	1.8%	(3,340,680)	-50.0%
Debt Service Fund (21)	2,530,860	1.4%	2,531,570	1.3%	710	0.0%
Parks Improvement Fund (31)	70,000	0.0%	70,800	0.0%	800	1.1%
Capital Projects Financing Fund (32)	1,913,300	1.1%	1,400,000	0.7%	(513,300)	-26.8%
2009 Capital Projects Fund (33)	55,000	0.0%	130,000	0.1%	75,000	136.4%
Utility Underground Fund (35)	112,150	0.1%	102,000	0.1%	(10,150)	-9.1%
Public Safety Fund (36)	1,352,220	0.8%	1,734,010	0.9%	381,790	28.2%
Capital Improvement Program Fund (39)	6,304,300	3.5%	8,830,050	4.7%	2,525,750	40.1%
General Trust Fund (61)	-	0.0%	120,000	0.1%	120,000	100.0%
Federal Law Enforcement Trust Fund (62)	100,000	0.1%	228,430	0.1%	128,430	128.4%
Grants Fund (65)	1,779,960	1.0%	1,328,390	0.7%	(451,570)	-25.4%
Water and Wastewater Fund (41)	27,603,740	15.5%	31,307,860	16.4%	3,704,120	13.4%
Water/Sewer Capital Improvement Fund (42)	598,400	0.3%	1,171,400	0.6%	573,000	95.8%
Stormwater Management Fund (45)	7,138,170	4.0%	7,909,230	4.2%	771,060	10.8%
TOTAL	**$178,331,410**	**100.0%**	**$189,254,450**	**100.0%**	**$10,923,040**	**6.1%**

FISCAL YEAR 2024 BUDGET BY FUNDS

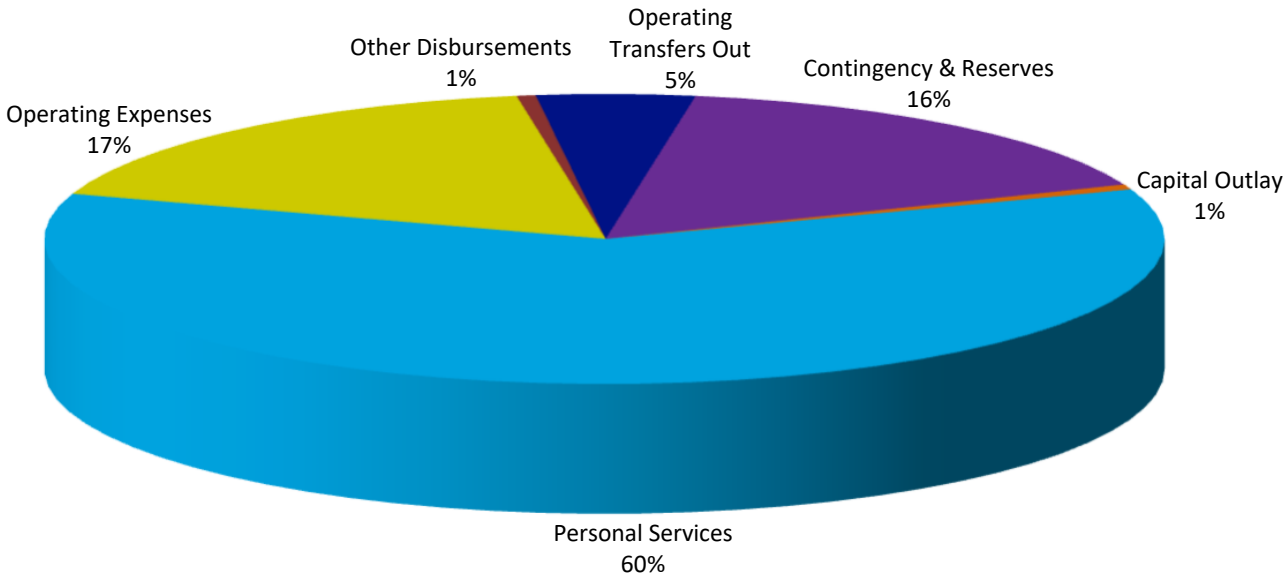


BUDGET OVERVIEW - GENERAL FUND
$112,484,490

REVENUE BY SOURCE



EXPENDITURES BY CATEGORY



BUDGET OVERVIEW - GENERAL FUND

General Fund (01)

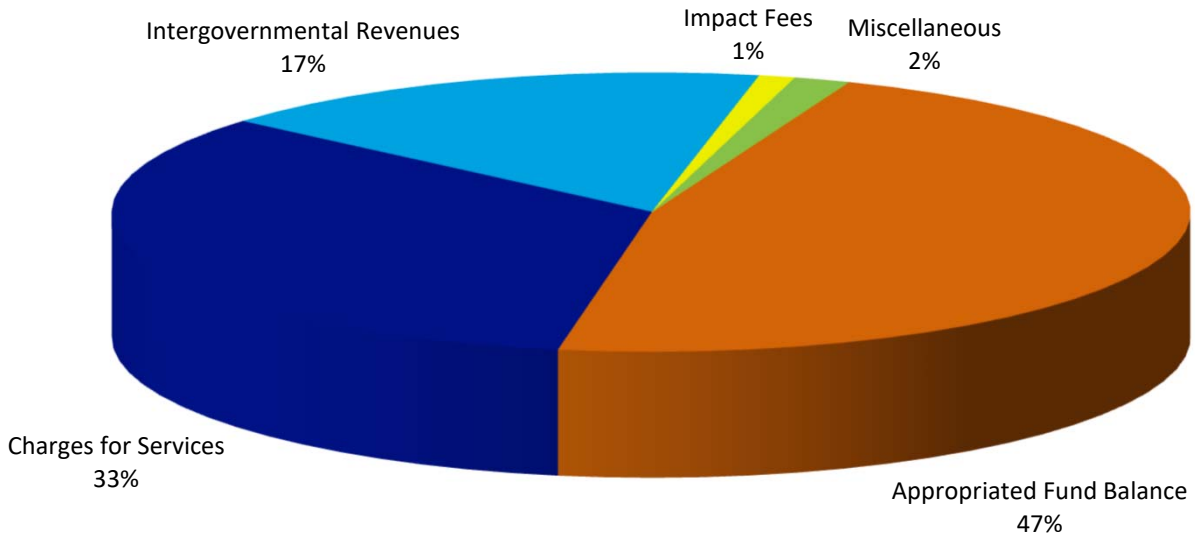
	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	**$103,500,190**	**$112,484,490**	**$8,984,300**	**8.7%**

MAJOR VARIANCES	
INCREASES	
$4,168,290	Increase in Personal Services costs related to increased staffing (Deputy Chief of Police, Police Officer-Criminal Investigations, Community Paramedic, and Maintenance Service Worker II), staffing changes, salary, retirement, health insurance, and pay-for-performance adjustments
$2,900,000	Increase in Resources Available
$770,900	Increase in general liability, worker's compensation, and property damage insurance premiums
$481,650	Increases in operating costs spread over several departments partially due to inflation
$462,460	Increase in professional and contractual service costs
$342,090	Increase in contractual costs associated with E-911 communication services contract with the City of Coral Springs
$337,870	Increase in maintenance costs
$237,160	Increase in Capital Outlay due to changes in capital needs from year to year
$133,800	Increase in Contingency
$111,930	Increase in minor equipment costs
$98,000	Increase in electric utility costs
DECREASE	
($1,059,850)	Decrease in Transfer Out to the Capital Improvement Program Fund

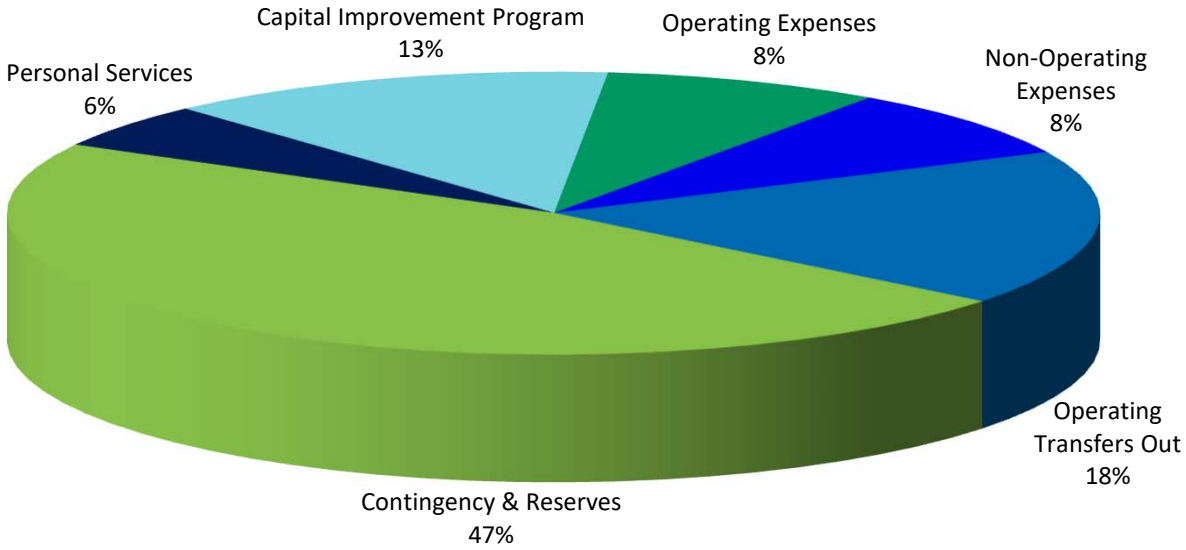
ADOPTED OPERATING MILLAGE FY23	ADOPTED OPERATING MILLAGE FY24	% CHANGE
6.4463	**6.4463**	**0.0%**

BUDGET OVERVIEW - SPECIAL REVENUE FUNDS
$21,583,040

REVENUE BY SOURCE



EXPENDITURES BY CATEGORY



BUDGET OVERVIEW - SPECIAL REVENUE FUNDS

Street Construction and Maintenance Fund (11)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$2,810,970	$2,448,030	($362,940)	-12.9%

MAJOR VARIANCES	
INCREASES	
$84,200	Increase in Personal Services costs due to salary, health insurance, retirement, and pay-for-performance adjustments
$50,660	Increase in operating costs spread across multiple accounts
DECREASES	
($341,700)	Decrease in Resources Available
($150,000)	Decrease in Capital Improvement Program
($6,100)	Decrease in Capital Outlay due to changes in capital needs from year to year

Transportation Surtax Fund (12)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$3,368,000	$0	($3,368,000)	-100.0%

MAJOR VARIANCES	
DECREASE	
($3,368,000)	Decrease in Capital Improvement Program

BUDGET OVERVIEW - SPECIAL REVENUE FUNDS

Community Improvement Fund (14)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	**$10,033,030**	**$12,080,700**	**$2,047,670**	**20.4%**

MAJOR VARIANCES	
INCREASES	
$1,753,510	Increase in Resources Available
$193,450	Increase in Transfer Out to the General Fund
$100,000	Increase in professional services
$710	Increase in Transfer Out to the Debt Service Fund

Affordable Housing Fund (15)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	**$1,370,890**	**$1,714,170**	**$343,280**	**25.0%**

Major Variances	
INCREASE	
$343,280	Increase in Affordable Housing Program budgeted expeditures

BUDGET OVERVIEW - SPECIAL REVENUE FUNDS

Community Development Block Grant Fund (16)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$1,006,230	$320,000	($686,230)	-68.2%

Major Variances	
DECREASES	
($641,230)	Decrease in operating expenditures for various CDBG programs
($45,000)	Decrease in Capital Improvement Program

Seminole Mitigation Fund (18)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$6,684,000	$3,343,320	($3,340,680)	-50.0%

MAJOR VARIANCES	
INCREASE	
$827,320	Increase in Resources Available
DECREASES	
($3,668,000)	Decrease in Capital Improvement Program
($500,000)	Decrease in Transfer Out to the General Fund

BUDGET OVERVIEW - SPECIAL REVENUE FUNDS

General Trust Fund (61)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$0	$120,000	$120,000	100.0%

MAJOR VARIANCES	
INCREASES	
$50,000	Increase in Capital Outlay due to changes in capital needs from year to year
$50,000	Increase in Capital Improvement Program
$20,000	Increase in operating expenditures for the expansion of the recycling education program

Law Enforcement Trust Fund (62)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$100,000	$228,430	$128,430	128.4%

MAJOR VARIANCES	
INCREASES	
$65,000	Increase in Capital Improvement Program
$63,430	Increase in Capital Outlay due to changes in capital needs from year to year

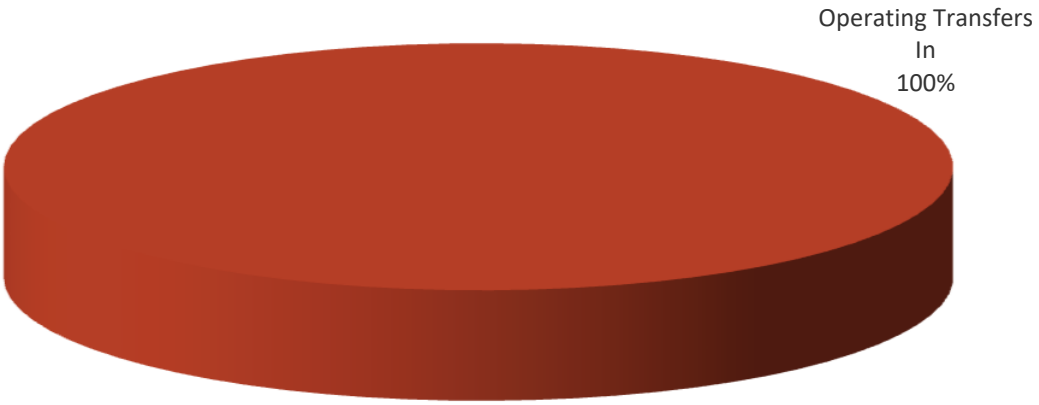
Grants Fund (65)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$1,779,960	$1,328,390	($451,570)	-25.4%

MAJOR VARIANCES	
INCREASE	
$49,000	Increase in operating expenditures
DECREASE	
($500,570)	Decrease in Capital Improvement Program

BUDGET OVERVIEW - DEBT SERVICE FUND
$2,531,570

REVENUE BY SOURCE



EXPENDITURES BY CATEGORY



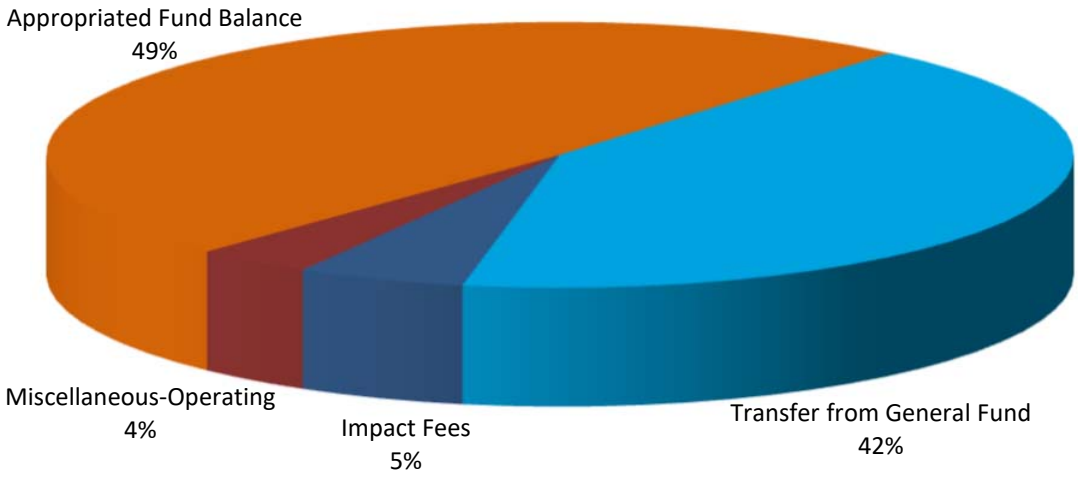
Capital Improvement
Revenue Bonds Fund (21)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	**$2,530,860**	**$2,531,570**	**$710**	**0.0%**

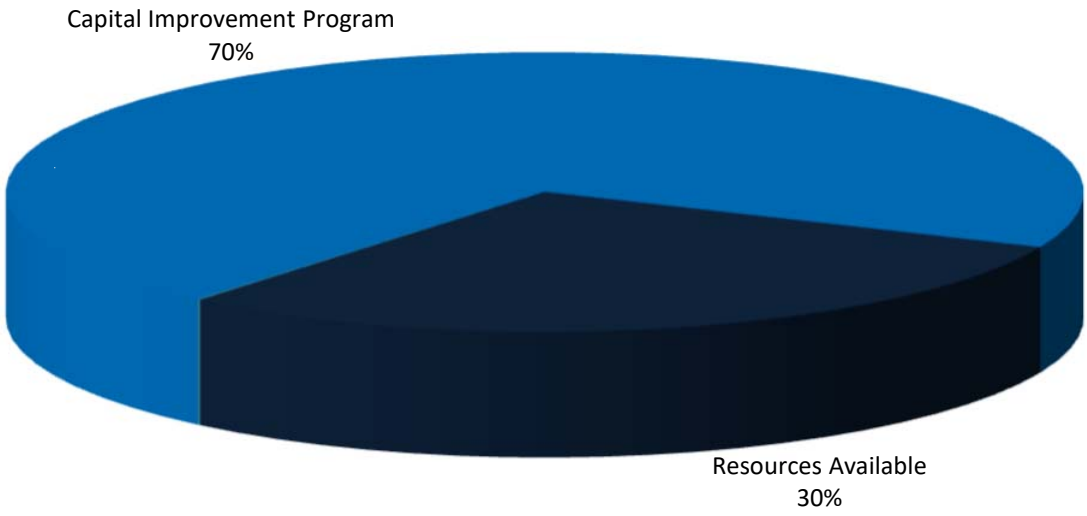
MAJOR VARIANCES	
INCREASE	
$710	Increase in Debt Service payments

BUDGET OVERVIEW - CAPITAL PROJECTS FUNDS
$12,266,860

REVENUE BY SOURCE



EXPENDITURES BY CATEGORY



BUDGET OVERVIEW - CAPITAL PROJECTS FUNDS

Parks Improvement Fund (31)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$70,000	$70,800	$800	1.1%

MAJOR VARIANCES	
INCREASE	
$800	Increase in Resources Available

Capital Projects Financing Fund (32)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$1,913,300	$1,400,000	($513,300)	-26.8%

MAJOR VARIANCES	
DECREASES	
($490,300)	Decrease in Resources Available
($23,000)	Decrease in Capital Improvement Program

2009 Capital Projects Fund (33)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$55,000	$130,000	$75,000	136.4%

MAJOR VARIANCES	
INCREASE	
$105,000	Increase in Resources Available
DECREASE	
($30,000)	Decrease in Capital Improvement Program

BUDGET OVERVIEW - CAPITAL PROJECTS FUNDS

Utility Underground Fund (35)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$112,150	$102,000	($10,150)	-9.1%

MAJOR VARIANCES	
INCREASE	
$14,850	Increase in Transfer Out to the General Fund
DECREASE	
($25,000)	Decrease in Resources Available

Public Safety Fund (36)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$1,352,220	$1,734,010	$381,790	28.2%

MAJOR VARIANCES	
INCREASE	
$381,790	Increase in Resources Available

BUDGET OVERVIEW - CAPITAL PROJECTS FUNDS

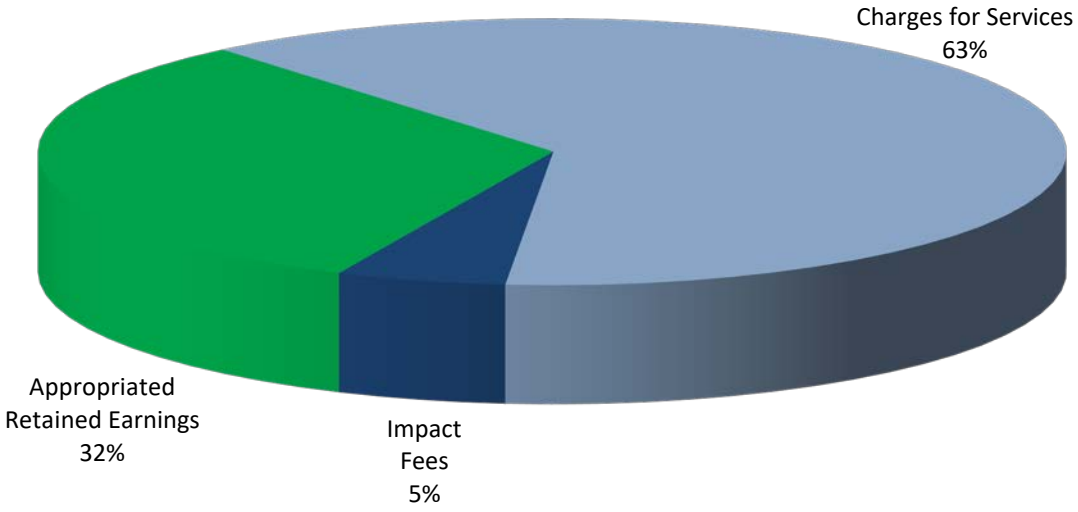
Capital Improvement Program Fund (39)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$6,304,300	$8,830,050	$2,525,750	40.1%

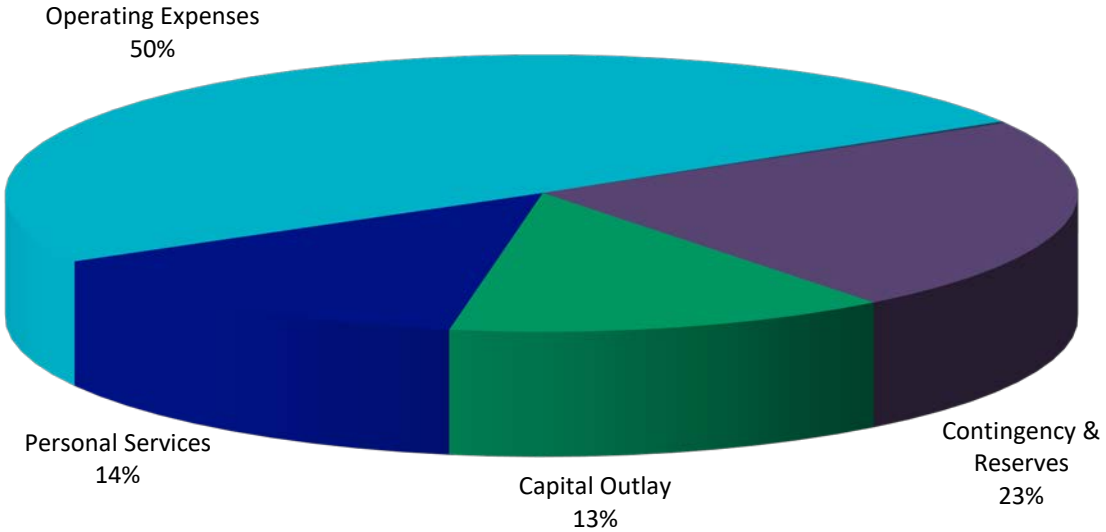
MAJOR VARIANCES	
INCREASES	
$1,373,210	Increase in Capital Improvement Program
$1,152,540	Increase in Resources Available

BUDGET OVERVIEW - ENTERPRISE FUNDS
$40,388,490

REVENUE BY SOURCE



EXPENDITURES BY CATEGORY



BUDGET OVERVIEW - ENTERPRISE FUNDS

Water and Wastewater Fund (41)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	$27,603,740	$31,307,860	$3,704,120	13.4%

MAJOR VARIANCES	
INCREASES	
$1,877,410	Increase in Capital Improvement Program
$900,000	Increase in water, sewer and water meter fees paid to Broward County
$544,720	Increase in Personal Services costs related to salary, health insurance, retirement, and pay-for-performance adjustments
$190,790	Increase in administrative service costs
$119,860	Increase in maintenance costs
$67,100	Relatively minor increases in operating costs spread across multiple accounts
$60,000	Increase in Capital Outlay due to changes in capital needs from year to year
$36,950	Increase in Reserves for Renewal and Replacement
$35,790	Increase in inventory
DECREASE	
($128,500)	Decrease in contractual and professional services

BUDGET OVERVIEW - ENTERPRISE FUNDS

Water and Sewer Capital Improvement Fund (42)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	**$598,400**	**$1,171,400**	**$573,000**	**95.8%**

MAJOR VARIANCES	
INCREASE	
$573,000	Increase in Resources Available

Stormwater Management Fund (45)

	ADOPTED Budget FY23	ADOPTED Budget FY24	$ Change	% Change
Total Cost	**$7,138,170**	**$7,909,230**	**$771,060**	**10.8%**

MAJOR VARIANCES	
INCREASES	
$864,250	Increase in Resources Available
$116,000	Increase in Capital Outlay due to changes in capital needs from year to year
$11,500	Relatively minor increases in operating costs spread across multiple accounts
DECREASES	
($133,080)	Decrease in Personal Services costs related to staffing changes, salary, health insurance, retirement, and pay-for-performance adjustments
($87,610)	Decrease in Capital Improvement Program

SUMMARY OF CHANGES IN FUND BALANCES

Fund Balance/Net Position

Fund Balance/Net position is the difference between assets and liabilities within a fund. Governments seek to maintain adequate levels of fund balance/net position to mitigate current and future financial risks and to ensure stable tax rates. Fund balance/net position is also crucial consideration in long-term financial planning. Credit agencies carefully monitor levels of unreserved fund balances in the government's General Fund to evaluate a government's creditworthiness.

Over the past years, the City has been able to maintain a healthy fund balance/net position through growth management, strategic planning, and constant cost containment.

	MAJOR FUNDS										
	General Fund	Street Construction and Maintenance Fund	Community Improvement Fund	2009 Capital Projects Fund	Capital Projects Financing Fund	Public Safety Fund	Capital Improvement Fund	Grants Fund	Water and Wastewater Fund	Stormwater Management Fund	Other Funds (Aggregate)
FY24 Budgeted Revenues & Other Sources	$ 87,484,490	$2,058,030	$4,240,700	$40,000	$ 200,000	$686,010	$5,285,650	$1,279,390	$ 24,527,030	$2,409,230	$6,888,260
FY24 Budgeted Expenditures & Other Uses	95,284,490	2,445,520	2,941,570	-	1,095,000	-	7,532,710	1,328,390	29,948,970	2,173,140	7,348,170
Net Change in Fund Balance/ Net Position	(7,800,000)	(387,490)	1,299,130	40,000	(895,000)	686,010	(2,247,060)	(49,000)	(5,421,940)	236,090	(459,910)
Estimated FY23 Ending Fund	25,000,000	390,000	7,840,000	90,000	1,200,000	1,048,000	3,544,400	49,000	$6,780,830	5,500,000	2,713,430
Projected FY24 Ending Fund	**$17,200,000**	**$2,510**	**$9,139,130**	**$130,000**	**$305,000**	**$1,734,010**	**$1,297,340**	**$0**	**$1,358,890**	**$5,736,090**	**$2,253,520**

** All estimates are unaudited and based on preliminary year-end results.*

Changes in Fund Balances/Net Position (Major Funds)

The City of Coconut Creek adheres to a Fund Balance Policy. The purpose of the policy is to ensure that the City maintains adequate fund balance and reserves in the City's General Fund to provide the capacity to: (1) provide sufficient cash flow for daily financial needs; (2) secure and maintain investment grade bond ratings; (3) offset significant economic downturns or revenue shortfalls; and (4) provide funds for unforeseen expenditures related to emergencies.

The General Fund is the primary operating fund of the City. The City's projected fund balance for FY24 is 19% of budgeted expenditures (excluding capital outlay and transfers out). The historic and projected General Fund ending Unassigned Fund Balances are illustrated below:

FY18	FY19	FY20	FY21	FY22	FY23 Estimate	FY24 Budget
$20,801,629	$22,535,814	$20,984,125	$28,590,139	$30,375,340	$14,300,000	$17,200,000

In FY24, the City is budgeted to use $7,800,000 of fund balance. However, the City is projected to use less than the budgeted amount because the use of the General Fund's fund balance incorporates the assumption that 100% of the expenditures budgeted will not be spent due to vacancies, cost savings, and residual dollars left in each department. The budget was prepared to support current operating expenditures; maintain adequate general fund reserves; provide adequate contingency reserves for unforeseen emergencies; provide sufficient maintenance and replacement funding to ensure capital facilities and equipment are properly maintained; and maintain the quality of life and level of service to which citizens have become accustomed.

The Street Construction and Maintenance Fund includes intergovernmental revenues such as state revenue sharing, local option gas taxes, and Transportation Surtax funds which are used to fund the Community Bus Program, maintain our streets and roadways, and, when possible, fund capital improvement projects.

The Community Improvement Fund is used to account for proceeds received from the Seminole Tribe of Florida in accordance with a *Municipal Services Provider Agreement*. The funds have been restricted by City Ordinance to be used for capital improvements and the 2017A, 2017B, and 2021 Capital Improvement Revenue Notes debt service payments.

The 2009 Capital Projects Fund is used to account for the City's Capital Improvement Projects that are funded by the Series 2009 $10 Million Capital Improvement Revenue Note. In previous years, this fund has provided funding for the Government Center Rehabilitation, Public Works Building/EOC, Undergrounding of Aboveground Utility Lines projects, Facility Roof Replacement Program, and Facilities Electric Vehicle Charging Station Program. This fund will be closed upon completion of its capital projects.

The Capital Projects Financing Fund is used to account for the $20 million in financing obtained in FY 2017 and FY 2018. Funds have been used to fund the Comprehensive Street Improvements Program, Lakeside Park expansion and roof replacement, and Government Center Rehabilitation project. Funding will also be used for improvements to Veteran's and Sunshine Drive Parks, Fire Station #94 Improvements, and the design of the Recreation Complex Building Rehabilitation.

The Public Safety Improvement Fund is used to account for fees charged to developers to ensure that the City's level of service for police and fire/rescue will not be adversely affected by development growth. Accumulated fund balance will be used to fund projects as they arise.

The Capital Improvement Program Fund is used to account for the City's Governmental Capital Improvement Program (CIP). The projects funded can be found behind the CIP tab of the budget on pages 360-467. These projects were funded from a transfer from the General Fund and accumulated fund balance.

The Grants Fund is used to account for revenues for various grant programs and held for specific purposes. The expenditures are directly related to requirements stipulated by the agencies providing the revenues received. Funding is included in FY24 for the Fire Rescue Equipment Replacement Program, Sunshine Drive Park Improvements, the Playground Replacement Program, and the HVAC Replacement Program.

The Water and Wastewater Fund remains financially stable, having the necessary resources to cover operations, maintenance, and the expansion of the utility system. FY24's net position represents activities for the current fiscal year. Accumulated net position fluctuates from year to year based on the timing of capital expenses.

The Stormwater Management Fund remains financially stable, having the necessary resources to cover operations, maintenance, and improvements to the stormwater system required for compliance with the National Pollutant Discharge Elimination System (NPDES) Permit. FY24's net position represents activities for the current fiscal year. Accumulated net position fluctuates from year to year based on the timing of capital expenses.

GOVERNMENTAL FUNDS EXPENDITURE SUMMARY

The respective expenditure estimates for FY25 and FY26 are based on formulas with consideration given to economic and historical data, State forecasts, expected growth, contracts, and other legal documents. The forecasted increase in personal services expenditures covers the cost of salary adjustments, overtime growth as a result of salary increases, retirement plan funding, group insurance funding, and workers compensation funding. It also assumes minimum staffing increases based on population demands and is not intended to cover the impact of increased levels of service or new programs. Other expenditures are projected to accommodate current service delivery levels and to provide for an increase sufficient to allow for expenditures to keep pace with inflation and population demands.

	FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FORECAST FY26
GENERAL FUND (01)-MAJOR FUND					
Estimated Requirements					
Personal Services	$52,378,001	$63,989,560	$68,157,850	$71,565,742	$75,144,032
Operating Expenses	12,816,579	16,979,160	19,590,620	20,178,340	20,783,690
Capital Outlay	1,367,692	410,000	647,160	500,000	500,000
Non-Operating Expenses	290,562	625,970	619,410	631,800	644,435
Transfer Out Capital Improvement Fund	3,000,000	6,195,500	5,135,650	4,500,000	4,500,000
Contingency	-	1,000,000	1,133,800	1,000,000	1,000,000
Resources Available	-	14,300,000	17,200,000	15,100,000	12,900,000
TOTAL GENERAL FUND	**$69,852,832**	**$103,500,190**	**$112,484,490**	**$113,475,882**	**$115,472,158**
STREET CONSTRUCTION AND MAINTENANCE FUND (11)-MAJOR FUND					
Estimated Requirements					
Personal Services	$670,960	$946,880	$1,031,080	$1,041,390	$1,051,810
Operating Expenses	1,269,797	1,363,780	1,414,440	1,115,380	1,200,850
Capital Outlay	-	6,100	-	-	-
Resources Available	-	344,210	2,510	-	-
TOTAL STREET CONSTRUCTION AND MAINTENANCE FUND	**$1,940,757**	**$2,660,970**	**$2,448,030**	**$2,156,770**	**$2,252,660**
TRANSPORTATION SURTAX FUND (12)-MAJOR FUND					
Estimated Requirements					
Capital Improvement Program	$1,222,990	$3,368,000	$0	$5,874,000	$0
TOTAL TRANSPORTATION SURTAX FUND	**$1,222,990**	**$3,368,000**	**$0**	**$5,874,000**	**$0**
COMMUNITY IMPROVEMENT FUND (14)-MAJOR FUND					
Estimated Requirements					
Operating Expenses	$76,679	$175,000	$275,000	$281,250	$287,750
Transfer Out General Fund	27,468	6,550	200,000	84,850	62,250
Transfer Out Debt Service Fund	2,464,269	2,465,860	2,466,570	2,471,350	2,470,200
Resources Available	-	7,385,620	9,139,130	10,532,800	12,029,560
TOTAL COMMUNITY IMPROVEMENT FUND	**$2,568,416**	**$10,033,030**	**$12,080,700**	**$13,370,250**	**$14,849,760**
AFFORDABLE HOUSING FUND (15)					
Estimated Requirements					
Operating Expenses	$814	$0	$0	$0	$0
Non-operating Expenses	-	1,370,890	1,714,170	1,915,670	2,118,720
TOTAL AFFORDABLE HOUSING FUND	**$814**	**$1,370,890**	**$1,714,170**	**$1,915,670**	**$2,118,720**
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (16)					
Estimated Requirements					
Operating Expenses	$402,435	$641,230	$0	$0	$0
Capital Outlay	379,134	-	-	-	-
Capital Improvement Program	-	-	320,000	-	-
TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT FUND	**$781,570**	**$641,230**	**$320,000**	**$0**	**$0**
SEMINOLE MITIGATION FUND (18)					
Estimated Requirements					
Transfer Out General Fund	$1,500,000	$1,500,000	$1,000,000	$1,000,000	$1,000,000
Resources Available	-	34,000	861,320	3,143,090	5,529,510
Capital Improvement Program	301,581	5,150,000	1,482,000	636,000	-
TOTAL SEMINOLE MITIGATION FUND	**$1,801,581**	**$6,684,000**	**$3,343,320**	**$4,779,090**	**$6,529,510**

GOVERNMENTAL FUNDS EXPENDITURE SUMMARY (continued)

	FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FORECAST FY26
DEBT SERVICE/CAPITAL IMPROVEMENT REVENUE BONDS FUND (21)					
Estimated Requirements					
Debt Service	$2,464,269	$2,465,860	$2,466,570	$2,471,350	$2,470,200
Resources Available	-	65,000	65,000	65,000	65,000
TOTAL DEBT SERVICE/CAPITAL IMPROVEMENT REVENUE BONDS FUND	**$2,464,269**	**$2,530,860**	**$2,531,570**	**$2,536,350**	**$2,535,200**
PARKS IMPROVEMENT FUND (31)					
Estimated Requirements					
Resources Available	$0	$70,000	$70,800	$171,600	$272,400
TOTAL PARKS IMPROVEMENT FUND	**$0**	**$70,000**	**$70,800**	**$171,600**	**$272,400**
CAPITAL PROJECTS FINANCING FUND (32)-MAJOR FUND					
Estimated Requirements					
Resources Available	$0	$795,300	$305,000	$505,000	$705,000
Capital Improvement Program	638,286	1,118,000	1,095,000	-	-
TOTAL CAPITAL PROJECTS FINANCING FUND	**$638,286**	**$1,913,300**	**$1,400,000**	**$505,000**	**$705,000**
2009 CAPITAL PROJECTS FUND (33)-MAJOR FUND					
Estimated Requirements					
Resources Available	$0	$25,000	$130,000	$170,000	$210,000
Capital Improvement Program	6,287	30,000	-	-	-
TOTAL 2009 CAPITAL PROJECT FUND	**$6,287**	**$55,000**	**$130,000**	**$170,000**	**$210,000**
UTILITY UNDERGROUND FUND (35)					
Estimated Requirements					
Transfer Out General Fund	$4,982	$2,150	$17,000	$17,510	$18,040
Resources Available	-	110,000	85,000	85,000	85,000
TOTAL UTILITY UNDERGROUND FUND	**$4,982**	**$112,150**	**$102,000**	**$102,510**	**$103,040**
PUBLIC SAFETY FUND (36)-MAJOR FUND					
Estimated Requirements					
Capital Outlay	$89,976	$0	$0	$0	$0
Resources Available	-	1,352,220	1,734,010	2,279,010	2,829,010
TOTAL PUBLIC SAFETY FUND	**$89,976**	**$1,352,220**	**$1,734,010**	**$2,279,010**	**$2,829,010**
CAPITAL IMPROVEMENT PROGRAM FUND (39)-MAJOR FUND					
Estimated Requirements					
Resources Available	$0	$144,800	$1,297,340	$0	$0
Capital Improvement Program	1,880,361	6,159,500	7,532,710	6,951,840	5,659,140
TOTAL CAPITAL IMPROVEMENT PROGRAM FUND	**$1,880,361**	**$6,304,300**	**$8,830,050**	**$6,951,840**	**$5,659,140**
GENERAL TRUST FUND (61)					
Estimated Requirements					
Operating Expenses	$35,535	$0	$20,000	$0	$0
Capital Outlay	-	-	50,000	-	-
Capital Improvement Program	-	-	50,000	-	-
TOTAL GENERAL TRUST FUND	**$35,535**	**$0**	**$120,000**	**$0**	**$0**
LAW ENFORCEMENT TRUST FUND (62)					
Estimated Requirements					
Capital Outlay	$27,425	$0	$63,430	$0	$0
Capital Improvement Program	-	-	65,000	-	-
Transfer Out General Fund	100,000	100,000	100,000	100,000	100,000
TOTAL LAW ENFORCEMENT TRUST FUND	**$127,425**	**$100,000**	**$228,430**	**$100,000**	**$100,000**
GRANTS FUND (65)					
Estimated Requirements					
Operating Expenses	$819,731	$1,597,460	$49,000	$0	$0
Capital Outlay	8,154	-	-	-	-
Capital Improvement Program	-	2,700,000	1,279,390	-	-
Transfer Out General Fund	7,000,000	-	-	-	-
TOTAL GRANTS FUND	**$7,827,885**	**$4,297,460**	**$1,328,390**	**$0**	**$0**

ENTERPRISE FUNDS EXPENDITURE SUMMARY

The respective expenditure estimates for FY25 and FY26 are based on formulas with consideration given to economic and historical data, State forecasts, expected growth, contracts, and other legal documents. The forecasted increase in personal services expenditures covers the cost of salary adjustments, overtime growth as a result of salary increases, retirement plan funding, group insurance funding, and workers compensation funding. It also assumes minimum staffing increases based on population demands and is not intended to cover the impact of increased levels of service or new programs. Other expenditures are projected to accommodate current service delivery levels and to provide for an increase sufficient to allow for expenditures to keep pace with inflation and population demands.

	FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FORECAST FY26
WATER AND WASTEWATER FUND (41)-MAJOR FUND					
Estimated Requirements					
Personal Services	$4,003,269	$4,286,360	$4,831,080	$5,072,640	$5,326,270
Operating Expenses	17,612,398	17,965,440	19,107,980	19,681,220	20,271,660
Capital Outlay	(2,535,782)	-	60,000	75,000	75,000
Non-operating Expenses	37,756	45,000	87,500	75,000	75,000
Reserves for Renewal and Replacement	-	1,321,940	1,358,890	1,396,840	1,435,770
Contingency	-	1,000,000	1,000,000	1,000,000	1,000,000
Capital Improvement Program	2,810,067	2,985,000	4,862,410	4,095,000	2,745,000
TOTAL WATER AND WASTEWATER FUND	**$21,927,710**	**$27,603,740**	**$31,307,860**	**$31,395,700**	**$30,928,700**
WATER/SEWER CAPITAL IMPROVEMENT FUND (42)					
Estimated Requirements					
Operating Expenses	$631,349	$0	$0	$0	$0
Resources Available	-	598,400	1,171,400	1,295,000	1,422,310
Capital Improvement Program	23,475	-	-	-	-
TOTAL WATER/SEWER CAPITAL IMPROVEMENT FUND	**$654,824**	**$598,400**	**$1,171,400**	**$1,295,000**	**$1,422,310**
STORMWATER MANAGEMENT FUND (45)					
Estimated Requirements					
Personal Services	$805,271	$972,900	$839,820	$881,810	$925,900
Operating Expenses	699,652	855,820	867,320	893,340	920,140
Capital Outlay	(291,306)	-	116,000	75,000	75,000
Resources Available	-	4,871,840	5,736,090	6,006,170	6,267,900
Capital Improvement Program	296,056	437,610	350,000	350,000	350,000
TOTAL STORMWATER MANAGEMENT FUND	**$1,509,673**	**$7,138,170**	**$7,909,230**	**$8,206,320**	**$8,538,940**


Revenue Analysis


CITY OF COCONUT CREEK
·1967·FLORIDA

GENERAL FUND REVENUE DETAIL

The respective revenue estimates for FY25 and FY26 are based on formulas with consideration given to economic and historical data, State forecasts, expected growth, contracts, and other legal documents. The forecast assumes current service delivery levels, but provides for an increase sufficient to cover increases in expenditures to keep pace with inflation and population demands.

		FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FORECAST FY26
Ad Valorem Taxes-Operating						
01-V31110	AD VALOREM TAXES	$30,894,634	$ 33,756,430	$ 37,070,480	$38,553,300	$40,095,440
01-V31111	DISCOUNTS	(1,156,966)	(1,687,820)	(1,853,530)	(1,927,670)	(2,004,780)
01-V31112	PENALTIES	37,863	30,000	30,000	30,000	30,000
01-V31120	PRIOR YEAR AD VALOREM	22,325	20,000	20,000	20,000	20,000
	Ad Valorem Taxes-Operating	$29,797,856	$32,118,610	$35,266,950	$36,675,630	$38,140,660
Franchise Fees/Utility Taxes						
01-V32310	FRANCHISE-ELECTRIC	$3,468,077	$3,520,000	$4,000,000	$4,080,000	$4,161,600
01-V32340	FRANCHISE-GAS	19,150	16,000	20,000	20,000	20,000
01-V32370	FRANCHISE-REFUSE	1,677,049	1,674,170	1,870,400	1,926,520	1,984,320
01-V32390	FRANCHISE-TOWING	32,339	41,000	32,000	32,960	34,610
01-V31410	UTILITY TAX-ELECTRIC	4,220,865	4,400,000	4,700,000	4,841,000	4,986,230
01-V31430	UTILITY TAX-WATER	944,236	945,000	980,000	999,600	1,019,600
01-V31440	UTILITY TAX-GAS	42,578	40,000	45,000	45,000	45,000
01-V31500	COMMUNICATIONS SERVICE TAX	1,570,413	1,604,750	1,660,000	1,676,600	1,693,370
	Franchise Fees/Utility Taxes	$11,974,706	$12,240,920	$13,307,400	$13,621,680	$13,944,730
Licenses and Permits						
01-V31610	BUSINESS TAX-CITY	$378,290	$335,000	$340,000	$340,000	$340,000
01-V31611	BUSINESS TAX-ESCAPED	2,807	2,500	2,500	2,500	2,500
01-V32210	BUILDING PERMITS	401,639	391,000	416,000	436,800	458,640
01-V32211	PRIMARY PERMIT FEE	619,384	700,140	1,169,130	1,227,590	1,288,970
01-V32215	LANDSCAPE PERMITS	2,904	6,000	8,500	8,500	8,500
01-V32220	ELECTRICAL PERMITS	41,322	47,000	47,770	47,770	47,770
01-V32230	PLUMBING PERMITS	34,297	48,000	32,060	32,060	32,060
01-V32235	MECHANICAL PERMITS	75,340	85,000	82,450	82,450	82,450
01-V32237	MISCELLANEOUS SERVICE FEES	4,300	-	-	-	-
01-V32240	PLAN EXAM FEE	3,600	6,000	6,240	6,240	6,240
01-V32241	COST RECOVERY-PLAN REVIEW	17,696	25,000	108,000	108,000	108,000
01-V32245	BLDG PERMIT EDUCATION FD	10,209	9,500	10,620	10,620	10,620
01-V32247	MECH LIEN LAW PROC FEE	5,832	5,500	5,720	5,720	5,500
01-V32260	CERTIFICATE OF OCCUPANCY	3,500	3,300	3,600	3,600	3,600
01-V32901	OTHER LICENSES, FEES, PERMIT	1,675	3,500	3,500	3,500	3,500
01-V32910	ZONING CERTIFICATE	3,570	3,000	3,000	3,000	3,000
	Licenses and Permits	$1,606,367	$1,670,440	$2,239,090	$2,318,350	$2,401,350
Intergovernmental Revenues						
01-V33169	OTHER HUMAN SERVICES	$332,479	$0	$0	$0	$0
01-V33486	FDEP GRANT	-	1,135,650	1,135,650	-	-
01-V33512	STATE REVENUE SHARING	2,282,929	1,995,850	2,350,000	2,420,500	2,493,120
01-V33514	STATE-MOBILE HOME TAX	29,447	28,000	30,000	30,000	30,000
01-V33515	ALCOHOLIC BEVERAGE LIC	19,490	16,000	20,000	20,000	20,000
01-V33518	LOCAL GOVT 1/2 CENT SALES	4,845,489	4,750,600	5,200,000	5,460,010	5,733,020
01-V33521	FIREFIGHTERS SUPP COMP	23,974	34,440	35,880	35,880	35,880
01-V33547	GAS TAX REBATE	30,992	30,000	30,000	30,000	30,000
01-V33820	OCCUP LICENSE-COUNTY	63,775	60,000	60,000	60,000	60,000
	Intergovernmental Revenues	$7,628,576	$8,050,540	$8,861,530	$8,056,390	$8,402,019

GENERAL FUND REVENUE DETAIL (continued)

		FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FORECAST FY26
Charges for Services						
01-V34210	POLICE SERVICES	$553,851	$650,000	$750,000	$750,000	$750,000
01-V34211	POLICE REPORTS	5,985	7,500	7,500	7,500	7,500
01-V34212	ID CARDS/FINGERPRINTS	2,960	5,000	2,500	2,500	2,500
01-V34213	SRO SUBSIDY	795,600	758,880	1,277,200	1,277,200	1,277,200
01-V34216	CONTRACT LAW ENFORCEMENT SERVICES	185,897	186,400	186,410	201,330	217,450
01-V34217	OTHER POLICE SERVICES	8,735	7,000	7,500	7,500	7,500
01-V34220	FIRE INSPECTIONS	181,010	210,000	210,000	214,200	218,480
01-V34221	FIRE RESCUE SERVICE FEES	299,706	217,680	323,730	330,211	336,815
01-V34222	FIRE SERVICES	800	28,560	-	-	-
01-V32250	ENGINEERING FEE	225,573	235,000	597,300	627,170	658,530
01-V34260	EMS TRANSPORT FEES	1,014,512	1,000,000	1,300,000	1,300,000	1,300,000
01-V34250	ZONING	117,775	80,000	80,000	80,000	80,000
01-V34251	VARIANCE FEES	300	-	-	-	-
01-V34252	OCCUP & USE INSPECT FEE	15,627	20,000	15,000	15,000	15,000
01-V34720	SPORTS CARD-NON RESIDENT	(80)	-	-	-	-
01-V34721	ATHLETICS/LEAGUES PROGRAMS	190,377	150,000	206,600	212,800	217,060
01-V34722	SUMMER PROGRAM FEES	170,390	271,100	312,040	312,040	312,040
01-V34790	OTHER PARKS & REC FEES	20,840	20,200	19,500	20,000	20,000
01-V34290	MISCELLANEOUS FIRE SVC FEES	75	1,500	600	600	600
01-V34724	REC PROGRAMS/ACTIVITIES	72,947	100,000	103,750	106,870	110,080
01-V34725	FITNESS PROGRAM	135,124	150,000	175,000	176,750	178,510
01-V34728	CERTIFIED 5K/10K RUN	12,810	20,000	16,100	16,100	16,100
01-V34733	CONCESSION SALES	8,833	6,000	-	-	-
01-V34747	SPECIAL EVENTS	-	-	14,880	15,330	15,790
01-V34759	SPECIAL FACILITY FEES	196,551	163,000	200,000	200,000	200,000
01-V33910	SEMINOLE PAYMENT IN LIEU OF TAXES	1,002,811	1,061,450	1,125,940	1,238,540	1,362,400
01-V34910	ADMINISTRATIVE FEES - WATER/SEWER	2,660,540	2,793,570	2,984,360	3,133,590	3,290,270
01-V34911	ADMINISTRATIVE FEES - STREETS	250,000	250,000	250,000	-	-
01-V34912	ADMINISTRATIVE FEES - STORMWATER	406,400	426,720	456,920	479,770	503,770
01-V32511	FIRE SPECIAL ASSESSMENT	9,757,602	10,582,240	11,625,460	12,788,010	14,066,820
01-V32520	RECYCLING SPECIAL ASSESSMENT	137,170	84,810	104,130	104,130	104,130
01-V36313	FIRE PLAN REVIEW	20,094	15,140	16,120	20,000	20,000
01-V36220	TOWER LEASES	109,501	710,370	655,150	681,360	708,620
	Charges for Services	$18,560,315	$20,212,120	$23,023,690	$24,318,500	$25,997,160
Fines and Forfeitures						
01-V35110	COURT FINES	$231,467	$220,000	$235,000	$245,000	$250,000
01-V35130	POLICE ASSESSMENTS	9,251	20,000	20,000	20,000	20,000
01-V35410	CODE ENFORCEM'T CITATIONS	95,255	125,000	125,000	125,000	125,000
01-V35910	OTHER FINES	-	2,500	2,500	2,500	2,500
	Fines and Forfeitures	$335,973	$367,500	$382,500	$392,500	$397,500
Miscellaneous Revenues						
01-V36110	INTEREST EARNINGS	$244,300	$388,140	$2,000,000	$2,060,000	$2,121,800
01-V36111	INTEREST EARNINGS-TAXES	1,015	1,000	40,000	40,000	40,000
01-V36113	INTEREST REVENUE-LEASE	21,108	-	-	-	-
01-V36130	NET CHANGE-FMV OF INVEST	(1,042,492)	-	-	-	-
01-V36210	RENTAL OF FACILITIES	6,000	6,000	6,000	6,000	6,000
01-V36212	PSAP LEASE AGREEMENT	-	130,780	133,200	139,860	146,850
01-V36215	LEASE REVENUE	702,752	-	-	-	-
01-V36590	SALE OF FIXED ASSETS	57,721	50,000	50,000	50,000	50,000
01-V36988	BLDG. AMIN. & INSPECTIONS	2,541	3,000	3,000	3,000	3,000
01-V36981	ADMIN FEE-SOLID WASTE	18,786	50,000	50,000	50,000	50,000
01-V36990	OTHER MISCELLANEOUS REV	357,369	392,740	354,630	354,630	354,630
01-V36991	PUBLIC RECORDS REQUESTS	3,605	3,500	4,000	4,000	4,000
01-V36993	CHARGES FOR LIEN INFO	109,311	126,200	115,500	117,810	120,170
01-V36996	INS. SUBROGATION-VEHICLES	187,537	220,000	220,000	220,000	220,000
01-V36997	INS. SUBROGATION-PROPERTY	-	110,000	110,000	110,000	110,000
	Miscellaneous Revenues	$669,553	$1,481,360	$3,086,330	$3,155,300	$3,226,450

GENERAL FUND REVENUE DETAIL (continued)

		FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FORECAST FY26
Appropriated Fund Balance						
01-V38000	PRIOR YEAR SURPLUS	$0	$25,750,000	$25,000,000	$23,794,200	$21,842,110
	Appropriated Fund Balance	$0	$25,750,000	$25,000,000	$23,794,200	$21,842,110
Lease Proceeds						
01-V38310	PRIOR YEAR SURPLUS	$715,656	$0	$0	$0	$0
	Appropriated Fund Balance	$715,656	$0	$0	$0	$0
Operating Transfers In						
01-V38118	TRANSFER IN-SEMINOLE MITIGATION FUND	$1,500,000	$1,500,000	$1,000,000	$1,000,000	$1,000,000
01-V38125	TRANSFER IN-COMM IMP FUND	27,468	6,550	200,000	84,850	62,250
01-V38135	TRANSFER IN-UTILITY UNDGRND FUND	4,982	2,150	17,000	17,510	18,040
01-V38162	TRANSFER IN-LAW ENF. TRUST FUND	100,000	100,000	100,000	100,000	100,000
01-V38165	TRANSFER IN-GRANTS FUND	7,000,000	-	-	-	-
	Operating Transfers In	$8,632,450	$1,608,700	$1,317,000	$1,202,360	$1,180,290
	TOTAL GENERAL FUND	**$79,921,451**	**$103,500,190**	**$112,484,490**	**$113,534,910**	**$115,532,270**

SPECIAL REVENUE FUND REVENUE DETAIL

		FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FORECAST FY26
STREET AND CONSTRUCTION MAINTENANCE FUND (11)						
Intergovernmental Revenues						
11-V31241	FIRST LOCAL OPT FUEL TAX	$598,890	$610,820	$578,000	$620,000	$663,400
11-V31242	SECOND LOCAL OPT FUEL TAX	419,783	430,130	410,000	425,000	440,000
11-V33512	STATE REVENUE SHARING	579,709	502,090	595,000	630,000	665,000
11-V33815	COUNTY CONTR LOC BUS SERV	691,215	767,230	464,260	464,260	464,260
	Intergovernmental Revenues	$2,289,597	$2,310,270	$2,047,260	$2,139,260	$2,232,660
Miscellaneous Revenues						
11-V36110	INTEREST EARNINGS	$3,521	$700	$10,770	$15,000	$20,000
11-V36130	NET CHANGE-FMV OF INVEST	(14,574)	-	-	-	-
	Miscellaneous Revenues	($11,053)	$700	$10,770	$15,000	$20,000
Appropriated Fund Balance						
11-V38000	PRIOR YEAR SURPLUS	$0	$500,000	$390,000	$2,510	$0
	Appropriated Fund Balance	$0	$500,000	$390,000	$2,510	$0
	TOTAL STREET & CONST. MAINT. FUND	**$2,278,544**	**$2,810,970**	**$2,448,030**	**$2,156,770**	**$2,252,660**
TRANSPORTATION SURTAX FUND (12)						
Intergovernmental Revenues						
12-V31261	COUNTY TRANSPORTATION SYSTEM SURTAX	$750,000	$3,368,000	$0	$5,874,400	$0
12-V36110	INTEREST EARNINGS	2,663	-	-	-	-
	Intergovernmental Revenues	$752,663	$3,368,000	$0	$5,874,400	$0
	TOTAL TRANSPORTATION SURTAX FUND	**$752,663**	**$3,368,000**	**$0**	**$5,874,400**	**$0**
COMMUNITY IMPROVEMENT FUND (14)						
Charges for Services						
14-V34920	SEMINOLE MUN SVC FEES	$3,353,649	$3,651,480	$4,040,700	$4,146,270	$4,254,710
	Charges for Services	$3,353,649	$3,651,480	$4,040,700	$4,146,270	$4,254,710
Miscellaneous Revenues						
14-V36110	INTEREST EARNINGS	$34,368	$6,550	$200,000	$84,850	$62,250
14-V36130	NET CHANGE-FMV OF INVEST	(125,411)	-	-	-	-
	Miscellaneous Revenues	($91,043)	$6,550	$200,000	$84,850	$62,250
Appropriated Fund Balance						
14-V38000	PRIOR YEAR SURPLUS	$0	$6,375,000	$7,840,000	$9,139,130	$10,532,800
	Appropriated Fund Balance	$0	$6,375,000	$7,840,000	$9,139,130	$10,532,800
	TOTAL COMMUNITY IMPROVEMENT FUND	**$3,262,607**	**$10,033,030**	**$12,080,700**	**$13,370,250**	**$14,849,760**

SPECIAL REVENUE FUND REVENUE DETAIL (continued)

		FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FORECAST FY26
AFFORDABLE HOUSING FUND (15)						
Impact Fees						
15-V32440	AFFORDABLE HOUSING IMPACT	$22,673	$98,970	$234,170	$150,000	$150,000
	Impact Fees	$22,673	$98,970	$234,170	$150,000	$150,000
Miscellaneous Revenues						
15-V36110	INTEREST EARNINGS	$5,697	$1,920	$50,000	$51,500	$53,050
15-V36130	NET CHANGE-FMV OF INVEST	(25,023)	-	-	-	-
15-V36990	OTHER MISCELLANEOUS REV	12,331	-	-	-	-
	Miscellaneous Revenues	($6,995)	$1,920	$50,000	$51,500	$53,050
Appropriated Fund Balance						
15-V38000	PRIOR YEAR SURPLUS	$0	$1,270,000	$1,430,000	$1,714,170	$1,915,670
	Appropriated Fund Balance	$0	$1,270,000	$1,430,000	$1,714,170	$1,915,670
	TOTAL AFFORDABLE HOUSING FUND	**$15,678**	**$1,370,890**	**$1,714,170**	**$1,915,670**	**$2,118,720**
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG) (16)						
Intergovernmental Revenues						
16-V33150	CDBG GRANT	$95,429	$1,006,230	$320,000	$0	$0
	Intergovernmental Revenues	$95,429	$1,006,230	$320,000	$0	$0
	TOTAL CDBG GRANT FUND	**$95,429**	**$1,006,230**	**$320,000**	**$0**	**$0**

SPECIAL REVENUE FUND REVENUE DETAIL (continued)

		FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FORECAST FY26
SEMINOLE MITIGATION FUND (18)						
Charges for Services						
18-V34921	SEMINOLE MITIGATION FEES	$2,722,915	$2,938,900	$3,193,320	$3,273,160	$3,354,990
	Charges for Services	$2,722,915	$2,938,900	$3,193,320	$3,273,160	$3,354,990
Miscellaneous Revenues						
18-V36110	INTEREST EARNINGS	$18,664	$5,100	$100,000	$8,610	$31,430
18-V36130	NET CHANGE-FMV OF INVEST	(86,227)	-	-	-	-
	Miscellaneous Revenues	($67,564)	$5,100	$100,000	$8,610	$31,430
Appropriated Fund Balance						
18-V38000	PRIOR YEAR SURPLUS	$0	$3,740,000	$50,000	$861,320	$3,143,090
	Appropriated Fund Balance	$0	$3,740,000	$50,000	$861,320	$3,143,090
	TOTAL SEMINOLE MITIGATION FUND	**$2,655,351**	**$6,684,000**	**$3,343,320**	**$4,143,090**	**$6,529,510**
GENERAL TRUST FUND (61)						
Appropriated Fund Balance						
61-V38000	PRIOR YEAR SURPLUS	$0	$0	$120,000	$0	$0
	Appropriated Fund Balance	$0	$0	$120,000	$0	$0
	TOTAL GENERAL TRUST FUND	**$0**	**$0**	**$120,000**	**$0**	**$0**
LAW ENFORCEMENT TRUST FUND (62)						
Miscellaneous Revenues						
62-V35125	CONFISCATED PROPERTY - DOJ	$196,941	$0	$0	$0	$0
62-V36110	INTEREST EARNINGS	1,616	-	-	-	-
62-V36130	NET CHANGE-FMV OF INVEST	(578)	-	-	-	-
	Miscellaneous Revenues	$197,979	$0	$0	$0	$0
Appropriated Fund Balance						
62-V38000	PRIOR YEAR SURPLUS	$0	$100,000	$228,430	$100,000	$100,000
	Appropriated Fund Balance	$0	$100,000	$228,430	$100,000	$100,000
	TOTAL LAW ENFORCEMENT TRUST FUND	**$197,979**	**$100,000**	**$228,430**	**$100,000**	**$100,000**
GRANTS FUND (65)						
Intergovernmental Revenues						
65-V33120	FED-CRIMINAL JUSTICE GRANTS	$8,154	$0	$0	$0	$0
65-V33123	BULLETPROOF VEST GRANT	4,493	-	-	-	-
65-V33133	CDBG-HOME REPAIR	14,342	-	-	-	-
65-V33169	FED GRANT - OTHER HUMAN SERVICES	7,789,846	-	-	-	-
65-V33735	BROWARD COUNTY GRANTS	3,000	-	-	-	-
65-V38940	GRANTS AND DONATIONS	-	1,779,960	1,279,390	-	-
	Intergovernmental Revenues	$7,819,835	$1,779,960	$1,279,390	$0	$0
Appropriated Fund Balance						
65-V38000	PRIOR YEAR SURPLUS	$0	$0	$49,000	$0	$0
	Appropriated Fund Balance	$0	$0	$49,000	$0	$0
	TOTAL GRANTS FUND	**$7,819,835**	**$1,779,960**	**$1,328,390**	**$0**	**$0**

DEBT SERVICE FUND REVENUE DETAIL

		FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FY26
DEBT SERVICE FUND (21)						
Miscellaneous Revenues						
21-V36110	INTEREST EARNINGS	($607)	$0	$0	$0	$0
21-V36130	NET CHANGE-FMV OF INVEST	(3,294)	-	-	-	-
	Miscellaneous Revenues	($3,901)	$0	$0	$0	$0
Operating Transfers In						
21-V38114	TRANSFER IN-COMMUNITY IMP	$2,464,269	$2,465,860	$2,466,570	$2,471,350	$2,470,200
	Operating Transfers In	$2,464,269	$2,465,860	$2,466,570	$2,471,350	$2,470,200
Appropriated Fund Balance						
21-V38000	PRIOR YEAR SURPLUS	$0	$65,000	$65,000	$65,000	$65,000
	Appropriated Fund Balance	$0	$65,000	$65,000	$65,000	$65,000
	TOTAL DEBT SERVICE FUND	**$2,460,368**	**$2,530,860**	**$2,531,570**	**$2,536,350**	**$2,535,200**

CAPITAL PROJECTS FUND REVENUE DETAIL

		FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FORECAST FY26
PARKS IMPROVEMENT FUND (31)						
Impact Fees						
31-V32460	PKS & REC IMPACT FEES	$0	$10,000	$10,000	$100,000	$100,000
	Impact Fees	$0	$10,000	$10,000	$100,000	$100,000
Miscellaneous Revenues						
31-V36110	INTEREST EARNINGS	$282	$0	$800	$800	$800
31-V36130	NET CHANGE-FMV OF INVEST	(1,242)	-	-	-	-
	Miscellaneous Revenues	($960)	$0	$800	$800	$800
Appropriated Fund Balance						
31-V38000	PRIOR YR SURPLUS	$0	$60,000	$60,000	$70,800	$171,600
	Appropriated Fund Balance	$0	$60,000	$60,000	$70,800	$171,600
	TOTAL PARKS IMPROVEMENT FUND	**($960)**	**$70,000**	**$70,800**	**$171,600**	**$272,400**
CAPITAL PROJECTS FINANCING FUND (32)						
Miscellaneous Revenues						
32-V36110	INTEREST EARNINGS	$42,035	$13,300	$200,000	$200,000	$200,000
32-V36130	NET CHANGE-FMV OF INVEST	(186,912)	-	-	-	-
	Miscellaneous Revenues	($144,878)	$13,300	$200,000	$200,000	$200,000
Appropriated Fund Balance						
32-V38000	PRIOR YR SURPLUS	$0	$1,900,000	$1,200,000	$305,000	$505,000
	Appropriated Fund Balance	$0	$1,900,000	$1,200,000	$305,000	$505,000
	TOTAL CAPITAL PROJECTS FINANCING FUND	**($144,878)**	**$1,913,300**	**$1,400,000**	**$505,000**	**$705,000**
2009 CAPITAL PROJECTS FUND (33)						
Miscellaneous Revenues						
33-V36110	INTEREST EARNINGS	$0	$13,000	$40,000	$40,000	$40,000
	Miscellaneous Revenues	$0	$13,000	$40,000	$40,000	$40,000
Appropriated Fund Balance						
33-V38000	PRIOR YEAR SURPLUS	$0	$42,000	$90,000	$130,000	$170,000
	Appropriated Fund Balance	$0	$42,000	$90,000	$130,000	$170,000
	TOTAL 2009 CAPITAL PROJECTS FUND	**$0**	**$55,000**	**$130,000**	**$170,000**	**$210,000**
UTILITY UNDERGROUND FUND (35)						
Miscellaneous Revenues						
35-V36110	INTEREST EARNINGS	$5,961	$2,150	$17,000	$17,510	$18,040
35-V36130	NET CHANGE-FMV OF INVEST	(26,466)	-	-	-	-
	Miscellaneous Revenues	($20,504)	$2,150	$17,000	$17,510	$18,040
Appropriated Fund Balance						
35-V38000	PRIOR YEAR SURPLUS	$0	$110,000	$85,000	$85,000	$85,000
	Appropriated Fund Balance	$0	$110,000	$85,000	$85,000	$85,000
	TOTAL UTILITY UNDERGROUND FUND	**($20,504)**	**$112,150**	**$102,000**	**$102,510**	**$103,040**

CAPITAL PROJECTS FUND REVENUE DETAIL (continued)

		FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FORECAST FY26
PUBLIC SAFETY FUND (36)						
Impact Fees						
36-V32410	POLICE IMPACT FEES	$58,766	$248,800	$459,820	$350,000	$350,000
36-V32411	FIRE IMPACT FEES	33,182	84,020	186,190	150,000	150,000
	Impact Fees	$91,948	$332,820	$646,010	$500,000	$500,000
Miscellaneous Revenues						
36-V36110	INTEREST EARNINGS	$4,628	$1,400	$40,000	$45,000	$50,000
36-V36130	NET CHANGE-FMV OF INVEST	(20,142)	-	-	-	-
	Miscellaneous Revenues	($15,513)	$1,400	$40,000	$45,000	$50,000
Appropriated Fund Balance						
36-V38000	PRIOR YEAR SURPLUS	$0	$1,018,000	$1,048,000	$1,734,010	$2,279,010
	Appropriated Fund Balance	$0	$1,018,000	$1,048,000	$1,734,010	$2,279,010
	TOTAL PUBLIC SAFETY FUND	**$76,435**	**$1,352,220**	**$1,734,010**	**$2,279,010**	**$2,829,010**
CAPITAL IMPROVEMENT PROGRAM FUND (39)						
Intergovernmental Revenues						
39-V33737	BRWD COUNTY GRANTS	$360,000	$0	$0	$0	$0
	Intergovernmental Revenues	$360,000	$0	$0	$0	$0
Miscellaneous Revenues						
39-V36110	INTEREST EARNINGS	$28,881	$8,800	$150,000	$154,500	$159,140
39-V36130	NET CHANGE-FMV OF INVEST	(119,932)	-	-	-	-
39-V36987	SEMINOLE COMPACT	-	-	-	1,000,000	1,000,000
	Miscellaneous Revenues	($91,051)	$8,800	$150,000	$1,154,500	$1,159,140
Operating Transfers In						
39-V38101	TRANSFER IN-GENERAL FUND	$3,000,000	$6,195,500	$5,135,650	$4,500,000	$4,500,000
	Operating Transfers In	$3,000,000	$6,195,500	$5,135,650	$4,500,000	$4,500,000
Appropriated Fund Balance						
39-V38000	PRIOR YEAR SURPLUS	$0	$100,000	$3,544,400	$1,297,340	$0
	Appropriated Fund Balance	$0	$100,000	$3,544,400	$1,297,340	$0
TOTAL CAPITAL IMPROVEMENT PROG FUND		**$3,268,949**	**$6,304,300**	**$8,830,050**	**$6,951,840**	**$5,659,140**

ENTERPRISE FUND REVENUE DETAIL

		FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FORECAST FY26
WATER AND WASTEWATER FUND (41)						
Intergovernmental Revenues						
41-V33438	STATE GRANTS-SEWER PROJECTS	$0	$150,000	$0	$0	$0
	Intergovernmental Revenues	$0	$150,000	$0	$0	$0
Charges for Services						
41-V34331	WATER SALES	$13,380,627	$13,850,000	$13,500,000	$13,837,500	$14,183,440
41-V34332	METER SET FEES	2,653	6,000	6,000	6,000	6,000
41-V34333	RECLAIMED WATER SALES	188	1,500	1,000	3,000	3,000
41-V34334	BACKFLOW PREVENTION	110,700	138,000	111,000	111,000	111,000
41-V34351	SEWER SALES	9,124,933	9,375,000	9,200,000	9,476,000	9,760,280
41-V34365	W/S-OTHER INCOME	96,903	100,000	100,000	100,000	100,000
41-V34369	FIRE LINE	103,381	105,000	105,000	105,000	105,000
	Charges for Services	$22,819,385	$23,575,500	$23,023,000	$23,638,500	$24,268,720
Miscellaneous Revenues						
41-V36110	INTEREST EARNINGS	$177,187	$53,900	$1,504,030	$1,549,150	$1,595,630
41-V36130	NET CHANGE-FMV OF INVEST	(788,325)	-	-	-	-
41-V36410	GAIN/LOSS DISPOSAL	(221,796)	-	-	-	-
41-V36983	COLLECTION FEES	1,144	-	-	-	-
41-V36990	OTHER MISCELLANEOUS REV	52,630	-	-	-	-
	Miscellaneous Revenues	($779,160)	$53,900	$1,504,030	$1,549,150	$1,595,630
Appropriated Fund Balance						
41-V38000	PRIOR YEAR SURPLUS	$0	$3,824,340	$6,780,830	$6,208,050	$5,064,350
	Appropriated Fund Balance	$0	$3,824,340	$6,780,830	$6,208,050	$5,064,350
	TOTAL WATER AND WASTEWATER FUND	**$22,040,224**	**$27,603,740**	**$31,307,860**	**$31,395,700**	**$30,928,700**
WATER/SEWER CAPITAL IMPROVEMENT FUND (42)						
Impact Fees						
42-V32420	WATER/SEWER IMPACT FEES	$34,277	$69,000	$376,400	$0	$0
	Impact Fees	$34,277	$69,000	$376,400	$0	$0
Miscellaneous Revenues						
42-V36110	INTEREST EARNINGS	$13,973	$4,400	$120,000	$123,600	$127,310
42-V36130	NET CHANGE-FMV OF INVEST	(62,128)	-	-	-	-
42-V36410	GAIN/LOSS DISPOSAL	(466)	-	-	-	-
42-V38940	GRANTS & DONATIONS-OTHER	590,462	-	-	-	-
	Miscellaneous Revenues	$541,841	$4,400	$120,000	$123,600	$127,310
Appropriated Fund Balance						
42-V38000	PRIOR YEAR SURPLUS	$0	$525,000	$675,000	$1,171,400	$1,295,000
	Appropriated Fund Balance	$0	$525,000	$675,000	$1,171,400	$1,295,000
	TOTAL WATER/SEWER CAPITAL IMP. FUND	**$576,118**	**$598,400**	**$1,171,400**	**$1,295,000**	**$1,422,310**

ENTERPRISE FUND REVENUE DETAIL (continued)

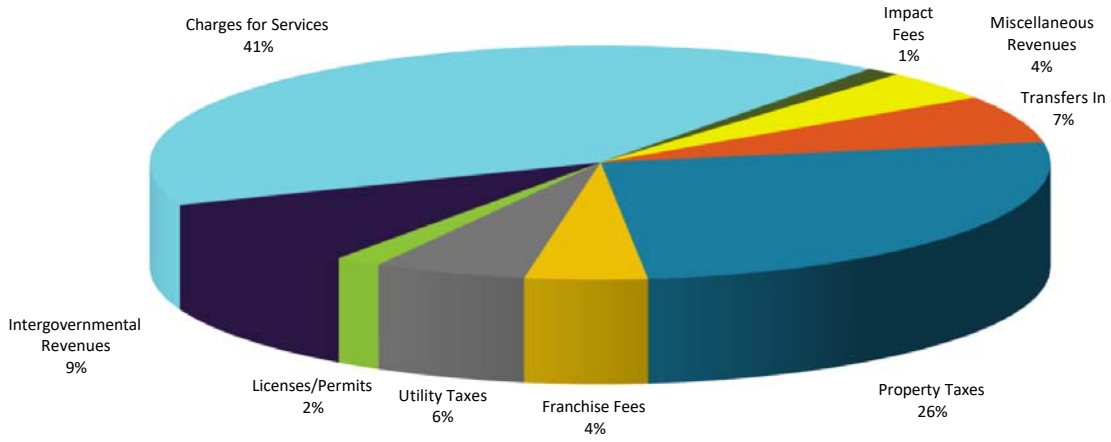
		FY22 ACTUAL	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET	FORECAST FY25	FORECAST FY26
STORMWATER MANAGEMENT FUND (45)						
Charges for Services						
45-V34372	STORMWATER FEES	$1,947,983	$2,130,670	$2,259,230	$2,315,730	$2,373,630
	Charges for Services	$1,947,983	$2,130,670	$2,259,230	$2,315,730	$2,373,630
Miscellaneous Revenues						
45-V36110	INTEREST EARNINGS	$26,665	$7,500	$150,000	$154,500	$159,140
45-V36130	NET CHANGE-FMV OF INVEST	(119,043)	-	-	-	-
45-V36410	GAIN/LOSS DISPOSAL	(24,376)	-	-	-	-
	Miscellaneous Revenues	($116,753)	$7,500	$150,000	$154,500	$159,140
Appropriated Fund Balance						
45-V38000	PRIOR YEAR SURPLUS	$0	$5,000,000	$5,500,000	$5,736,090	$6,006,170
	Appropriated Retained Earnings	$0	$5,000,000	$5,500,000	$5,736,090	$6,006,170
	TOTAL STORMWATER MGMT FUND	**$1,831,230**	**$7,138,170**	**$7,909,230**	**$8,206,320**	**$8,538,940**

ANALYSIS OF REVENUE SOURCES

Trends and Forecast

The graph below represents FY2024 budgeted general revenues totaling $135,098,790 excluding appropriated fund balances.

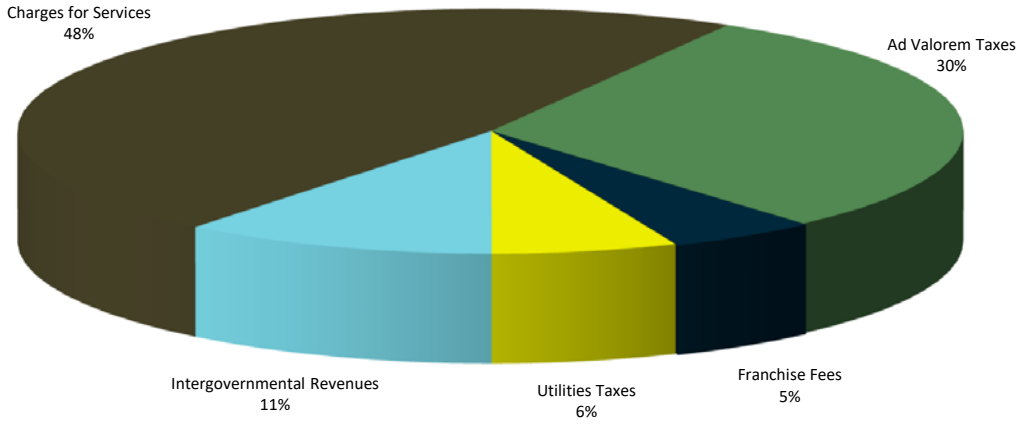
FY2024 BUDGETED REVENUES



Major revenue sources for the City of Coconut Creek are charges for services, property taxes, intergovernmental revenues, utility taxes, and franchise fees. These major revenues account for approximately 92% of FY2024 budgeted revenues not including operating transfers in or 86% of FY2024 budgeted revenues including operating transfers in.

The graph below illustrates the percentage breakdown of each major revenue source against the total of all major revenues ($116,622,470).

FY2024 MAJOR REVENUE SOURCES



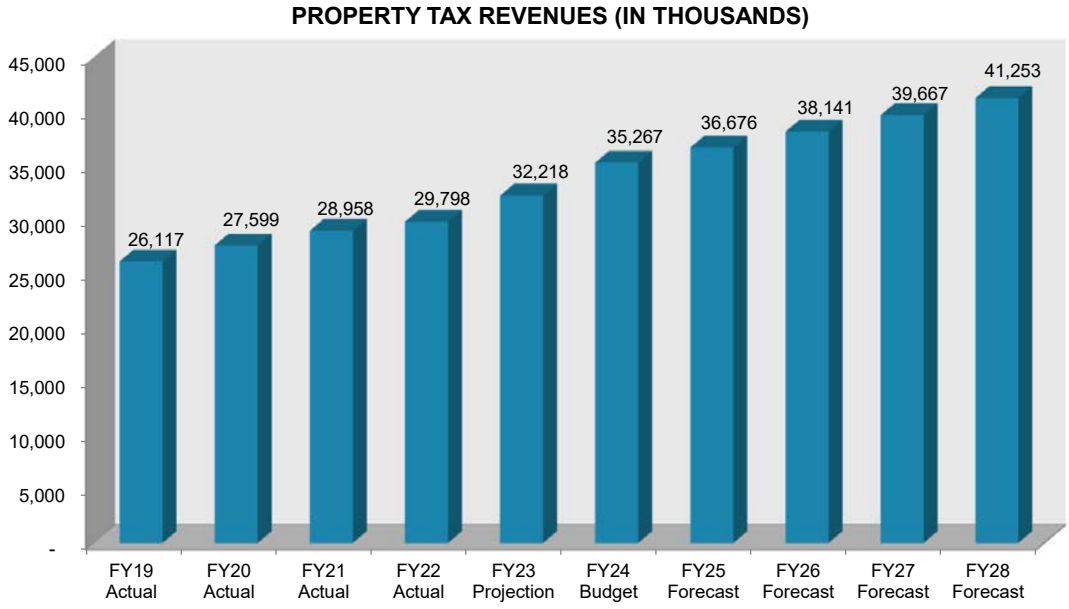
The following pages will discuss each major revenue source, the underlying assumptions for each revenue estimate, and significant revenue trends.

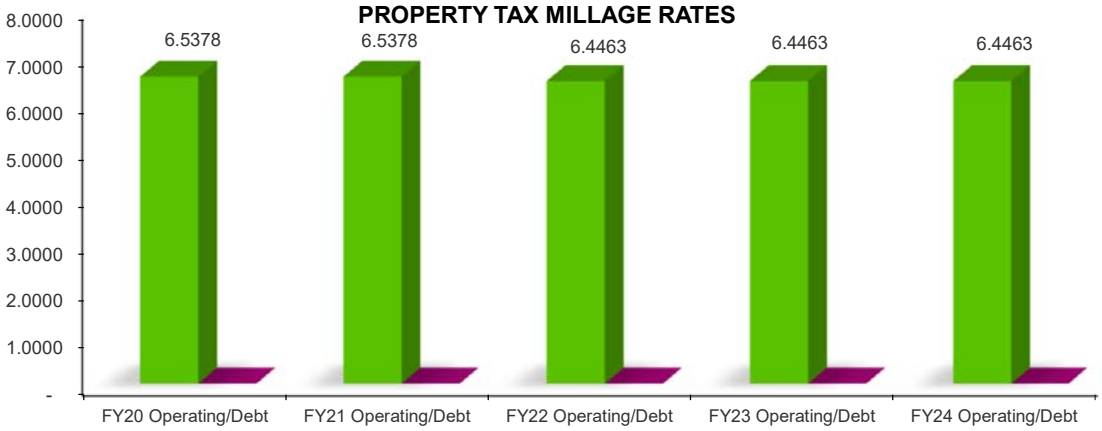
ANALYSIS OF REVENUE SOURCES

Trends and Forecast

Property Tax

The single largest revenue source funding Coconut Creek's general operations continues to be property taxes. The graph below illustrates the historic, FY2023 projected, and FY2024 budgeted property tax revenues for the City. As illustrated, there in no debt millage and the FY2024 operating millage will remain the same at 6.4463 mills. Property tax revenue is expected to increase by $3,148,340, as a result of an increase in taxable value due to reassessments and new construction. The property tax revenue forecasts were determined based on a financial forecast analysis prepared by staff.





ANALYSIS OF REVENUE SOURCES

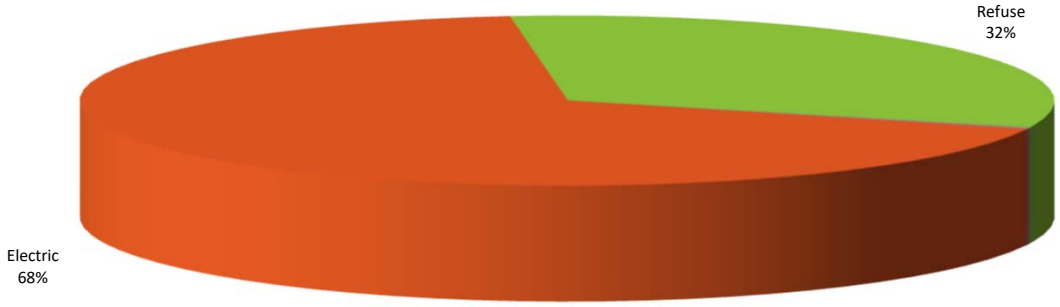
Trends and Forecast

Franchise Fees

Franchise Fees are negotiated fixed fees to a company or utility for the use of municipal right-of-ways (poles, lines, pipes, etc.) and may include the value of the right for the utility to be the exclusive provider of its services within the City. The City has franchise agreements for electricity, solid waste, towing, and propane gas.

The graph below illustrates each type of franchise fee as a percentage of total franchise fees ($5,922,400).

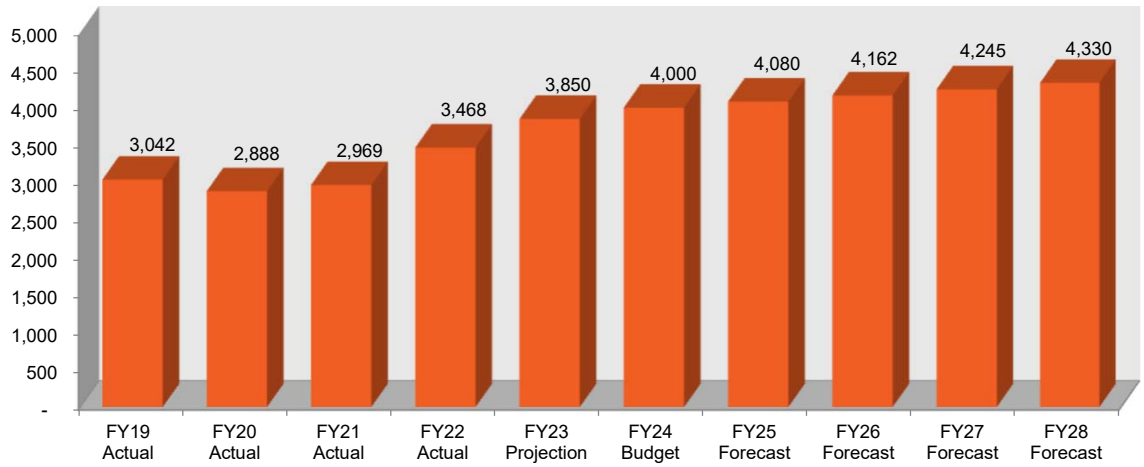
FY2024 FRANCHISE FEES



Franchise Fee-Electric

The City's largest franchise agreement is for electricity. The franchise fee for electricity is a fee charged to Florida Power and Light (FPL) to provide services to Coconut Creek residents. The current fee is 5.9% of the total annual gross revenues FPL receives from the citizens of Coconut Creek. It is expected to grow slowly in future years. The revenue estimates were determined based on a financial forecast analysis prepared by staff based on historical data and the current economic environment.

FRANCHISE FEE-ELECTRIC (IN THOUSANDS)



ANALYSIS OF REVENUE SOURCES

Trends and Forecast

Franchise Fee-Refuse

The City has a franchise agreement for solid waste services. The franchise fee is for the collection, hauling, and disposal of solid waste. The franchise fee is a flat rate which is subject to annual increases. An minimal increase is anticipated to in FY2024 with the growth of the City. The revenue estimates were determined based on a financial forecast analysis prepared by staff and the contractual increases in the franchise fee.

FRANCHISE FEE-REFUSE (IN THOUSANDS)

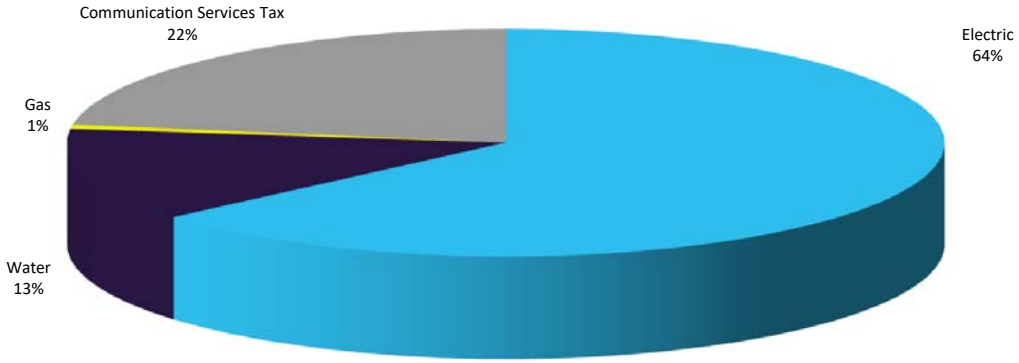


Utility Taxes

The City collects utility taxes for electric, water, gas, and communication services. Minimal increases in utility taxes are anticipated for FY2024. As with the franchise fees, revenue derived from utility taxes is expected to increase gradually with the growth of the City.

The graph below illustrates each utility tax as a percentage of total utility taxes ($7,385,000).

FY2024 UTILITY TAXES



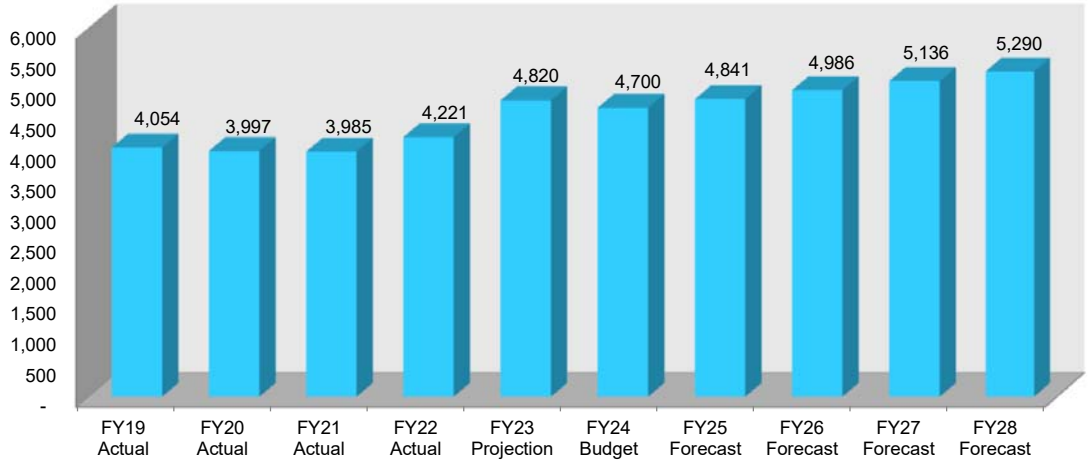
ANALYSIS OF REVENUE SOURCES

Trends and Forecast

Utility Tax-Electric

The City collects utility taxes for electricity equal to 10% of the total utility receipts FPL collects from the citizens of Coconut Creek. This revenue has seen increases in the past year and is trending to increase in FY2024 as developments are completed. The revenue estimates were determined based on a financial forecast analysis prepared by staff based on historical data and the current economic environment.

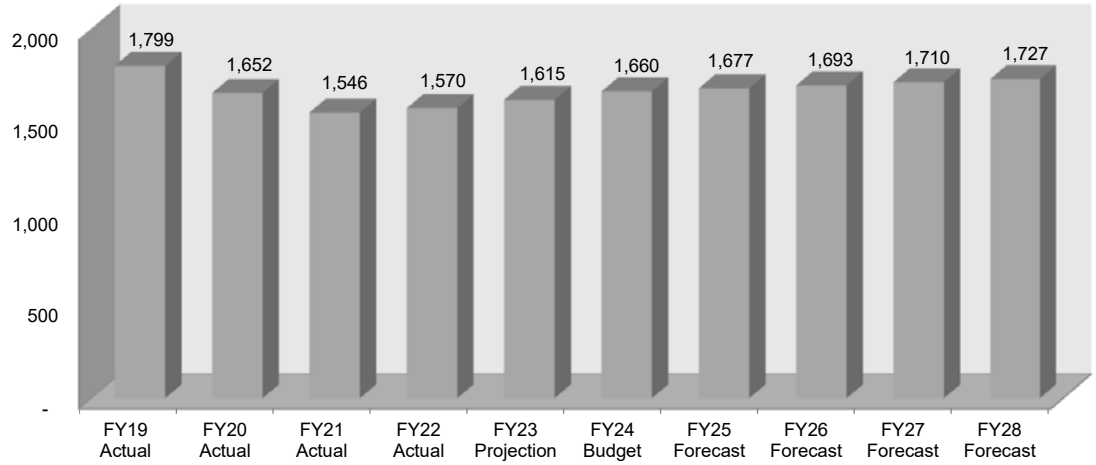
UTILITY TAX-ELECTRIC (IN THOUSANDS)



Utility Tax-Communication Services Tax (CST)

As of 2001, Communications Service Tax (CST) replaced the Telecommunications Utility Service Tax, Telecommunications Franchise Fees, and Cable TV Franchise Fees. The CST is charged at the maximum rate per Florida Statutes at 5.22% on all communications services, including voice, data, audio, video or any other information or signal transmitted by any medium that originates within the City and terminates within the state. The CST is collected and distributed by the State of Florida. Revenue estimates are projected by the state to be used by local agencies during budget preparation. Revenue forecasts were determined based on a financial analysis prepared by staff based on historical data and the current economic environment.

UTILITY TAX-COMMUNICATION SERVICES (IN THOUSANDS)



ANALYSIS OF REVENUE SOURCES

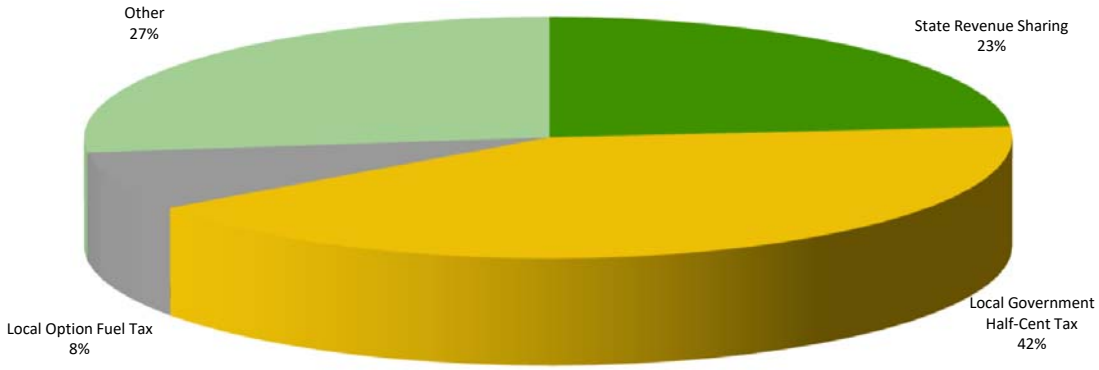
Trends and Forecast

Intergovernmental Revenues

Intergovernmental revenue consists of revenues that are received from other government agencies. The majority of these revenues consist of the one-cent County Surtax, State Sales Tax, State Shared Revenue, and Local Option Fuel Tax. Other revenues in this category consist of federal, state, and local grants and shared revenue from the County.

The graph below illustrates the percentage of each intergovernmental revenue type against the total of all intergovernmental revenues ($12,508,180).

FY2024 INTERGOVERNMENTAL REVENUES

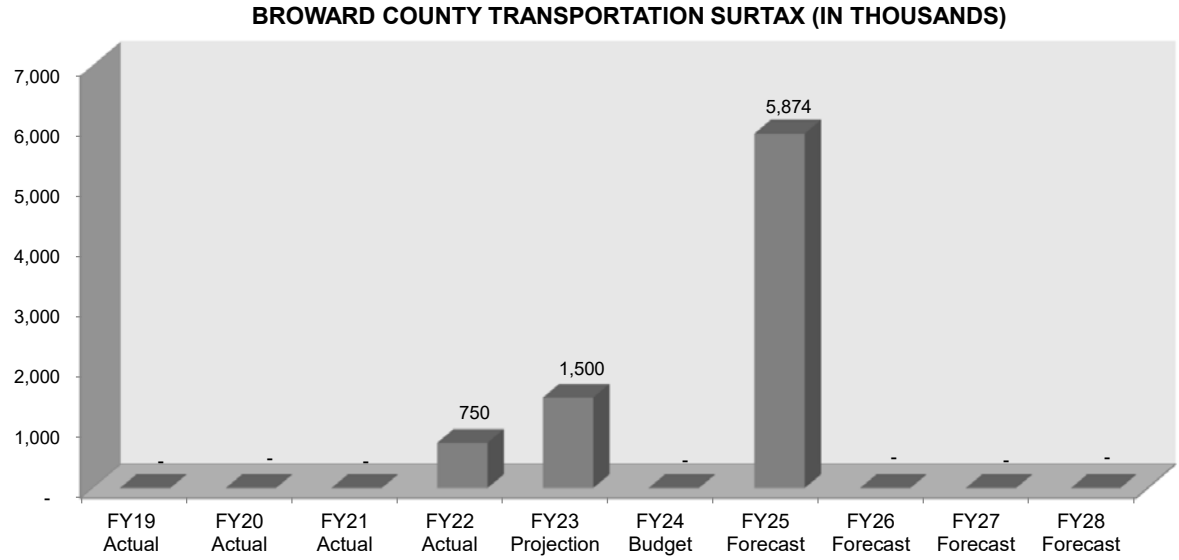


Broward County Transportation Surtax

A 30-year one cent surtax to improve traffic signalization, roadways, intersections, pedestrian mobility options, public transportation (bus and rail), and fund future investments in Broward's transportation system was approved in November 2018. This revenue stream will provide some financial relief to 31 municipalities, including Coconut Creek, who currently funds its transportation programs through local option gas tax revenues and general revenue funds (derived from property taxes and other sources). The surtax will provide much needed funding to address aging transportation infrastructure and traffic congestion. Broward County has approved funding for two projects that are included in the Capital Improvement Program (CIP) - Comprehensive Streets Improvement Program and the Sample Road Multi-Purpose Pathway. The financial forecast reflects the City's intent to pursue future surtax funding for eligible projects to leverage City resources. If future funding is not awarded, the City will have to consider other revenue sources.

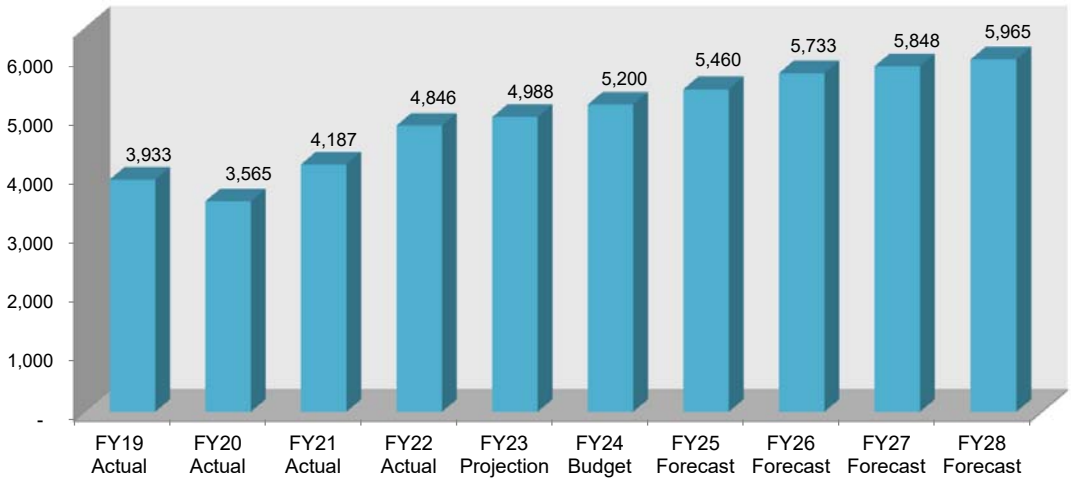
ANALYSIS OF REVENUE SOURCES

Trends and Forecast



Local Government Half-Cent Tax

The State of Florida collects the Local Government Half-Cent Sales Tax. The state distributes net sales tax revenues to counties and municipalities that meet strict eligibility requirements. Allocation formulas serve as the basis for this distribution and its primary focus is to provide relief from ad valorem and utility taxes in addition to providing counties and municipalities with revenues for local programs. An increase has been budgeted for FY2024 with gradual increases expected in future years. Estimated revenue is provided by the state each year. Revenue forecasts were determined based on a financial analysis prepared by staff based on historical data and the current economic environment.



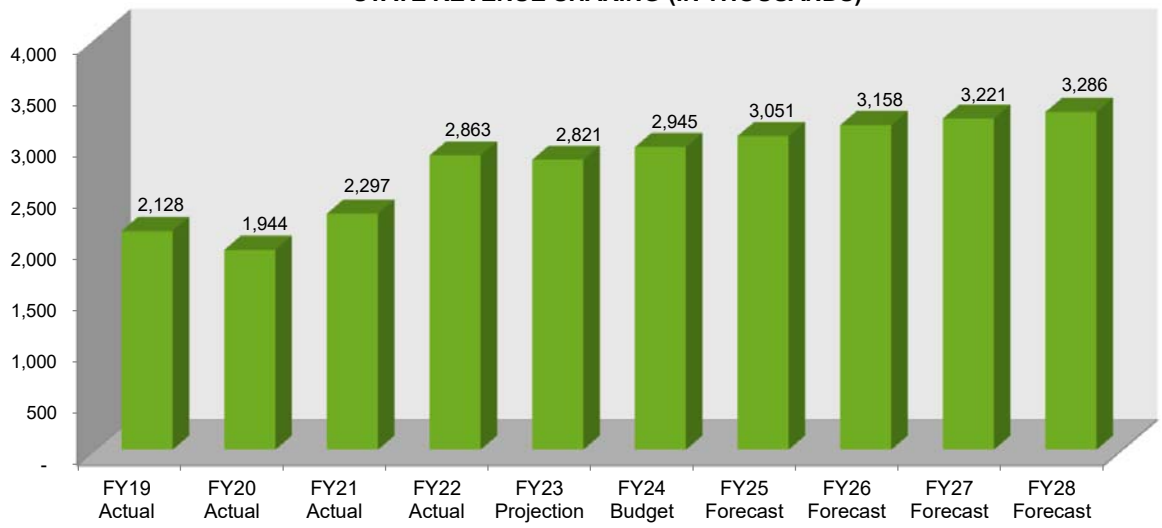
ANALYSIS OF REVENUE SOURCES

Trends and Forecast

State Revenue Sharing

State revenue is generated from three sources: (1) a percentage of sales and use tax collections, (2) 12.5% of the state alternative fuel user decal fee collections, and (3) the net collections from a one-cent municipal fuel tax. The State of Florida collects the revenue and disburses directly to municipalities. An allocation formula serves as the basis for the distribution of these revenues, which is provided by the State of Florida. General Fund collects 82.2% of the total with the remaining 17.8% accounted for in the Street Construction and Maintenance, Special Revenue Fund. The City is anticipated to see minimal increases in this revenue source in FY2024 and future years. Revenue forecasts were determined based on a financial analysis prepared by staff based on historical data and the current economic environment.

STATE REVENUE SHARING (IN THOUSANDS)

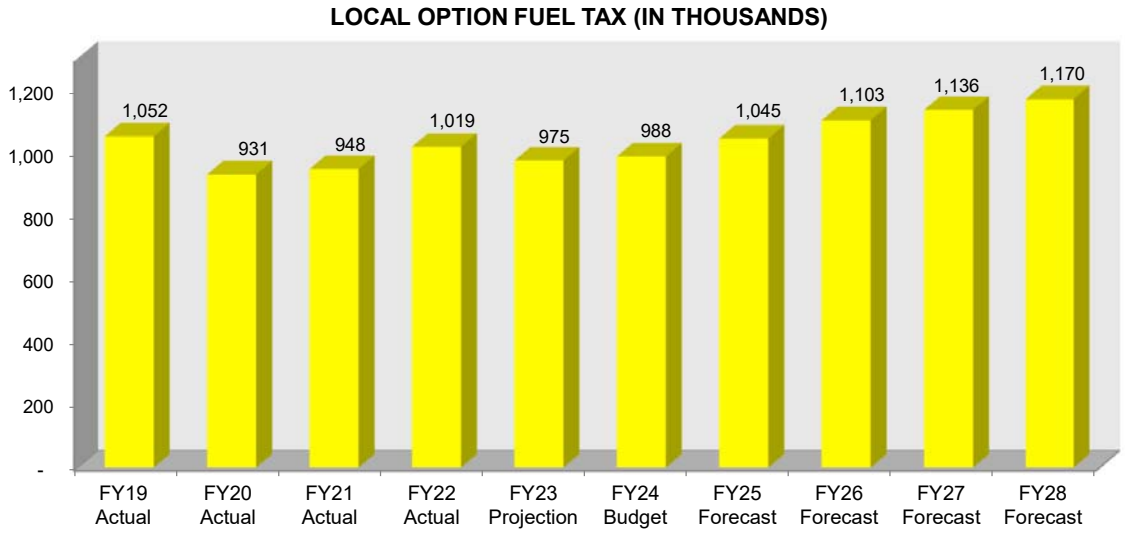


Local Option Fuel Tax

Broward County levies a total of 12 cents per gallon of which 10 cents is shared with the cities. The 10 cents is comprised of the full 6 cents (original) allowed by Florida Statute §336.025(1)(a) and 4 cents (additional) allowed by Florida Statute §336.025(1)(b). The first tax is applicable to all motor fuel and diesel fuel (formerly called special fuel) sold at wholesale in the County, while the second exempts diesel fuel. The first local option gas tax of 6 cents is shared with the City through an interlocal agreement while the second local option gas tax of 4 cents is shared through two additional agreements. The City of Coconut Creek receives revenue proceeds from the aforementioned taxes to fund costs associated with the development, construction, maintenance, and operation of the City's transportation services. Revenue forecasts were determined based on a financial analysis prepared by staff based on historical data and the current economic environment.

ANALYSIS OF REVENUE SOURCES

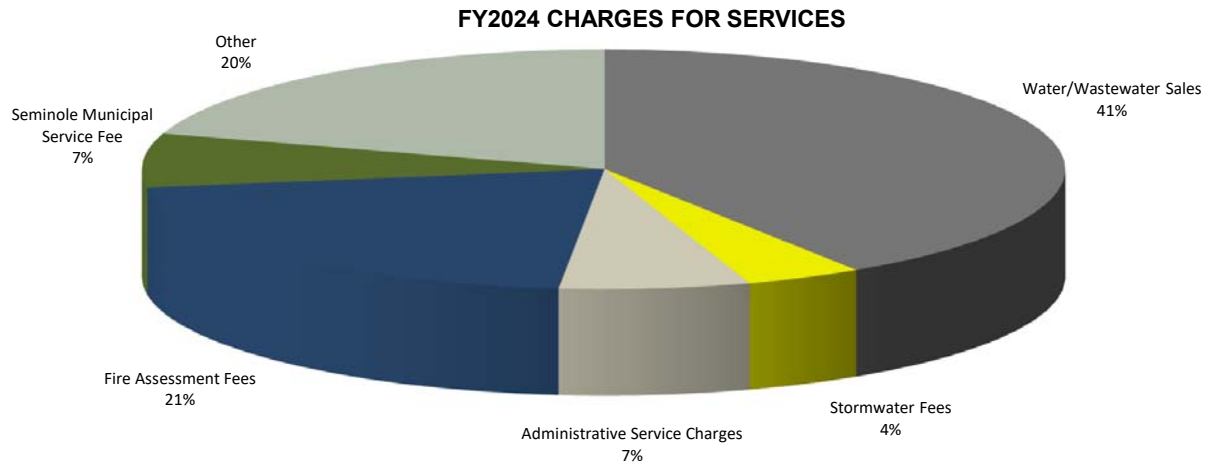
Trends and Forecast



Charges for Services

Charges for Services represents fees charged as a result of direct benefit or in lieu of other charges. Water and wastewater sales account for a significant portion of revenues in the charges for services category. The other major revenues in this category include Stormwater Fees, Administrative Charges, Fire Assessment Fees, Seminole Mitigation Fees, and the Seminole Municipal Service Fee. Other charges for services include parks and recreation fees, miscellaneous police fees, EMS transport fees, and other miscellaneous fees. An increase is anticipated to in FY2024 with the growth of the City.

The graph below illustrates the percentage of each charges for services type against the total of all charges for services ($55,539,940).



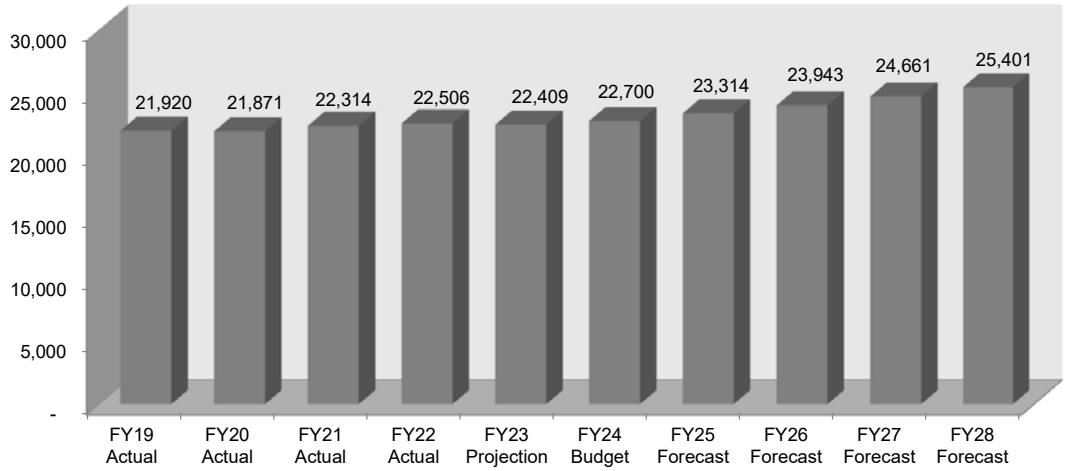
ANALYSIS OF REVENUE SOURCES

Trends and Forecast

Water and Wastewater Sales

The City provides water to residential and commercial dwellings in a safe and efficient manner and transports the wastewater from these dwellings. The City pays Broward County for bulk water and for wastewater disposal and transmission under a larger user agreement. Based on the results of a water and wastewater rate study completed in FY2017, the City adopted a rate structure that allowed for gradual annual increases. Rate increases are driven by an increase in operating expenses, user-fee charges from Broward County, and funding future capital projects. A minimal increase in revenues is anitcipated for FY2024 due to scheduled rate increases.

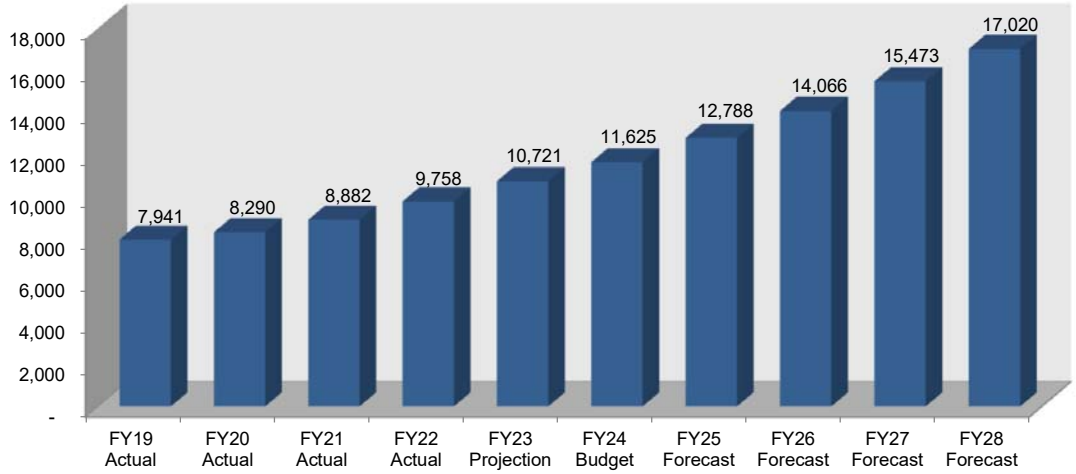
WATER AND WASTEWATER SALES (IN THOUSANDS)



Fire Assessment Fee

Fire Assessment Fee revenues represent a percentage of recovery cost for providing fire services in the City. Single family, multi-family, and mobile home dwellers pay a set fee each year and commercial businesses pay based on the square footage of their building. In FY2021, a fire assessment study was completed. An increase in fire assessment fees is projected due to the expansion of fire services associated with development of the City.

FIRE ASSESSMENT FEE (IN THOUSANDS)



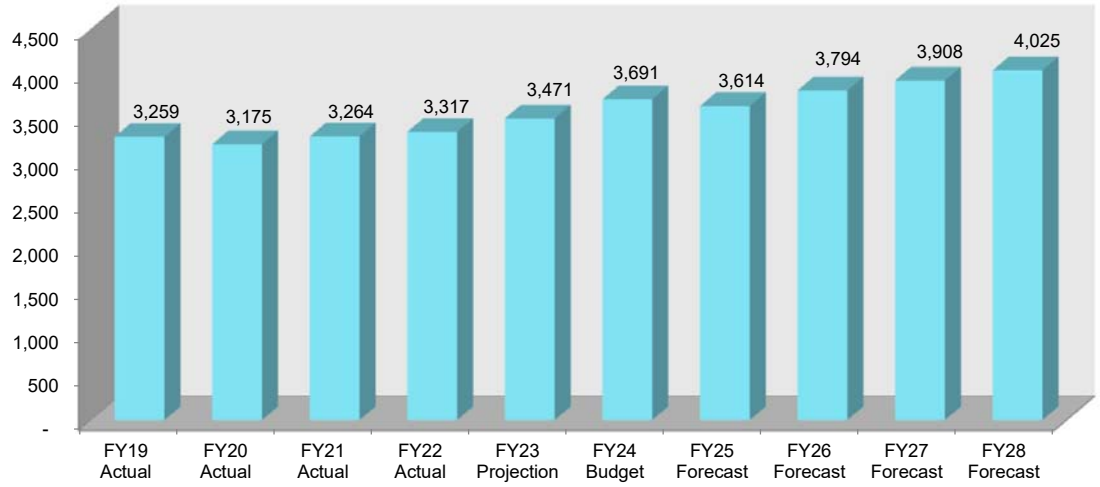
ANALYSIS OF REVENUE SOURCES

Trends and Forecast

Administrative Service Charges

Administrative service charges are paid by the Street Construction and Maintenance Fund, the Water/Wastewater Fund, and the Stormwater Management Fund to the General Fund for information technology, risk management, human resources, finance, and legal services provided to the Public Works and Utilities and Engineering Departments. The cost allocation method was updated in FY2019, upon which the revenues are based. These revenues will increase based on the respective annual increase and changes in level of service required for each service department. These charges are offset by an expense in each fund that utilizes the services.

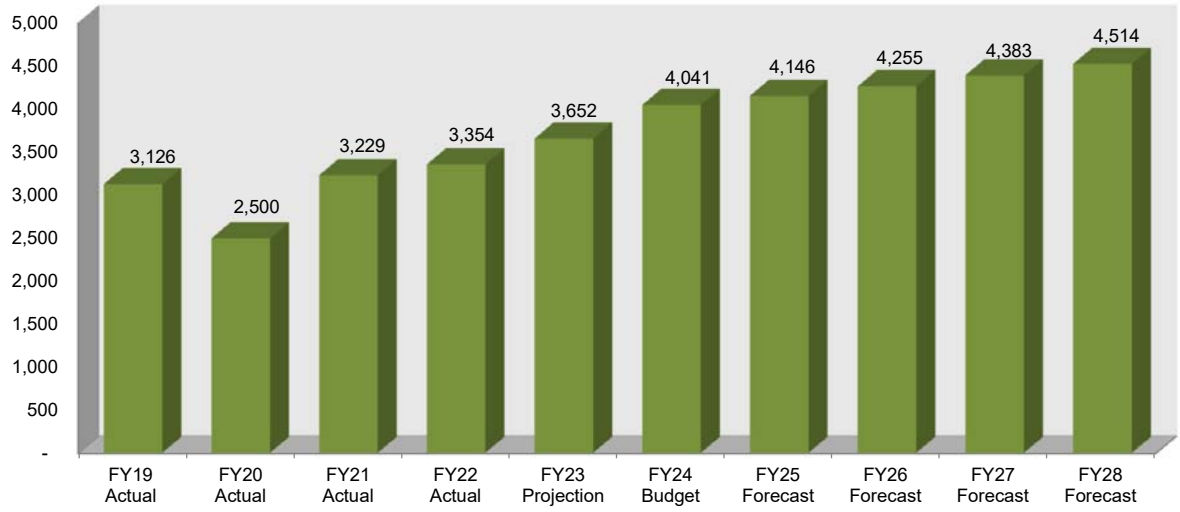
ADMINISTRATIVE SERVICE CHARGES (IN THOUSANDS)



Seminole Municipal Service Fee

The City is unique in having a Seminole Reservation within City boundaries. The Seminole Tribe of Florida, Inc. currently operates the Seminole Casino Coconut Creek. Through a Municipal Services Provider Agreement, the Seminole Tribe pays fees for municipal services provided around their site. The contract is a long-term agreement that provides for inflationary increases as well as increases contingent upon changes in the types of gaming permitted.

SEMINOLE MUNICIPAL SERVICE FEE (IN THOUSANDS)

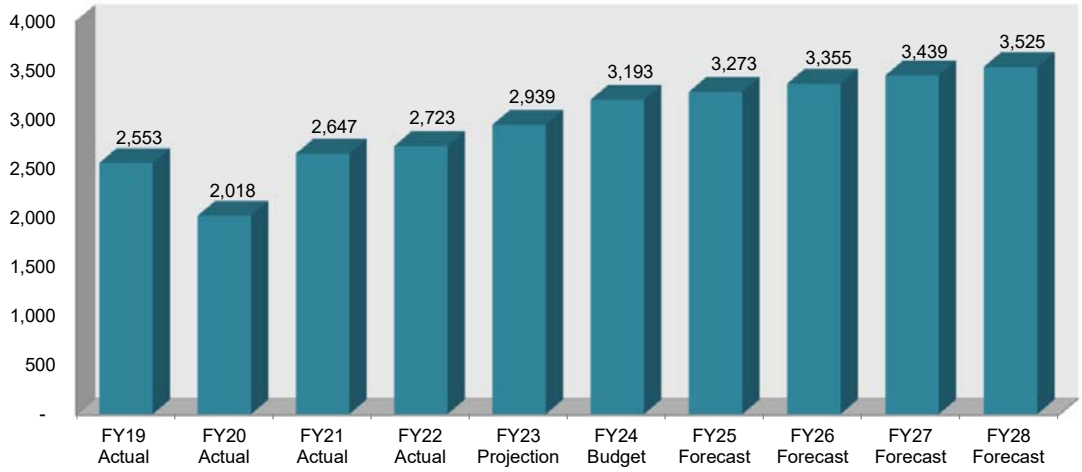


ANALYSIS OF REVENUE SOURCES

Trends and Forecast

The Seminole Mitigation Fund is used to account for proceeds received from the Seminole Tribe of Florida Inc. in accordance with a mitigation agreement promulgated from additional lands going into trust. The City will receive $2.5 million with annual CPI increases. Of this amount, $1,000,000 is transferred to the General Fund to defray costs associated with the expansion of the Police and Fire Rescue services. Funding will also be used to finance capital improvements, such as Fire Rescue Equipment Replacement Program and Public Safety Building.

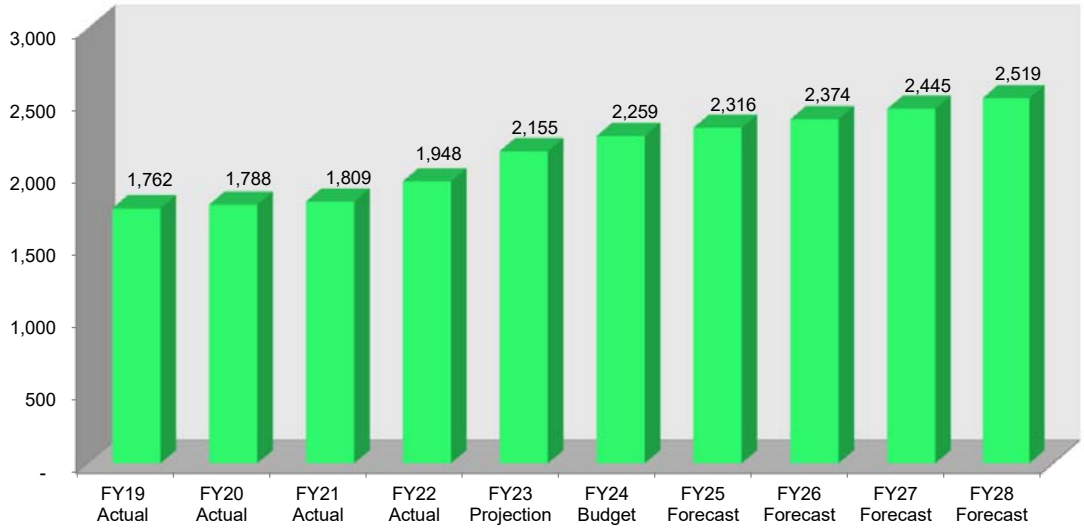
SEMINOLE MITIGATION FEE (IN THOUSANDS)



Stormwater Fee

Stormwater Fees are collected to support the requirements of a federal mandated National Pollutant Discharge Elimination System Permit. The Stormwater Fee is charged to residential and commercial dwellings. A stormwater rate increase of 6.9%, effective October 1, 2023, is scheduled. The revenue estimates were determined by an independent consultant and are based on rate increase and new construction.

STORMWATER FEE (IN THOUSANDS)




CITY OF COCONUT CREEK
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Program Summaries


CITY OF COCONUT CREEK
·1967·FLORIDA

SUMMARY OF PROGRAM MODIFICATIONS

ADOPTED

Department/Division		Request	Personnel	Operating/ Capital	Revenue	Cost	Page No.
Community Relations	0115	City Website Re-Development	-	100,000	-	100,000	195
Community Relations	0115	City Merchandise/Apparel	-	10,000	10,000	-	196
Sustainable Development	0134	Realtor Showcase	-	10,000	-	10,000	253
Sustainable Development	0134	Small Business Education and Outreach Program	-	10,000	-	10,000	254
Human Resources	0145	Succession Planning Program	-	50,000	-	50,000	240
Police	0161	Deputy Chief of Police (Reclassification)	18,930	-	-	18,930	277
Police	0161	Police Officer-Criminal Investigations	96,850	82,040	-	178,890	276
Fire Rescue	0163	Fire Rescue Accreditation Program	-	45,750	-	45,750	291
Fire Rescue	0163	Community Paramedic Program	79,130	132,330	-	211,460	292
Fire Rescue	0163	Fire Cadet Program	-	2,500	-	2,500	293
Public Works	0175	Maintenance Service Worker II-Facilities Maintenance	57,570	41,070	-	98,640	321
Parks and Recreation	0183	Adult Flag Football	-	6,600	6,600	-	304
Parks and Recreation	0183	Autism Friendly Designation	-	11,050	-	11,050	305
Parks and Recreation	0183	Butterfly Festival Modifications	-	21,000	-	21,000	306
Parks and Recreation	0183	Creek Eats	-	1,900	1,000	900	307
Parks and Recreation	0183	Fluffy's Food Truck Friday	-	8,000	6,000	2,000	308
Parks and Recreation	0183	Holiday Cultures of Winter	-	6,000	3,750	2,250	309
Parks and Recreation	0183	Love and Music at Tradewinds Park	-	10,000	-	10,000	310
Total-General Fund			**$ 252,480**	**$ 548,240**	**$ 27,350**	**$ 773,370**	
Public Works	6173	Holocaust Memorial	-	50,000	-	50,000	324
Public Works	6197	Recycling Education Expansion Program	-	20,000	20,000	-	323
Total-General Trust Fund			**$ -**	**$ 70,000**	**$ 20,000**	**$ 50,000**	
Total-Recommended			**$ 252,480**	**$ 618,240**	**$ 47,350**	**$ 823,370**	

Department/Division		Request	Personnel	Operating/ Capital	Revenue	Cost	Page No.
Police	0161	Police Officer (Traffic)	96,850	107,880	-	204,730	274
Police	0161	Police Officer (Traffic)	96,850	107,880	-	204,730	275
Police	0161	Safety Town to Go	-	50,000	-	50,000	278
Total-Not Recommended			**$ 193,700**	**$ 265,760**	**$ -**	**$ 459,460**	
Total-Requested			**$ 446,180**	**$ 884,000**	**$ 47,350**	**$1,282,830**	

SUMMARY OF CAPITAL OUTLAY

ADOPTED

Department/Division		Request	Cost	Page No.
Police	0161	2 - Replacement Canines	30,000	279
Public Works	0173	Equestrian Vacant Parcel Fencing	150,000	322
Public Works	0173	Robotic Line Striper	108,000	322
Total-General Fund			**$ 288,000**	
Police	6261	Crime Scene Van	63,430	280
Total-Law Enforcement Trust Fund			**$ 63,430**	
Utilities and Engineering	4191	F-250 Pickup Truck	60,000	351
Total- Water and Wastewater Fund			**$ 60,000**	
Utilities & Engineering	4595	F-750 Dump Truck	116,000	357
Total- Stormwater Management Fund			**$ 116,000**	
Total-Recommended			**$ 527,430**	

SUMMARY OF CAPITAL IMPROVEMENT PROGRAM

ADOPTED

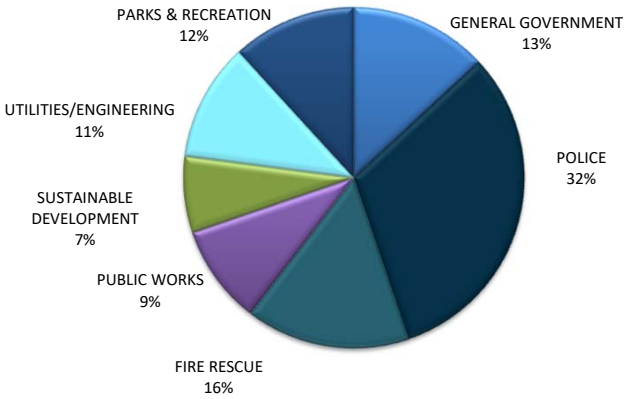
Department	Request	Cost	Page No.
Information Technology	Technology Refresh Program	217,840	392
Information Technology	Cyber Resilience, Security Leadership, and Disaster Recovery	175,000	393
Parks and Recreation	Oak Trails Park Expansion	2,500,000	405
Parks and Recreation	Fitness Equipment Replacement Program	122,150	396
Police	Police Officer Equipment Replacement Program	487,620	387
Public Works	Vehicle Replacement Program	630,240	386
Public Works	Sabal Pines Park Sign Replacement Program	200,000	411
Public Works	City Facility Lighting Improvement Program	400,000	389
Public Works	Irrigation Pump Station Replacement Program	125,000	395
Public Works	Parks Improvement Program	292,000	390
Public Works	Outdoor Park Amenities Replacement Program	106,000	397
Public Works	Flooring/Carpet Replacement Program	55,000	399
Public Works	Shade Structures	100,000	398
Public Works	Government Center Rehabilitation	200,000	409
Public Works	Government Center Courtyard and Breezeway Renovations	60,000	413
Public Works	Fleet Building Rehabilitation	200,000	410
Public Works	HVAC Replacement Program	461,860	388
Sustainable Development	Hillsboro Corridor Project	100,000	412
Utilities & Engineering	Traffic Calming Program	50,000	400
Utilities & Engineering	South Creek Neighborhood Improvements	350,000	407
Utilities & Engineering	NW 74th Place Sidewalk Improvements	300,000	408
Utilities & Engineering	Sidewalk Improvement Program	250,000	391
Utilities & Engineering	Street Maintenance Program	150,000	394
Total-Capital Improvement Program Fund		**$ 7,532,710**	
Public Works	Playground Replacement Program	320,000	432
Total-Community Development Block Grant (CDBG) Fund		**$ 320,000**	
Fire Rescue	Fire Rescue Equipment Replacement Program	1,482,000	433
Total-Seminole Mitigation Fund		**$ 1,482,000**	
Parks and Recreation	Sunshine Drive Park Improvements	185,000	438
Parks and Recreation	Veterans Park Improvements	250,000	436
Public Works	Facility Roof Replacement Program	360,000	435
Public Works	Fire Station #94 Improvements	100,000	439
Public Works	Recreation Complex Building Rehabilitation	200,000	437
Total-Capital Project Financing Fund		**$ 1,095,000**	
Finance	Meter Reading Conversion	1,100,000	455
Public Works	Vehicle Replacement Program	151,820	386
Public Works	Exterior Painting Program	60,000	454
Utilities & Engineering	Wastewater Pump Station Rehabilitation Program	700,000	444
Utilities & Engineering	Wastewater Conveyance System Improvement Program	350,000	448
Utilities & Engineering	Water Meter and Box Replacement Program	200,000	450

SUMMARY OF CAPITAL IMPROVEMENT PROGRAM

ADOPTED

Department	Request	Cost	Page No.
Utilities & Engineering	Water Meter Connection Lines Retrofit Program	375,000	447
Utilities & Engineering	Water Distribution System Improvement Program	400,000	445
Utilities & Engineering	Lead and Copper Rule Compliance	150,000	457
Utilities & Engineering	Water Valve Replacement Program	480,000	446
Utilities & Engineering	Standby Generator and Bypass Pump Replacement Program	275,000	449
Utilities & Engineering	Electrical Control Panel Rehabilitation Program	70,000	453
Utilities & Engineering	Wastewater Access Structure Rehabilitation Program	200,000	451
Utilities & Engineering	Wastewater Force Main Isolation Valves Rehabilitation Program	200,000	452
Utilities & Engineering	Sabal Pines Park Yard Retrofit	150,590	456
Total-Water and Wastewater Fund		**$ 4,862,410**	
Utilities & Engineering	Stormwater Drainage Improvement Program	300,000	460
Utilities & Engineering	Concrete Curbing Program	50,000	461
Total-Stormwater Management Fund		**$ 350,000**	
Parks and Recreation	Veterans Park Improvements	50,000	436
Total-General Trust Fund		**$ 50,000**	
Police	Police Officer Equipment Replacement Program	65,000	387
Total-Law Enforcement Trust Fund		**$ 65,000**	
Fire Rescue	Fire Rescue Equipment Replacement Program	600,000	433
Parks and Recreation	Sunshine Drive Park Improvements	315,000	438
Public Works	Playground Replacement Program	280,000	432
Public Works	HVAC Replacement Program	84,390	388
Total-Grants Fund		**$ 1,279,390**	
Total-Recommended		**$ 17,036,510**	

FY24 STAFFING BY FUNCTION



Staffing Comparison by Fund and Department/Division

DEPT/ DIV #	FUND DIVISION	DEPARTMENT	AUTHORIZED			ADOPTED	FY23/FY24
			FY21	FY22	FY23	FY24	Net Change
GENERAL FUND							
0111	General Government	City Commission	5.25	4.25	4.25	4.25	0.00
0113	General Government	City Attorney	4.00	4.00	4.50	4.50	0.00
0115	General Government	Community Relations	4.50	4.50	4.50	4.50	0.00
0121	General Government	City Clerk	5.00	5.00	5.00	5.00	0.00
0131	General Government	City Manager	4.00	5.00	5.00	5.00	0.00
0141	Financial Services	Finance & Administrative Services	19.50	19.50	19.50	19.50	0.00
0144	General Government	Information Technology	14.00	14.00	14.00	14.00	0.00
0145	General Government	Human Resources and Risk Mgt.	10.00	10.00	10.00	10.00	0.00
0151	Sustainable Development	Urban Design and Development	11.00	11.00	11.00	11.00	0.00
0153	Sustainable Development	Building	19.00	19.00	19.00	19.00	0.00
0154	Sustainable Development	Community Enhancement	7.00	7.00	7.00	7.00	0.00
0161	Police	Police	160.50	162.50	160.50	161.50	1.00
0163	Fire Rescue	Fire Rescue	78.50	78.50	78.50	79.50	1.00
0170	Utilities and Engineering	Engineering	6.00	6.00	6.00	6.00	0.00
0173	Public Works	Facilities and Property Maintenance	34.50	34.50	34.50	35.50	1.00
0175	Public Works	Fleet Services	1.00	1.00	1.00	1.00	0.00
0183	Parks & Recreation	Parks & Recreation	62.50	60.00	60.00	60.00	0.00
TOTAL GENERAL FUND			**446.25**	**445.75**	**444.25**	**447.25**	**3.00**
STREET CONSTRUCTION AND MAINTENANCE FUND							
1177	Public Works	Community Transportation	11.50	11.50	11.50	11.50	0.00
TOTAL STREET CONSTRUCTION AND MAINTENANCE FUND			**11.50**	**11.50**	**11.50**	**11.50**	**0.00**
ENTERPRISE FUNDS							
4143	Financial Services	Utility Billing and Customer Service	10.00	10.00	12.50	12.50	0.00
4191	Utilities and Engineering	Utility Operations	29.50	29.50	29.50	29.50	0.00
4595	Utilities and Engineering	Stormwater Management	10.00	9.00	9.00	9.00	0.00
TOTAL ENTERPRISE FUNDS			**49.50**	**48.50**	**51.00**	**51.00**	**0.00**
TOTAL ALL FUNDS			**507.25**	**505.75**	**506.75**	**509.75**	**3.00**

The FY24 Approved Budget reflects a net change of 3.00 FTE's from FY23 authorized FTE's specifically as follows:

Positions Added (3.00 FTE's)

- Police Officer - Criminal Investigation
- Community Paramedic
- Maintenance Service Worker II

Details regarding these changes can be found within the individual departmental sections.

FY23 STAFFING CHANGES

DEPT/ DIV #	FUNCTION	DEPARTMENT	FY22 AUTHORIZED	FY23 ADOPTED	NET CHANGE	FY23 ADOPTED	FY23 AUTHORIZED	NET CHANGE
GENERAL FUND								
0111	General Government	City Commission	4.25	4.25	0.00	4.25	4.25	0.00
0113	General Government	City Attorney	4.00	4.00	0.00	4.00	4.50	0.50
0115	General Government	Community Relations	4.50	4.50	0.00	4.50	4.50	0.00
0121	General Government	City Clerk	5.00	5.00	0.00	5.00	5.00	0.00
0131	General Government	City Manager	5.00	5.00	0.00	5.00	5.00	0.00
0141	Financial Services	Finance & Administrative Services	19.50	19.50	0.00	19.50	19.50	0.00
0144	General Government	Information Technology	14.00	14.00	0.00	14.00	14.00	0.00
0145	General Government	Human Resources and Risk Mgmt.	10.00	10.00	0.00	10.00	10.00	0.00
0151	Sustainable Development	Urban Design and Development	11.00	11.00	0.00	11.00	11.00	0.00
0153	Sustainable Development	Building	19.00	19.00	0.00	19.00	19.00	0.00
0154	Sustainable Development	Community Enhancement	7.00	7.00	0.00	7.00	7.00	0.00
0161	Police	Police	162.50	162.50	0.00	162.50	160.50	(2.00)
0163	General Government	Fire Rescue	78.50	78.50	0.00	78.50	78.50	0.00
0170	Utilities and Engineering	Utilities-Engineering	6.00	6.00	0.00	6.00	6.00	0.00
0173	Public Works	Facilities and Property Maintenance	34.50	34.50	0.00	34.50	34.50	0.00
0175	Public Works	Fleet Services	1.00	1.00	0.00	1.00	1.00	0.00
0183	Parks & Recreation	Parks & Recreation	60.00	60.00	0.00	60.00	60.00	0.00
TOTAL GENERAL FUND			**445.75**	**445.75**	**0.00**	**445.75**	**444.25**	**(1.50)**
STREET CONSTRUCTION AND MAINTENANCE FUND								
1177	Public Works	Community Transportation	11.50	11.50	0.00	11.50	11.50	0.00
TOTAL STREET CONSTRUCTION AND MAINTENANCE FUND			**11.50**	**11.50**	**0.00**	**11.50**	**11.50**	**0.00**
ENTERPRISE FUNDS								
4143	Financial Services	Utility Billing	10.00	10.00	0.00	10.00	12.50	2.50
4191	Utilities and Engineering	Utilities-Utility Operations	29.50	29.50	0.00	29.50	29.50	0.00
4595	Utilities and Engineering	Utilities-Stormwater	9.00	9.00	0.00	9.00	9.00	0.00
TOTAL ENTERPRISE FUNDS			**48.50**	**48.50**	**0.00**	**48.50**	**51.00**	**2.50**
TOTAL ALL FUNDS			**505.75**	**505.75**	**0.00**	**505.75**	**506.75**	**1.00**

Changes made during FY23 reflect a net increase of 1.00 FTE from FY23 adopted FTE's specifically as follows:

Additions

- 0.50 FTE in the City Attorney Department due to the addition of an Intern.
- 2.50 FTE in the Finance & Administrative Services Department due to the addition of two part-time and one full-time Meter Service Worker I.

Deletions

- 2.00 FTE in the Police Department due to the deletion of two School Resource Officers as part of a contract that did not materialize.

Other Changes

- The Finance and Administrative Services Department reclassified an Accounting Clerk to a Senior Budget and Grants Analyst.
- The Finance and Administrative Services Department reclassified a Meter Service Worker II to a Meter Service Worker I.
- The Finance and Administrative Services Department reclassified a Staff Assistant to a Senior Staff Assistant.
- The Sustainable Development Department reclassified a Zoning Officer to a Planner.
- The City Manager Department reclassified a Senior Staff Assistant to an Administrative Assistant.
- The Public Works Department reclassified a Project Manager to a Senior Project Manager.
- The Parks and Recreation Department retitled thirty Summer Recreation Leaders to Summer Camp Counselors.
- The Parks and Recreation Department reclassified a Special Events Assistant to a Special Events Programmer
- The Utilities and Engineering Department reclassified a Utility Service Worker I to a Utility Service Worker II.
- The Police Department reclassified a Police Records Technician to a Telecommunications Operator.
- The Police Department reclassified a Police Captain to a Deputy Chief of Police.
- The City re-evaluates current operations as personnel vacancies occur and makes necessary changes to be responsive to evolving operations and foster continuous quality improvements for our residents, employees, and services.


Department Summaries


CITY OF COCONUT CREEK
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City Commission


CITY OF COCONUT CREEK
1967 FLORIDA

CITY COMMISSION (0111)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$574,274**	**$607,440**	**$651,260**	**7.2%**

PERSONAL SERVICES $31,650

The variance is primarily due to the salary, health insurance, and retirement adjustments.

OPERATING EXPENSES $18,730

The variance is due to costs associated with training and memberships.

OTHER DISBURSEMENTS ($6,560)

The variance is due to changes in allocation for local grant assistance provided to non-for-profit agencies.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
City Commissioner	0	5	3.75	3.75	0.00
Intern	0	1	0.50	0.50	0.00
TOTAL	**0**	**6**	**4.25**	**4.25**	**0.00**

CITY COMMISSION (0111)

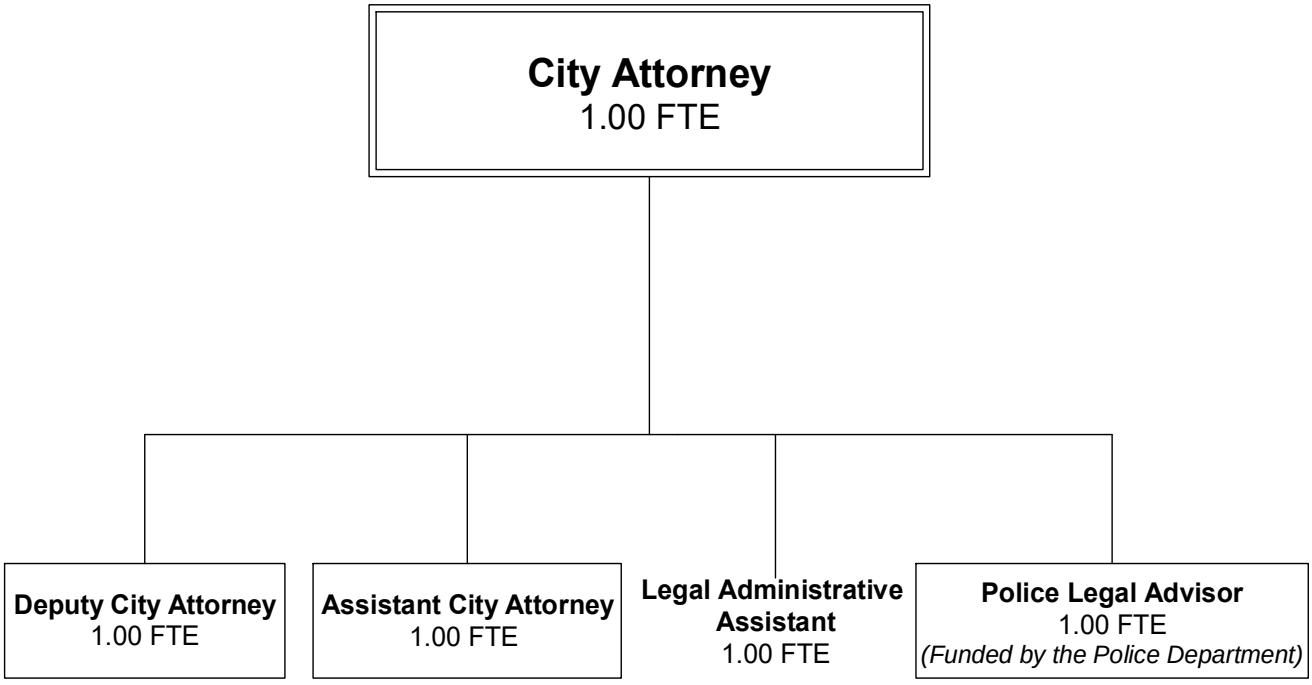
01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$206,253	$208,870	$210,130
1410	OVERTIME	7	-	-
2100	FICA TAXES	18,258	18,740	20,050
2200	RETIREMENT-EMPLOYER	92,211	108,390	121,640
2300	GROUP INSURANCE	75,861	85,300	101,520
2305	LONG TERM DISABILITY	552	880	610
2310	BASIC LIFE ADD & STD	917	1,100	980
2710	COMMISSION ALLOWANCE	33,000	36,000	36,000
	TOTAL PERSONAL SERVICES	**427,059**	**459,280**	**490,930**
OPERATING EXPENSES				
3412	CONTRACT SERVICES	5,928	-	-
4001	TRAINING AND TRAVEL	8,869	16,000	26,000
4400	RENTAL AND LEASES	875	1,190	2,200
4700	PRINTING	689	1,000	1,000
4800	PROMOTIONAL ACTIVITIES	6,643	5,000	5,000
4920	OTHER CURRENT CHARGES	-	-	2,000
5100	OFFICE SUPPLIES	793	1,200	1,200
5410	MEMBERSHIPS/DUES	17,446	17,300	23,020
5430	PUBLICATIONS/SUBSCRIPTIONS	10	500	500
	TOTAL OPERATING EXPENSES	**41,253**	**42,190**	**60,920**
OTHER DISBURSEMENTS				
8210	GRANTS TO PRIVATE ORGANIZATIONS	105,962	105,970	99,410
	TOTAL OTHER DISBURSEMENTS	**105,962**	**105,970**	**99,410**
	TOTAL EXPENDITURES	**$574,274**	**$607,440**	**$651,260**


CityAttorney


CITY OF COCONUT CREEK
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CITY ATTORNEY
ADOPTED FISCAL YEAR 2024
FTE: 4.50 EXP: $1,494,160



CITY ATTORNEY (0113)

Mission Statement

To provide effective and timely legal representation to the City Commission and City Administration.

Program Services

The City Attorney's Office provides legal advice and support to the City Commission and City Administration. The office also addresses legal issues at their inception to avoid crisis response; coordinates with and assists other departments with all legal matters; represents the City Commission, City Administration, and all boards and committees in all matters of law pertaining to their official duties; prepares and/or reviews all necessary legal documents including deeds, easements, ordinances, and resolutions; drafts and/or reviews contracts and agreements for property, services, programs, and projects; performs legal research; and prepares legal and ethics opinions as required. The office also provides City representation in civil actions and proceedings, files causes of action at the direction of the City Commission, and otherwise represents the City as a plaintiff or defendant when the City's interest so requires.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Continued legal review of agreements regarding the sale of Alpha 250 property and creation of the Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County, Florida	Sustainable Environment	Plan Ahead for Sustainable Technologies and Business Methods
Continued legal review of contracts and policies, federal legislation, as well as federal, state, and county emergency orders and assisted departments in response to COVID-19	Safety and Quality of Life	Outstanding Local Emergency Preparedness and Response
Provided legal advice on ethics issues, Sunshine law, public records, and parliamentary procedures	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Provided updates regarding case law and legislative changes impacting City operations, City Commission, City boards, and City staff	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Assisted departments with updates to the City's Code, policies, and procedures in order to comply with federal, state, and local laws	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Continued legal review of documents and transitioned Police and Fire/EMS dispatch services from Broward County to Coral Springs	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being

CITY ATTORNEY (0113)

FY24 Objectives	Key Area of Focus	Strategic Goal
Continue to provide legal review of MainStreet submittals	Smart Growth	Complete the MainStreet Project
Continue legal review of documents regarding the proposed Florida's Turnpike expansion	Smart Growth	Protect the Small Town Feeling and Look
Assist departments with updates to the City's Code, policies, and procedures in order to comply with federal, state, and local laws	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Provide updates regarding case law and legislative changes impacting City operations, City Commission, City boards, and City staff	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Provide legal advice on ethics issues, Sunshine law, public records, and parliamentary procedures	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Continue legal review of agreements regarding the sale of Alpha 250 property and creation of the Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County, Florida	Sustainable Environment	Plan Ahead for Sustainable Technologies and Business Methods

CITY ATTORNEY (0113)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$1,061,283**	**$1,333,760**	**$1,494,160**	**12.0%**

PERSONAL SERVICES $155,740

The variance is primarily due to costs associated with the addition of an Intern in FY23 in addition to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $4,660

No major variance.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
City Attorney	1	0	1.00	1.00	0.00
Deputy City Attorney	1	0	1.00	1.00	0.00
Assistant City Attorney	1	0	1.00	1.00	0.00
Intern	0	1	0.50	0.50	0.00
Legal Administrative Assistant	1	0	1.00	1.00	0.00
TOTAL	**4**	**1**	**4.50**	**4.50**	**0.00**

CITY ATTORNEY (0113)

01 GENERAL FUND

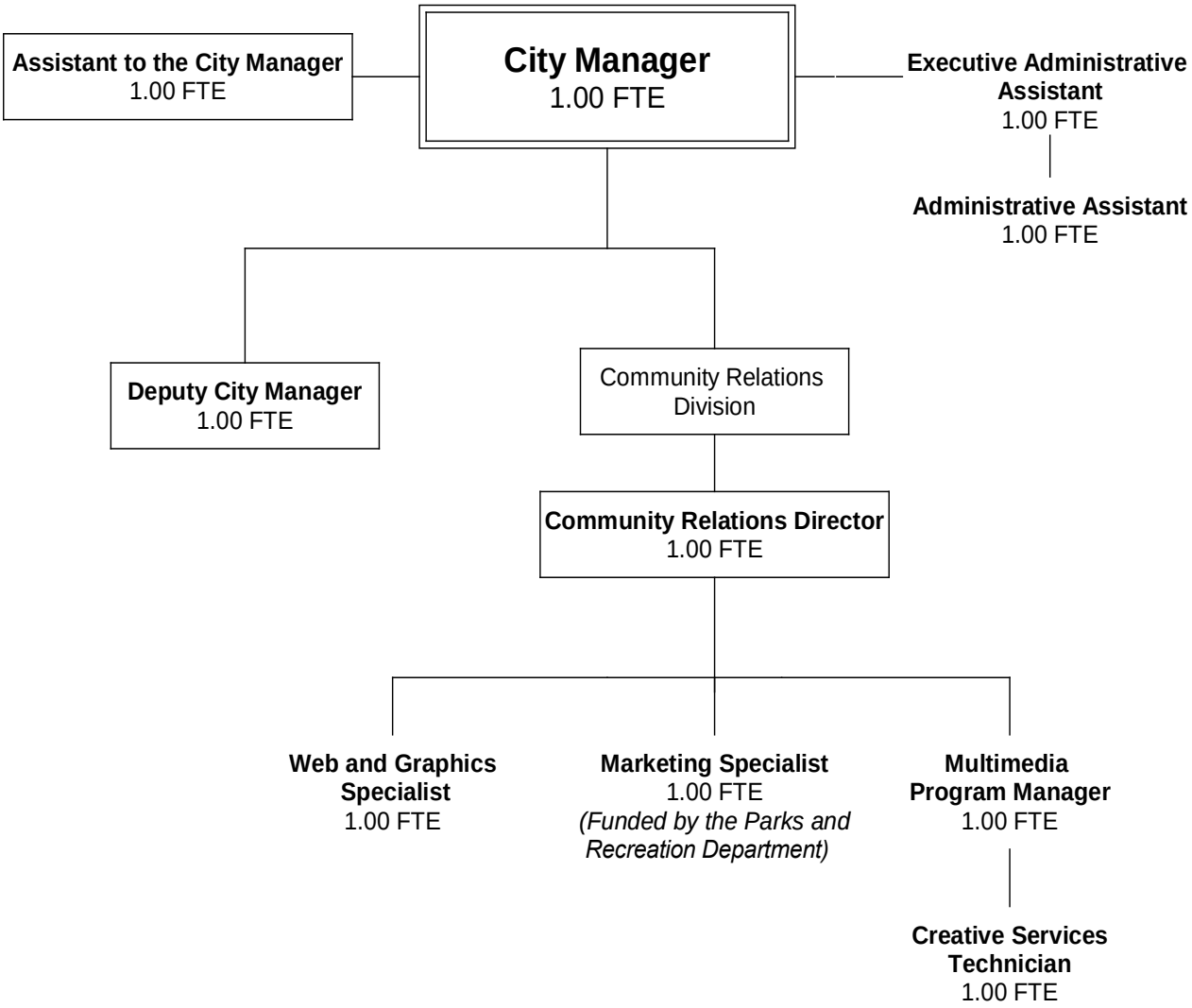
		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$707,563	$804,050	$896,880
1410	OVERTIME	211	$0	$0
1510	LONGEVITY	1,500	1,500	1,500
1570	OTHER BENEFITS	2,700	2,700	2,700
2100	FICA TAXES	42,257	64,540	71,680
2200	RETIREMENT-EMPLOYER	183,521	216,740	269,150
2300	GROUP INSURANCE	71,332	88,660	92,910
2305	LONG TERM DISABILITY	1,025	1,590	1,050
2310	BASIC LIFE ADD & STD	1,499	1,900	1,550
2700	VEHICLE ALLOWANCE	16,800	16,800	16,800
	TOTAL PERSONAL SERVICES	**1,028,409**	**1,198,480**	**1,354,220**
OPERATING EXPENSES				
3112	OUTSIDE LEGAL COUNSEL	17,455	101,200	101,200
3300	COURT REPORTING SERVICES	-	7,120	6,810
4001	TRAINING AND TRAVEL	2,074	11,000	11,000
4400	RENTAL AND LEASES	866	1,160	1,220
4700	PRINTING	12	200	200
5100	OFFICE SUPPLIES	722	1,000	1,000
5110	EQUIPMENT MINOR	-	-	3,500
5115	TELEPHONE SYSTEM SUPPLIES	-	-	480
5130	COMPUTER SOFTWARE	-	-	620
5410	MEMBERSHIPS/DUES	2,595	3,170	3,360
5430	PUBLICATIONS/SUBSCRIPTIONS	9,151	10,430	10,550
	TOTAL OPERATING EXPENSES	**32,874**	**135,280**	**139,940**
	TOTAL EXPENDITURES	**$1,061,283**	**$1,333,760**	**$1,494,160**


CITY OF COCONUT CREEK
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City Manager


CITY OF COCONUT CREEK
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CITY MANAGER'S OFFICE
ADOPTED FISCAL YEAR 2024
FTE: 9.50 EXP: $2,589,450



CITY MANAGER KEY PERFORMANCE INDICATORS						
Key Area of Focus/ Strategic Goals	**Measure**	**FY21 Actual**	**FY22 Actual**	**FY23 Target**	**FY23 Actual**	**FY24 Target**
High Performance Government						
Proactively Create Collaborative Communication	City-wide customer satisfaction (survey)	92%	*	95%	*	92%
Proactively Create Collaborative Communication	# of community outreach initiatives	*	*	4	9	9
Continue to Invest in, Retain and Develop High Performing Staff	Average # of training hours per employee	*	36	21	28	21
Continue to Invest in, Retain and Develop High Performing Staff	Retention rate	100%	100%	100%	100%	100%
Continue to Invest in, Retain and Develop High Performing Staff	Average years of service	16	17	18	15	16

** Data not available for this reporting period*

CITY MANAGER (0131)

Mission Statement

To implement the policies of the City Commission and provide the highest level of service for the residents and businesses of Coconut Creek.

Program Services

The City Manager, serving at the direction of the City Commission, is the Chief Executive Officer of the City. The City Manager is responsible for the efficient administration of all City departments to provide effective delivery of municipal services and programs. The City Manager makes recommendations to the City Commission to adopt policies through ordinances and resolutions, and implements them in the context of a shared vision through the various administrative and operating departments. It is the goal of the City Manager's Office to continue to develop and communicate a shared vision, focus on citizens' services, and encourage adjustments to services and programs in a changing environment to realize the City's vision.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Implemented Vision 2030 through City and staff events	High Performance Government	Implement and Update Vision 2030
Conducted resident survey to assess overall satisfaction and made improvements as needed	High Performance Government	Implement and Update Vision 2030
Facilitated the transition of dispatch communication services from Broward County to Coral Springs	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Negotiated plan modifications to mitigate future impacts of proposed Florida's Turnpike and Sawgrass Expressway Expansion projects	Smart Growth	Protect the Small Town Feeling and Look
Represented the City related to expansion of Monarch Hill Landfill and engaged in creating a county-wide Solid Waste Disposal Authority	Sustainable Environment	Update and Accomplish the Goals Established in the City of Coconut Creek Green Plan
Continued to work with the Metropolitan Planning Organization (MPO) and Broward County to maximize Coconut Creek transportation projects	Adaptable and Progressive Mobility	Invest in Maintenance of all Mobility Systems
Established a multi-disciplinary interdepartmental team to define Public Safety Building and civic space needs in the MainStreet area	Smart Growth	Complete the MainStreet Project
Secured over $4 million in grant and appropriation funds for pedestrian lighting on Lyons Road and water projects	High Performance Government	Seek All Possible Federal, State and Local Grant Opportunities

CITY MANAGER (0131)

FY24 Objectives	Key Areas of Focus	Strategic Goal
Promote Vision 2030 through City and staff events	High Performance Government	Implement and Update Vision 2030
Continue to actively monitor the Florida's Turnpike expansion process for impacts to properties in the City and seek mitigations	Smart Growth	Protect the Small Town Feeling and Look
Continue to monitor solid waste disposal issues within Broward County and work with the Solid Waste Working Group and Technical Advisory Committee (TAC) to create a comprehensive solid waste system for Broward County	Sustainable Environment	Update and Accomplish the Goals Established in the City of Coconut Creek Green Plan
Continue to work with the Metropolitan Planning Organization (MPO) and Broward County to maximize funding for Coconut Creek transportation projects	Adaptable and Progressive Mobility	Invest in Maintenance of all Mobility Systems
Utilize multi-disciplinary interdepartmental team to develop Public Safety Building and civic space plans in the MainStreet area	Smart Growth	Complete the MainStreet Project
Continue maximizing grant opportunities including appropriations	High Performance Government	Seek All Possible Federal, State and Local Grant Opportunities
Steward the MainStreet approval process including land swaps, developer agreements, and various entitlements	Smart Growth	Complete the MainStreet Project
Continue to expand Ambassador Program to ensure quality community engagement	High Performance Government	Proactively Create Collaborative Communication
Formalize a succession planning process within departments	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff

CITY MANAGER (0131)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$1,167,566**	**$1,457,760**	**$1,570,950**	**7.8%**

PERSONAL SERVICES $111,030

The variance is primarily due to the reclassification of the Senior Staff Assistant position in FY23 in addition to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $2,160

No major variance.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
City Manager	1	0	1.00	1.00	0.00
Deputy City Manager	1	0	1.00	1.00	0.00
Administrative Assistant	1	0	1.00	1.00	0.00
Assistant to the City Manager	1	0	1.00	1.00	0.00
Executive Administrative Assistant	1	0	1.00	1.00	0.00
TOTAL	**5**	**0**	**5.00**	**5.00**	**0.00**

CITY MANAGER (0131)

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$808,533	$1,010,620	$1,095,610
1410	OVERTIME	-	500	500
1510	LONGEVITY	5,500	5,500	5,500
1570	OTHER BENEFITS	3,600	3,600	3,600
2100	FICA TAXES	45,711	79,430	83,360
2200	RETIREMENT-EMPLOYER	168,876	178,290	191,840
2300	GROUP INSURANCE	75,229	111,200	120,730
2305	LONG TERM DISABILITY	1,030	1,820	1,220
2310	BASIC LIFE ADD & STD	1,505	2,180	1,810
2700	VEHICLE ALLOWANCE	18,000	18,000	18,000
	TOTAL PERSONAL SERVICES	**1,127,985**	**1,411,140**	**1,522,170**
OPERATING EXPENSES				
4001	TRAINING AND TRAVEL	9,653	16,000	20,000
4400	RENTAL AND LEASES	2,407	2,570	2,710
4700	PRINTING	380	1,060	1,060
4800	PROMOTIONAL ACTIVITIES	4,112	7,000	10,000
4820	RECOGNITION PROGRAM	15,601	10,700	2,220
4914	EMERGENCY PREPARATIONS	-	1,000	1,000
4920	OTHER CURRENT CHARGES	-	-	3,500
5100	OFFICE SUPPLIES	1,399	1,300	1,300
5410	MEMBERSHIPS/DUES	5,686	5,990	5,990
5430	PUBLICATIONS/SUBSCRIPTIONS	344	1,000	1,000
	TOTAL OPERATING EXPENSES	**39,582**	**46,620**	**48,780**
	TOTAL EXPENDITURES	**$1,167,566**	**$1,457,760**	**$1,570,950**

COMMUNITY RELATIONS

CORE SERVICES DESCRIPTIONS

Public Information & Marketing

The Public Information and Marketing Program plans, designs, and disseminates effective communication by informing and educating the community as well as the news media about City events, initiatives, programs, and projects through a variety of outlets. The program outlets include the City's website; banner program; CocoGRAM; CreekTV; CreekTALK; CocoALERT; Year in Review; surveys; brochures; and social media that increase transparency and attempt to encourage residents to take some type of action.

Media Relations

The Media Relations Program promotes a positive public image and educates the community about activities and services. Media Relations are conducted through various media outlets, such as newspapers, television, online publications, and magazines.

Community & Business Relations

The Community and Business Relations Program enhances and encourages interactive community engagement and learning for residents through programs such as the Citizen's Academy, Speaker's Bureau, Town Hall Meetings, Ambassador Program, and collaboration with the Coral Springs Coconut Creek Regional Chamber of Commerce.

Indirect Cost

Indirect Cost encompasses both personnel and operating dollars that support general management, leadership (department head), department oversight of performance/outcomes and problem solving (senior management), and other centralized administrative support functions (the portion that is non-programmatic).

COMMUNITY RELATIONS KEY PERFORMANCE INDICATORS						
Key Area of Focus/ Strategic Goals	**Measure**	**FY21 Actual**	**FY22 Actual**	**FY23 Target**	**FY23 Actual**	**FY24 Target**
High Performance Government						
Proactively Create Collaborative Communication	# of visitors to the City's website	315,082	250,769	300,000	224,673	225,000
Proactively Create Collaborative Communication	# of CreekTV/CreekTalk productions	73	62	70	70	70
Proactively Create Collaborative Communication	# of social media subscribers	23,007	24,994	24,000	29,109	29,500
Proactively Create Collaborative Communication	Resident satisfaction with City communications (survey)	*	*	95%	*	95%
Proactively Create Collaborative Communication	Average response time on resident requests via Customer Request Management	40 hours	36 hours	48 hours	40 hours	48 hours
Proactively Create Collaborative Communication	# of community outreach initiatives	*	*	5	33	20
Continue to Invest in, Retain and Develop High Performing Staff	Average # of training hours per employee	*	*	8	17	15
Continue to Invest in, Retain and Develop High Performing Staff	Retention rate	100%	100%	100%	100%	100%
Continue to Invest in, Retain and Develop High Performing Staff	Average years of service	8	10	11	11	12
Safety and Quality of Life						
Promote Arts, Culture and Entertainment Across the City	# of promotions that highlight arts, culture and entertainment	*	*	20	31	50
Promote Arts, Culture and Entertainment Across the City	# of non-profits assisted through Special Events Assistance Program	11	11	10	11	12
Smart Growth						
Protect the Small Town Feeling and Look	# of promotions (campaigns/videos) that highlight residents	*	*	40	44	45

** Data not available for this reporting period*

COMMUNITY RELATIONS (0115)

Mission Statement

To plan, design, and execute effective programs to inform and educate the public and news media about City initiatives.

Program Services

The Community Relations Division reports directly to the City Manager. Its primary responsibilities include public relations and community outreach and the marketing and managing of CreekTV, the City's website, City social media sites, the Speaker's Bureau, and the Citizen's Academy.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Promoted the Ambassador Program to engage and empower residents with the knowledge and tools to be effective City advocates	High Performance Government	Proactively Create Collaborative Communication
Designed and delivered Year in Review to residents and businesses	Smart Growth	Protect the Small-Town Feeling and Look
Produced videos and social media content that promote arts, culture, entertainment, City history, and City events	Safety and Quality of Life	Promote Arts, Culture and Entertainment Across the City
Continued the enhancement of the City's website while remaining ADA compliant	High Performance Government	Proactively Create Collaborative Communication

FY24 Objectives	Key Area of Focus	Strategic Goal
Redesign City’s website to create an efficient user experience and enhance customer service	High Performance Government	Proactively Create Collaborative Communication
Develop social media campaigns that highlight Coconut Creek residents	Smart Growth	Protect the Small-Town Feeling and Look
Aggressively promote City services, programs, and events in hard to reach communities	High Performance Government	Proactively Create Collaborative Communication
Develop a mechanism to sell Coconut Creek branded apparel to promote City initiatives, programs, and services	High Performance Government	Proactively Create Collaborative Communication
Implement the Sprinklr system to optimize engagement, communication strategies, and analytics to assist in data-driven decision-making	High Performance Government	Proactively Create Collaborative Communication

COMMUNITY RELATIONS (0115)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$667,080**	**$839,180**	**$1,018,500**	**21.4%**

PERSONAL SERVICES $45,920

The variance is primarily due to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $133,400

The variance is primarily due to costs associated with the re-development of the City's website and the purchase of City merchandise and apparel.

OTHER DISBURSEMENTS $0

No variance.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Director	1	0	1.00	1.00	0.00
Creative Services Technician	1	0	1.00	1.00	0.00
Intern	0	1	0.50	0.50	0.00
Multimedia Program Manager	1	0	1.00	1.00	0.00
Web and Graphics Specialist	1	0	1.00	1.00	0.00
TOTAL	**4**	**1**	**4.50**	**4.50**	**0.00**

COMMUNITY RELATIONS (0115)

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$414,514	$487,870	$511,440
1410	OVERTIME	990	1,000	1,000
1510	LONGEVITY	2,500	3,000	3,500
1570	OTHER BENEFITS	1,380	1,380	1,380
2100	FICA TAXES	29,607	37,900	39,770
2200	RETIREMENT-EMPLOYER	48,500	57,230	67,570
2300	GROUP INSURANCE	63,288	79,520	89,990
2305	LONG TERM DISABILITY	963	1,510	1,000
2310	BASIC LIFE ADD & STD	1,404	1,790	1,470
2700	VEHICLE ALLOWANCE	6,000	6,000	6,000
	TOTAL PERSONAL SERVICES	**569,147**	**677,200**	**723,120**
OPERATING EXPENSES				
3190	PRO SER-OTHER	3,630	25,000	125,000
4001	TRAINING AND TRAVEL	2,617	3,150	3,150
4400	RENTAL AND LEASES	294	1,320	1,320
4616	CAR WASH	160	-	-
4675	R/M IT	-	-	11,000
4710	CITY PUBLICATIONS	25,083	50,000	50,000
4800	PROMOTIONAL ACTIVITIES	7,188	11,100	30,000
4806	CREEK TV	3,397	5,250	5,250
5100	OFFICE SUPPLIES	535	1,500	1,500
5310	SIGNS	19,852	24,000	27,500
5410	MEMBERSHIPS/DUES	513	1,140	1,140
5430	PUBLICATIONS/SUBSCRIPTIONS	11,530	14,520	14,520
	TOTAL OPERATING EXPENSES	**74,797**	**136,980**	**270,380**
OTHER DISBURSEMENTS				
8205	SPECIAL EVENTS ASSISTANCE	23,137	25,000	25,000
	TOTAL OTHER DISBURSEMENTS	**23,137**	**25,000**	**25,000**
	TOTAL EXPENDITURES	**$667,080**	**$839,180**	**$1,018,500**

FY24 PROGRAM MODIFICATION

☐ RECURRING ☑ RECOMMENDED
☑ ONE TIME ☐ NOT RECOMMENDED

Title
City Website Re-Development

Department	Total Cost
City Manager - Community Relations	$ 100,000

Justification	Strategic Goal(s):
Government websites are an important hub of information for citizens. They inform residents of services and events that are provided. A government website should be designed with the user in mind, taking into consideration the technology they are using, as well as their level of knowledge and understanding of the subject matter. Redesigning of the City's website will ensure it is meeting the diverse needs of citizens, providing accurate and up-to-date information, and create an efficient user experience that is easy to navigate. Additionally, the proposed redesign will provide an enhanced customer service experience, as citizens can easily access information online.	Proactively Create Collaborative Communication Enhance Technological Connectivity

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Public Information and Marketing	-	-	100,000	**100,000**
				-
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 100,000**	**$ 100,000**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0115-3190	Website Development Services	$ 100,000
		-
		-
		-
		-
	Total	**$ 100,000**

Revenues

Account Number	Description	Cost
		$ -
		-
		-
		-
	Total	**$ -**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME ☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
City Merchandise/Apparel

Department	Total Cost
City Manager - Community Relations	$ -

Justification	Strategic Goal(s):
As part of the implementation of the City of Coconut Creek's strategic plan, Vision 2030, the Community Relations Department proposes to sell Coconut Creek branded apparel. Selling of apparel promotes City initiatives, programs and services, and support public servants.	Proactively Create Collaborative Communication Protect the Small Town Feeling and Look

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Public Information and Marketing	-	-	10,000	**10,000**
				-
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 10,000**	**$ 10,000**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0115-4800	Coconut Creek Branded Materials	$ 10,000
		-
		-
		-
		-
	Total	**$ 10,000**

Revenues

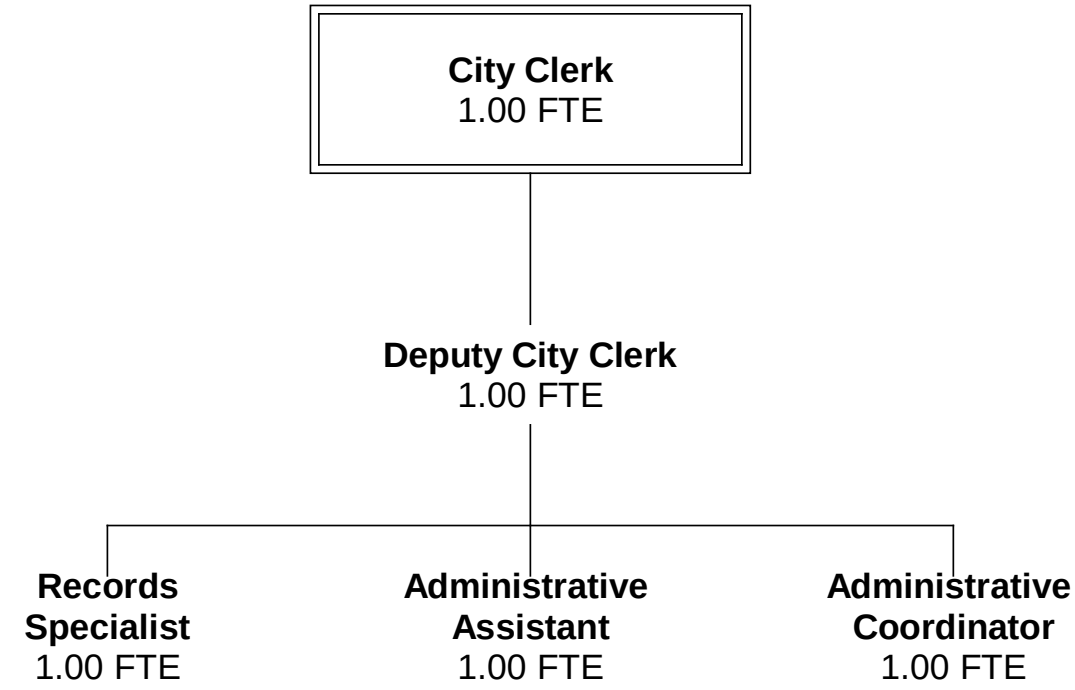
Account Number	Description	Cost
01-V36990	Sale Proceeds from Coconut Creek Branded Materials	$ 10,000
		-
		-
		-
	Total	**$ 10,000**


CITY OF COCONUT CREEK
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City Clerk


CITY OF COCONUT CREEK
·1967·FLORIDA

CITY CLERK
ADOPTED FISCAL YEAR 2024
FTE: 5.00 EXP: $1,005,520



CITY CLERK

CORE SERVICES DESCRIPTIONS

Records Management

The Records Management Program provides for the economical and efficient management of records in accordance with Florida Statutes. This program supports both internal and external customers, including responding to public records requests. Responsibilities include maintaining all official City records; coordinating all phases of records management, including the storage, monitoring, and disposition of City records; scanning and retrieving electronic documents in accordance with Florida Statutes; providing internal training on records management; implementing a City-wide file code index system for all record formats; and recording documents with Broward County.

Agenda Management

The Agenda Management function provides for compliance with legal advertising as required by Florida Statutes and City Charter. This program supports both internal and external customers, including preparing, managing, and publishing City Commission and Advisory Board agendas and minutes; serving as the liaison to City Boards and Committees; completing the legislative function with the codification of ordinances; attesting to City documents as keeper of the City seal; and providing internal training on agenda management.

Elections

The Elections Program, by City Charter, officiates the proper conduct of City elections, including placement of advertising; serving as the Filing Officer to candidates in all phases of their candidacy, including acceptance of campaign treasurer reports and qualifying documents; working in partnership with the Broward County Supervisor of Elections to secure polling place operations, coordinate the opening and closing of polling place locations on Election Day; and the swearing-in of elected officials.

Indirect Cost

Indirect Cost encompasses both personnel and operating dollars that support general management, leadership (department head), department oversight of performance/outcomes and problem solving (senior management), and other centralized administrative support functions (the portion that is non-programmatic).

CITY CLERK KEY PERFORMANCE INDICATORS						
Key Area of Focus/ Strategic Goals	**Measure**	**FY21 Actual**	**FY22 Actual**	**FY23 Target**	**FY23 Actual**	**FY24 Target**
High Performance Government						
Continue to Invest in, Retain and Develop High Performing Staff	Average # of training hours per employee	42	40	50	42	50
Continue to Invest in, Retain and Develop High Performing Staff	Retention rate	75%	100%	100%	100%	100%
Continue to Invest in, Retain and Develop High Performing Staff	Average years of service	7	6	7	7	7
Plan Ahead For Progressive Technologies and Business Methods	% of time candidate list is posted to website within one (1) business day after qualification period ends	100%	**	100%	100%	**
Plan Ahead For Progressive Technologies and Business Methods	% of time sample ballot information for Municipal Elections is posted on website within one (1) business day of receipt from Supervisor of Elections (SOE)	100%	**	100%	100%	**
Continue to Invest in, Retain and Develop High Performing Staff	% of campaign/committee finance reports available for public inspection within three (3) business days	*	*	100%	100%	100%
Plan Ahead For Progressive Technologies and Business Methods	% of non-extensive public records requests fulfilled within five (5) business days of request	94%	94%	95%	96%	94%
Continue to Invest in, Retain and Develop High Performing Staff	% of approved meeting minutes with no corrections made by Commission	100%	100%	100%	100%	100%
Plan Ahead For Progressive Technologies and Business Methods	% of agendas available online seven (7) days prior to meeting	100%	100%	100%	100%	100%
Continue to Invest in, Retain and Develop High Performing Staff	% of Commission meeting minutes on agenda for Commission approval within two (2) regular Commission meetings	94%	100%	100%	100%	100%

** Data not available for this reporting period*

*** Non-election year (Data not available for this reporting period)*

CITY CLERK (0121)

Mission Statement

To serve as an information resource center by providing efficient accessibility to the legislative, administrative, legal, and historical records of the City.

Program Services

The City Clerk Department serves the City Commission, City Manager, City departments, the residents of the City, and the general public as an information resource center. The functions performed by this department include the preparation and publication of the City Commission, Board, and Committee agendas and minutes of the meetings; preparation and monitoring of legal advertising in accordance with Florida Statutes; codification of ordinances; coordination and management of the City's Comprehensive Records Management Program; and administration of City elections. As the City's official record keeper, the City Clerk attests to all agreements and contracts entered into by the City, provides archival services, and is the keeper of the City seal.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Administered the March 2023 Municipal Election, including coordination with Broward Supervisor of Elections, Candidate Qualification, Campaign Finance Reports, Polling Place Facility Use Agreements, and Legal Advertisements, including translations	High Performance Government	Proactively Create Collaborative Communication
Implemented a cloud-based public records request system by utilizing cutting edge software for added efficiency, transparency, and access	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Updated the City Comprehensive Records Management Plan by utilizing a methodology that included staff interviews, hands on examination of selected record collections and a review of related procedures and documentation	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Developed an Electronic Content Management System (ECMS) for City records by utilizing the IT Governance process	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Enhanced mandatory City-wide Public Records training by incorporating a video module	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Expanded Records Management Training Program by incorporating digital records management practices	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Continued the strategic inventory of the City's records, including the prioritization of records with a permanent retention	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods

CITY CLERK (0121)

FY24 Objectives	Key Area of Focus	Strategic Goal
Implement the Electronic Content Management System (ECMS) by analyzing internal priorities	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Continue the strategic inventory of the City's records for enhanced preservation, efficiency, and access	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Implement a paperless e-signature cloud solution for added organizational efficiency, security, and oversight	Sustainable Environment	Plan Ahead for Sustainable Technologies and Business Methods
Research the utilization of an electronic notice display screen at City Hall	Sustainable Environment	Plan Ahead for Sustainable Technologies and Business Methods

CITY CLERK (0121)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$576,546**	**$973,170**	**$1,005,520**	**3.3%**

PERSONAL SERVICES $61,230

The variance is primarily due to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES ($28,880)

The net decrease is primarily due to decreased election costs partially offset by increased maintenance costs.

CAPITAL OUTLAY $0

No variance.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
City Clerk	1	0	1.00	1.00	0.00
Deputy City Clerk	1	0	1.00	1.00	0.00
Administrative Assistant	1	0	1.00	1.00	0.00
Administrative Coordinator	1	0	1.00	1.00	0.00
Records Specialist	1	0	1.00	1.00	0.00
TOTAL	**5**	**0**	**5.00**	**5.00**	**0.00**

CITY CLERK (0121)

01 GENERAL FUND

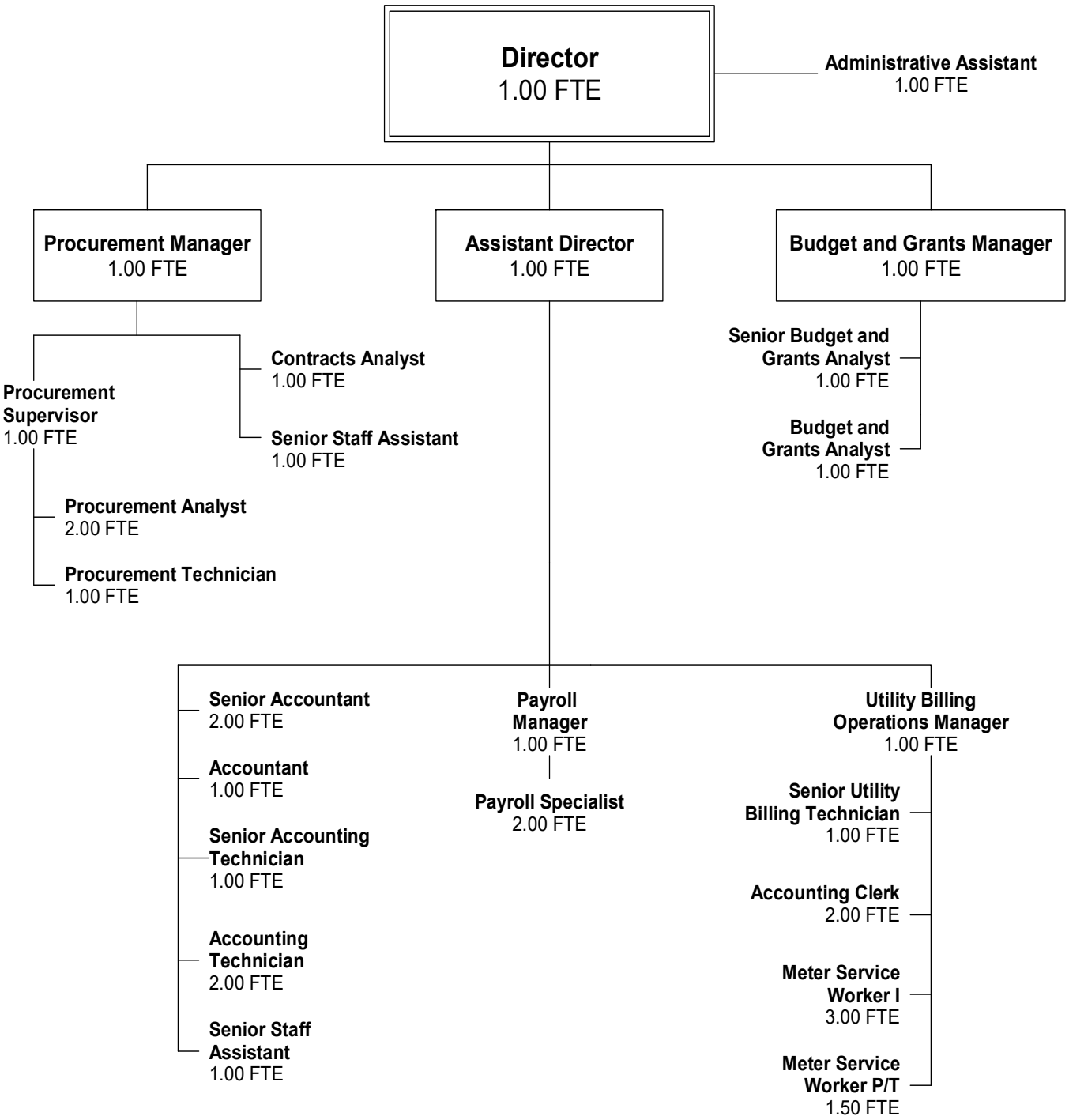
		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$323,508	$460,760	$496,240
1410	OVERTIME	529	1,000	1,000
1510	LONGEVITY	2,000	2,000	2,000
1570	OTHER BENEFITS	1,350	1,800	1,800
2100	FICA TAXES	24,248	36,260	38,810
2200	RETIREMENT-EMPLOYER	62,305	87,620	107,240
2300	GROUP INSURANCE	57,496	80,920	92,540
2305	LONG TERM DISABILITY	768	1,560	1,030
2310	BASIC LIFE ADD & STD	1,165	1,850	1,540
2700	VEHICLE ALLOWANCE	7,200	14,400	7,200
	TOTAL PERSONAL SERVICES	**480,567**	**688,170**	**749,400**
OPERATING EXPENSES				
3190	PRO SER-OTHER	39,208	-	-
3192	CODIFICATION OF ORDINANCE	6,712	13,500	13,500
3412	CONTRACT SER- OTHER	-	49,750	51,200
4001	TRAINING AND TRAVEL	3,738	8,100	8,100
4400	RENTAL AND LEASES	2,275	3,830	4,030
4675	R/M IT	24,949	60,130	97,850
4700	PRINTING	-	200	200
4800	PROMOTIONAL ACTIVITIES	270	500	1,000
4905	ELECTIONS	2,040	117,140	47,240
4910	ADVERTISEMENTS	13,041	26,640	26,640
4920	OTHER CURRENT CHARGES - MISC.	838	-	-
5100	OFFICE SUPPLIES	1,857	3,600	3,600
5410	MEMBERSHIPS/DUES	860	1,150	1,850
5430	PUBLICATIONS/SUBSCRIPTIONS	192	460	910
	TOTAL OPERATING EXPENSES	**95,979**	**285,000**	**256,120**
	TOTAL EXPENDITURES	**$576,546**	**$973,170**	**$1,005,520**


CITY OF COCONUT CREEK
1967 FLORIDA


Finance &
Administrative Services


CITY OF COCONUT CREEK
1967 FLORIDA

FINANCE AND ADMINISTRATIVE SERVICES
ADOPTED FISCAL YEAR 2024
FTE: 32.00 EXP: $5,140,390



FINANCE AND ADMINISTRATIVE SERVICES

CORE SERVICES DESCRIPTION

Customer Services
Customer Services provides general customer service and account management services for all water and sewer utility accounts; ensures accounts are administered in a fair and equitable manner; resolves account issues related to overdue bills and/or termination/reinstitution of water service based on account status; conducts lien searches needed for real estate closings for attorneys and title companies; and provides support to City departments.

Utility Billing
The Utility Billing Division is responsible for timely, accurate meter reading in addition to the invoicing and collection for all water and sewer utility accounts.

Procurement
The Procurement Division assists departments in securing goods and services for the City using ethical and competitive procurement methods. Additionally, the division assists departments with the development of a variety of solicitations such as: invitation for bids, request for proposals, request for qualifications, and letters of interest; administrates and negotiates contracts for a wide range of services; and manages the City's contract management system to ensure contract compliance and vendor performance. Other division responsibilities include processing purchase requisitions, determining appropriate procurement methods, obtaining quotes, developing standard contract language, and administrating the City's procurement policies and procedures.

Budget & Financial Planning
The Budget and Financial Planning function responsibilities include strategic and fiscal planning, administration of the annual budget and the five-year Capital Improvement Program (CIP), analysis of operational productivity, and data collection for the Key Performance Indicator Scorecard.

Accounting, Financial Reporting, & Treasury
The Accounting, Financial Reporting, and Treasury Program responsibilities include financial reporting, contracts and grant administration, treasury management, debt issuance, and special projects. This function is also responsible for preparation of the Annual Comprehensive Financial Report (ACFR) and the Popular Annual Financial Report (PAFR); cash disbursements; payroll processing and reporting; fixed asset reporting; accounts receivable; and accounts payable.

Indirect Cost
Indirect Cost encompasses both personnel and operating dollars that support general management, leadership (department head), department oversight of performance/outcomes and problem solving (senior management), and other centralized administrative support functions (the portion that is non-programmatic).



FINANCE AND ADMINISTRATIVE SERVICES KEY PERFORMANCE INDICATORS						
Key Area of Focus/ Strategic Goals	**Measure**	**FY21 Actual**	**FY22 Actual**	**FY23 Target**	**FY23 Actual**	**FY24 Target**
High Performance Government						
Seek All Possible Federal, State, and Local Grant Opportunities	% of operations and CIP costs leveraged by grant funding	*	*	5%	0%	5%
Proactively Create Collaborative Communication	# of community outreach initiatives	*	*	12	5	5
Proactively Create Collaborative Communication	Average customer wait time per call (minutes)	2:04	1:49	2:00	2:24	2:00
Continue to Invest in, Retain and Develop High Performing Staff	# of meters inspected	*	*	4,000	6,227	5,500
Continue to Invest in, Retain and Develop High Performing Staff	# of internal audits completed	*	*	10	26	25
Continue to Invest in, Retain and Develop High Performing Staff	Average # of training hours per employee	45	53	45	52	50
Continue to Invest in, Retain and Develop High Performing Staff	Retention rate	100%	100%	100%	100%	100%
Continue to Invest in, Retain and Develop High Performing Staff	Average years of service	6	7	8	6	7
Continue to Invest in, Retain and Develop High Performing Staff	Non-residential taxable value/total taxable value	23%	22%	23%	21%	25%
Continue to Invest in, Retain and Develop High Performing Staff	Gross residential ad valorem taxes per capita	$509	$533	$555	$579	$615
Continue to Invest in, Retain and Develop High Performing Staff	General Fund expenditures per capita	$1,103	$1,171	$1,522	$1,336	$1,555
Continue to Invest in, Retain and Develop High Performing Staff	General Fund revenues per capita	$1,184	$1,330	$1,342	$1,377	$1,502
Continue to Invest in, Retain and Develop High Performing Staff	General Fund operating unassigned fund balance/total expenditures	37%	37%	35%	36%	35%
Continue to Invest in, Retain and Develop High Performing Staff	Overall debt per capita	$336	$315	$315	$279	$243
Plan Ahead For Progressive Technologies and Business Methods	# of programs/processes automated	*	*	5	6	10
Plan Ahead For Progressive Technologies and Business Methods	# of days to identify and resolve water loss	*	*	14	7	10
Plan Ahead For Progressive Technologies and Business Methods	# of formal solicitations issued	16	17	20	20	20
Safety and Quality of Life						
Enhance Community Health, Safety and Well-Being	Customer satisfaction (survey)	*	*	95%	93%	95%
Enhance Community Health, Safety and Well-Being	# of work orders completed	*	*	9,000	8,767	9,000
Smart Growth						
Enhance Technological Connectivity	% of utility accounts receiving electronic bills	47%	49%	50%	50%	52%
Enhance Technological Connectivity	% of utility billing account holders utilizing online bill payment	48%	57%	50%	62%	65%

** Data not available for this reporting period*

FINANCE AND ADMINISTRATIVE SERVICES (0141)

Mission Statement

Provide prudent financial services with integrity, innovation, and efficiency.

Program Services

The Finance and Administrative Services Department consists of Accounting, Treasury, Budget, and Procurement functions, and works closely with the City Manager's Office on issues relating to financial reporting, budgets, investments, contracts, grant administration, retirement, debt issuance, and special projects. The Accounting function provides accurate financial information in accordance with governmental accounting requirements, prepares the Annual Comprehensive Financial Report (ACFR) and the Popular Annual Financial Report (PAFR), and oversees the cash disbursements, payroll processing, fixed asset reporting, accounts receivable, and accounts payable functions for the City. The Treasury function maintains the City's financial resources including collecting, monitoring, and investing revenues. The Budget function provides strategic and financial planning, administration of the annual budget and the five-year Capital Improvement Program, analysis of operational productivity, and special projects. The Procurement function secures goods, services, equipment, leases, and construction using ethical, fair, and transparent competitive procurement methods. Procurement processes requisitions, obtains quotations, solicits formal competitive bids, disposes of surplus, performs City-wide contract management, and administers the Procurement Card Program.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Conducted research, evaluated, and implemented investment management services	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Conducted research, evaluated, and implemented fiduciary consultant services	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Incorporated Vision 2030 in the budget process and worked with departments to develop 10-year objectives and key performance indicators	High Performance Government	Implement and Update Vision 2030
Implemented a Supplier Outreach Program to educate suppliers on how to conduct business with the City	High Performance Government	Proactively Create Collaborative Communication
Completed the entry of City-wide contracts into the City’s official record management software	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Automated Accounts Payable invoice approval workflow	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods

FINANCE AND ADMINISTRATIVE SERVICES (0141)

FY24 Objectives	Key Area of Focus	Strategic Goal
Develop and implement an online payroll tax submittal process	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Complete vendor selection process for auditing services in accordance with Florida Statutes Section 218.391	High Performance Government	Proactively Create Collaborative Communication
Research and evaluate software to streamline the budget development process	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Identify and evaluate efficient use of environmentally safe/recycled products for commodity purchases	Sustainable Environment	Encourage Businesses and Community Members to Adopt Green Initiatives
Analyze the Radio Frequency Identification (RFID) Technology for fixed asset inventory	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Analyze and implement Employee Access Center software to enable employees to retrieve payroll documents electronically	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Plan, research, and implement an inventory system in conjunction with the Information Technology Department	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Develop long-term financial policies and plan to use as a tool for developing the annual budget and five-year capital improvement plan	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods

FINANCE AND ADMINISTRATIVE SERVICES (0141)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$2,333,023**	**$2,849,610**	**$3,232,240**	**13.4%**

PERSONAL SERVICES $254,450

The variance is primarily due to the reclassification of the Accounting Clerk position in FY23 in addition to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $128,180

The variance is primarily due to increased professional and contractual services, printing, and minor equipment costs.

CAPITAL OUTLAY $0

No variance.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Director	1	0	1.00	1.00	0.00
Accountant	1	0	1.00	1.00	0.00
Accounting Technician	2	0	2.00	2.00	0.00
Administrative Assistant	1	0	1.00	1.00	0.00
Budget and Grants Analyst	1	0	1.00	1.00	0.00
Budget and Grants Manager	1	0	1.00	1.00	0.00
Contracts Analyst	1	0	1.00	1.00	0.00
Intern	0	1	0.50	0.50	0.00
Payroll Manager	1	0	1.00	1.00	0.00
Payroll Specialist	2	0	2.00	2.00	0.00
Procurement Analyst	2	0	2.00	2.00	0.00
Procurement Manager	1	0	1.00	1.00	0.00
Procurement Technician	1	0	1.00	1.00	0.00
Senior Accountant	1	0	1.00	1.00	0.00
Senior Accounting Technician	1	0	1.00	1.00	0.00
Senior Staff Assistant	2	0	2.00	2.00	0.00
TOTAL	**19**	**1**	**19.50**	**19.50**	**0.00**

FINANCE AND ADMINISTRATIVE SERVICES (0141)

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$1,455,839	$1,675,760	$1,811,270
1410	OVERTIME	8,968	6,000	7,500
1510	LONGEVITY	6,000	7,000	8,500
1570	OTHER BENEFITS	4,500	4,500	4,500
2100	FICA TAXES	105,351	130,190	141,240
2200	RETIREMENT-EMPLOYER	211,515	247,800	296,990
2300	GROUP INSURANCE	201,887	289,740	348,480
2305	LONG TERM DISABILITY	3,473	6,050	4,060
2310	BASIC LIFE ADD & STD	5,206	7,050	6,000
2700	VEHICLE ALLOWANCE	14,400	14,400	14,400
	TOTAL PERSONAL SERVICES	**2,017,138**	**2,388,490**	**2,642,940**
OPERATING EXPENSES				
3190	PRO SER-OTHER	16,079	95,390	184,390
3200	AUDIT	39,270	76,000	75,750
3412	CONTRACT SER-OTHER	153,831	134,010	162,000
4001	TRAINING AND TRAVEL	19,997	26,850	26,850
4100	TELEPHONE	50	-	-
4200	POSTAGE	21,917	31,600	31,600
4400	RENTAL AND LEASES	5,336	6,750	7,030
4605	R/M-CONTRACTS	754	820	820
4675	R/M IT	13,750	15,520	15,600
4700	PRINTING	19,516	36,100	42,250
4800	PROMOTIONAL ACTIVITIES	2,510	2,650	2,800
4920	OTHER CURRENT CHARGES - MISC.	4,280	5,100	5,250
5100	OFFICE SUPPLIES	4,165	5,000	5,000
5105	COPY PAPER-CITYWIDE	6,914	14,000	14,000
5110	EQUIPMENT-MINOR	1,819	2,000	6,360
5410	MEMBERSHIPS/DUES	5,489	8,260	8,530
5430	PUBLICATIONS/SUBSCRIPTIONS	207	1,070	1,070
	TOTAL OPERATING EXPENSES	**315,885**	**461,120**	**589,300**
	TOTAL EXPENDITURES	**$2,333,023**	**$2,849,610**	**$3,232,240**

NON-DEPARTMENTAL

(0199)

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
OTHER DISBURSEMENTS				
9901	CONTINGENCY	$0	$1,000,000	$1,133,800
9903	FUND BALANCE RESERVE	-	14,300,000	17,200,000
	TOTAL OTHER DISBURSEMENTS	$0	**15,300,000**	**18,333,800**
	TOTAL EXPENDITURES	**$0**	**$15,300,000**	**$18,333,800**

(0198)

OPERATING EXPENSES				
3190	PRO SER-OTHER	$234,214	$249,560	$249,520
4819	INCENTIVE PROGRAM	37,788	45,300	114,880
4914	EMERGENCY PREPARATIONS	42,985	-	-
	TOTAL OPERATING EXPENSES	**314,986**	**294,860**	**364,400**
OTHER DISBURSEMENTS				
8211	ECON DEV INCENT. PROGRAM	74,506	-	-
8220	NEIGHBORHOOD ENHANCEMENT GRANTS	33,532	195,000	195,000
9139	TRANSFER TO FUND 39	3,000,000	6,195,500	5,135,650
	TOTAL OTHER DISBURSEMENTS	**3,108,037**	**6,390,500**	**5,330,650**
	TOTAL EXPENDITURES	**$3,423,023**	**$6,685,360**	**$5,695,050**

UTILITY BILLING AND CUSTOMER SERVICE (4143)

Mission Statement

To provide prudent financial services with integrity, innovation, and efficiency.

Program Services

A division of the Finance and Administrative Services Department, Utility Billing and Customer Service is responsible for meter reading; the accurate billing of water and sewer services; and the processing of payments and customer service inquiries, including complaints and various other issues via walk-ins, telephone, and correspondence. This division provides these services to approximately 12,120 customers and maintains an environment that promotes quality customer service in the most effective and efficient manner, while enforcing the City's policies, procedures, and Code of Ordinances.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Increased online payments by 10% via utilization of web platform	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Initiated and transitioned towards the use of digital record keeping for all meter read reporting	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Conducted outreach programs to educate residents that support the successful acceptance of an improved metering infrastructure (AMR/AMI)	High Performance Government	Proactively Create Collaborative Communication
Initiated draft of Request for Proposals (RFP) for a vendor to conduct the Automated Meter Reading (AMR) or Automatic Metering Infrastructure (AMI) upgrade and implementation	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods

FY24 Objectives	Key Area of Focus	Strategic Goal
Increase the utilization of e-bill statements and encourage customers to go paperless	Sustainable Environment	Update and Accomplish the Goals Established in the City of Coconut Creek Green Plan
Evaluate and implement new technology that provides improved customer access to account details, including communication on water consumption and leaks that allow customers the ability to better manage water usage	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Issue Request for Proposals (RFP) for a vendor to conduct the Automated Meter Reading (AMR) or Automatic Metering Infrastructure (AMI) upgrade and implementation	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods

UTILITY BILLING AND CUSTOMER SERVICE (4143)

Research, evaluate, and implement expanded payment options to include enhancements to the current customer portal including additional languages, additional payment options, and consumption statistics	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods

UTILITY BILLING AND CUSTOMER SERVICE (4143)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$1,620,666**	**$1,784,550**	**$1,908,150**	**6.9%**

PERSONAL SERVICES $246,270

The variance is primarily due staffing changes in FY23 in addition to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES ($165,170)

The variance is primarily due to decreased professional services costs associated with cancellation of the meter reading services contract.

OTHER DISBURSEMENTS $42,500

The variance is due to increased customer deposit interest.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Assistant Director	1	0	1.00	1.00	0.00
Accounting Clerk	2	0	2.00	2.00	0.00
Meter Service Worker I	3	2	4.50	4.50	0.00
Senior Accountant	1	0	1.00	1.00	0.00
Procurement Supervisor	1	0	1.00	1.00	0.00
Senior Budget and Grants Analyst	1	0	1.00	1.00	0.00
Senior Utility Billing Technician	1	0	1.00	1.00	0.00
Utility Billing Operations Manager	1	0	1.00	1.00	0.00
TOTAL	**11**	**2**	**12.50**	**12.50**	**0.00**

UTILITY BILLING AND CUSTOMER SERVICE (4143)

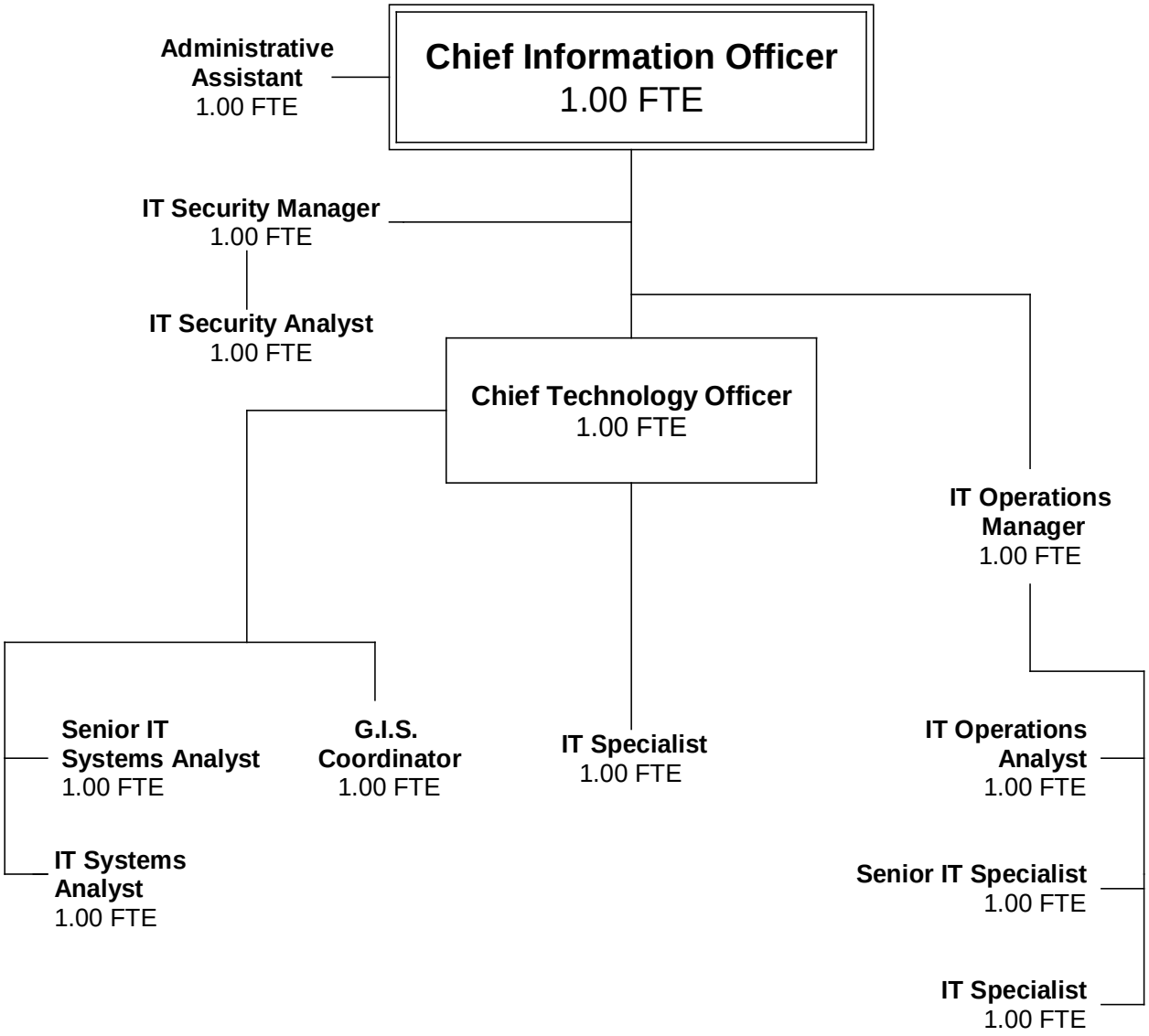
41 WATER/WASTEWATER FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$668,097	$774,110	$921,210
1410	OVERTIME	9,701	15,000	15,000
1510	LONGEVITY	3,000	3,000	2,500
1570	OTHER BENEFITS	3,500	3,660	3,660
2100	FICA TAXES	49,374	60,790	72,460
2200	RETIREMENT-EMPLOYER	51,204	94,930	127,010
2201	PENSION EXPENSE	60,922	-	-
2300	GROUP INSURANCE	117,997	174,770	231,550
2305	LONG TERM DISABILITY	1,694	2,970	2,230
2310	BASIC LIFE ADD & STD	2,561	3,510	3,390
2601	OTHER POSTEMPLOYMENT BENEFITS	216,997	-	-
2700	VEHICLE ALLOWANCE	4,800	4,800	4,800
	TOTAL PERSONAL SERVICES	**1,189,846**	**1,137,540**	**1,383,810**
OPERATING EXPENSES				
3190	PRO SER-OTHER	189,534	317,150	137,150
3200	AUDIT	26,180	26,660	27,140
3412	CONTRACT SER-OTHER	161,531	182,500	191,850
4001	TRAINING AND TRAVEL	786	14,500	16,000
4605	R/M-CONTRACTS	1,716	6,800	7,800
4616	CAR WASH SERVICES	5	-	-
4630	R/M-EQUIPMENT	-	3,000	5,000
4700	PRINTING	2,604	3,500	3,500
4916	BAD DEBTS	6,691	40,000	40,000
5100	OFFICE SUPPLIES	792	1,500	1,500
5220	UNIFORMS	140	750	1,250
5240	OPER SUPPLIES-OTHER	186	1,750	1,750
5410	MEMBERSHIPS/DUES	-	700	700
5430	PUBLICATIONS/SUBSCRIPTIONS	594	3,200	3,200
	TOTAL OPERATING EXPENSES	**390,758**	**602,010**	**436,840**
CAPITAL OUTLAY				
6430	MACHINERY AND EQUIPMENT	2,305	-	-
	TOTAL CAPITAL OUTLAY	**2,305**	**-**	**-**
OTHER DISBURSEMENTS				
9300	INTEREST EXPENSE	37,756	45,000	87,500
	TOTAL OTHER DISBURSEMENTS	**37,756**	**45,000**	**87,500**
	TOTAL EXPENDITURES	**$1,620,666**	**$1,784,550**	**$1,908,150**


Information Technology


CITY OF COCONUT CREEK
·1967·FLORIDA

INFORMATION TECHNOLOGY
ADOPTED FISCAL YEAR 2024
FTE: 14.00 EXP: $3,571,660



INFORMATION TECHNOLOGY

CORE SERVICES DESCRIPTION

Technology Planning
Technology Planning is the process of projecting the technical evolution of a program or system to achieve its future vision or end-state. It serves as the companion to the City's business or mission objectives driven by desired outcomes of the City's strategic initiatives. Technology planning includes technology forecasting, IT governance, security, change management, projections, and proper technology upgrades.

Customer Service & Support
Customer Service and Support incorporates the service life-cycle performance measurement with improvement efforts to service strategy, design, and transition. The program focuses on increasing efficiency, maximizing effectiveness, and optimizing the cost of services and underlying IT service processes.

System Administration
System Administration encompasses the continuous maintenance, configuration, and reliable operation of an IT asset or service through its production lifecycle. The program provides guidance on promoting efficient usage to ensure that City's strategic initiatives are accomplished.

Application Services
Application Services facilitates the selection, design, implementation, and maintenance of software services. This program ensures transition planning, implementation, training, and support; service asset and configuration management; release and deployment management; service validation, testing, and evaluation; knowledge management; data management; and GIS mapping and layer development.

Security, Policies, & Standards
Security, Policies, and Standards is the framework to which sustained and secured technology operations are supported in compliance with best practices, standards, regulations, and procedures. The program involves the development and maintenance of security policy documentation as well as workforce cybersecurity education and training.

Indirect Cost
Indirect Cost includes both personnel and operating dollars that support general management, leadership (department head), department oversight of performance/outcomes and problem solving (senior management), and other centralized administrative support functions (the portion that is non-programmatic).

INFORMATION TECHNOLOGY KEY PERFORMANCE INDICATORS						
Key Area of Focus/ Strategic Goals	**Measure**	**FY21 Actual**	**FY22 Actual**	**FY23 Target**	**FY23 Actual**	**FY24 Target**
Sustainable Environment						
Proactively Create Collaborative Communication	# of programs/processes automated	*	*	15	33	30
Smart Growth						
Enhance Technological Connectivity	% of latest software releases, patches, and upgrades/updates completed	94%	93%	100%	99%	100%
High Performance Government						
Proactively Create Collaborative Communication	Customer satisfaction (survey)	99%	99%	100%	99%	100%
Plan Ahead for Progressive Technologies and Business Methods	% of Service Desk Requests resolved within Service Level Agreement (SLA) timeframes	84%	85%	100%	85%	100%
Plan Ahead for Progressive Technologies and Business Methods	% of technology refresh completed within 90 days	*	*	100%	78%	100%
Plan Ahead for Progressive Technologies and Business Methods	% of services restored within Service Level Agreement (SLA) timeframe	73%	84%	100%	78%	100%
Plan Ahead for Progressive Technologies and Business Methods	% of uptime for City applications and services	100%	99%	100%	99%	100%
Plan Ahead for Progressive Technologies and Business Methods	% of planned system maintenance completed	85%	89%	100%	94%	100%
Plan Ahead for Progressive Technologies and Business Methods	% of governance projects approved within 45 days of sponsor approval	*	*	100%	100%	100%
Continue to Invest in, Retain and Develop High Performing Staff	% of projects completed within pre-established timeframes	69%	69%	100%	78%	100%
Continue to Invest in, Retain and Develop High Performing Staff	% of time system restoration is completed within 24 hours	100%	100%	100%	100%	100%
Continue to Invest in, Retain and Develop High Performing Staff	Average # of training hours per employee	42	22	30	30	30
Continue to Invest in, Retain and Develop High Performing Staff	Retention rate	100%	100%	100%	100%	100%
Continue to Invest in, Retain and Develop High Performing Staff	Average years of service	13	14	14	14	15
Continue to Invest in, Retain and Develop High Performing Staff	% of projects completed within budget	100%	100%	100%	100%	100%
Seek All Possible Federal, State and Local Grant Opportunities	% of operations and CIP leveraged by grant funding	*	*	20%	20%	20%

** Data not available for this reporting period*

INFORMATION TECHNOLOGY (0144)

Mission Statement

To provide enterprise technology solutions to City leaders and staff so they can meet their goals and deliver effective and efficient services to our customers.

Program Services

The Information Technology (IT) Department works with all City departments to effectively use technology and improve services provided to the residents and businesses of the City of Coconut Creek. Services are provided through the use of centralized storage virtualization helping to reduce hardware costs and lower the City's technology carbon footprint, which promotes its green initiatives. The City-wide network is maintained and supported by numerous software applications. Additionally, the department ensures all City information and information-based services are acquired, monitored, tuned, maintained, and kept current in the most cost-effective manner possible. All systems are maintained, secured, and appropriately backed up to ensure data availability, data integrity, and data confidentiality.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Completed WebTrac software upgrade to allow residents to manage registration for classes, leagues, activities, and programs	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Completed the transition of Police and Fire/EMS dispatch services from Broward County to Coral Springs	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Completed Cybersecurity awareness program in compliance with HB7055	Safety and Quality of Life	Outstanding Local Emergency Preparedness and Response

FY24 Objectives	Key Area of Focus	Strategic Goal
Implement data center hardware upgrade and resilience for the Emergency Operations Center (EOC)	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Enhance the applications to support the City's documents and records management system	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Establish safeguards to protect data, responding to cybersecurity standards and frameworks	Safety and Quality of Life	Outstanding Local Emergency Preparedness and Response

INFORMATION TECHNOLOGY (0144)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$2,621,269**	**$3,589,380**	**$3,571,660**	-0.5%

PERSONAL SERVICES $88,500

The variance is primarily due to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $93,780

The variance is primarily due to increased maintenance, equipment, professional, and contractual service costs.

CAPITAL OUTLAY ($200,000)

The variance is due to changes in capital needs from year to year.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Chief Information Officer	1	0	1.00	1.00	0.00
Chief Technology Officer	1	0	1.00	1.00	0.00
Administrative Assistant	1	0	1.00	1.00	0.00
GIS Coordinator	1	0	1.00	1.00	0.00
Information Technology Operations Analyst	1	0	1.00	1.00	0.00
Information Technology Operations Manager	1	0	1.00	1.00	0.00
Information Technology Security Analyst	1	0	1.00	1.00	0.00
Information Technology Security Manager	1	0	1.00	1.00	0.00
Information Technology Specialist	2	0	2.00	2.00	0.00
Information Technology Systems Analyst	1	0	1.00	1.00	0.00
Intern	0	2	1.00	1.00	0.00
Senior Information Technology Specialist	1	0	1.00	1.00	0.00
Senior Information Technology Systems Analyst	1	0	1.00	1.00	0.00
TOTAL	**13.00**	**2.00**	**14.00**	**14.00**	**0.00**

INFORMATION TECHNOLOGY (0144)

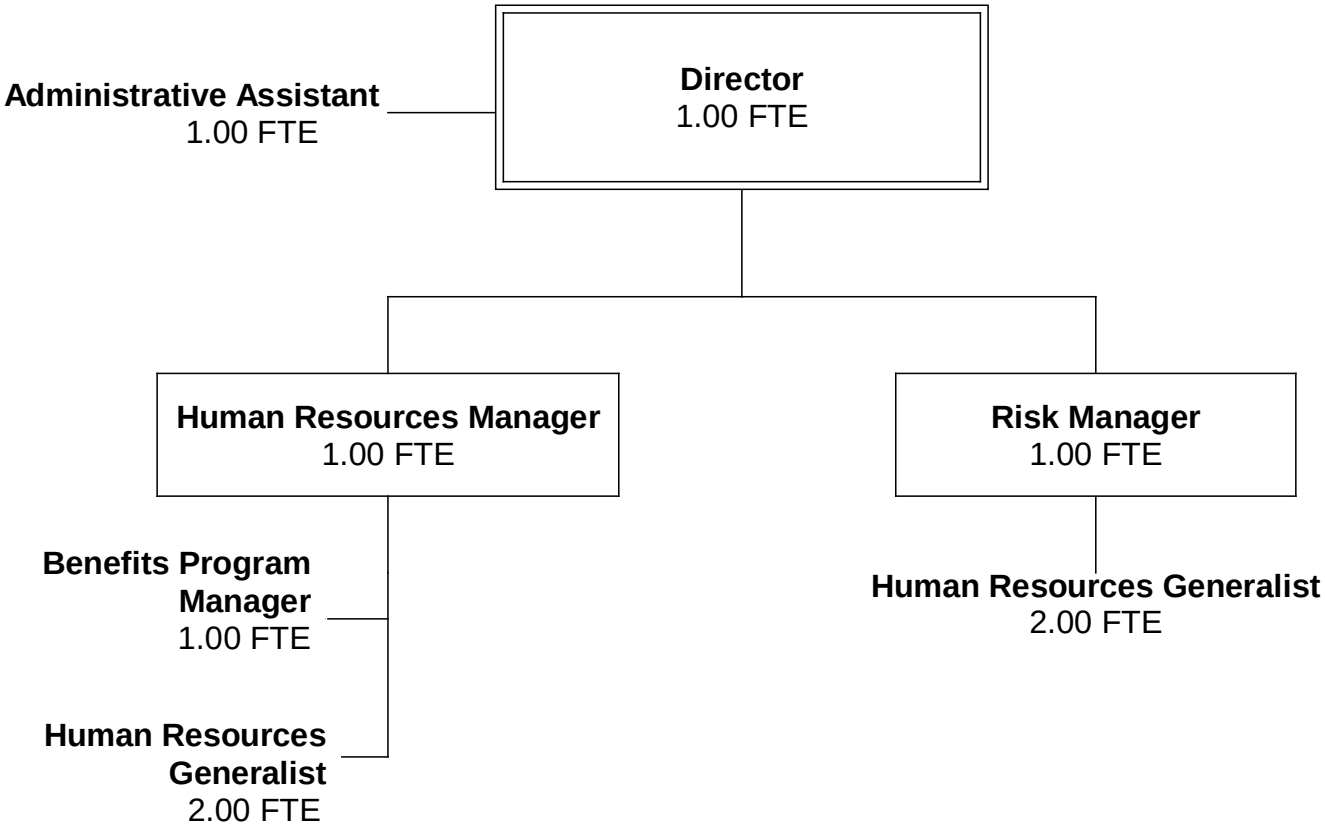
01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$1,425,535	$1,658,820	$1,694,820
1210	REIMBURSEMENT	(73,997)	-	-
1410	OVERTIME	18,466	18,000	18,000
1510	LONGEVITY	13,000	13,000	11,000
1570	OTHER BENEFITS	8,025	9,000	9,000
2100	FICA TAXES	99,593	130,750	133,100
2200	RETIREMENT-EMPLOYER	220,312	254,420	279,440
2300	GROUP INSURANCE	146,324	216,710	246,590
2305	LONG TERM DISABILITY	2,793	4,940	3,250
2310	BASIC LIFE ADD & STD	4,111	5,830	4,770
2700	VEHICLE ALLOWANCE	13,200	13,200	13,200
	TOTAL PERSONAL SERVICES	**1,877,361**	**2,324,670**	**2,413,170**
OPERATING EXPENSES				
3190	PRO SER-OTHER	3,269	50,300	59,500
3412	CONTRACT SER-OTHER	39,457	50,400	53,480
3414	CONTRACT SER-IT	7,731	25,000	34,000
4001	TRAINING AND TRAVEL	2,278	17,000	17,000
4100	TELEPHONE	166,735	181,520	189,320
4400	RENTAL AND LEASES	667	860	1,380
4630	R/M-EQUIPMENT	12,632	17,500	17,500
4675	R/M-IT	370,731	440,730	489,710
4914	EMERGENCY PREPARATIONS	26	2,000	2,000
5100	OFFICE SUPPLIES	2,372	4,000	4,000
5110	EQUIPMENT-MINOR	15,091	30,000	49,200
5115	TELEPHONE SYSTEM SUPPLIES	2,693	4,570	4,700
5120	COMPUTER SUPPLIES	411	3,000	3,000
5130	COMPUTER SOFTWARE	36,599	21,510	19,000
5410	MEMBERSHIPS/DUES	325	1,130	1,130
5430	PUBLICATIONS/SUBSCRIPTIONS	19,976	15,190	13,570
	TOTAL OPERATING EXPENSES	**680,993**	**864,710**	**958,490**
CAPITAL OUTLAY				
6414	COMPUTER EQUIPMENT	13,896	400,000	200,000
	TOTAL CAPITAL OUTLAY	**62,916**	**400,000**	**200,000**
	TOTAL EXPENDITURES	**$2,621,269**	**$3,589,380**	**$3,571,660**


Human Resources


CITY OF COCONUT CREEK
1967 FLORIDA

HUMAN RESOURCES AND RISK MANAGEMENT
ADOPTED FISCAL YEAR 2024
FTE: 10.00 EXP: $5,821,080



HUMAN RESOURCES AND RISK MANAGEMENT

CORE SERVICES DESCRIPTION

Workforce Planning & Employment

The Workforce Planning and Employment Program ensures the workforce is aligned with the City's needs. Functions include workforce planning; staffing and position analyses; job description development; position control; recruitment, hiring and onboarding; ensuring accurate completion of required employment documentation; facilitating and processing transfers, promotions, demotions, and organizational separations; and maintaining all associated documentation and personnel files while ensuring compliance with all related laws and regulations.

Labor Relations

The Labor Relations Program focuses on labor-related issues, including negotiating and administering collective bargaining agreements; establishing and monitoring workplace policies and procedures to ensure consistent application; investigating/resolving employee complaints; issuing disciplinary actions as needed; and responding to grievances, while ensuring compliance with all applicable laws and regulations.

Employee Development & Engagement

The Employee Development and Engagement Program focuses on developing and retaining employees who are committed to the betterment of the City. Functions include training and development; performance evaluations; performance improvement plans; professional development plans; employee surveys; team-building; and employee morale and engagement initiatives to increase individual and organizational effectiveness.

Safety

The Safety Program focuses on evaluating, developing, implementing, and administering programs, plans, and policies that foster a safe and secure work and business environment as well as ensuring compliance with all applicable laws and regulations. The Safety Program includes managing the City's health and safety program; managing the City's Drug Free Workplace Program; coordinating compliance training for City staff; evaluating fitness-for-duty and return-to-work criteria; and serving as the Americans with Disabilities Act (ADA) Coordinator for the City.

Risk Management

The Risk Management Program focuses on evaluating, procuring and administering policies that protects the City from liability. The Risk Management Program includes managing and administering the City’s property, casualty, liability, and workers' compensation insurance programs; evaluating potentially unfunded liabilities; conducting risk analyses; assisting with financial audits; and ensuring periodic property appraisals are completed to protect the City's assets.

Compensation & Benefits

The Compensation and Benefits Program focuses on developing, selecting, implementing, administering, and evaluating employee benefits; wellness programs; compensation policies/programs; and pay structures based upon internal equity and external market conditions for all employee groups, while ensuring the City’s compliance with all applicable laws and regulations.

Indirect Cost

Indirect Cost encompasses both personnel and operating dollars that support general management, leadership (department head), department oversight of performance/outcomes and problem solving (senior management), and other centralized administrative support functions (the portion that is non-programmatic).

HUMAN RESOURCES AND RISK MANAGEMENT KEY PERFORMANCE INDICATORS						
Key Area of Focus/ Strategic Goals	**Measure**	**FY21 Actual**	**FY22 Actual**	**FY23 Target**	**FY23 Actual**	**FY24 Target**
High Performance Government						
Proactively Create Collaborative Communication	# of community outreach initiatives	*	*	4	11	8
Continue to Invest in, Retain and Develop High Performing Staff	% of surveyed positions with salary range midpoints at or above the 50th percentile, benchmarked against surrounding public employers	77%	80%	80%	89%	80%
Continue to Invest in, Retain and Develop High Performing Staff	% of new employees completing probationary period (City-wide)	94%	82%	85%	84%	85%
Continue to Invest in, Retain and Develop High Performing Staff	% of supervisory positions filled internally (City-wide)	57%***	80%	80%	78%	85%
Continue to Invest in, Retain and Develop High Performing Staff	Average # of training hours per employee	29 **	49	40	57	40
Continue to Invest in, Retain and Develop High Performing Staff	Retention rate	100%	100%	100%	100%	100%
Continue to Invest in, Retain and Develop High Performing Staff	Average years of service	6	7	8	8	9
Safety and Quality of Life						
Enhance Community Health, Safety and Well-Being	# of safety incidents resulting in lost work days	6	16	<12	14	<16
Enhance Community Health, Safety and Well-Being	# of automobile accidents (employee at-fault)	20	22	<25	27	<25

** Data not available for this reporting period*

*** Data affected by COVID-19*

**** Data affected by implementing a Fire Rescue Department and hiring all personnel externally*

HUMAN RESOURCES AND RISK MANAGEMENT (0145, 0133)

Mission Statement

To provide proactive guidance and direction to management and employees, recruit and retain the best qualified employees, provide a highly motivated work environment, and enhance the financial security of the City and the health and welfare of our employees and their families.

Program Services

The Human Resources and Risk Management Department (HR) provides administrative, personnel, and Risk Management services to all departments of the City, serving as a conduit among employees, management, external customers, insurance companies, and benefits providers. HR performs the centralized functions of workforce planning and employment, professional development, compensation and benefits administration, safety, risk management, and employee and labor relations, including negotiating and administering collective bargaining agreements. HR also facilitates employee motivation and retention efforts, succession planning, and performance management, while ensuring compliance with all legal requirements. In its Risk Management capacity, HR manages organizational loss prevention activities and implements strategies that reduce, eliminate, transfer, or assume identified risk from the organization and the employees, with an emphasis on safety and wellness.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Expanded mental health education and resources available to employees	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Leveraged technology to further streamline processes and reduce paper	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Updated Equal Employment Opportunity (EEO) Plan and ensured all recruitment and retention efforts focused on diversity, equity, and inclusion	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Launched safety educational program to prevent/reduce shoulder and back injuries (most recent leading types of workplace injuries)	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Implemented a City-wide cancer awareness program	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Engaged in collective bargaining for the uniformed Fire Rescue personnel's first collective bargaining agreement	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Contracted with a professional consultant to facilitate the process of formalizing the City's succession planning efforts	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Implemented the CocoKudos employee recognition program, incorporating the Vision 2030 Mission, Vision, and Values	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff

HUMAN RESOURCES AND RISK MANAGEMENT (0145, 0133)

FY24 Objectives	Key Area of Focus	Strategic Goal
Expand succession planning initiatives to additional key positions and introduce a mentorship program	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Integrate additional components of the Behavioral Health Access Program (BHAP) into the City's mental health initiatives	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Finalize and implement provisions of the uniformed Fire Rescue personnel's first collective bargaining agreement	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Expand employee engagement regarding Vision 2030, including employees' understanding and demonstration of the Mission, Vision, and Values, as well as Diversity, Equity, and Inclusion	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Partner with the Police Department to implement a Law Enforcement Officer Motor Vehicle Safety program	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being

HUMAN RESOURCES (0145)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$1,474,857**	**$1,917,560**	**$2,116,670**	**10.4%**

PERSONAL SERVICES $109,880

The variance is primarily due to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $89,230

The net increase is primarily due to increased professional services costs associated with the Succession Planning Program and Classification and Compensation study. These increases are partially offset by decreased employment physical costs.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Director	1	0	1.00	1.00	0.00
Administrative Assistant	1	0	1.00	1.00	0.00
Benefits Program Manager	1	0	1.00	1.00	0.00
Human Resources Manager	1	0	1.00	1.00	0.00
Human Resources Generalist	4	0	4.00	4.00	0.00
Intern	0	1	1.00	1.00	0.00
Risk Manager	1	0	1.00	1.00	0.00
TOTAL	**9**	**1**	**10.00**	**10.00**	**0.00**

HUMAN RESOURCES (0145)

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$962,530	$1,102,270	$1,178,050
1410	OVERTIME	836	3,000	3,000
1510	LONGEVITY	4,500	5,000	5,000
1570	OTHER BENEFITS	7,200	7,200	7,200
2100	FICA TAXES	68,869	85,980	91,580
2200	RETIREMENT-EMPLOYER	119,492	135,970	159,180
2300	GROUP INSURANCE	109,434	142,500	149,430
2305	LONG TERM DISABILITY	2,028	3,320	2,260
2310	BASIC LIFE ADD & STD	2,979	3,880	3,300
2500	UNEMPLOYMENT COMPENSATION	1,256	25,000	25,000
2700	VEHICLE ALLOWANCE	14,400	14,400	14,400
	TOTAL PERSONAL SERVICES	**1,293,523**	**1,528,520**	**1,638,400**
OPERATING EXPENSES				
3120	PRO SER-PHYSICALS	30,676	85,870	66,690
3190	PRO SER-OTHER	9,958	31,760	98,690
3412	CONTRACT SER-OTHER	18,441	51,950	51,950
4001	TRAINING AND TRAVEL	8,215	10,500	18,850
4003	SAFETY TRAINING	2,742	33,000	33,000
4400	RENTAL AND LEASES	1,051	1,400	1,480
4675	R/M-IT	12,531	12,300	12,750
4700	PRINTING	2,027	1,100	1,320
4800	PROMOTIONAL ACTIVITIES	23,017	33,200	33,900
4804	SAFETY PROMOTIONAL ACTIVITIES	3,296	7,000	7,000
4910	ADVERTISEMENTS	5,296	6,600	6,500
4915	EMPLOYEE TUITION REIMB	42,590	60,000	70,000
4920	OTHER CURRENT CHRGS-MISC	4,417	30,000	55,000
5100	OFFICE SUPPLIES	1,904	3,300	3,300
5110	EQUIPMENT-MINOR	2,143	2,300	2,300
5140	IN-HOUSE TRAINING SUPPLIES	7,268	12,600	8,600
5410	MEMBERSHIPS/DUES	4,742	4,760	5,540
5430	PUBLICATIONS/SUBSCRIPTIONS	1,020	1,400	1,400
	TOTAL OPERATING EXPENSES	**181,334**	**389,040**	**478,270**
	TOTAL EXPENDITURES	**$1,474,857**	**$1,917,560**	**$2,116,670**

FY24 PROGRAM MODIFICATION

☐ RECURRING ☑ RECOMMENDED
☑ ONE TIME ☐ NOT RECOMMENDED

Title
Succession Planning Program

Department	Total Cost
Human Resources	$ 50,000

Justification	Strategic Goal(s):
With the planned retirements and the increasing tenure of staff in senior-level and other key positions, the need for a formal succession planning program has arisen. The retention and transfer of institutional knowledge and promotion from within remains a goal in achieving this endeavor. The City is currently utilizing a consultant to facilitate a succession planning program process, beginning with senior-level positions and expanding to other key personnel. Once the succession plan is developed, a mentorship program and additional leadership development training will assist in preparing potential successors and aid in the continued growth of staff whose retention is key to preserving Coconut Creek as a high performing government.	Continue to Invest in, Retain, and Develop High Performing Staff

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Workforce Planning & Employment	-	-	10,000	**10,000**
Employee Development & Engagement	-	-	40,000	**40,000**
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 50,000**	**$ 50,000**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0145-3190	Succession Planning Program	$ 10,000
0145-3190	Mentorship Program	15,000
0145-4920	Leadership Development Program	25,000
		-
		-
	Total	**$ 50,000**

Revenues

Account Number	Description	Cost
		$ -
		-
		-
		-
	Total	**$ -**

RISK MANAGEMENT (0133)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$2,274,726**	**$2,945,300**	**$3,704,410**	**25.8%**

OPERATING EXPENSES $759,110

The net increase is due to anticipated increases in worker's compensation, general liability, and property damage insurance premiums. These increases are partially offset by an anticipated decrease in auto liability premiums.

OTHER DISBURSEMENTS $0

No variance.

RISK MANAGEMENT (0133)

01 GENERAL FUND

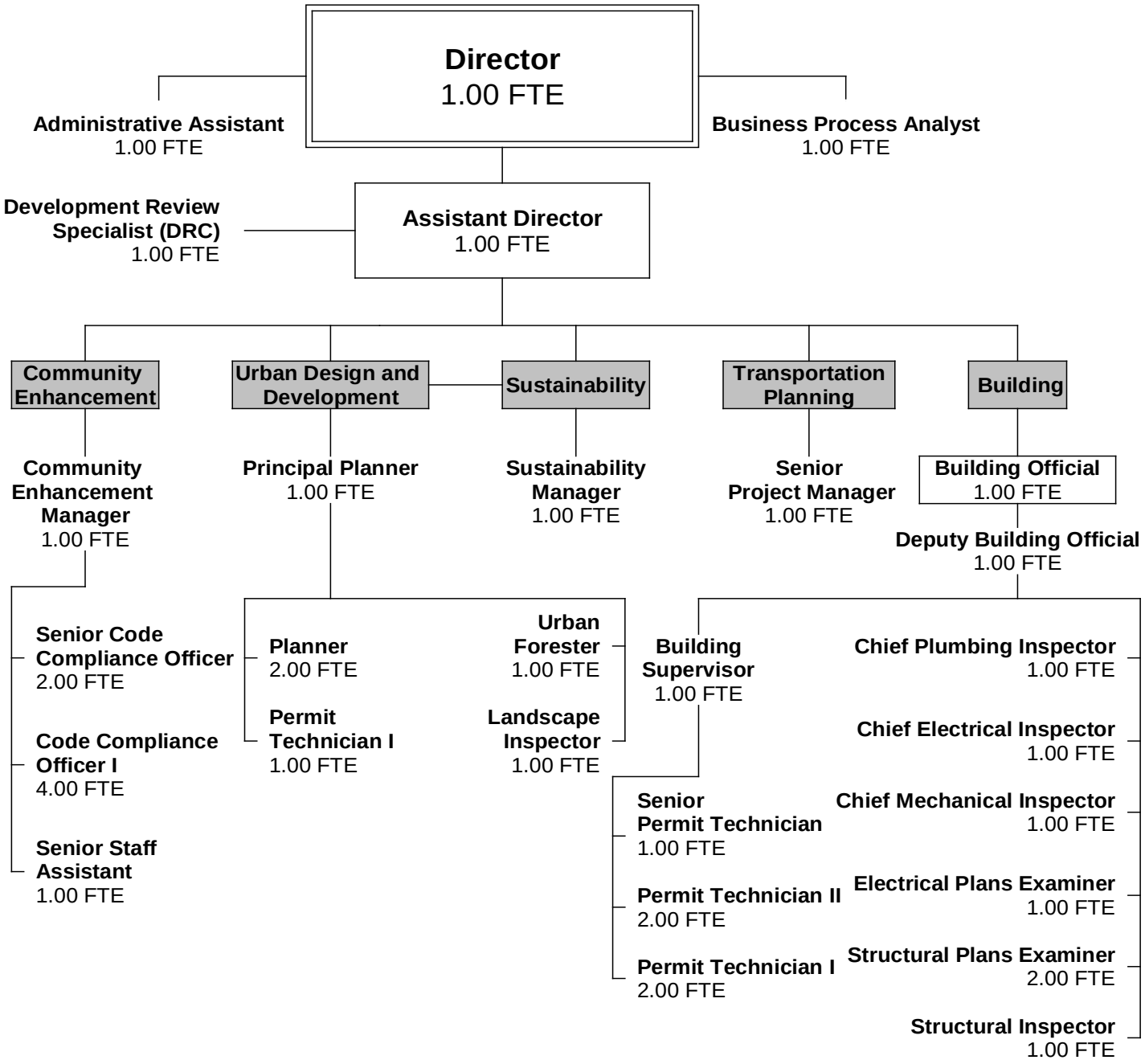
		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
OPERATING EXPENSES				
3412	CONTRACT SER-OTHER	$0	$3,000	$3,000
4510	PROPERTY DAMAGE-SIR	120,116	110,000	110,000
4520	AUTO DAMAGE-SIR	110,915	220,000	220,000
4530	WORKERS COMPENSATION-SIR	575	2,000	2,000
4540	GENERAL LIABILITY-SIR	10,122	60,000	60,000
4556	UST POLLUTION PREMIUM	-	4,000	3,240
4560	WORKERS' COMP PREMIUM	673,900	850,000	1,095,210
4570	AUTO LIABILITY PREMIUM	206,463	240,000	228,970
4580	PROPERTY DAMAGE PREMIUM	561,822	662,500	1,082,610
4590	GENERAL LIABILITY PREMIUM	590,814	693,800	799,380
	TOTAL OPERATING EXPENSES	**2,274,727**	**2,845,300**	**3,604,410**
OTHER DISBURSEMENTS				
9904	INSURANCE RESERVES	-	100,000	100,000
	TOTAL OTHER DISBURSEMENTS	**-**	**100,000**	**100,000**
	TOTAL EXPENDITURES	**$2,274,726**	**$2,945,300**	**$3,704,410**


CITY OF COCONUT CREEK
·1967·FLORIDA


Sustainable Development


CITY OF COCONUT CREEK
·1967·FLORIDA

SUSTAINABLE DEVELOPMENT
ADOPTED FISCAL YEAR 2024
FTE: 37.00 EXP: $5,532,950



SUSTAINABLE DEVELOPMENT

CORE SERVICES DESCRIPTION

Urban Design & Development
The Urban Design and Development Program establishes the foundation for ensuring a well-designed community. In addition to both short and long-range planning activities, the services include a variety of special projects and studies including neighborhoods, beautification, and greenways.

Community Enhancement
The Community Enhancement Program is the City's proactive approach to maintaining and improving the quality and appearance of commercial and residential property and structures located within the City in accordance with the Code of Ordinances. The Community Enhancement Program is also responsible for Special Magistrate proceedings. The Special Magistrate is a licensed attorney who conducts hearings involving code enforcement issues much like an informal court proceeding.

Housing Services
The Housing Program is responsible for assuring a sustainable mix of housing types in the City through the implementation and administration of all federal, state, and local community grant programs. Initiatives include oversight of home buyer and housing rehabilitation programs in addition to community benefitting projects.

Transportation Services
The Transportation Program is a multi-department program that includes planning, designing, managing, organizing and coordinating the City’s major transportation initiatives. The Transportation Program focuses on transportation impacts of major land development and intergovernmental transportation projects. The program is also accountable for coordinating and providing communication to directors, managers, contractors, consultants, outside agencies and community groups related to major transportation initiatives.

Economic Development
The purpose of the Economic Development Program is to stabilize the existing business community; facilitate the establishment of new businesses; aid in job retention, job creation, and business expansion; and improve overall community viability, appearance, and sustainability.

Building Services
The Building Services Program is responsible for the administration of the Florida Building Code, the 40-year-old Building Inspection process, Special Event Permitting, and assessments related to unsafe structures.



Sustainability

The City's Sustainability Program is a multi-disciplinary, multi-department program whose practices include conservation, resilience, preservation, preparedness, and systemic thinking within City operations, the larger community, and regionally. The Sustainability Program is responsible for promoting, encouraging, facilitating and implementing environmental, economic, and socially responsible practices. The program is also accountable for tracking "green" initiatives and providing reports and feedback which help the City achieve its sustainable goals.

Indirect Cost

Indirect Cost encompasses both personnel and operating dollars that support general management, leadership (department head), department oversight of performance/outcomes and problem solving (senior management), and other centralized administrative support functions (the portion that is non-programmatic).

SUSTAINABLE DEVELOPMENT KEY PERFORMANCE INDICATORS						
Key Area of Focus/ Strategic Goals	**Measure**	**FY21 Actual**	**FY22 Actual**	**FY23 Target**	**FY23 Actual**	**FY24 Target**
Adaptable and Progressive Mobility						
Expand Safe and Walkable/Bikeable Options Across the Community	# of linear feet of greenway completed	0	262	1,020	0	1,020
Plan for Transportation Technology	# of Electric Vehicle (EV) charging stations installed	*	*	12	14	15
Sustainable Environment						
Plan Ahead for Sustainable Technologies and Business Methods	# of new public displays utilizing green and sustainable technology	4	1	4	6	4
Protect Open Space	# of new trees/palms planted annually	*	*	1,200	450	1,500
Update and Accomplish the Goals Established in the City of Coconut Creek Green Plan	% of Leadership in Energy and Environmental Design (LEED) or other certified projects	*	*	50%	0%	50%
Smart Growth						
Continue to Support a Mix of Housing (Apartments, Condos, Single Family, and Townhomes)	# of residents assisted through City housing assistance programs	61	97	38	20	30
Continue to Support a Mix of Housing (Apartments, Condos, Single Family, and Townhomes)	# of businesses assisted through business assistance grants	*	*	2	0	4
High Performance Government						
Proactively Create Collaborative Communication	# of community outreach initiatives	*	*	12	10	12
Seek all Possible Federal, State and Local Grant Opportunities	% of operations and CIP costs leveraged by grant funding	*	*	50%	40%	50%
Continue to Invest in, Retain and Develop High Performing Staff	% of projects completed within budget	*	*	100%	100%	100%
Continue to Invest in, Retain and Develop High Performing Staff	% of budgeted projects completed within pre-established timeframes	*	*	100%	70%	100%
Continue to Invest in, Retain and Develop High Performing Staff	Average # of training hours per employee	15 **	25	24	39	24
Continue to Invest in, Retain and Develop High Performing Staff	Retention rate	97%	100%	100%	100%	100%
Continue to Invest in, Retain and Develop High Performing Staff	Average years of service	9	9	10	9	10
Safety and Quality of Life						
Enhance Community Health, Safety and Well-Being	Customer satisfaction (survey)	87%	83%	100%	88%	100%
Enhance Community Health, Safety and Well-Being	Insurance Services Office (ISO) rating	*	*	3	4	3
Enhance Community Health, Safety and Well-Being	# of public zoning inquiries	653	712	800	636	600
Enhance Community Health, Safety and Well-Being	% of site inspections performed within 7 days	100%	100%	100%	100%	100%
Enhance Community Health, Safety and Well-Being	% of inspections scheduled online	52%	61%	75%	57%	75%
Enhance Community Health, Safety and Well-Being	% of minor permits processed within 1 business day	25%	10%	25%	10%	35%
Enhance Community Health, Safety and Well-Being	% of time final orders are prepared within 2 business days from receipt from Special Magistrate	100%	100%	100%	100%	100%
Enhance Community Health, Safety and Well-Being	% of code violations corrected by voluntary compliance	91%	90%	90%	92%	90%

** Data not available for this reporting period*
*** Data affected by COVID-19*

ECONOMIC DEVELOPMENT (0134)

Mission Statement

To promote a diverse economic tax base in the City of Coconut Creek and to improve the economic and social well-being of its residents and the community.

Program Services

The purpose of the Economic Development Program is to stabilize the existing business community; facilitate the establishment of new businesses; aid in job retention, job creation, and business expansion; and improve overall community vitality, appearance, and sustainability.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Collaborated with the MainStreet development team to create a desirable commercial and civic component for the City	Smart Growth	Complete the MainStreet Project
Developed a follow up Business Assistance Program to complement the Butterfly Assistance Program and to continue assisting the City's small business community	High Performance Government	Seek All Possible Federal, State and Local Grant Opportunities
Established and maintained a relevant business assistance website with updated available resources for small businesses within the City	Smart Growth	Enhance Technological Connectivity

FY24 Objectives	Key Area of Focus	Strategic Goal
Collaborate with the Coral Springs/Coconut Creek Regional Chamber of Commerce to develop an annual small business education program	Safety and Quality of LIfe	Enhance Community Health, Safety and Well-Being
Explore and recommend viable development opportunities for the City's 10-acre site in MainStreet area	Smart Growth	Complete the MainStreet Project
Enhance the City's Business Tax Receipt process to include a business resource package targeted to small business	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being

ECONOMIC DEVELOPMENT (0134)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	$87,574	$250,000	$270,000	8.0%

OPERATING EXPENSES $20,000

The variance is due to costs associated with the addition of the Realtor Show Case event and Small Business Academy Program.

OTHER DISBURSEMENTS $0

No variance.

ECONOMIC DEVELOPMENT (0134)

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
OPERATING EXPENSES				
3190	PRO SER-OTHER	$26,153	$32,500	$32,500
4001	TRAINING AND TRAVEL	-	5,000	5,000
4700	PRINTING	-	5,000	5,000
4920	OTHER CURRENT CHRGS-MISC	-	-	20,000
5410	MEMBERSHIPS/DUES	9,500	7,500	7,500
	TOTAL OPERATING EXPENSES	**35,653**	**50,000**	**70,000**
OTHER DISBURSEMENTS				
8211	ECON DEV INCEN PROGRAM	51,920	200,000	200,000
	TOTAL OTHER DISBURSEMENTS	**51,920**	**200,000**	**200,000**
	TOTAL EXPENDITURES	**$87,574**	**$250,000**	**$270,000**

FY24 PROGRAM MODIFICATION

☐ RECURRING ☑ RECOMMENDED
☑ ONE TIME ☐ NOT RECOMMENDED

Title
Realtor Showcase

Department	Total Cost
Sustainable Development	$ 10,000

Justification	Strategic Goal(s):
As part of the City's Economic Development efforts, a Realtor Showcase event highlighting the benefits of purchasing property in Coconut Creek is proposed. The event is expected to attract approximately 200 local realtors serving as a forum for information exchange and networking about developments, programs, and services in Coconut Creek.	Continue to Support a Mix of Housing (Apartments, Condos, Single Family, and Townhomes) Protect the Small Town Feeling and Look Promote Arts, Culture, and Entertainment Across City

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Economic Development	-	-	10,000	**10,000**
				-
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 10,000**	**$ 10,000**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0134-4920	Realtor Showcase	$ 10,000
		-
		-
		-
		-
	Total	**$ 10,000**

Revenues

Account Number	Description	Cost
		$ -
		-
		-
		-
	Total	**$ -**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME

☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
Small Business Education and Outreach Program

Department	Total Cost
Sustainable Development	$ 10,000

Justification	Strategic Goal(s):
As part of the City's Economic Development efforts, A Small Business Education and Cultural Program is proposed. This program is designed to foster existing and prospective Coconut Creek small businesses to grow and thrive through videos offered on the City's website. Participants will learn about important business-related topics, including City and County resources, marketing, building and zoning guidance for new expanding businesses.	Protect the Small Town Feeling and Look Enhance Community Health, Safety, and Well-Being Promote Arts, Culture, and Entertainment Across City Plan Ahead for Progressive Technologies and Business Methods

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Economic Development	-	-	10,000	**10,000**
				-
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 10,000**	**$ 10,000**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0134-4920	Small Business Academy	$ 10,000
		-
		-
		-
		-
	Total	**$ 10,000**

Revenues

Account Number	Description	Cost
		$ -
		-
		-
		-
	Total	**$ -**

URBAN DESIGN AND DEVELOPMENT (0151)

Mission Statement

To take a leadership role in local government by incorporating progressive sustainable technologies and innovative, cutting edge design concepts into future development, and redevelopment projects in the City.

Program Services

The Urban Design and Development Division establishes the foundation for ensuring a well-planned community. Division responsibilities include compliance reviews at several different levels; beautification; administration of the City's Green Plan; and City representation on the Planning and Zoning Board, Affordable Housing Advisory Board, and Environmental Advisory Board.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Completed the design of art walk along Florida State Road 7 to be consistent with the new FDOT pedestrian enhancements	Adaptable and Progressive Mobility	Expand Safe and Walkable/Bikeable Options Across the Community
Completed new development impact fee study to meet the demand of continued residential and commercial development	Smart Growth	Continue to Support a Mix of Housing (Apartments, Condos, Single Family, and Townhomes)
Completed new vulnerability assessment requirement to further pursue federal and state grant opportunities	Sustainable Environment	Focus on Climate Change and Resilience
Continued to review, evaluate and process development applications for MainStreet	Smart Growth	Complete the MainStreet Project

FY24 Objectives	Key Area of Focus	Strategic Goal
Establish baseline Community Greenhouse Gas (GHG) emissions in response to the City's commitment to the "Race to Zero" pledge	Sustainable Environment	Focus on Climate Change and Resilience
Collaborate with Broward County on a county-wide Net-Zero Plan to reach a 50% reduction in Greenhouse Gas (GHG) emissions by 2030 and zero emissions by 2050, to support the "Race to Zero" pledge	Sustainable Environment	Focus on Climate Change and Resilience
Explore collaboration opportunities with Florida Power and Light for additional solar and Electric Vehicle (EV) charging stations City-wide	Sustainable Environment	Plan Ahead for Sustainable Technologies and Business Methods
Participate at the City's Hometown Markets to promote sustainable education and events	Sustainable Environment	Encourage Businesses and Community Members to Adopt Green Initiatives
Enhance Tree Canopy restoration program to include neighborhoods and/or individual single-family homes	Sustainable Environment	Encourage Businesses and Community Members to Adopt Green Initiatives

URBAN DESIGN AND DEVELOPMENT (0151)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$1,308,587**	**$1,543,520**	**$1,751,240**	**13.5%**

PERSONAL SERVICES $70,460

The variance is primarily due to the reclassification of a Zoning Officer position in FY23 in addition to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $137,260

The variance is primarily due to increased professional services and membership costs.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Assistant Director	1	0	1.00	1.00	0.00
Community Enhancement Manager	1	0	1.00	1.00	0.00
Landscape Inspector	1	0	1.00	1.00	0.00
Permit Technician I	1	0	1.00	1.00	0.00
Planner	2	0	2.00	2.00	0.00
Planning Intern	0	2	1.00	1.00	0.00
Principal Planner	1	0	1.00	1.00	0.00
Senior Project Manager	1	0	1.00	1.00	0.00
Sustainability Manager	1	0	1.00	1.00	0.00
Urban Forester	1	0	1.00	1.00	0.00
TOTAL	**10**	**2**	**11.00**	**11.00**	**0.00**

URBAN DESIGN AND DEVELOPMENT (0151)

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$890,634	$1,015,660	$1,054,840
1410	OVERTIME	1,240	2,000	2,000
1510	LONGEVITY	7,500	8,000	8,500
1570	OTHER BENEFITS	3,780	3,780	3,780
2100	FICA TAXES	66,474	78,460	81,820
2200	RETIREMENT-EMPLOYER	109,626	124,470	141,920
2300	GROUP INSURANCE	118,438	160,260	172,140
2305	LONG TERM DISABILITY	2,184	3,520	2,340
2310	BASIC LIFE ADD & STD	3,223	4,190	3,460
2700	VEHICLE ALLOWANCE	4,800	4,800	4,800
	TOTAL PERSONAL SERVICES	**1,207,900**	**1,405,140**	**1,475,600**
OPERATING EXPENSES				
3150	PRO SER-MICROFICHE	610	3,000	2,000
3190	PRO SER-OTHER	63,960	85,900	220,900
3412	CONTRACT SER-OTHER	3,932	5,250	-
4001	TRAINING AND TRAVEL	4,571	7,300	7,300
4400	RENTAL AND LEASES	112	150	160
4616	CAR WASH SERVICES	21	-	-
4700	PRINTING	386	4,400	4,400
4800	PROMOTIONAL ACTIVITIES	4,954	4,700	5,700
4812	ARBOR DAY PROGRAM	5,443	6,000	6,000
5100	OFFICE SUPPLIES	1,593	2,100	2,100
5110	EQUIPMENT-MINOR	1,023	3,800	3,800
5220	UNIFORMS	270	1,000	1,000
5410	MEMBERSHIPS/DUES	13,579	14,280	21,780
5430	PUBLICATIONS/SUBSCRIPTIONS	231	500	500
	TOTAL OPERATING EXPENSES	**100,687**	**138,380**	**275,640**
	TOTAL EXPENDITURES	**$1,308,587**	**$1,543,520**	**$1,751,240**

BUILDING (0153)

Mission Statement

To provide the highest level of quality service related to the building trades and ensure public safety, health, and welfare of the City's residents and builders.

Program Services

The Building Division reviews and processes various types of building permits in compliance with the Florida Building Code. This division provides construction-related services to developers, contractors, and residents for development of commercial, residential, and industrial projects large and small. It also provides technical support to the Urban Design and Development Division and continues to provide technically sound and professional recommendations to other departments.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Improved the internal process for tracking expired permits to ensure timely compliance with the code	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Established an interdepartmental cross training program to ensure continuity of operations	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Enhanced the E-permitting process for customers through education and training	Sustainable Environment	Plan Ahead for Sustainable Technologies and Business Methods

FY24 Objectives	Key Area of Focus	Strategic Goal
Create internal process for identifying Private Provider permits and expediting plan review and permit issuance	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Expand the E-permit system to incorporate landscape and tree removal permits	Sustainable Environment	Plan Ahead for Sustainable Technologies and Business Methods
Enhance E-permit technology to identify multiple open permits being submitted for the same locations by different contractors	Sustainable Environment	Plan Ahead for Sustainable Technologies and Business Methods

BUILDING (0153)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$2,008,818**	**$2,769,910**	**$2,802,160**	**1.2%**

PERSONAL SERVICES $8,270

The variance is primarily due to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $23,980

The variance is primarily due to increased inspection services. This increase is partially offset by decreased office supplies, maintenance, professional services, and office supply cost.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Director	1	0	1.00	1.00	0.00
Administrative Assistant	1	0	1.00	1.00	0.00
Building Official	1	0	1.00	1.00	0.00
Building Supervisor	1	0	1.00	1.00	0.00
Business Process Analyst	1	0	1.00	1.00	0.00
Chief Electrical Inspector	1	0	1.00	1.00	0.00
Chief Mechanical Inspector	1	0	1.00	1.00	0.00
Chief Plumbing Inspector	1	0	1.00	1.00	0.00
Deputy Building Official	1	0	1.00	1.00	0.00
Development Review Specialist	1	0	1.00	1.00	0.00
Electrical Plans Examiner	1	0	1.00	1.00	0.00
Permit Technician I	2	0	2.00	2.00	0.00
Permit Technician II	2	0	2.00	2.00	0.00
Senior Permit Technician	1	0	1.00	1.00	0.00
Structural Inspector	1	0	1.00	1.00	0.00
Structural Plans Examiner	2	0	2.00	2.00	0.00
TOTAL	**19**	**0**	**19.00**	**19.00**	**0.00**

BUILDING (0153)

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$1,457,963	$1,876,190	$1,863,060
1410	OVERTIME	17,258	15,000	15,000
1510	LONGEVITY	12,000	13,500	13,500
1570	OTHER BENEFITS	4,700	4,740	4,740
2100	FICA TAXES	107,769	147,080	145,990
2200	RETIREMENT-EMPLOYER	187,774	245,440	259,270
2300	GROUP INSURANCE	169,163	298,270	310,720
2305	LONG TERM DISABILITY	3,245	6,460	4,150
2310	BASIC LIFE ADD & STD	4,804	7,640	6,160
2700	VEHICLE ALLOWANCE	18,000	18,000	18,000
	TOTAL PERSONAL SERVICES	**1,982,675**	**2,632,320**	**2,640,590**
OPERATING EXPENSES				
3130	PRO SER-COUNTY INSPECTION	6,242	100,000	125,000
3150	PRO SER-MICROFICHE	672	4,550	3,800
3412	CONTRACT SER-OTHER	-	5,000	5,000
4001	TRAINING AND TRAVEL	10,466	10,500	10,500
4400	RENTAL AND LEASES	785	1,140	1,200
4605	R/M-CONTRACTS	2,109	2,600	2,170
4616	CAR WASH SERVICES	207	-	-
4700	PRINTING	816	1,000	1,000
4800	PROMOTIONAL ACTIVITIES	-	-	300
5100	OFFICE SUPPLIES	1,574	3,200	3,000
5110	EQUIPMENT-MINOR	200	1,100	1,100
5220	BUILDING UNIFORMS	-	2,400	2,400
5410	MEMBERSHIPS/DUES	2,323	3,100	3,100
5430	PUBLICATIONS/SUBSCRIPTIONS	749	3,000	3,000
	TOTAL OPERATING EXPENSES	**26,143**	**137,590**	**161,570**
	TOTAL EXPENDITURES	**$2,008,818**	**$2,769,910**	**$2,802,160**

COMMUNITY ENHANCEMENT (0154)

Mission Statement

To work in partnership with the residents and business owners of Coconut Creek to promote and maintain a safe and desirable environment to live and work.

Program Services

The Community Enhancement Division administers the Special Magistrate Program for code compliance activities pertaining to the maintenance of both residential and commercial property. This division also conducts neighborhood outreach and education programs.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Increased City presence at homeowners' association meetings to better educate residents by distributing Community Enhancement information	High Performance Government	Proactively Create Collaborative Communication
Enhanced community relationships by developing a departmental process for improving efficiency on Citizen Request Management (CRM) responses	Sustainable Environment	Plan Ahead for Progressive Technologies and Business Methods
Enhanced promotion of community enhancement grant opportunities to encourage resident and business participation	Smart Growth	Protect the Small-Town Feeling and Look

FY24 Objectives	Key Area of Focus	Strategic Goal
Encourage business and community to adopt green initiatives through community presentations	Sustainable Environment	Encourage Businesses and Community Members to Adopt Green Initiatives
Identify and apply for grants that will expand the Coconut Creek trail system throughout the City	High Performance Government	Seek all Possible Federal, State and Local Grant Opportunities
Increase training and involvement with state and local code enforcement organizations to improve staff's ability to address code issues	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff

COMMUNITY ENHANCEMENT (0154)

	ACTUAL FY22	ADOPTED BUDGET fire	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$540,386**	**$681,810**	**$709,550**	**4.1%**

PERSONAL SERVICES $27,360

The variance is primarily due to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $380

No major variance.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Code Compliance Officer I	4	0	4.00	4.00	0.00
Senior Code Compliance Officer	2	0	2.00	2.00	0.00
Senior Staff Assistant	1	0	1.00	1.00	0.00
TOTAL	**7**	**0**	**7.00**	**7.00**	**0.00**

COMMUNITY ENHANCEMENT (0154)

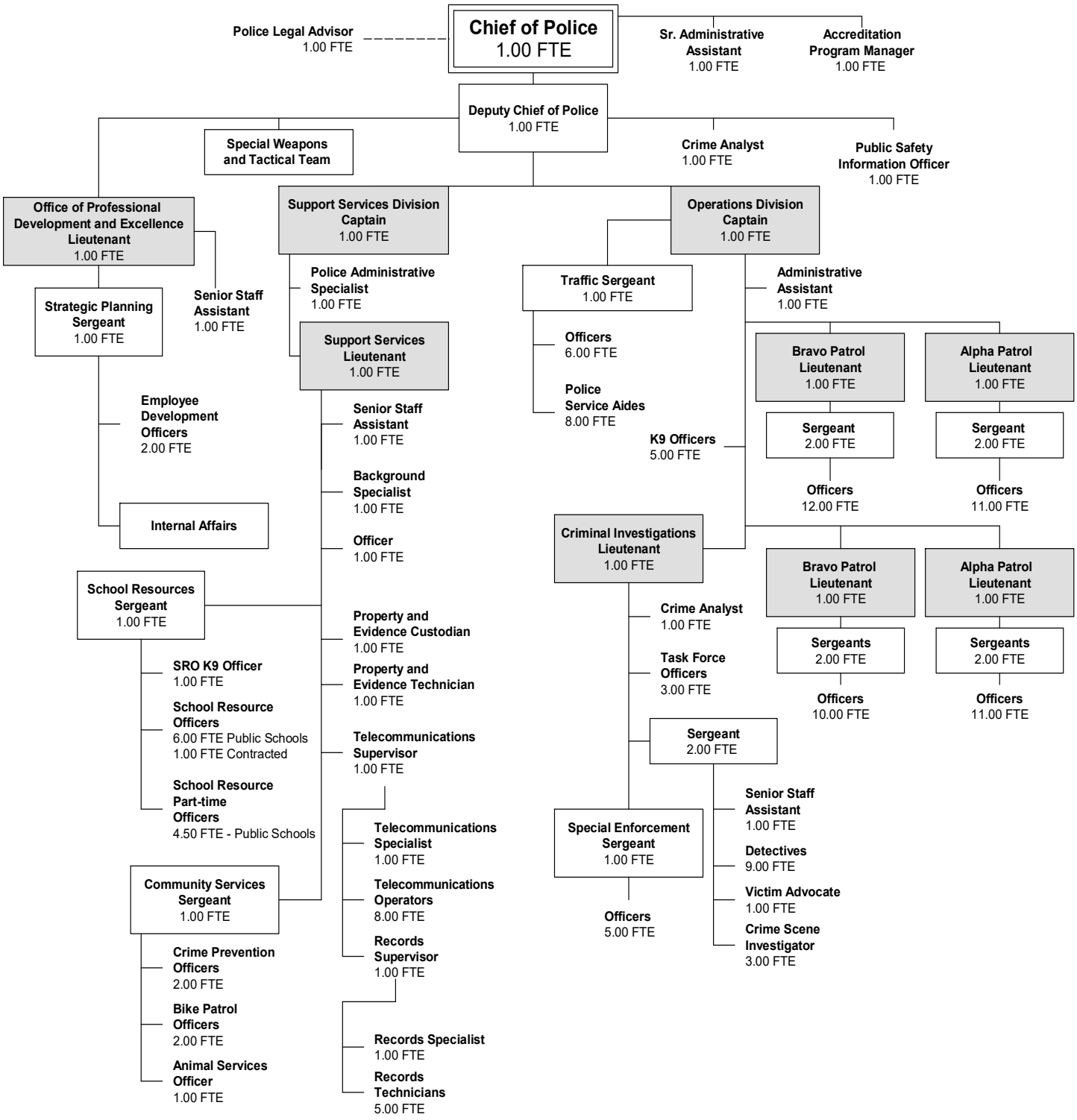
01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$366,055	$420,630	$430,390
1410	OVERTIME	1,161	3,000	3,000
1510	LONGEVITY	1,500	2,500	2,000
1570	OTHER BENEFITS	2,880	2,880	2,400
2100	FICA TAXES	27,481	32,820	33,500
2200	RETIREMENT-EMPLOYER	40,964	50,400	57,860
2300	GROUP INSURANCE	68,879	107,050	118,520
2305	LONG TERM DISABILITY	1,011	1,870	1,200
2310	BASIC LIFE ADD & STD	1,563	2,170	1,810
	TOTAL PERSONAL SERVICES	**511,494**	**623,320**	**650,680**
OPERATING EXPENSES				
3112	OUTSIDE LEGAL COUNSEL	21,765	42,800	42,800
4001	TRAINING AND TRAVEL	1,514	2,000	2,000
4400	RENTAL AND LEASES	1,168	1,390	1,470
4616	CAR WASH SERVICES	414	-	-
4675	R/M IT	-	500	800
4700	PRINTING	588	2,500	2,500
4914	EMERGENCY PREPARATIONS	496	500	500
4920	OTHER CURRENT CHARGES - MISC.	706	2,800	2,800
5100	OFFICE SUPPLIES	1,004	1,800	1,800
5110	EQUIPMENT-MINOR	-	1,200	1,200
5220	UNIFORMS	235	1,900	1,900
5410	MEMBERSHIPS/DUES	1,002	1,000	1,000
5430	PUBLICATIONS/SUBSCRIPTIONS	-	100	100
	TOTAL OPERATING EXPENSES	**28,892**	**58,490**	**58,870**
	TOTAL EXPENDITURES	**$540,386**	**$681,810**	**$709,550**


Police


CITY OF COCONUT CREEK
1967 FLORIDA

POLICE DEPARTMENT
ADOPTED FISCAL YEAR 2024
FTE: 161.50 EXP: $32,469,970



POLICE

CORE SERVICES DESCRIPTION

Operations

The Operations Division includes the Patrol Services and Criminal Investigations Sections. Division responsibilities include patrol of the City in an effort to deter crime; reduce fear; enhance public relations within the community; establish business partnerships; respond to all emergency and non-emergency calls for police service from the community; investigate crimes in the City; conduct background investigations; process crime scenes, fingerprints, and forensic images; and advocate for victims' rights. This division also ensures the proper collection, preservation, packaging, transportation, and documentation of physical evidence.

Special Operations

The Special Operations Division houses Community Services, School Services, Traffic Services, the Special Enforcement Team (SET), the K-9 Unit, and Special Weapons and Tactics (SWAT).

Community Services provides a variety of services and programs that improves the quality of life through partnerships in the community including the Police Explorer Program.

School Services includes the School Resource Officer (SRO) Program, which provides police officers to the City's public schools to enhance security, promote appropriate educational curriculums, and provide student access to a law enforcement mentor/role model.

Traffic Services works to protect motorists, bicyclists, and pedestrians throughout the City. Unit responsibilities include traffic enforcement; DUI detection; traffic homicide investigation; hit and run investigation; aggressive driving determent; asses traffic trends; accident and road condition management; dignitary escorts; Police Service Aid deployment; and public education to promote traffic safety.

The Special Enforcement Team (SET) is responsible for tracking and suppression of criminal activities; covert investigations; intelligence-gathering; conducting searches for fugitives; and proactive police contacts for the Police Department.

The K-9 Unit is a team of specially trained police officers with K-9 partners. The K-9 Unit provides a valuable resource to the Police Department by assisting with the apprehension of criminals, locating illegal narcotics, and finding lost/missing persons.

The Special Weapons and Tactics (SWAT) team is a specialty team utilized during high-priority/risk incidents that require specialized equipment and tactical skills to resolve calls for service in the safest possible manner.

Support Services

The Support Services Division responsibilities include the maintenance and processing of all written and computer generated reports. This includes processing reports, arrest records, citations, public records and information requests, subpoenas, and assisting officers with case preparation.

The Real Time Crime Center (RTCC) facilitates communication within the Police Department, the public, and other agencies. RTCC is also responsible for monitoring all of the City's security cameras.

The Property and Evidence Unit tracks evidence, maintains chain of custody, and destroys property and evidence as directed by state guidelines, and serves as the departmental quartermaster for the issuance of uniforms and equipment.

The Office of Professional Development and Excellence Division encompasses the Employee Development Unit (training and field training programs), Internal Affairs, and departmental Strategic Planning.

The Recruitment Unit is responsible for accessing, attracting, and hiring highly motivated, skilled applicants via police academies and related events.

Indirect Cost

Indirect encompasses both personnel and operating dollars that support general management, leadership (department head), department oversight of performance/outcomes and problem solving (senior management). The Indirect Program includes the department’s accreditation program, the Crime Analysis Unit that performs systematic analysis for identifying patterns and trends in crime; and the Public Information Unit that manages the flow of information with the public through the use of media outlets and social media platforms.

POLICE KEY PERFORMANCE INDICATORS						
Key Area of Focus/ Strategic Goals	**Measure**	**FY21 Actual**	**FY22 Actual**	**FY23 Target**	**FY23 Actual**	**FY24 Target**
Smart Growth						
Protect the Small Town Feel and Look	Total hours worked by volunteers	202 **	667	500	2,780	2,500
High Performance Government						
Proactively Create Collaborative Communication	# of community outreach initiatives	*	*	60	211	200
Continue to Invest in, Retain, and Develop High Performing Staff	% of first responders Crisis Intervention Training (CIT) certified	*	*	90%	90%	98%
Continue to Invest in, Retain, and Develop High Performing Staff	Average # of training hours per employee	33 **	135	80	126	100
Continue to Invest in, Retain, and Develop High Performing Staff	Retention rate	99%	98%	100%	99%	98%
Continue to Invest in, Retain, and Develop High Performing Staff	Average years of service	11	11	12	11	12
Seek All Possible Federal, State, and Local Grant Opportunities	% of operations and CIP leveraged by grant funding	*	*	20%	0%	5%
Safety and Quality of Life						
Enhance Community Health, Safety, and Well-Being	Officers per 1,000 residents	1.9	1.9	1.9	1.9	1.9
Enhance Community Health, Safety, and Well-Being	Customer perception of safety (survey)	*	*	95%	*	95%
Enhance Community Health, Safety, and Well-Being	# K-9 apprehensions and arrests	58	59	55	49	55
Enhance Community Health, Safety, and Well-Being	# of traffic citations issued	8,365	9,053	9,500	8,565	9,500
Enhance Community Health, Safety, and Well-Being	Crime Reporting System Clearance Rate (UCR/NIBRS)	28%	29%	28%	34%	29%
Enhance Community Health, Safety, and Well-Being	Average emergency response time (in minutes) (dispatch to on-scene)	4:41	4:42	4:48	4:51	5:00
Enhance Community Health, Safety, and Well-Being	Average Non-emergency response time (in minutes) (dispatch to on-scene)	5:56	6:12	5:40	6:06	6:00

** Data not available for this reporting period*

*** Data affected by COVID-19*

POLICE (0161)

Mission Statement

To protect and serve the Coconut Creek community.

Program Services

In an effort to enhance the quality of life for our residents and visitors, the Coconut Creek Police Department is committed to the safety of its residents and visitors and the protection of property, while creating a safe environment for all who live, work, or visit our community.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Developed and implemented a Park, Walk, and Talk Program in an effort to deter crime and break down barriers between law enforcement and the public	Safety and Quality of Life	Continue to be a Leader in Community Policing
Researched and implemented a mobile application to enhance customer engagement and incident response within in the community	Sustainable Environment	Plan Ahead for Sustainable Technologies and Business Methods
Conducted an agency leadership summit to elevate performance through enrichment exercises and training	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Researched the feasibility of a Co-Response Program to mitigate mental health crises	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Recruited and hired diverse workforce representative of the community	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff

FY24 Objectives	Key Area of Focus	Strategic Goal
Enhance police recruitment through City resources to attract a high performing and diverse workforce	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Research and implement new internal police workflow processes	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Evaluate technology resources to streamline processes and increase efficiency	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Successfully complete the agency's second re-accreditation process through the Commission for Florida Law Enforcement Accreditation	Safety and Quality of Life	Continue to be a Leader in Community Policing
Enhance civilian career development through increased internal training	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff

POLICE (0161)

Implement a chaplaincy program to provide a resource for guidance, counseling and assistance to employees and their immediate families in both crisis and non-crisis situations	Safety and Quality of Life	Continue to be a Leader in Community Policing

POLICE (0161)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$25,148,981**	**$29,904,780**	**$32,469,970**	**8.6%**

PERSONAL SERVICES $1,939,600

The variance is primarily is due to staffing changes made in FY23 as well as the addition of a Police Officer position, salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $534,850

The variance is primarily due to increased professional and contractual services, uniform, maintenance, subscriptions, and E-911 Dispatch Services costs.

CAPITAL OUTLAY $90,740

The variance is due to changes in capital needs from year to year.

FY24 Capital Outlay Needs:

Vehicle (Police Officer - Traffic)	$48,740
2-Replacement Police Canines	30,000
Laptop (Police Officer- Traffic)	12,000
Portable Radio and Accessories (Police Officer - Traffic)	10,000
	$100,740

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Chief of Police	1	0	1.00	1.00	0.00
Deputy Chief of Police	1	0	1.00	0.00	1.00
Accreditation Program Manager	1	0	1.00	1.00	0.00
Administrative Assistant	1	0	1.00	1.00	0.00
Animal Services Officer	1	0	1.00	1.00	0.00
Background Specialist	1	0	1.00	1.00	0.00
Captain	2	0	2.00	3.00	-1.00
Crime Analyst	2	0	2.00	2.00	0.00
Crime Scene Investigator	3	0	3.00	3.00	0.00
Legal Advisor	1	0	1.00	1.00	0.00
Lieutenant	7	0	7.00	7.00	0.00
Officer	87	6	91.50	90.50	1.00
Police Administrative Specialist	1	0	1.00	1.00	0.00
Police Records Specialist	1	0	1.00	1.00	0.00
Police Records Supervisor	1	0	1.00	1.00	0.00
Police Records Technician	5	0	5.00	5.00	0.00
Police Service Aide	8	0	8.00	8.00	0.00
Property and Evidence Custodian	1	0	1.00	1.00	0.00
Property and Evidence Technician	1	0	1.00	1.00	0.00
Public Safety Information Officer	1	0	1.00	1.00	0.00
Senior Administrative Assistant	1	0	1.00	1.00	0.00
Senior Staff Assistant	3	0	3.00	3.00	0.00
Sergeant	15	0	15.00	15.00	0.00
Telecommunications Operator	8	0	8.00	8.00	0.00
Telecommunications Specialist	1	0	1.00	1.00	0.00
Telecommunications Supervisor	1	0	1.00	1.00	0.00
Victim Advocate	1	0	1.00	1.00	0.00
TOTAL	**157**	**6**	**161.50**	**160.50**	**1.00**

POLICE (0161)

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$13,083,115	$15,785,760	$16,601,830
1410	OVERTIME	143,828	100,000	115,000
1420	OVERTIME-POLICE	692,681	425,000	450,000
1510	LONGEVITY	414,903	415,680	525,890
1520	INCENTIVE PAY	94,220	103,200	104,760
1540	COURT PAY	53,947	65,000	65,000
1550	HOLIDAY PAY	347,456	400,000	400,000
1560	SPECIAL DUTY	393,047	460,000	500,000
1570	OTHER BENEFITS	82,015	93,120	97,260
2100	FICA TAXES	1,119,362	1,363,550	1,432,250
2200	RETIREMENT-EMPLOYER	3,710,418	4,392,550	5,280,340
2300	GROUP INSURANCE	1,569,208	2,332,040	2,326,250
2305	LONG TERM DISABILITY	31,099	55,680	36,550
2310	BASIC LIFE ADD & STD	45,906	65,300	61,350
2700	VEHICLE ALLOWANCE	7,200	7,200	7,200
	TOTAL PERSONAL SERVICES	**21,788,405**	**26,064,080**	**28,003,680**
OPERATING EXPENSES				
3120	PRO SER-PHYSICALS	6,819	7,750	6,250
3190	PRO SER-OTHER	32,110	26,600	69,600
3300	COURT REPORTING SERVICES	-	3,100	3,100
3412	CONTRACT SER-OTHER	151,333	254,680	294,160
3490	E-911 DISPATCH SERVICES	2,262,569	2,628,880	2,970,970
3500	INVESTIGATIVE EXPENSES	4,397	4,000	8,500
4001	TRAINING AND TRAVEL	122,219	125,200	130,200
4002	POLICE EDUCATION FUND	7,229	8,000	8,000
4400	RENTAL AND LEASES	61,577	97,090	108,500
4605	R/M-CONTRACTS	3,975	62,750	42,900
4616	CAR WASH SERVICES	5,022	-	-
4630	R/M-EQUIPMENT	17,104	22,000	22,000
4650	R/M-BUILDING	-	25,000	65,000
4670	R/M-OTHER	3,416	4,000	7,500
4675	R/M-IT	48,053	48,590	40,860
4700	PRINTING	7,501	9,000	9,000
4800	PROMOTIONAL ACTIVITIES	23,363	36,470	35,470
4810	YOUTH CRIME PREVENT PRGM	11,250	15,000	15,500
4813	VICTIMS ADVOCATE	-	-	5,000
4910	ADVERTISEMENTS	859	1,900	3,400
4914	EMERGENCY PREPARATIONS	-	2,980	2,980
4920	OTHER CURRENT CHRGS-MISC	6,734	26,500	26,200
5100	OFFICE SUPPLIES	8,947	18,390	17,390
5110	EQUIPMENT-MINOR	11,809	41,660	44,310
5111	PD EQUIPMENT REPLACEMENT	18,224	17,000	11,750
5130	COMPUTER SOFTWARE	108	-	-
5155	PHOTOGRAPHIC SUPPLIES	155	2,500	3,100
5220	UNIFORMS	105,352	85,900	121,500
5240	OPER SUPPLIES-OTHER	127,468	121,500	136,160
5252	CANINE PROGRAM	20,911	28,500	29,000
5410	MEMBERSHIPS/DUES	8,001	12,050	12,050
5430	PUBLICATIONS/SUBSCRIPTIONS	90,427	93,710	115,200
	TOTAL OPERATING EXPENSES	**3,166,932**	**3,830,700**	**4,365,550**
CAPITAL OUTLAY				
6414	COMPUTER EQUIPMENT	19,600	-	12,000
6415	COMPUTER SOFTWARE	13,350	-	-
6420	VEHICLES	10,125	10,000	48,740
6430	MACHINERY AND EQUIPMENT	150,569	-	40,000
	TOTAL CAPITAL OUTLAY	**193,644**	**10,000**	**100,740**
	TOTAL EXPENDITURES	**$25,148,981**	**$29,904,780**	**$32,469,970**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ RECOMMENDED
☐ ONE TIME ☑ NOT RECOMMENDED

Title
Police Officer (Traffic)

Department	Total Cost
Police	$ 204,730

Justification	Strategic Goal(s):
The Traffic Services Unit has been tasked with citizen traffic concerns, traffic control, and enforcement in each of the seven school zones within the City. Post COVID-19, the amount of children electing to ride buses to school has significantly decreased along with schools participating in the Broward County School of Choice, has brought thousands of children being driven to the schools within the City of Coconut Creek. Additional personnel is needed to help resolve the increase in traffic related calls for service and citizen complaints due to a substantial increase in the amount of vehicular traffic.	Continue to Invest in, Retain, and Develop High Performing Staff Enhance Community Health, Safety, and Well-Being Continue to be a Leader in Community Policing

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Special Operations	1.00	96,850	107,880	**204,730**
				-
				-
				-
				-
				-
				-
				-
Total	**1.00**	**$ 96,850**	**$ 107,880**	**$ 204,730**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe		Cost
1.00	Police Officer - Traffic	68,530	27,420	$	95,950
	Phone Stipend	-	900		900
					-
					-
					-
			Total	**$**	**96,850**

Operating Expenses/Capital Outlay

Account Number	Description		Cost
0161-3120	Hiring Cost	$	1,000
0161-5110	Firearm, Rifle, Shotgun, Taser		5,000
0161-5220	Uniforms and Duty Gear		4,500
0161-5240	Equipment Camera, Recorder, etc.		800
0161-6414	Laptop, Software and Accessories		12,000
0161-6420	Vehicle and Equipment		74,580
0161-6430	Motorola Portable Radio and Accessories		10,000
	Total	**$**	**107,880**

Revenues

Account Number	Description		Cost
		$	-
			-
			-
			-
	Total	**$**	**-**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ RECOMMENDED
☐ ONE TIME ☑ NOT RECOMMENDED

Title
Police Officer (Traffic)

Department	Total Cost
Police	$ 204,730

Justification	Strategic Goal(s):
The Traffic Services Unit has been tasked with citizen traffic concerns, traffic control, and enforcement in each of the seven school zones within the City. Post COVID-19, the amount of children electing to ride buses to school has significantly decreased along with schools participating in the Broward County School of Choice, has brought thousands of children being driven to the schools within the City of Coconut Creek. Additional personnel is needed to help resolve the increase in traffic related calls for service and citizen complaints due to a substantial increase in the amount of vehicular traffic.	Continue to Invest in, Retain, and Develop High Performing Staff Enhance Community Health, Safety, and Well-Being Continue to be a Leader in Community Policing

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Special Operations	1.00	96,850	107,880	**204,730**
				-
				-
				-
				-
				-
				-
				-
Total	**1.00**	**$ 96,850**	**$ 107,880**	**$ 204,730**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe		Cost
1.00	Police Officer - Traffic	68,530	27,420	$	95,950
	Phone Stipend	-	900		900
					-
					-
					-
			Total	**$**	**96,850**

Operating Expenses/Capital Outlay

Account Number	Description		Cost
0161-3120	Hiring Cost	$	1,000
0161-5110	Firearm, Rifle, Shotgun, Taser		5,000
0161-5220	Uniforms and Duty Gear		4,500
0161-5240	Equipment Camera, Recorder, etc.		800
0161-6414	Laptop, Software and Accessories		12,000
0161-6420	Vehicle and Equipment		74,580
0161-6430	Motorola Portable Radio and Accessories		10,000
	Total	**$**	**107,880**

Revenues

Account Number	Description		Cost
		$	-
			-
			-
			-
	Total	**$**	**-**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME ☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
Police Officer- Criminal Investigations

Department	Total Cost
Police	$ 178,890

Justification	Strategic Goal(s):
The Criminal Investigations Section is tasked with investigating Internet Crimes Against Children (ICAC). These investigations entail viewing thousands of potential criminal images depicting minors. Since 2019, case assignments have increased by 33%. As a result, a dedicated detective is recommended to address the growth in ICAC investigations.	Enhance Community Health, Safety, and Well-Being Continue to be a Leader in Community Policing

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Operations	1.00	96,850	82,040	**178,890**
				-
				-
				-
				-
				-
				-
				-
Total	**1.00**	**$ 96,850**	**$ 82,040**	**$ 178,890**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe		Cost
1.00	Police Officer- Criminal Investigations	68,530	27,420	$	95,950
	Cell Phone Stipend	-	900		900
					-
					-
					-
			Total	**$**	**96,850**

Operating Expenses/Capital Outlay

Account Number	Description		Cost
0161-3120	Hiring Cost	$	1,000
0161-5110	Firearm, Rifle, Shotgun, Taser		5,000
0161-5220	Uniform and Duty Gear		4,500
0161-5240	Equipment Camera, Recorder, etc.		800
0161-6414	Laptop, Software and Accessories		12,000
0161-6420	Vehicle and Equipment		48,740
0161-6430	Motorola Portable Radio and Accessories		10,000
	Total	**$**	**82,040**

Revenues

Account Number	Description		Cost
		$	-
			-
			-
			-
	Total	**$**	**-**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME ☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
Deputy Chief of Police (Reclassification)

Department	Total Cost
Police	$ 18,930

Justification	Strategic Goal(s):
In support for the City's Succession Planning Program and the need for continuity of operations, the reclassification of a Police Captain to a Deputy Chief of Police is recommended. The Deputy Chief of Police will be responsible for supervising the Division Captains and will provide direct oversight of the day-to-day functions of the Department. In the absence of the Chief of Police, the Deputy Chief of Police will serve as acting Chief of Police and the Incident Commander during major events.	Continue to Invest in, Retain, and Develop High Performing Staff Enhance Community Health, Safety, and Well-Being Continue to be a Leader in Community Policing

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Operations	1.00	255,460	-	**255,460**
Operations	(1.00)	(236,530)		**(236,530)**
				-
				-
				-
				-
				-
				-
	Total	**-**	**$ 18,930**	**$ - $ 18,930**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe		Cost
1.00	Police Officer - Deputy Chief	182,470	72,990	$	255,460
(1.00)	Police Officer - Captain	(168,950)	(67,580)		(236,530)
					-
					-
					-
			Total	**$**	**18,930**

Operating Expenses/Capital Outlay

Account Number	Description		Cost
		$	-
			-
			-
			-
			-
			-
			-
		Total	**$** **-**

Revenues

Account Number	Description		Cost
		$	-
			-
			-
			-
		Total	**$** **-**

FY24 PROGRAM MODIFICATION

☐ RECURRING ☐ RECOMMENDED
☑ ONE TIME ☑ NOT RECOMMENDED

Title
Safety Town to Go

Department	Total Cost
Police	$ 50,000

Justification	Strategic Goal(s):
Safety Town to Go is a safety awareness and training program. It involves a portable safety community that includes a working traffic light, portable miniature buildings, traffic signs, crosswalks, tricycles and helmets for use by children. The portable safety community can be setup in a gym or multipurpose room. The proposed program allows for the expansion of the existing individual safety programming and events currently being hosted by the Fire, Police, and Parks and Recreation departments to include traffic/bicycle safety, personal safety, 911 emergency information, and water safety.	Enhance Community Health, Safety, and Well-Being Promote Arts, Culture, and Entertainment Across City Continue to be a Leader in Community Policing Proactively Create Collaborative Communication

Summary of Required Resources

Program(s)	FTE	Personnel	Operating		Total
Public Education & Training	-	-	50,000	$	50,000
					-
					-
					-
					-
					-
Total	**-**	**$ -**	**$ 50,000**	**$**	**50,000**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe		Cost
				$	-
					-
					-
					-
					-
			Total	**$**	**-**

Operating Expenses/Capital Outlay

Account Number	Description		Cost
0161-6430	Safety Town to Go Equipment	$	50,000
			-
			-
			-
			-
		Total	**$ 50,000**

Revenues

Account Number	Description		Cost
		$	-
			-
			-
			-
		Total	**$ -**

FY24 NEW CAPITAL OUTLAY

Department Name	Fund/Div. No	Fund/Div. Name		Total Cost
Police	0161	Police	$	30,000
2- Replacement Canines			**$**	**30,000**

The average expectancy of a working Police Canine is approximately 6 years. Canine Titus is 9 years old and has been working 6 years, Canine Lucky is over 8 years old and has been working for 7 years. Replacement of two canines will help increase in successful search and rescue, fugitive apprehension, and public relations.

Strategic Goal: Enhance Community Health, Safety, and Well-Being

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

THE ITEMS IN BOLD ARE RECOMMENDED AND INCLUDED IN THE ADOPTED BUDGET

FY24 NEW CAPITAL OUTLAY

Department Name	Fund/Div. No	Fund/Div. Name		Total Cost
Police	6261	Police	$	63,430
Crime Scene Van			**$**	**63,430**

Evidence is often affected by environmental factors so the ability to deploy to all scenes simultaneously is critical to minimizing damage to transitory and delicate evidence. Due to a substantial increase in calls requiring crime scene processing, a third Crime Scene Investigation (CSI) van in order to process two to three scenes simultaneously is proposed.

Strategic Goal: Outstanding Local Emergency Preparedness and Response

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

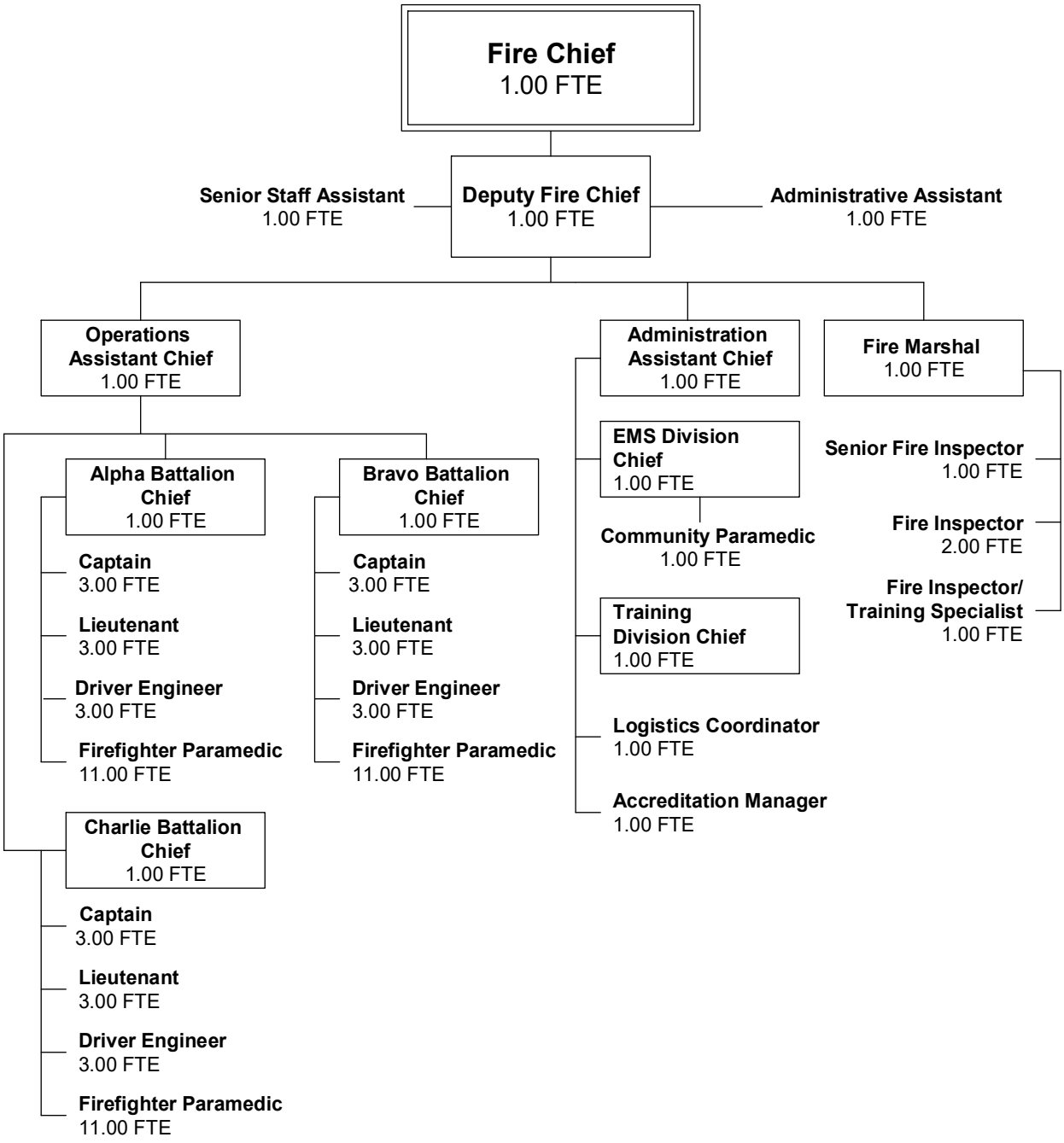
THE ITEMS IN BOLD ARE RECOMMENDED AND INCLUDED IN THE ADOPTED BUDGET


CITY OF COCONUT CREEK
1967 FLORIDA


Fire Rescue


CITY OF COCONUT CREEK
·1967·FLORIDA

FIRE RESCUE
ADOPTED FISCAL YEAR 2024
FTE: 79.50 EXP: $14,623,980



FIRE RESCUE

CORE SERVICES DESCRIPTION

Emergency Preparedness
The Emergency Preparedness Program responsibilities include state and local emergency preparedness training; and planning, coordination, and participation in mitigation strategies.

Public Education & Training
The Public Education and Training Program focuses on Community Risk Reduction through activities to include CPR and first aid training; fire safety and fire extinguisher use education; community emergency response; and accident and injury prevention.

Fire Facilities & Equipment
The Fire Facilities and Equipment Program is responsible for the inspection, maintenance, and certification of fire and health safety equipment located throughout City facilities. Program responsibilities include maintenance of fire and medical equipment including; fire extinguishers, fire alarm systems, gas monitors, Automatic External Defibrillators (AED), kitchen hoods, and fire extinguishing systems.

Fire Safety Inspections
The Fire Safety Inspection Program ensures compliance with Florida statutes and fire codes. Program activities include inspection of buildings, review of plans for new construction, inspection and re-inspection of construction sites, and participation in special magistrate hearings.

Administration
The Administration Division provides administrative support to the Fire Rescue Department, including the monitoring of response times, ensuring adequate staffing levels, scheduling, and equipment inventory maintenance. Division responsibilities include in-depth fire scene investigations, fire origin determination, Fire Rescue accreditation, and resolution of all fire service related issues.

Operations
The Operations Division provides the most efficient and highest level of fire rescue, emergency medical, and life safety services possible; responds and mitigates emergency and non-emergency calls for service; and provides training to ensure members maintain required certifications and expertise in fire response and medical procedures.

Indirect Cost
Indirect Cost encompasses both personnel and operating dollars that support general management, leadership (department head), department oversight of performance/outcomes and problem solving (senior management), and other centralized administrative support functions (the portion that is non-programmatic).

FIRE RESCUE KEY PERFORMANCE INDICATORS						
Key Area of Focus/ Strategic Goals	**Measure**	**FY21 Actual**	**FY22 Actual**	**FY23 Target**	**FY23 Actual**	**FY24 Target**
Adaptable and Progressive Mobility						
Invest in Maintenance of All Mobility Systems	% of intersections with traffic signals that have pre-emption devices installed	*	*	67%	64%	67%
Smart Growth						
Protect the Small Town Feeling and Look	Total hours worked by volunteers	20 **	0 **	100	51	100
High Performance Government						
Proactively Create Collaborative Communication	# of community outreach initiatives	*	*	75	97	85
Continue to Invest in, Retain, and Develop High Performing Staff	% of fire and EMS service complaints investigated within 48 hours	*	100%	100%	100%	100%
Continue to Invest in, Retain, and Develop High Performing Staff	Average # of training hours per employee	103	304	200	290	250
Continue to Invest in, Retain, and Develop High Performing Staff	Retention Rate	89%	100%	100%	99%	100%
Continue to Invest in, Retain, and Develop High Performing Staff	Average years of service	4	2	2	2	3
Seek All Possible Federal, State, and Local Grant Opportunities	% of operations and CIP costs leveraged by grant funding	*	*	5%	0%	5%
Continue to Invest in, Retain, and Develop High Performing Staff	# of internal audits completed	*	*	400	352	400
Safety and Quality of Life						
Enhance Community Health, Safety, and Well-Being	Customer satisfaction (survey)	100%	100%	100%	100%	100%
Enhance Community Health, Safety, and Well-Being	% of annual commercial and residential inspections completed	*	*	100%	33%	100%
Enhance Community Health, Safety, and Well-Being	% of City fire system alarm and Automated External Defibrillator (AED) failures investigated within 24 hours	100%	100%	100%	100%	100%
Enhance Community Health, Safety, and Well-Being	# of emergency preparedness classes and drills provided	3 **	30	8	2	8
Enhance Community Health, Safety, and Well-Being	Average fire rescue response time for emergency call (in minutes)	7:18	6:16	6:25	6:11	6:00
Enhance Community Health, Safety, and Well-Being	Fire/EMS incident response time within 8 minutes or less (dispatch to on-scene)	67%	83%	90%	85%	90%
Enhance Community Health, Safety, and Well-Being	12 month historical average of EMS collections	34%	37%	40%	66%	60%
Enhance Community Health, Safety, and Well-Being	Return of spontaneous circulation from cardiac arrest (ROSC)	*	44%	25%	30%	30%

** Data not available for this reporting period*

*** Data affected by COVID-19*

FIRE RESCUE (0163)

Mission Statement

To ensure that the residents receive the most efficient and highest level of fire rescue, emergency medical, and life safety services possible.

Program Services

The Fire Rescue Department's mission is to ensure the highest level of fire rescue and emergency management services are provided to the residents of the City. The department also performs construction plan reviews, construction inspections, annual fire inspections, re-inspections, fire violation complaints, develops and presents fire safety public education programs, assists in the emergency preparedness of the City, and coordinates the City's Community Emergency Response Team (CERT), and responds to emergency and non-emergency fire and EMS calls for service.

FY23 Accomplishments	Key Area of Focus	Strategic Goals
Conducted post-implementation review of dispatch communication services with Coral Springs to assess overall satisfaction	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Completed the annual update to the City's Comprehensive Emergency Management Plan (CEMP)	Safety and Quality of Life	Outstanding Local Emergency Preparedness and Response
Expanded and enhanced community-based programming to include a Drowning Prevention Program	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Continued to enhance education and screening processes for cancer, sleep, and behavioral health awareness	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Researched and evaluated alternative methods for completing fire inspections utilizing progressive technology	Sustainable Environment	Plan Ahead for Sustainable Technologies and Business Methods

FY24 Objectives	Key Area of Focus	Strategic Goals
Develop and implement a Community Paramedic Program	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Continue to provide education and enhancement of our Behavioral Health Awareness Program (BHAP)	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Implement a Coconut Creek Fire Rescue Cadet Program through the Florida Fire Chief's Association	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Implement alternative methods for completing fire inspections utilizing progressive technology	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods

FIRE RESCUE (0163)

Continue to review and evaluate the dispatch of emergency resources and implement improvement initiatives to reduce overall response times	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Begin the accreditation process for the Commission on Fire Accreditation International (CFAI) and the Commission on Accreditation of Ambulance Services (CAAS)	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being

FIRE RESCUE (0163)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	$11,771,956	$13,620,030	$14,623,980	7.4%

PERSONAL SERVICES $675,440

The variance is primarily due to the addition of a Community Paramedic in addition to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $279,510

The variance is due to addition of the Fire Rescue Accreditation Program and Community Paramedic Program in addition to increased maintenance and EMS supply costs.

CAPITAL OUTLAY $49,000

FY24 Capital Outlay Needs:

Vehicle and Equipment (Community Paramedic Program)	$49,000
	$49,000

OTHER DISBURSEMENTS $0

No variance.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Fire Chief	1	0	1.00	1.00	0.00
Deputy Fire Chief	1	0	1.00	1.00	0.00
Accreditation Manager	1	0	1.00	1.00	0.00
Administrative Assistant	1	0	1.00	1.00	0.00
Assistant Chief	2	0	2.00	2.00	0.00
Battalion Chief	3	0	3.00	3.00	0.00
Captain	9	0	9.00	9.00	0.00
Community Paramedic	1	0	1.00	0.00	1.00
Division Chief	2	0	2.00	2.00	0.00
Driver Engineer	9	0	9.00	9.00	0.00
Fire Inspector	2	0	2.00	2.00	0.00
Fire Inspector/Training Specialist	1	0	1.00	1.00	0.00
Fire Marshal	1	0	1.00	1.00	0.00
Firefighter Paramedic	33	0	33.00	33.00	0.00
Intern	0	1	0.50	0.50	0.00
Lieutenants	9	0	9.00	9.00	0.00
Logistics Coordinator	1	0	1.00	1.00	0.00
Senior Fire Inspector	1	0	1.00	1.00	0.00
Senior Staff Assistant	1	0	1.00	1.00	0.00
TOTAL	**79**	**1**	**79.50**	**78.50**	**1.00**

FIRE RESCUE (0163)

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$6,333,103	$7,711,280	$7,948,130
1410	OVERTIME	17,156	16,000	16,000
1430	OVERTIME-FIRE	438,069	400,000	400,000
1510	LONGEVITY	1,500	2,000	1,500
1520	INCENTIVE PAY	31,600	47,760	40,680
1550	HOLIDAY PAY	217,670	229,570	249,460
1560	SPECIAL DUTY	1,632	20,000	20,000
1570	OTHER BENEFITS	12,270	28,320	17,820
2100	FICA TAXES	520,300	646,700	659,990
2200	RETIREMENT-EMPLOYER	1,809,584	2,254,140	2,661,630
2300	GROUP INSURANCE	878,217	1,237,170	1,255,050
2305	LONG TERM DISABILITY	15,797	29,000	18,880
2310	BASIC LIFE ADD & STD	23,137	33,830	27,670
2700	VEHICLE ALLOWANCE	7,200	-	14,400
	TOTAL PERSONAL SERVICES	**10,307,236**	**12,655,770**	**13,331,210**
OPERATING EXPENSES				
3120	PRO SER-PHYSICALS	-	-	40,830
3190	PRO SER-OTHER	111,622	148,000	187,700
3412	CONTRACT SER-OTHER	(85,008)	-	-
4001	TRAINING AND TRAVEL	35,716	52,800	59,120
4400	RENTAL AND LEASES	27,533	159,670	166,280
4605	R/M-CONTRACTS	30,226	76,000	101,040
4616	CAR WASH SERVICES	344	-	-
4630	R/M-EQUIPMENT	54,464	66,800	81,200
4675	R/M- IT	28,381	55,100	60,200
4700	PRINTING	1,510	2,300	2,300
4800	PROMOTIONAL ACTIVITIES	4,194	10,000	12,000
4811	FIRE PREVENTION PROGRAM	14,683	17,500	17,500
4916	BAD DEBTS	5,638	-	-
4920	OTHER CURRENT CHRGS-MISC	8,487	7,990	25,740
4925	C.E.R.T.	-	2,500	2,500
5100	OFFICE SUPPLIES	3,963	4,100	4,600
5110	EQUIPMENT-MINOR	49,095	73,980	152,810
5155	PHOTOGRAPHIC SUPPLIES	939	-	-
5220	UNIFORMS	83,435	90,000	94,500
5240	OPER SUPPLIES-OTHER	29,368	34,200	36,200
5289	EMS SUPPLIES	162,923	145,000	180,000
5410	MEMBERSHIPS/DUES	3,100	15,150	15,300
5430	PUBLICATIONS/SUBSCRIPTIONS	4,404	3,170	3,950
	TOTAL OPERATING EXPENSES	**575,017**	**964,260**	**1,243,770**
CAPITAL OUTLAY				
6300	OTHER IMPROVEMENTS	5,080	-	-
6408	BUILDING LEASE	715,656	-	-
6420	VEHICLES	-	-	49,000
6430	MACHINERY AND EQUIPMENT	162,174	-	-
7125	PRINCIPAL LEASE	5,287	-	-
	TOTAL CAPITAL OUTLAY	**888,198**	**-**	**49,000**
OTHER DISBURSEMENTS				
7225	INTEREST EXPENSE	1,505	-	-
	TOTAL CAPITAL OUTLAY	**1,505**	**-**	**-**
	TOTAL EXPENDITURES	**$11,771,956**	**$13,620,030**	**$14,623,980**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME

☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
Fire Rescue Accreditation Program

Department	Total Cost
Fire Rescue	$ 45,750

Justification	Strategic Goal(s):
There are two major fire accreditation programs-the Commission on Accreditation of Ambulance Services (CAAS) and the Center for Public Safety Excellence (CPSE)- Commission on Fire Accreditation International encompasses. CAAS is an independent Commission that established a comprehensive series of standards for the ambulance service industry while CPSE encompasses an all-hazard, quality improvement model based on risk analysis and self-assessment. Both accreditations demonstrate a high standard of quality for fire protection and EMS services. The City will utilize a consultant to facilitate the development of a Strategic Plan. The proposed Fire Accreditation Program will increase operational efficiency and clinical quality, decrease risk and liability to the organization, and demonstrate service excellence.	Enhance Community Health, Safety, and Well-Being Outstanding local Emergency Preparedness and Response Continue to Invest in, Retain, and Develop High Performing Staff

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Administration	-	-	45,750	**45,750**
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 45,750**	**$ 45,750**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0163-3190	Strategic Plan Development	$ 22,000
0163-4001	CPSE Training	6,000
0163-4920	CAAS Reviewer Fees/Expenses	10,000
0163-4920	CAA On-Demand Education Package	7,500
0163-4920	CAAS Application Fee	250
	Total	**$ 45,750**

Revenues

Account Number	Description	Cost
		$ -
		-
		-
		-
	Total	**$ -**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME

☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
Community Paramedic Program

Department	Total Cost
Fire Rescue	$ 211,460

Justification	Strategic Goal(s):
In 2022, Fire Rescue responded to 8,371 calls for service. Of those calls, 987 were for public service assistance. These calls are generally non-emergency responses, such as picking someone up from the floor, assisting with chronic medical care, or other non-emergency situations. Many of these calls for service could be minimized if the public had prevention education or knowledge of available social service resources. A Community Paramedic Program is proposed to address these needs thus allowing for resources to be available for emergency calls for service.	Enhance Community Health, Safety, and Well-Being Continue to Invest in, Retain, and Develop High Performing Staff Outstanding local Emergency Preparedness and Response

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Operations	1.00	79,130	132,330	**211,460**
				-
				-
				-
				-
				-
				-
				-
Total	**1.00**	**$ 79,130**	**$ 132,330**	**$ 211,460**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe		Cost
1.00	Community Paramedic	56,180	22,470	$	78,650
	Cell Phone Stipend	-	480		480
					-
					-
					-
			Total	**$**	**79,130**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0163-5110	Emergency Medical Equipment	60,000
0163-5110	Laptop Computer, Desktop Computer, and Webcam	3,830
0163-5220	Uniform	4,500
0163-5289	EMS Supplies	15,000
0163-6420	Vehicle and Equipment	49,000
	Total	**$ 132,330**

Revenues

Account Number	Description		Cost
		$	-
			-
			-
			-
	Total	**$**	**-**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME ☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
Fire Cadet Program

Department	Total Cost
Fire Rescue	$ 2,500

Justification	Strategic Goal(s):
The proposed program provides Cadets the opportunity to train alongside firefighters and paramedics where they learn real-life rescue skills. Operating with a handful of dedicated advisors and volunteers, Cadets will learn first-hand how exciting, difficult, and rewarding a firefighter's job can be. Participants will partake in trainings, ride alongs, demonstrations, and competitive events.	Continue to Invest in, Retain, and Develop High Performing Staff Outstanding local Emergency Preparedness and Response Enhance Community Health, Safety, and Well-Being

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Public Education & Training	-	-	2,500	**2,500**
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 2,500**	**$ 2,500**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0163-4811	Uniforms	$ 750
0163-4811	Background Checks	250
0163-4811	Training Equipment	500
0163-4811	Application Fees	100
0163-4811	Location Rental	500
0163-4811	Competition Events	400
	Total	**$ 2,500**

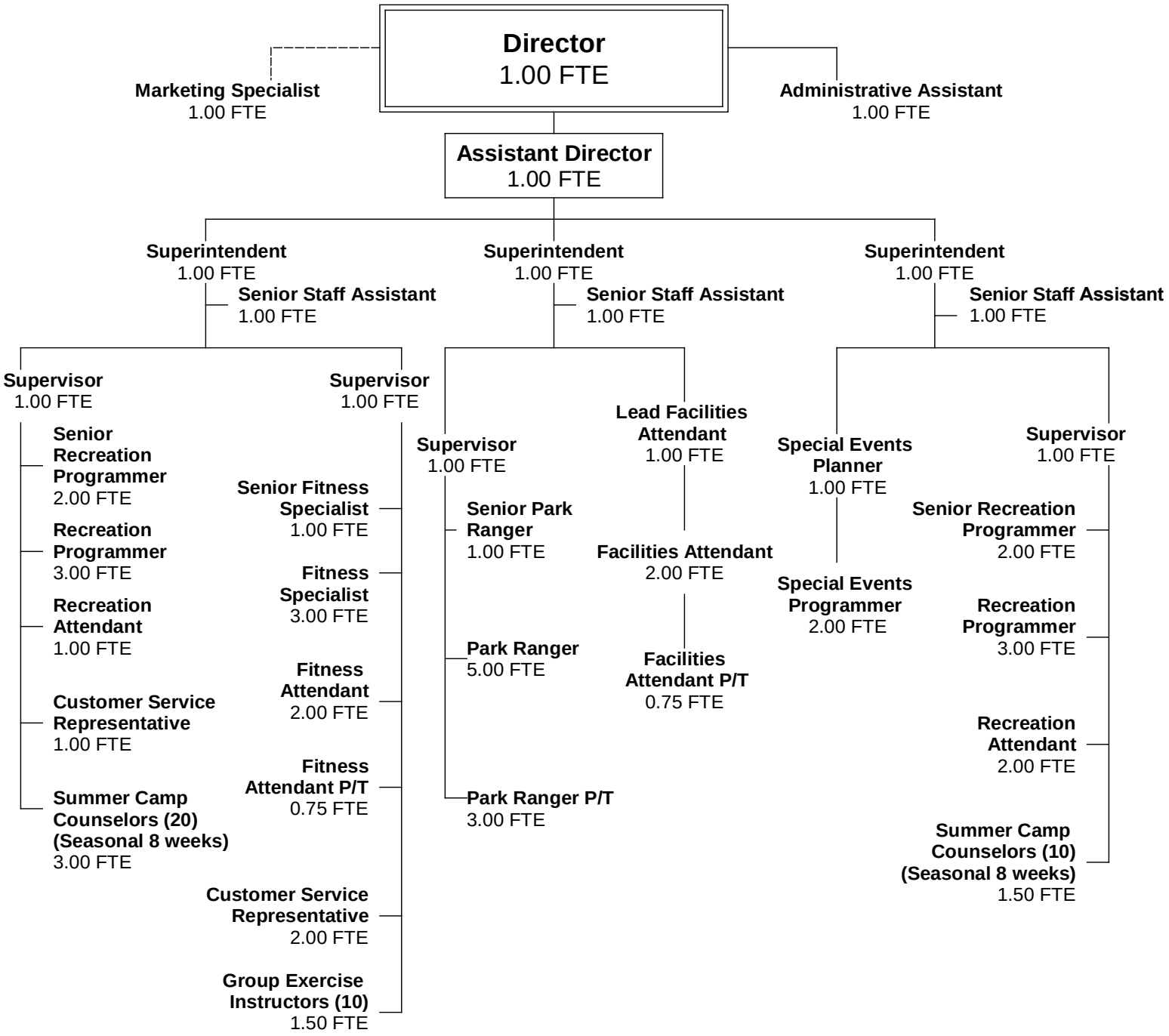
Revenues

Account Number	Description	Cost
		$ -
		-
		-
		-
	Total	**$ -**


Parks & Recreation


CITY OF COCONUT CREEK
·1967·FLORIDA

PARKS AND RECREATION
ADOPTED FISCAL YEAR 2024
FTE: 60.00 EXP: $6,596,810



PARKS AND RECREATION

CORE SERVICES DESCRIPTION

Recreation
The Recreation Program is responsible for the planning, promotion, programming, and implementation of diverse and inclusive recreation activities for various age groups and abilities. Program responsibilities include participant registration, volunteer recruitment, site reservation, and site setup/breakdown. This program also handles communication, inquiries, and concerns from patrons regarding recreation programs.

Parks
The Parks Program facilitates special events, recreational and competitive programming and ensures the maintenance of all outdoor facilities and athletic fields/courts. Program responsibilities include field preparation, pressure cleaning, shelter/field permits, scheduling, garbage/debris removal, minor repairs, and playground safety checks. This program also handles communication, inquiries, and concerns from patrons and leagues regarding park services.

Fitness
The Fitness Program is responsible for the planning, promotion, member recruitment, and implementation of a City-wide Health & Wellness Fitness Program. Program responsibilities include a variety of multi-level fitness classes, personal training, individual assessments and orientations, and the maintenance of fitness equipment. This program also handles communication, inquiries, and concerns from patrons regarding fitness programs.

Facilities
The Facilities Program is responsible for the management, maintenance, permitting, and scheduling of all recreation facilities. Program responsibilities include the delivery/pick-up of equipment, cleaning the interior and exterior of the facilities, performing minor repairs, and the set-up/breakdown for meetings hosted by groups, organizations, and recreation and athletic programs on a daily basis. This program also handles communication, inquiries, and concerns from patrons regarding facilities.

Athletics
The Athletics Program is responsible for the planning, promotion, programming, and implementation of diverse and inclusive athletics activities and leagues for various age groups and abilities. Program responsibilities include participant registration, volunteer recruitment, site reservation, and site set-up/breakdown. This program also handles communication, inquiries, and concerns from patrons regarding athletic programs.



Special Events

The Special Events Program is responsible for the planning, promotion, programming, and implementation of diverse and inclusive special events for various age groups and abilities. Program responsibilities include the coordination and recruitment of personnel, volunteers, sponsors, private and public agencies, and various groups and organizations to produce and promote City and co-sponsored special events. Responsibilities also include the recruitment of entertainment, site permits, site set-up/breakdown, and contracting with vendors to manage the staging and implementation of special events. This program also handles communication, inquiries, and concerns from patrons regarding special events.

Camps

The Camps Program provides activities for daily and seasonal camp programs. Programming elements of camps include advanced scheduling of field trips and bus transportation, securing professional services, and maintaining operational supplies necessary to stage this program. Program responsibilities also include creating and implementing recreational and athletic activities, set-up/breakdown of rooms and activities, and cleaning of facilities. Department personnel oversee seasonal staff and volunteers, as well as handle communication, registration, inquiries and concerns from patrons regarding the camp program.

Culture and Arts

The Culture and Arts Program is responsible for the planning, promotion, programming, and implementation of diverse and inclusive cultural programs for various age groups and abilities. Program responsibilities include participant registration, volunteer recruitment, site reservation, and site set-up/breakdown. This program also handles communication, inquiries, and concerns from patrons regarding cultural programs.

Indirect Cost

Indirect Cost encompasses both personnel and operating dollars that support general management, leadership (department head), department oversight of performance/outcomes and problem solving (senior management), and other centralized administrative support functions (the portion that is non-programmatic).

PARKS AND RECREATION KEY PERFORMANCE INDICATORS						
Key Area of Focus/ Strategic Goals	**Measure**	**FY21 Actual**	**FY22 Actual**	**FY23 Target**	**FY23 Actual**	**FY24 Target**
Adaptable and Progressive Mobility						
Expand Safe and Walkable/Bikeable Options Across the Community	% of City parks connected to each other via sidewalk, bike lane, or multipurpose trail	*	*	70%	67%	70%
Plan for Transportation Technology	# of e-charging vehicle stations at Parks and Recreation facilities or in City parks	*	*	10	8	10
Sustainable Environment						
Encourage Businesses and Community Members to Adopt Green Initiatives	% of special events that offer/utilize recyclable products/materials	*	*	60%	51%	60%
Focus on Climate Change and Resilience	# of environmental/sustainable educational public interest events	*	*	4	4	4
Smart Growth						
Protect the Small Town Feel and Look	Total hours worked by volunteers	3,110 **	11,951	12,500	12,398	12,500
Protect the Small Town Feel and Look	% of completion of the Parks and Recreations Master Plan	*	*	20%	16%	25%
Enhance Technological Connectivity	% of participants utilizing online registration for programs/activities	57% **	44%	45%	44%	46%
High Performance Government						
Proactively Create Collaborative Communication	# of community outreach initiatives	*	*	5	7	6
Continue to Invest in, Retain and Develop High Performing Staff	Average # of training hours per employee	17	18	20	24	20
Continue to Invest in, Retain and Develop High Performing Staff	Retention rate	100%	97%	100%	97%	100%
Continue to Invest in, Retain and Develop High Performing Staff	Average years of service	9	8	9	8	9
Seek All Possible Federal, State and Local Grant Opportunities	% of operations and CIP costs leveraged by grant funding	*	*	5%	1%	5%
Safety and Quality of Life						
Enhance Community Health, Safety and Well-Being	Customer satisfaction (survey)	99%	96%	95%	93%	95%
Enhance Community Health, Safety and Well-Being	% of resident/non-resident participation in programs/activities	86% / 14%	85% / 15%	91% / 9%	85% / 15%	90% / 10%
Enhance Community Health, Safety and Well-Being	# of park and facility permits/reservations	*	*	8,000	9,550	9,000
Enhance Community Health, Safety and Well-Being	Summer camp vacancy rate	8% **	0%	6%	0%	5%
Enhance Community Health, Safety and Well-Being	Creek Fit members retention rate	76% **	86%	85%	84%	86%
Promote Arts, Culture, and Entertainment Across the City	# of programs dedicated to arts and culture	*	*	20	31	40

** Data not available for this reporting period*

*** Data affected by COVID-19*

PARKS AND RECREATION (0183)

Mission Statement

The Parks and Recreation Department is dedicated to enhancing the quality of life of all residents in our community by providing a diverse array of customer-oriented leisure programs.

Program Services

The Parks and Recreation Department is responsible for providing our residents of all ages and abilities with quality leisure opportunities to create a desirable community to live, play, and work. Our commitment is to meet the needs of our residents by delivering superior recreation and athletic programs; fitness and wellness programs; City-wide special events; picnic pavilions and athletic field reservations; daily facilitation of volunteer youth sports organizations; facilities maintenance; and park operations. Staff is dedicated to offering these programs and services with the highest level of customer service.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Developed and implemented the Fluffy's Foodie Food Truck Fridays	Safety and Quality of Life	Promote Arts, Culture and Entertainment Across the City
Developed and implemented environmental/sustainable educational public interest events utilizing parks and greenways to support the City's sustainable initiatives	Sustainable Environment	Encourage Businesses and Community Members to Adopt Green Initiatives
Offered and promoted the utilization of recyclable products/materials at City events	Sustainable Environment	Encourage Businesses and Community Members to Adopt Green Initiatives
Partnered with the Friendship Journey to provide inclusive programming for participants with all types of cognitive and physical abilities	Safety and Quality of Life	Promote Arts, Culture and Entertainment Across the City
Developed a remote survey program to engage residents and assess customer satisfaction	High Performance Government	Proactively Create Collaborative Communication
Leveraged City funding for Coco Point Park Improvements via Perk Your Park grant	High Performance Government	Seek All Possible Federal, State and Local Grant Opportunities

FY24 Objectives	Key Area of Focus	Strategic Goal
Pursue designation of an Autism-Friendly City to ensure inclusivity	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Implement the new PayTrac module to streamline payment processes	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods

PARKS AND RECREATION (0183)

Promote the participation from City residents and businesses at the Hometown Market	Smart Growth	Protect the Small Town Feeling and Look
Develop and implement a digital/virtual Memorial Tree Program for the residents of Coconut Creek	Smart Growth	Protect the Small Town Feeling and Look
Develop and implement a Volunteer Parks and Greenways Cleanup program	Sustainable Environment	Protect Open Space
Transfer fingerprinting services for volunteer coaches in-house	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods
Create a display on the Cultural and Awareness Wall at the Community Center for International Holocaust Remembrance Day	Safety and Quality of Life	Promote Arts, Culture and Entertainment Across the City
Complete the Lakewood Park improvements	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Complete fee schedule analysis for activities, programs and events	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods

PARKS AND RECREATION (0183)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$4,938,178**	**$6,069,840**	**$6,596,810**	**8.7%**

PERSONAL SERVICES $397,420

The variance is primarily due to staffing changes in FY23 in addition to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $129,550

The variance is primarily due to increased Summer Camp Program costs and costs associated with the addition of Adult Flag Football League, Autism Friendly Designation, Butterfly Festival modifications, Creek Eats, Fluffy's Foodie Food Truck Friday, Holiday Cultures of Winter, and Love and Music at Tradewinds Park in FY24.

CAPITAL OUTLAY $0

No variance.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Director	1	0	1.00	1.00	0.00
Assistant Director	1	0	1.00	1.00	0.00
Administrative Assistant	1	0	1.00	1.00	0.00
Customer Service Representative	3	0	3.00	3.00	0.00
Facilities Attendant	2	1	2.75	2.75	0.00
Fitness Attendant	2	1	2.75	2.75	0.00
Fitness Intern	0	1	0.50	0.50	0.00
Fitness Specialist	3	0	3.00	3.00	0.00
Group Exercise Instructors	0	10	1.50	1.50	0.00
Lead Facilities Attendant	1	0	1.00	1.00	0.00
Marketing Specialist	1	0	1.00	1.00	0.00
Park Ranger	5	4	8.00	8.00	0.00
Parks & Recreation Superintendent	3	0	3.00	3.00	0.00
Parks & Recreation Supervisor	4	0	4.00	4.00	0.00
Recreation Attendant	3	0	3.00	3.00	0.00
Recreation Interns	0	2	1.00	1.00	0.00
Recreation Programmer	6	0	6.00	6.00	0.00
Senior Fitness Specialist	1	0	1.00	1.00	0.00
Senior Park Ranger	1	0	1.00	1.00	0.00
Senior Recreation Programmer	4	0	4.00	4.00	0.00
Senior Staff Assistant	3	0	3.00	3.00	0.00
Special Events Assistant	1	0	1.00	1.00	0.00
Special Events Planner	1	0	1.00	1.00	0.00
Special Events Programmer	1	0	1.00	1.00	0.00
Summer Camp Counselor	0	30	4.50	4.50	0.00
TOTAL	**48**	**49**	**60.00**	**60.00**	**0.00**

PARKS AND RECREATION (0183)

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$2,948,931	$3,550,310	$3,779,830
1410	OVERTIME	24,059	20,000	25,000
1510	LONGEVITY	35,833	37,000	32,000
1550	HOLIDAY PAY	8,238	15,000	15,000
1570	OTHER BENEFITS	8,290	8,760	9,240
2100	FICA TAXES	220,397	278,240	295,560
2200	RETIREMENT-EMPLOYER	393,444	472,500	541,430
2300	GROUP INSURANCE	475,323	662,590	749,300
2305	LONG TERM DISABILITY	6,878	13,080	9,090
2310	BASIC LIFE ADD & STD	10,461	15,330	13,780
2700	VEHICLE ALLOWANCE	13,200	13,200	13,200
	TOTAL PERSONAL SERVICES	**4,145,053**	**5,086,010**	**5,483,430**
OPERATING EXPENSES				
3190	PRO SER-OTHER	500	3,000	6,150
3412	CONTRACT SER-OTHER	51,302	90,750	108,910
3450	PUBLIC SERVICE	603	5,000	6,000
4001	TRAINING AND TRAVEL	7,894	20,500	29,000
4400	RENTAL AND LEASES	5,567	7,380	7,580
4605	R/M CONTRACTS	95,845	13,000	10,380
4616	CAR WASH SERVICES	1,386	-	-
4630	R/M-EQUIPMENT	3,813	9,000	11,600
4650	R/M-BUILDING	7,525	18,000	9,000
4675	R/M IT	8,176	8,430	10,000
4800	PROMOTIONAL ACTIVITIES	8,906	9,750	10,250
4801	BUTTERFLY SPECIAL EVENTS	232,567	351,300	391,790
4914	EMERGENCY PREPARATIONS	497	1,000	1,000
4920	OTHER CURRENT CHRGS-MISC	5,252	7,150	7,750
5100	OFFICE SUPPLIES-NORTH	1,362	2,000	2,000
5101	OFFICE SUPPLIES-SOUTH	2,020	2,200	2,200
5102	OFFICE SUPPLIES-CENTRAL	981	1,000	1,000
5103	OFFICE SUPPLIES-FITNESS	84	500	500
5110	EQUIPMENT-MINOR	27,256	47,620	42,240
5220	UNIFORMS	4,375	6,280	6,280
5230	JANITORIAL SUPPLIES	11,663	12,000	12,000
5240	OPER SUPPLIES-OTHER	5,718	13,240	13,240
5242	OPER SUPPLIES-OTHER-CENTRAL	25,415	26,820	29,500
5250	SUMMER RECREATION PROGRAM	79,920	132,100	181,500
5251	ATHLETICS-NORTH	36,196	49,010	49,010
5253	REC/ACTIVITIES-NORTH	32,876	32,650	38,650
5254	FITNESS PROGRAM	7,646	9,200	9,200
5256	CERTIFIED 5K RUN	17,492	23,200	23,200
5261	ATHLETICS-SOUTH	32,451	46,070	52,770
5263	REC/ACTIVITIES-SOUTH	16,312	25,580	25,580
5410	MEMBERSHIPS/DUES	3,428	4,700	9,700
5430	PUBLICATIONS/SUBSCRIPTIONS	3,479	5,400	5,400
	TOTAL OPERATING EXPENSES	**738,506**	**983,830**	**1,113,380**
CAPITAL OUTLAY				
6300	OTHER IMPROVEMENTS	9,526	-	-
6430	MACHINERY AND EQUIPMENT	45,092	-	-
	TOTAL CAPITAL OUTLAY	**54,619**	**-**	**-**
	TOTAL EXPENDITURES	**$4,938,178**	**$6,069,840**	**$6,596,810**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME ☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
Adult Flag Football League

Department	Total Cost
Parks and Recreation	$ -

Justification	Strategic Goal(s):
In an effort to provide the residents with optimum customer service and amenities, the City proposes to administrate and facilitate an Adult Flag Football League. The implementation of the league will provide an opportunity for the adult residents to participate in team sports within their hometown.	Enhance Community Health, Safety, and Well-Being Promote Arts, Culture, and Entertainment Across City Protect the Small Town Feeling and Look

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Athletics	-	-	6,600	**6,600**
				-
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 6,600**	**$ 6,600**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0183-3412	Referee Services	$ 6,500
0183-5261	Football Flags	100
		-
		-
		-
	Total	**$ 6,600**

Revenues

Account Number	Description	Cost
01-V34721	Twelve (12) Teams ($550 each)	$ 6,600
		-
		-
		-
	Total	**$ 6,600**

FY24 PROGRAM MODIFICATION

☐ RECURRING ☑ RECOMMENDED
☑ ONE TIME ☐ NOT RECOMMENDED

Title
Autism Friendly Designation

Department	Total Cost
Parks and Recreation	$ 11,050

Justification	Strategic Goal(s):
As part of the City's initiative to provide diverse and inclusive programming and services to its residents, the Parks and Recreation department is seeking to pursue "Autism-Friendly City" designation. Through pursuit of this designation, City leaders, first responders, and staff will receive autism-friendly sensitivity training to include de-escalation techniques, effective communication, and community resources. Additionally, a comprehensive plan will be developed to effectively provide programming to community members with autism and/or individuals with neurodivergence.	Enhance Community Health, Safety, and Well-Being Outstanding local Emergency Preparedness and Response Continue to be a Leader in Community Policing Implement and Update Vision 2030

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Recreation	-	-	11,050	**11,050**
				-
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 11,050**	**$ 11,050**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0183-3190	Strategy Planning	$ 550
0183-3190	Consultation	2,000
0183-4001	Virtual Training (City Leaders, First Responders, and Parks and Rec.)	8,500
		-
		-
	Total	**$ 11,050**

Revenues

Account Number	Description	Cost
		$ -
		-
		-
		-
	Total	**$ -**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME ☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
Butterfly Festival Modifications

Department	Total Cost
Parks and Recreation	$ 21,000

Justification	Strategic Goal(s):
As the attendance at the City's Butterfly Festival continues to grow, the need for a modified park layout, additional crowd control, and security measures have become essential. Increased fencing for the perimeter of the park, tents, and tables will be used for security and to assist with crowd control.	Enhance Community Health, Safety, and Well-Being Promote Arts, Culture, and Entertainment Across City Protect the Small Town Feeling and Look

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Special Events	-	-	21,000	**21,000**
				-
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 21,000**	**$ 21,000**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0183-4801	Tents, Tables, Chairs, Fencing, and Service Costs	$ 21,000
		-
		-
		-
		-
		-
	Total	**$ 21,000**

Revenues

Account Number	Description	Cost
		$ -
		-
		-
		-
	Total	**$ -**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME ☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
Creek Eats

Department	Total Cost
Parks and Recreation	$ 900

	Strategic Goal(s):
The Creek Eats event will be a food event showcasing the diversity of Coconut Creek's dining community during the months of June, July and August 2024. The event will promote cuisine and beverages from local Coconut Creek restaurants to encourage residents to dine within the City.	Protect the Small Town Feeling and Look Promote Arts, Culture, and Entertainment Across City

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Special Events	-	-	1,900	**1,900**
				-
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 1,900**	**$ 1,900**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0183-4800	Social Media Ads	$ 500
0183-4801	Matte Passports and Stamps	1,050
0183-4801	Restaurant Invitations	100
0183-4801	Promotional Items	250
		$ 1,900

Revenues

Account Number	Description	Cost
01-V34747	Entry Fee ($50 x 20 Restaurants)	$ 1,000
		-
		-
		-
	Total	**$ 1,000**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME ☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
Fluffy's Foodie Food Truck Friday

Department	Total Cost
Parks and Recreation	$ 2,000

	Strategic Goal(s):
As the attendance at the Fluffy's Foodie Food Truck Friday continues to grow, the need for an additional day of the month has become essential. This event series will feature a wide variety of delicious food and entertainment every second and third Friday of each month.	Promote Arts, Culture, and Entertainment Across City Proactively Create Collaborative Communication Implement and Update Vision 2030

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Special Events	-	-	8,000	**8,000**
				-
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 8,000**	**$ 8,000**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0183-4801	Entertainment (DJ)	$ 7,200
0183-4801	Games	200
0183-4801	General Supplies (Tables, Cleaning Suppplies, Extension Cords, etc.)	600
		-
		-
	Total	**$ 8,000**

Revenues

Account Number	Description	Cost
01-V34747	Food Truck Vendor Fee ($25 x 10 Trucks x 2 Events x 12 Months)	$ 6,000
		-
		-
		-
	Total	**$ 6,000**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME ☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
Holiday Cultures of Winter

Department	Total Cost
Parks and Recreation	$ 2,250

Justification	Strategic Goal(s):
With the implementation of the City of Coconut Creek's strategic plan, Vision 2030, the Parks and Recreation Department is proposing to create a Holiday Culture of Winter. This three-day event will highlight various winter holidays around the world focusing on art, culture, music, crafts, and traditions. Participants will also create a country specific craft.	Promote Arts, Culture, and Entertainment Across City Protect the Small Town Feeling and Look

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Recreation	-	-	6,000	**6,000**
				-
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 6,000**	**$ 6,000**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0183-5253	Decorations, Crafts, and Supplies	$ 4,000
0183-5253	Attraction Item (Characters, Artist)	2,000
		-
		-
		-
	Total	**$ 6,000**

Revenues

Account Number	Description	Cost
01-V34724	Entry Fee ($10x 375)	$ 3,750
		-
		-
		-
	Total	**$ 3,750**

FY24 PROGRAM MODIFICATION

☐ RECURRING ☑ RECOMMENDED
☑ ONE TIME ☐ NOT RECOMMENDED

Title
Love and Music at Tradewinds Park

Department	Total Cost
Parks and Recreation	$ 10,000

Justification	Strategic Goal(s):
In partnership with Parks Foundation of Broward County Inc., Love and Music will be a musical event headlined by the 80-piece Florida Youth Orchestra with special guest Grammy-winning flutist Nestor Torres and his quartet. Sponsorship of this event will provide a multi-cultural experience to the community with Tradewinds Park servicing as an outdoor backdrop.	Promote Arts, Culture, and Entertainment Across City Proactively Create Collaborative Communication Implement and Update Vision 2030

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Culture and Arts	-	-	10,000	**10,000**
				-
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 10,000**	**$ 10,000**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
0183-4801	Love and Music at Tradewinds Park	$ 10,000
		-
		-
		-
		-
	Total	**$ 10,000**

Revenues

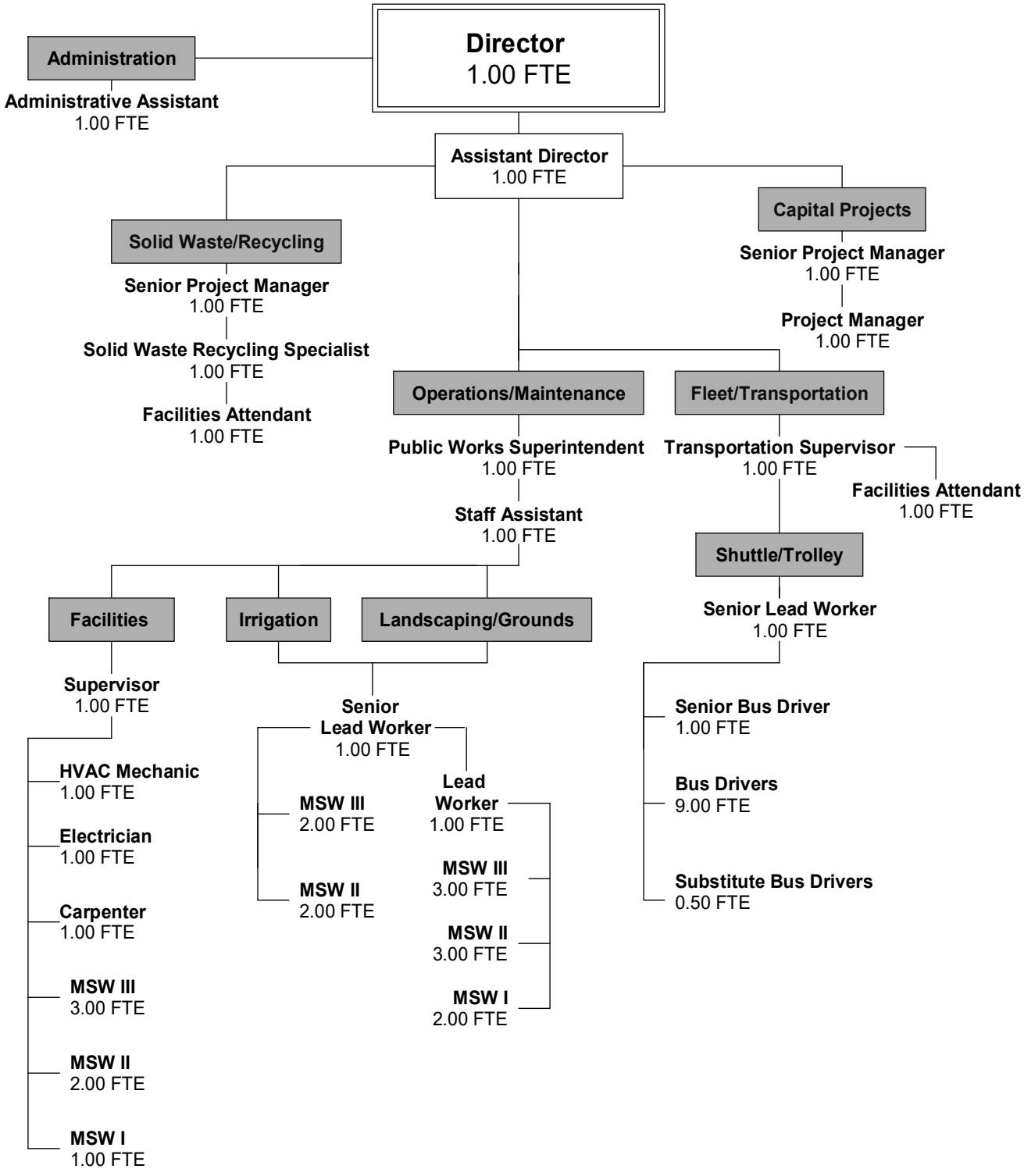
Account Number	Description	Cost
		$ -
		-
		-
		-
	Total	**$ -**


CITY OF COCONUT CREEK
·1967·FLORIDA


Public Works


CITY OF COCONUT CREEK
·1967·FLORIDA

PUBLIC WORKS
ADOPTED FISCAL YEAR 2024
FTE: 48.00 EXP: $11,043,170



PUBLIC WORKS

CORE SERVICES DESCRIPTION

Solid Waste, Recycling and Household Hazardous Waste (HHW)

The Solid Waste, Recycling, and Household Hazardous Waste Division's responsibilities include monitoring compliance of the City's franchised waste hauler for garbage, bulk, and yard trash collection services. The program also operates a Recycling Drop-off Center, conducts household hazardous waste events, provides for grant preparation and administration, as well as the development and implementation of a variety of community outreach/educational programs geared towards increasing single family, multi-family, and commercial recycling efforts. Additionally, this program monitors and ensures compliance with the City's agreement with Waste Management which sets limitations on odorous wastes.

Facilities and Property Maintenance

Through a combination of City staff and private contractors, the Facilities and Property Maintenance Division provides for the housekeeping, general repair, installation, and on-going preventative maintenance and management of over 280,000 sq. ft. of buildings (including a Category 5 rated Public Works Building housing the City’s Emergency Operation Center), structures, and all City-owned facilities including landscaped medians; public rights-of-way; parks; athletic fields; preserves; water bodies; playgrounds; bus shelters; pavilions; scoreboards; emergency generators; solar panels; surge suppression; lightning detection; irrigation; HVAC; street, park, and ballfield lighting systems; and City playing surfaces. Debris removal resulting from inclement weather and the maintenance of over 6,000 trees also falls under this program. Personnel are responsible for condition assessment, pruning, weeding, fertilization, planting and removal, irrigation (including reclaimed water), and pest management. Additionally, division staff handles the setup and break down at City meetings and events.

Capital Projects

The Capital Projects Program provides management oversight of all major capital projects for the construction of buildings, parks, and landscape improvements, including, but not limited to, project development, cost estimating, budgeting, planning, permitting, grant administration, and design work.

Transportation

The Transportation Division provides for operation of the City's mass transportation and fleet maintenance programs. The mass transportation program consists of free Community Bus and Butterfly Express Trolley services designed to provide safe and convenient transportation to specific areas of interest both within City limits, as well as connection points to Broward County's larger bus system. The fleet maintenance program provides for the purchase, maintenance, repair and surplus management of all City owned vehicles and equipment, as well as the City's fuel management, storage, and dispensing systems.

Indirect Cost

Indirect Cost encompasses both personnel and operating dollars that support general management, leadership (department head), department oversight of performance/outcomes and problem solving (senior management), and other centralized administrative support functions (the portion that is non-programmatic).



PUBLIC WORKS KEY PERFORMANCE INDICATORS						
Key Area of Focus/ Strategic Goals	**Measure**	**FY21 Actual**	**FY22 Actual**	**FY23 Target**	**FY23 Actual**	**FY24 Target**
Adaptable and Progressive Mobility						
Increase Public Transportation Opportunities	# of passengers per year (shuttle + trolley)	39,571	57,944	73,000	50,777	55,000
Increase Public Transportation Opportunities	# of passengers system wide per hour (pph) (shuttle + trolley)	5	8	9	4	6
Plan for Transportation Technology	% of applicable fleet converted to Electric and/or Alternate Vehicles	*	*	1%	1%	1%
Invest in Maintenance of All Mobility Systems	% of City vehicles in service that exceeds age and mileage replacement criteria	11%	10%	10%	17%	20%
Sustainable Environment						
Focus on Climate Change and Resilience	# of new trees/palms planted annually	98	9	100	36	100
Focus on Climate Change and Resilience	# of tons diverted from landfill	29,803	39,957	40,000	36,846	42,000
Focus on Climate Change and Resilience	# of participants utilizing Drop-off Recycling Center	*	8,720	10,000	8,889	10,000
Focus on Climate Change and Resilience	# of City participants at household hazardous waste and electronics recycling events	335 **	661	475	426	500
Plan Ahead for Sustainable Technologies and Business Methods	# of facility and equipment replacements systems updated with energy efficient systems	*	*	4	2	4
Plan Ahead for Sustainable Technologies and Business Methods	# of CIP's with sustainable components	*	*	7	8	9
Smart Growth						
Protect the Small Town Feeling and Look	# of landscaping and lighting enhancements projects completed	5	5	2	1	2
High Performance Government						
Seek All Possible Federal, State and Local Grant Opportunities	% of operations and CIP costs leveraged by grant funding	*	*	5%	19%	15%
Continue to Invest in, Retain and Develop High Performing Staff	% of projects completed within budget	100%	100%	100%	84%	100%
Continue to Invest in, Retain and Develop High Performing Staff	% of budgeted projects completed within pre-established timeframes	88%	94%	100%	54%	100%
Plan Ahead for Progressive Technologies and Business Methods	% of scheduled preventative maintenance completed	97%	99%	98%	98%	98%
Continue to Invest in, Retain and Develop High Performing Staff	Average # of training hours per employee	10 **	9	25	22	20
Continue to Invest in, Retain and Develop High Performing Staff	Retention rate	100%	97%	100%	99%	98%
Continue to Invest in, Retain and Develop High Performing Staff	Average years of service	8	10	11	9	10
Safety and Quality of Life						
Enhance Community Health, Safety and Well-Being	Customer satisfaction (survey)	90%	91%	100%	92%	95%
Enhance Community Health, Safety and Well-Being	# of safety audits and inspections of City facilities and equipment	*	*	330	47	120

** Data not available for this reporting period*

*** Data affected by COVID-19*

FACILITIES AND PROPERTY MAINTENANCE (0173)

Mission Statement

To provide professional and cost effective construction, maintenance, repairs, renovations, and property management for all City-owned properties and facilities while protecting, enhancing, and promoting the City's natural resources

Program Services

The Facilities and Property Maintenance Division provides management and customer service support in all trades such as electrical, plumbing, carpentry, and HVAC; general facility, property, and landscape maintenance; renovation of facilities and athletic fields, common areas, and park structures; new construction; and project quality assurance services. Arborist services are provided for the management of all natural resources and City-owned properties. Staff provides contract management and administration of landscape and janitorial services as well as disaster debris management and monitoring services.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Began Lakeside Park improvements	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Completed replacement of Donaldson Park playground	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Completed installation of protective ballistic glass in City Hall	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Developed a recycling education campaign to expand the City's recycling efforts	Sustainable Environment	Encourage Businesses and Community Members to Adopt Green Initiatives

FY24 Objectives	Key Area of Focus	Strategic Goal
Upgrade work order system to improve user interface for added efficiency	High Performance Government	Continue to Invest in, Retain and Develop High Performing Staff
Conduct safety audits City-wide on all parks and facilities	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Complete the boardwalk railing replacement project at Sabal Pines Park	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Begin the Oak Trails Park Expansion	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Complete Lyons Road Median Enhancement from Coconut Creek Pkwy to Atlantic Blvd	Smart Growth	Protect the Small Town Feeling and Look
Develop programming and concept plan scope of work for Public Safety Building and civic space	Smart Growth	Complete the MainStreet Project
Begin design of the grant funded pedestrian lighting project on Lyons Road	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being

FACILITIES AND PROPERTY MAINTENANCE (0173)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	$5,477,920	$7,063,510	$7,772,780	10.0%

PERSONAL SERVICES $170,520

The variance is primarily due to the reclassification of the Project Manager position in FY23, the addition of a Maintenance Service Worker II in FY24, as well as salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $241,330

The variance is primarily due to increased electric, contract, maintenance, recycling and household hazardous waste, and park furnishings costs.

CAPITAL OUTLAY $297,420

The variance is due to changes in capital needs from year to year.

FY24 Capital Outlay Needs:

Equestrian Vacant Parcel Fencing	$150,000
Robotic Line Striper	108,000
Vehicle and Equipment (Maintenance Service Worker II- Facilities Maintenance)	39,420
	$297,420

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Director	1	0	1.00	1.00	0.00
Assistant Director	1	0	1.00	1.00	0.00
Administrative Assistant	1	0	1.00	1.00	0.00
Carpenter	1	0	1.00	1.00	0.00
Electrician	1	0	1.00	1.00	0.00
Facilities Attendant	2	0	2.00	2.00	0.00
Facilities Maintenance Supervisor	1	0	1.00	1.00	0.00
HVAC Mechanic	1	0	1.00	1.00	0.00
Intern	0	1	0.50	0.50	0.00
Maintenance Service Worker I	3	0	3.00	3.00	0.00
Maintenance Service Worker II	7	0	7.00	6.00	1.00
Maintenance Service Worker III	8	0	8.00	8.00	0.00
Public Works Lead Worker	1	0	1.00	1.00	0.00
Project Manager	1	0	1.00	1.00	0.00
Public Works Superintendent	1	0	1.00	1.00	0.00
Senior Lead Worker	1	0	1.00	1.00	0.00
Senior Project Manager	2	0	2.00	2.00	0.00
Solid Waste and Recycling Specialist	1	0	1.00	1.00	0.00
Staff Assistant	1	0	1.00	1.00	0.00
TOTAL	**35**	**1**	**35.50**	**34.50**	**1.00**

FACILITIES AND PROPERTY MAINTENANCE *(0173)*

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$1,983,588	$2,595,710	$2,700,600
1410	OVERTIME	60,987	62,400	80,000
1510	LONGEVITY	23,000	23,000	22,000
1570	OTHER BENEFITS	13,190	15,600	18,960
2100	FICA TAXES	152,794	206,520	212,280
2200	RETIREMENT-EMPLOYER	247,228	360,010	406,780
2300	GROUP INSURANCE	365,934	571,840	572,010
2305	LONG TERM DISABILITY	4,875	10,220	6,560
2310	BASIC LIFE ADD & STD	7,385	11,970	9,800
2700	VEHICLE ALLOWANCE	9,500	14,400	13,200
	TOTAL PERSONAL SERVICES	**2,868,480**	**3,871,670**	**4,042,190**
OPERATING EXPENSES				
3121	PRO SER-LANDFILL	-	75,000	60,000
3144	PRO SER-ENGINEERING	2,860	9,000	9,000
3190	PRO SER-OTHER	4,402	25,000	25,000
3412	CONTRACT SER-OTHER	141	10,000	10,000
4001	TRAINING AND TRAVEL	10,041	16,500	16,500
4310	UTILITIES-ELECTRIC	629,726	612,000	710,000
4322	UTILITIES-WATER	186,681	250,000	250,000
4400	RENTAL AND LEASES	16,107	25,740	25,900
4605	R/M-CONTRACTS	1,076,541	1,594,600	1,669,300
4630	R/M-EQUIPMENT	34,757	28,000	28,500
4650	R/M-BUILDING	139,720	165,080	187,500
4652	R/M-HVAC	59,151	58,500	66,000
4662	R/M-GROUNDS	187,738	190,490	198,490
4700	PRINTING	-	1,000	1,000
4800	PROMOTIONAL ACTIVITIES	2,633	5,000	5,000
4815	ENVIRONMENT/CONSERVATION	52,428	55,000	80,000
4914	EMERGENCY PREPARATIONS	299	5,000	5,000
4920	OTHER CURRENT CHRGS-MISC	4,056	3,700	3,700
5100	OFFICE SUPPLIES	5,128	5,500	7,500
5110	EQUIPMENT-MINOR	4,589	6,200	6,200
5220	UNIFORMS	11,660	28,000	28,650
5240	OPER SUPPLIES-OTHER	2,257	3,000	4,000
5245	REPLACE PARK FURNISHINGS	1,188	8,000	15,000
5290	MINOR TOOLS	7,377	7,500	11,000
5410	MEMBERSHIPS/DUES	1,645	3,030	3,450
5430	PUBLICATIONS/SUBSCRIPTIONS	-	1,000	6,480
	TOTAL OPERATING EXPENSES	**2,441,125**	**3,191,840**	**3,433,170**
CAPITAL OUTLAY				
6300	OTHER IMPROVEMENTS	7,530	-	150,000
6420	VEHICLES	-	-	39,420
6430	MACHINERY AND EQUIPMENT	160,785	-	108,000
	TOTAL CAPITAL OUTLAY	**168,315**	**-**	**297,420**
	TOTAL EXPENDITURES	**$5,477,920**	**$7,063,510**	**$7,772,780**

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME ☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
Maintenance Service Worker II - Facilities Maintenance

Department	Total Cost
Public Works	$ 98,640

Justification	Strategic Goal(s):
With the implementation of the Parks and Recreation Master Plan underway, the addition of thirty-nine (39) additional Broward County bus shelters, the completion of temporary station Fire Station #113, and expanding the existing Safety Audit Program, annual work orders have increased immensely and the need for one additional Maintenance Service Worker (MSW) II position has arisen. The addition of a MSW II will aid the department in continuing to maintain City properties at current levels. Responsibilities will include maintenance of City facilities, amenities, parks, and other landscaped grounds.	Outstanding local Emergency Preparedness and Response Continue to Invest in, Retain, and Develop High Performing Staff Protect the Small Town Feeling and Look

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Facilities and Property Maintenance	1.00	57,570	41,070	**98,640**
				-
				-
				-
				-
				-
				-
				-
Total	**1.00**	**$ 57,570**	**$ 41,070**	**$ 98,640**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe		Cost
1.00	MSW II	41,120	16,449	$	57,570
					-
					-
					-
					-
			Total	**$**	**57,570**

Operating Expenses/Capital Outlay

Account Number	Description		
0173-5220	Uniforms	$	300
0173-5220	Safety Gear		350
0173-5290	Minor Tools		1,000
0173-6420	Vehicle and Equipment		39,420
			-
	Total	**$**	**41,070**

Revenues

Account Number	Description		Cost
		$	-
			-
			-
			-
	Total	**$**	**-**

FY24 NEW CAPITAL OUTLAY

Department Name	Fund/Div. No	Fund/Div. Name		Total Cost
Public Works	0173	Facility and Property Maintenance	$	258,000
Equestrian Vacant Parcel Fencing			**$**	**150,000**

The property located in the equestrian area experiences frequent trespassing, resulting in complaints from the adjacent neighborhood. A six (6) foot high chain link fence with gates is proposed to secure the property and prevent unwanted access.

Strategic Goal: Enhance Community Health, Safety, and Well-Being

Robotic Line Striper	**$**	**108,000**

Currently, sports field line striping for Sabal Pines Park is completed manually adding up to approximately 600 man-hours per year. The proposed robotic striper is GPS controlled, automated and meets all the City's striping needs freeing up staff to focus on other field maintenance tasks. The robot can strip fields up to 7 times faster than manual methods. Included in the cost is $3,000 in marking paint.

Strategic Goal: Plan Ahead for Progressive Technologies and Business Methods

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

THE ITEMS IN BOLD ARE RECOMMENDED AND INCLUDED IN THE ADOPTED BUDGET

FY24 PROGRAM MODIFICATION

☑ RECURRING ☐ ONE TIME ☑ RECOMMENDED ☐ NOT RECOMMENDED

Title
Recycling Education Expansion Program

Department	Total Cost
Public Works	$ -

Justification	Strategic Goal(s):
In an effort to increase the amount of viable recycled materials being diverted from the landfill, the Coconut Creek Recycle Right Drop-Off Center was established. To expand the City's existing recycling program awareness and develop a comprehensive County Recycling Program, a generalized recycling education campaign is proposed. The primary focus will be on elementary school student Drop-Off Center participation and multi-family contamination identification education. This program will educate residents on how to identify recyclable materials and prepare them for collection.	Encourage Business and Community Members to Adopt Green Initiatives Focus on Climate Change and Resilience

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Solid Waste, Recycling & HHW	-	-	20,000	**20,000**
				-
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 20,000**	**$ 20,000**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe		Cost
				$	-
					-
					-
					-
					-
			Total	**$**	**-**

Operating Expenses/Capital Outlay

Account Number	Description		Cost
6197-4815	Promotional Material (totes, reusable items, brochures, stickers etc.)	$	17,500
6197-4815	Surveys and Information Acquisition		2,500
		Total	**$ 20,000**

Revenues

Account Number	Description		Cost
61-U27121	Waste Management Fees	$	20,000
			-
			-
			-
		Total	**$ 20,000**

FY24 PROGRAM MODIFICATION

☐ RECURRING ☑ RECOMMENDED
☑ ONE TIME ☐ NOT RECOMMENDED

Title
Holocaust Memorial

Department	Total Cost
Public Works	$ 50,000

Justification	Strategic Goal(s):
In honor and remembrance of the six million Jews who perished during the Holocaust, construction of a memorial is proposed. The memorial reaffirms the City's unwavering commitment to counter antisemitism, racism, and other forms of intolerance that may lead to group-targeted violence. It will also educate its visitors on the dangers of hatred and the atrocities of genocide, and how society can confront challenges to freedom and human dignity.	Promote Arts, Culture, and Entertainment Across City Enhance Community Health, Safety, and Well-Being

Summary of Required Resources

Program(s)	FTE	Personnel	Operating	Total
Capital Projects	-	-	50,000	**50,000**
				-
				-
				-
				-
				-
				-
				-
Total	**-**	**$ -**	**$ 50,000**	**$ 50,000**

Resource Supplement

Personnel

FTE	Description	Salary	Fringe	Cost
				$ -
				-
				-
				-
				-
			Total	**$ -**

Operating Expenses/Capital Outlay

Account Number	Description	Cost
6173-6300	Holocaust Memorial	$ 50,000
		-
		-
		-
		-
	Total	**$ 50,000**

Revenues

Account Number	Description	Cost
		$ -
		-
		-
		-
	Total	**$ -**

FLEET SERVICES (0175)

Mission Statement

To provide quality cost effective maintenance, repair, and modifications to all City vehicles and equipment, thus increasing service life and availability.

Program Services

The Fleet Services Division provides contract administration and customer service support. The Fleet Services contractor provides maintenance/repair to all City equipment to include police units, heavy/light trucks, administrative vehicles, and large and small engine equipment (backhoes, lawn equipment, generators, chainsaws, etc.). In addition, this division facilitates necessary vehicle modifications to address the varying operational needs of the departments, as well as management of the City's fueling station. The primary focus of this division is to extend vehicle and equipment life, reduce repair costs by utilizing the City's Comprehensive Preventative Maintenance Program, and maintain a high level of service in accordance with Original Equipment Manufacturer (OEM) standards.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Replaced two City vehicles with electric vehicles to support the City's green initiatives	Adaptable and Progressive Mobility	Plan for Transportation Technology
Continued to oversee the City's fleet maintenance for contract compliance	Adaptable and Progressive Mobility	Invest in Maintenance of all Mobility Systems
Conducted annual testing of the City's fuel and cleaned where applicable to improve vehicle and equipment reliability	Adaptable and Progressive Mobility	Invest in Maintenance of all Mobility Systems
Continued installation of municipal charging stations at City facilities to support the City's electric fleet and green initiatives	Adaptable and Progressive Mobility	Plan for Transportation Technology

FY24 Objectives	Key Area of Focus	Strategic Goal
Continue the installation of municipal charging stations at City facilities to support the City's electric fleet and green initiatives	Adaptable and Progressive Mobility	Plan for Transportation Technology
Continue to conduct annual testing of the City's fuel and clean where applicable to improve vehicle and equipment reliability	Safety and Quality of Life	Outstanding Local Emergency Preparedness and Response
Continue to oversee the City's fleet maintenance for contract compliance	Safety and Quality of Life	Outstanding Local Emergency Preparedness and Response
Replace two City vehicles with electric vehicles in support of the City's green initiatives	Adaptable and Progressive Mobility	Plan for Transportation Technology

FLEET SERVICES (0175)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$1,759,766**	**$2,226,520**	**$2,216,770**	-0.4%

PERSONAL SERVICES $15,640

The variance is primarily due to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES ($25,390)

The variance is primarily due to decreased fuel costs.

CAPITAL OUTLAY $0

No variance.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Transportation Supervisor	1	0	1.00	1.00	0.00
TOTAL	**1**	**0**	**1.00**	**1.00**	**0.00**

FLEET SERVICES (0175)

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$86,856	$104,250	$114,040
1510	LONGEVITY	-	-	500
1570	OTHER BENEFITS	480	480	900
2100	FICA TAXES	5,886	7,860	8,760
2200	RETIREMENT-EMPLOYER	9,657	11,830	14,870
2300	GROUP INSURANCE	20,636	22,860	24,070
2305	LONG TERM DISABILITY	245	400	270
2310	BASIC LIFE ADD & STD	352	480	390
	TOTAL PERSONAL SERVICES	**124,110**	**148,160**	**163,800**
OPERATING EXPENSES				
3190	PRO SER-OTHER	3,033	520	6,780
4001	TRAINING AND TRAVEL	-	700	1,750
4605	R/M-CONTRACTS	883,401	1,059,610	1,112,580
4616	CAR WASH SERVICES	287	16,200	20,200
4628	R/M-VEHICLE MODIFICATIONS	10,786	19,500	42,480
4630	R/M EQUIPMENT	-	15,000	15,000
4670	R/M-OTHER	3,306	9,000	9,000
4675	R/M IT	2,804	7,630	7,630
4920	OTHER CURRENT CHRGS-MISC	3,316	5,900	5,900
5210	FUEL	728,226	943,800	831,150
5410	MEMBERSHIPS/DUES	499	500	500
	TOTAL OPERATING EXPENSES	**1,635,656**	**2,078,360**	**2,052,970**
	TOTAL EXPENDITURES	**$1,759,766**	**$2,226,520**	**$2,216,770**

COMMUNITY TRANSPORTATION (1177)

Mission Statement

To provide clean, safe, reliable, and efficient fixed route transportation services to residents and citizens of the City of Coconut Creek and special event transportation for City sponsored activities.

Program Services

The Community Transportation Division provides local fixed route, special event, department requested transports, and emergency response transportation services.

FY23 Accomplishments	Key Area of Focus	Strategic Goals
Initiated the redesign and installation of new City bus stop signage	Adaptable and Progressive Mobility	Invest in Maintenance of all Mobility Systems
Completed the Transit Master Plan to further enhance transportation services to residents	Adaptable and Progressive Mobility	Increase Public Transportation Opportunities
Increased monthly community transportation ridership by 5% by creating more efficient bus routes	Adaptable and Progressive Mobility	Increase Public Transportation Opportunities

FY24 Objectives	Key Area of Focus	Strategic Goal
Complete the redesign and installation of City bus stops and related signage	Adaptable and Progressive Mobility	Invest in Maintenance of all Mobility Systems
Begin implementation of approved Transit Master Plan	Adaptable and Progressive Mobility	Increase Public Transportation Opportunities
Continue to increase monthly community transportation ridership by 5% by continuing to develop more efficient bus routes	Adaptable and Progressive Mobility	Increase Public Transportation Opportunities

COMMUNITY TRANSPORTATION (1177)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	$684,541	$968,630	$1,053,620	8.8%

PERSONAL SERVICES $84,200

The variance is primarily due to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $790

No major variance.

CAPITAL OUTLAY $0

No variance.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Bus Driver	9	0	9.00	9.00	0.00
Senior Bus Driver	1	0	1.00	1.00	0.00
Senior Lead Worker	1	0	1.00	1.00	0.00
Substitute Bus Driver	0	2	0.50	0.50	0.00
TOTAL	**11**	**2**	**11.50**	**11.50**	**0.00**

COMMUNITY TRANSPORTATION (1177)

11 STREET CONSTRUCTION & MAINTENANCE FUND

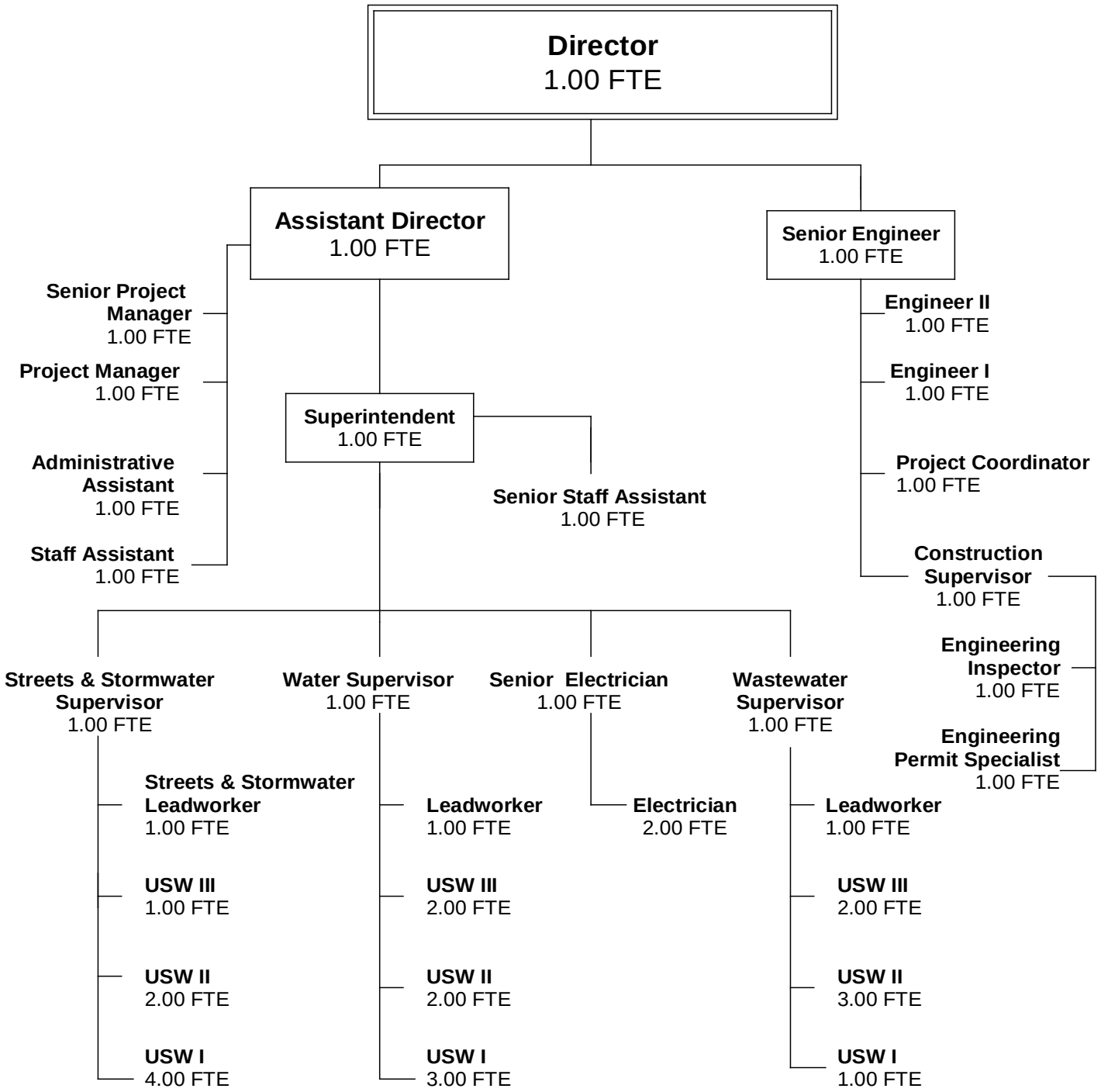
		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$431,806	$605,040	$658,150
1410	OVERTIME	47,272	24,000	24,000
1510	LONGEVITY	3,500	5,000	4,500
1570	OTHER BENEFITS	480	480	480
2100	FICA TAXES	36,632	48,260	52,610
2200	RETIREMENT-EMPLOYER	52,713	70,680	86,850
2300	GROUP INSURANCE	95,605	188,070	200,190
2305	LONG TERM DISABILITY	1,138	2,420	1,690
2310	BASIC LIFE ADD & STD	1,814	2,930	2,610
	TOTAL PERSONAL SERVICES	**670,960**	**946,880**	**1,031,080**
OPERATING EXPENSES				
4001	TRAINING AND TRAVEL	693	1,500	1,500
4605	R/M CONTRACTS	9,598	9,600	10,090
4700	PRINTING	-	2,000	2,000
4800	PROMOTIONAL ACTIVITIES	-	2,000	2,000
5220	UNIFORMS	2,717	5,150	5,450
5230	JANITORIAL SUPPLIES	573	1,500	1,500
	TOTAL OPERATING EXPENSES	**13,581**	**21,750**	**22,540**
	TOTAL EXPENDITURES	**$684,541**	**$968,630**	**$1,053,620**


CITY OF COCONUT CREEK
·1967·FLORIDA


Utilities & Engineering


CITY OF COCONUT CREEK
1967 FLORIDA

UTILITIES AND ENGINEERING
ADOPTED FISCAL YEAR 2024
FTE: 44.50 EXP: $35,539,350



UTILITIES AND ENGINEERING

CORE SERVICES DESCRIPTION

Permits, Licenses, & Agreements

The Permits, Licenses, and Agreements Program ensures the City obtains appropriate approval from federal, state, and local agencies to provide certain services to its residents and businesses. Program responsibilities include obtaining various permits and licenses, entering into agreements with other governmental agencies, and the submission/publication of required annual reports to the agencies having jurisdiction over its activities.

Capital Projects

The Capital Projects Program administers new construction, and expansion, renovation, and/or replacement projects in the following areas: water, wastewater, reclaimed water, stormwater, roadways/sidewalks, dredging, and utilities belonging to FPL, Comcast, and AT&T.

Engineering

The Engineering Program reviews and approves engineering plans for compliance with federal, state, and local codes and regulations as it relates to water, wastewater, reclaimed water, stormwater, roadways/sidewalks, traffic engineering, and lighting construction. The program also provides for engineering design, inspections and project management. Both plan reviews and engineering inspections require coordination with federal, state, and/or local agencies to protect the health and safety of residents. This program also ensures compliance with Floodplain Management requirements mandated by the Federal Emergency Management Agency (FEMA).

Streets Maintenance

In coordination with the Florida Department of Transportation (FDOT) and Broward County, the Streets Maintenance Program ensures the City's community transportation needs are met. Specific activities include maintaining sidewalks, guardrails, roadways, traffic markings and signage, and bridges. It is also part of the first responder team during hurricane events, providing roadway access to emergency services.

Stormwater Operations

The Stormwater Operations Program provides operation and maintenance of the stormwater system for compliance with the federally mandated National Pollutant Discharge Elimination System (NPDES) Permit and Broward County Surface Water Management Licenses. The program provides flood mitigation of City-owned facilities and right-of-way. Stormwater activities include swale maintenance; catch basin cleaning; storm drain cleaning; street sweeping; flood control; construction, upgrade and repair of stormwater infrastructure; and bridge maintenance.

Wastewater Operations

The Wastewater Operations Program provides operation and maintenance of the wastewater system within the City's service area. This program also includes maintenance and replacement of gravity pipes, access structures and force main pipes within the service area. It is part of the essential services the City provides to its residents and businesses related to public health.

Water Operations

The Water Operations Program is responsible for operation and maintenance of the potable water system (including fire hydrants) within the service area. Procedures are followed to comply with standards recommended by the American Water Works Association (AWWA) and in accordance with federal, state, and local regulations. It ensures continuous service for the City's residents and customers as well as adequate volume and pressure for fire suppression.

Water Quality

The Water Quality Program manages the City's water supply, ensures the water meets federal and state water quality criteria, and includes the federally mandated Consumer Confidence Report (CCR). The program also ensures maintenance of a continuous system of cross connection control that systematically and effectively prevents the contamination of the City's water distribution system. It is part of the essential services that the City provides to its residents and businesses related to public health.

Lift Station Maintenance

The Lift Station Maintenance Program responsibilities include the maintenance, repair, and replacement of pumps and lift station underground structures (wet wells), testing generators, and electrical panels. The City operates and maintains 59 lift stations, including three master lift stations.

Indirect Costs

Indirect Cost encompasses both personnel and operating dollars that support non-programmed functions and other departments. It includes department oversight of performance outcomes, problem solving and other field and administrative support functions.

UTILITIES AND ENGINEERING KEY PERFORMANCE INDICATORS						
Key Area of Focus/ Strategic Goals	**Measure**	**FY21 Actual**	**FY22 Actual**	**FY23 Target**	**FY23 Actual**	**FY24 Target**
Adaptable and Progressive Mobility						
Invest in Maintenance of All Mobility Systems	% of sidewalk repairs addressed within 14 days	100%	100%	100%	100%	100%
Invest in Maintenance of All Mobility Systems	% of potholes addressed within 24 hours	100%	100%	100%	100%	100%
High Performance Government						
Proactively Create Collaborative Communication	# of community outreach initiatives	*	*	5	5	5
Proactively Create Collaborative Communication	% of engineering permits reviewed and/or issued within 14 calendar days	95%	91%	100%	95%	100%
Proactively Create Collaborative Communication	% of communication (utility) permits reviewed and issued within 60 calendar days	100%	94%	100%	79%	100%
Plan Ahead for Sustainable Technologies and Business Methods	% of scheduled preventative maintenance completed	97%	75%	98%	100%	98%
Continue to Invest in, Retain and Develop High Performing Staff	Average # of training hours per employee	36	41	40	29	40
Continue to Invest in, Retain and Develop High Performing Staff	Retention rate	98%	100%	100%	100%	100%
Continue to Invest in, Retain and Develop High Performing Staff	Average years of service	8	9	10	9	10
Continue to Invest in, Retain and Develop High Performing Staff	% of projects completed within budget	99%	100%	100%	100%	100%
Continue to Invest in, Retain and Develop High Performing Staff	% of budgeted projects completed within pre-established timeframes	99%	100%	100%	100%	100%
Seek All Possible Federal, State and Local Grant Opportunities	% of operations and CIP costs leveraged by grant funding	*	*	10%	10%	10%
Safety and Quality of Life						
Enhance Community Health, Safety and Well-Being	% of water system complaints addressed within 24 hours	100%	100%	100%	100%	100%
Enhance Community Health, Safety and Well-Being	% of linear feet of TV inspection of mainlines per year	6%	38%	20%	17%	20%
Enhance Community Health, Safety and Well-Being	% of access structures inspected per year	6% **	33%	20%	21%	20%
Enhance Community Health, Safety and Well-Being	% of time Pump Stations are operational	100%	100%	100%	100%	100%
Enhance Community Health, Safety and Well-Being	% of flood inquiries addressed within 7 calendar days	*	*	100%	100%	100%
Enhance Community Health, Safety and Well-Being	Compliance rate of Backflow Program	97%	96%	100%	99%	100%
Enhance Community Health, Safety and Well-Being	% of hydrants returned to service within 14 calendar days	83%	73%	100%	99%	100%
Enhance Community Health, Safety and Well-Being	% of site inspections performed within 2 business days	100%	100%	100%	100%	100%
Enhance Community Health, Safety and Well-Being	% of storm drainage concerns addressed within 24 hours	100%	100%	100%	100%	100%
Enhance Community Health, Safety and Well-Being	% of curbed roadway miles swept per year	*	*	100%	100%	100%

** Data not available for this reporting period*

*** Data affected by COVID-19*

ENGINEERING (0170)

Mission Statement

To promote design and construction of an effective, efficient, aesthetically pleasing and reliable public infrastructure by combining sound engineering principles with more stringent standards; to design projects in-house as well as assist other departments with engineering and project management needs.

Program Services

The Engineering Division functions within the Utilities and Engineering Department. It is an important part of the City's Development Review Committee (DRC) and is responsible for reviewing, issuing permits, inspecting and approving new projects within the City. This division assists in obtaining Engineering permits for City projects from various regulatory agencies. It also works closely with appropriate federal, state, and local agencies on issues related to the Floodplain Management, traffic engineering and water management. Additionally, this division designs in-house projects and assists all other departments with engineering and project management needs.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Completed Construction Engineering and Inspection (CEI) services for the Comprehensive Street Improvements Project Phase II, providing cost savings for the City	Adaptable and Progressive Mobility	Invest in Maintenance of all Mobility Systems
Adopted Broward County's revision of the Future Conditions 100-year Flood Elevation Map to support resiliency efforts	Sustainable Environment	Focus on Climate Change and Resilience
Oversaw and inspected construction of fiber optic lines and communication facilities throughout the City	Smart Growth	Enhance Technological Connectivity
Continued to review MainStreet utilities and roadways expansion for compliance and impacts to the City	Smart Growth	Complete the MainStreet Project
Completed the Community Rating System (CRS) FEMA floodplain management re-certification to preserve the City's flood insurance discounted rates	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being

FY24 Objectives	Key Area of Focus	Strategic Goal
Continue to review MainStreet utilities and roadways expansion for compliance and impacts to the City	Smart Growth	Complete the MainStreet Project
Continue to seek grant opportunities for the Vinkemulder Utilities Improvement project	High Performance Government	Seek All Possible Federal, State and Local Grant Opportunities

ENGINEERING (0170)

Continue to permit and inspect new fiber optic lines and communication facilities throughout the City	Smart Growth	Enhance Technological Connectivity
Assist in the completion of the Vulnerability Assessment to determine areas of concerns in the City and plan for future projects	Sustainable Environment	Focus on Climate Change and Resilience

ENGINEERING (0170)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	$637,018	$871,750	$877,010	0.6%

PERSONAL SERVICES $5,180

The variance is primarily due to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $80

No major variance.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Construction Supervisor	1	0	1.00	1.00	0.00
Engineer I	1	0	1.00	1.00	0.00
Engineer II	1	0	1.00	1.00	0.00
Engineering Inspector	1	0	1.00	1.00	0.00
Engineering Permit Specialist	1	0	1.00	1.00	0.00
Senior Engineer	1	0	1.00	1.00	0.00
TOTAL	**6**	**0**	**6.00**	**6.00**	**0.00**

ENGINEERING (0170)

01 GENERAL FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$460,575	$557,770	$584,960
1410	OVERTIME	6,378	34,000	3,000
1510	LONGEVITY	4,000	4,000	5,500
1550	HOLIDAY PAY	384	-	-
1570	OTHER BENEFITS	4,870	4,500	4,500
2100	FICA TAXES	36,884	45,160	45,750
2200	RETIREMENT-EMPLOYER	53,636	69,890	78,970
2300	GROUP INSURANCE	51,897	107,160	106,200
2305	LONG TERM DISABILITY	1,142	2,160	1,390
2310	BASIC LIFE ADD & STD	1,694	2,500	2,050
	TOTAL PERSONAL SERVICES	**621,459**	**827,140**	**832,320**
OPERATING EXPENSES				
3144	PRO SER-ENGINEERING	-	10,000	10,000
3190	PRO SER-OTHER	4,255	5,000	5,000
3412	CONTRACT SER-OTHER	874	5,500	4,000
4001	TRAINING AND TRAVEL	4,422	4,000	4,000
4400	RENTAL AND LEASES	-	-	1,500
4605	R/M CONTRACTS	798	-	-
4700	PRINTING	348	5,000	5,000
4800	PROMOTIONAL ACTIVITIES	-	1,000	1,000
4920	OTHER CURRENT CHARGES-MISC	381	1,500	1,500
5100	OFFICE SUPPLIES	2,731	4,000	4,000
5110	EQUIPMENT-MINOR	22	1,350	1,350
5220	UNIFORMS	1,391	1,260	1,340
5410	MEMBERSHIPS/DUES	275	4,000	4,000
5430	PUBLICATIONS/SUBSCRIPTIONS	63	2,000	2,000
	TOTAL OPERATING EXPENSES	**15,559**	**44,610**	**44,690**
	TOTAL EXPENDITURES	**$637,018**	**$871,750**	**$877,010**

STREET MAINTENANCE OPERATIONS (1179)

Mission Statement

To maintain transportation infrastructure within public right-of-ways in a safe, timely, and effective manner to enhance the quality of life within the City.

Program Services

The Street Maintenance Division maintains all City-owned streets, sidewalks, parking lots, guardrails, and bridges. The primary goal of this division is to maintain the transportation system and related infrastructure in an effective and timely manner to improve ridership and ensure public safety.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Repaired and maintained guardrails, potholes, traffic markings, and signage throughout the City as needed to improve ridership and safety	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Repaired approximately 7,500 linear feet of sidewalks throughout the City to improve safety and ensure ADA compliance for pedestrians	Adaptable and Progressive Mobility	Invest in Maintenance of All Mobility Systems
Pressure cleaned all City-maintained roadway medians, curbs and sidewalks throughout the City	Adaptable and Progressive Mobility	Invest in Maintenance of All Mobility Systems
Addressed traffic calming needs throughout the City by conducting speed and volume studies, enhancing safety with high-visibility pavement markings and signage, and constructing speed cushions/tables where necessary	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Completed construction of certain components of the Comprehensive Street Improvement Program Phase II	Adaptable and Progressive Mobility	Invest in Maintenance of All Mobility Systems
Replaced guardrails on Lyons Road between Coconut Creek Parkway and NW 15th Street bringing them to current code	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being

FY24 Objectives	Key Area of Focus	Strategic Goal
Continue to repair and maintain guardrails, potholes, traffic markings, and signage throughout the City as needed to improve ridership and safety	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Continue to repair sidewalks throughout the City as needed to improve safety and ensure ADA compliance for pedestrians	Adaptable and Progressive Mobility	Invest in Maintenance of All Mobility Systems

STREET MAINTENANCE OPERATIONS (1179)

Continue to pressure clean all City-maintained roadway medians, curbs and sidewalks throughout the City	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Address traffic calming needs throughout the City by conducting speed and volume studies, enhancing safety with high-visibility pavement markings and signage, and constructing speed cushions/tables where necessary	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being

STREET MAINTENANCE OPERATIONS (1179)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	$1,006,216	$1,098,130	$1,141,900	4.0%

OPERATING EXPENSES $49,870

The variance is primarily due to increased landscape maintenance and electric utility costs. These increase are partially offset with decreased street maintenance and supply costs.

CAPITAL OUTLAY ($6,100)

The variance is due to changes in capital needs from year to year.

STREET MAINTENANCE OPERATIONS (1179)

11 STREET CONSTRUCTION AND MAINTENANCE FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
OPERATING EXPENSES				
3412	CONTRACT SER-OTHER	$7,800	$7,800	$8,250
4311	UTILITIES-STREET LIGHTS	406,529	360,000	370,000
4605	R/M-CONTRACTS	509,804	560,000	612,620
4662	R/M-GROUNDS	-	11,500	11,500
4666	R/M-STREET LIGHTS	12,599	17,250	17,250
4668	R/M-STREETS	29,882	83,950	73,950
4920	OTHER CURRENT CHRGS-MISC	596	1,840	1,840
5110	EQUIPMENT-MINOR	1,976	3,540	3,540
5220	UNIFORMS	389	1,000	1,000
5240	OPER SUPPLIES-OTHER	2,601	5,750	3,000
5290	MINOR TOOLS	4,920	5,750	5,300
5300	ROAD MATERIALS/SUPPLIES	21,916	28,750	25,730
5310	SIGNS	7,204	4,600	7,620
5410	MEMBERSHIPS/DUES	-	300	300
	TOTAL OPERATING EXPENSES	**1,006,216**	**1,092,030**	**1,141,900**
CAPITAL OUTLAY				
6430	MACHINERY AND EQUIPMENT	-	6,100	-
	TOTAL CAPITAL OUTLAY	**-**	**6,100**	**-**
	TOTAL EXPENDITURES	**$1,006,216**	**$1,098,130**	**$1,141,900**

NON-DEPARTMENTAL

(1198)

11 STREET CONSTRUCTION AND MAINTENANCE FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
OPERATING EXPENSES				
4924	ADMINISTRATIVE CHARGES	$250,000	$250,000	$250,000
	TOTAL OPERATING EXPENSES	**250,000**	**250,000**	**250,000**
	TOTAL EXPENDITURES	**$250,000**	**$250,000**	**$250,000**

(1199)

OTHER DISBURSEMENTS				
9902	RESOURCES AVAILABLE	$0	$344,210	$2,510
	TOTAL OTHER DISBURSEMENTS	**$0**	**344,210**	**2,510**
	TOTAL EXPENDITURES	**$0**	**$344,210**	**$2,510**

UTILITY OPERATIONS (4191)

Mission Statement

To protect, maintain and improve the City's water, wastewater, and reclaimed water systems while delivering prompt, efficient, and courteous service.

Program Services

The Utilities Operations Division maintains the City's water, wastewater, and reclaimed water systems based on programs and procedures recommended by the American Water Works Association (AWWA) and in accordance with federal, state, and local regulations. Responsibilities include testing potable water to meet federal requirements to ensure it is safe for public consumption; locating, maintaining, repairing, and installing infrastructure; inspecting, installing, and changing water meters; exercising valves; flushing fire hydrants; managing backflow prevention programs; maintaining access structures and pump stations; cleaning sanitary wastewater lines; videotaping sanitary wastewater lines; and monitoring inflow and infiltration.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Managed regulatory compliance for potable water to ensure safe public consumption and uninterrupted service of water and wastewater services	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Replaced 478 5/8” and larger water meters that were 30+ years old to ensure reliable operability and accurate consumption data	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Installed emergency bypass pumps at Lift Stations #12B, #15 and #28 to provide redundancy and ensure uninterrupted wastewater services	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Rehabilitated potable water service lines, fire hydrants, and isolation valves in Cypress Shores	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Cleaned and televised 20% (approximately 160,000 linear feet) of wastewater collection pipes to maintain uninterrupted service and protect the environment	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Assist with the selection of a Consultant for an Automatic Meter Reading (AMR) or Automatic Metering Infrastructure (AMI) Study for Water Meter conversion	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods

FY24 Objectives	Key Area of Focus	Strategic Goal
Continue to assist with the selection of a Consultant for an Automatic Meter Reading (AMR) or Automatic Metering Infrastructure (AMI) Study for Water Meter conversion	High Performance Government	Plan Ahead for Progressive Technologies and Business Methods

UTILITY OPERATIONS (4191)

Replace 450 5/8” and larger water meters that are 30+ years old to ensure reliable operability and accurate consumption data	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Install emergency bypass pumps at Lift Stations #17, #26, and #55 to provide redundancy and ensure uninterrupted service of wastewater services	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Continue to rehabilitate potable water service lines, fire hydrants and isolation valves in Karanda VI	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Clean and televise 20% (approximately 160,000 linear feet) of wastewater collection pipes to maintain uninterrupted service and protect the environment	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being
Assess and create inventory of public and private water service lines (approximately 12,000) for the presence of lead required by the Environmental Protection Agency	Safety and Quality of Life	Enhance Community Health, Safety and Well-Being

UTILITIES OPERATIONS (4191)

	ACTUAL FY22	ADOPTED BUDGET FY23	ADOPTED BUDGET FY24	% CHANGE
TOTAL COST	**$14,836,437**	**$18,718,680**	**$20,194,050**	**7.9%**

PERSONAL SERVICES $298,450

The variance is primarily due to the reclassification of a Utility Service Worker I position in FY23 in addition to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $1,116,920

The variance is primarily due to water and water meter fees paid to Broward County and increased maintenance, inventory, and contractual services costs.

CAPITAL OUTLAY $60,000

The variance is due to changes in capital needs from year to year.

FY24 Capital Outlay Needs:

F-250 Pick Up Truck	$60,000
	$60,000

OTHER DISBURSEMENTS $0

No variance.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE ADOPTED	FY23 FTE TOTAL	TOTAL ADOPTED CHANGE
Director	1	0	1.00	1.00	0.00
Assistant Director	1	0	1.00	1.00	0.00
Administrative Assistant	1	0	1.00	1.00	0.00
Electrician	2	0	2.00	2.00	0.00
Senior Electrician	1	0	1.00	1.00	0.00
Senior Staff Assistant	1	0	1.00	1.00	0.00
Senior Project Manager	1	0	1.00	1.00	0.00
Staff Assistant	1	0	1.00	1.00	0.00
Intern	0	1	0.50	0.50	0.00
Superintendent	1	0	1.00	1.00	0.00
Utilities & Engineering Project Coordinator	1	0	1.00	1.00	0.00
Utilities & Engineering Project Manager	1	0	1.00	1.00	0.00
Utility Service Worker I	4	0	4.00	4.00	0.00
Utility Service Worker II	5	0	5.00	5.00	0.00
Utility Service Worker III	4	0	4.00	4.00	0.00
Wastewater Lead Worker	1	0	1.00	1.00	0.00
Wastewater Supervisor	1	0	1.00	1.00	0.00
Water Lead Worker	1	0	1.00	1.00	0.00
Water Supervisor	1	0	1.00	1.00	0.00
TOTAL	**29**	**1**	**29.50**	**29.50**	**0.00**

UTILITIES OPERATIONS (4191)

41 WATER/WASTEWATER FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$1,935,862	$2,121,940	$2,322,030
1410	OVERTIME	72,420	75,000	75,000
1510	LONGEVITY	15,500	17,000	19,000
1550	HOLIDAY PAY	138	-	-
1570	OTHER BENEFITS	15,040	15,240	16,200
2100	FICA TAXES	147,121	170,480	185,390
2200	RETIREMENT-EMPLOYER	173,454	272,500	324,410
2201	PENSION EXPENSE	151,727	-	-
2300	GROUP INSURANCE	300,026	445,770	478,100
2305	LONG TERM DISABILITY	4,641	8,140	5,590
2310	BASIC LIFE ADD & STD	7,012	9,550	8,350
2601	OTHER POSTEMPLOYMENT BENEFITS	(22,720)	-	-
2700	VEHICLE ALLOWANCE	13,200	13,200	13,200
	TOTAL PERSONAL SERVICES	**2,813,423**	**3,148,820**	**3,447,270**
OPERATING EXPENSES				
3190	PRO SER-OTHER	136,096	167,440	169,720
3411	CONTRACT SER-LIFT STATION	15	6,900	6,900
3412	CONTRACT SER-OTHER	173,900	202,070	251,290
4001	TRAINING AND TRAVEL	18,031	19,000	19,000
4100	TELEPHONE	-	900	900
4310	UTILITY-ELECTRIC	153,957	160,000	170,000
4320	UTILITY-WATER	5,459,067	6,000,000	6,100,000
4321	UTILITIES-WATER METER	2,410,944	2,600,000	2,650,000
4323	UTILITIES-RECLAIMED WATER	1,277	5,000	1,350
4340	UTILITY-SEWER	2,162,106	2,400,000	2,600,000
4341	UTILITY-SEWER RC	1,840,672	2,100,000	2,650,000
4400	RENTAL AND LEASES	2,273	16,360	16,950
4605	R/M-CONTRACTS	190,604	192,000	236,110
4630	R/M-EQUIPMENT	105,116	107,920	107,920
4650	R/M-BUILDING	5,929	5,000	38,270
4670	R/M-OTHER	19,626	25,660	19,660
4671	R/M-WATER/SEWER LINES	88,701	85,110	93,860
4672	R/M-HYDRANTS	-	36,770	26,200
4673	R/M-WATER LINES	83,385	130,300	130,300
4675	R/M-IT	-	11,620	61,920
4700	PRINTING	3,034	13,000	13,000
4800	PROMOTIONAL ACTIVITIES	31,208	45,500	55,070
4914	EMERGENCY PREPARATIONS	520	2,000	2,000
4920	OTHER CURRENT CHRGS-MISC	8,006	13,060	13,060
4949	DEPRECIATION	1,460,798	-	-
5100	OFFICE SUPPLIES	7,131	4,810	5,320
5110	EQUIPMENT-MINOR	203	4,600	4,600
5220	UNIFORMS	9,559	13,000	13,750
5240	OPER SUPPLIES-OTHER	63,284	75,440	66,940
5290	MINOR TOOLS	13,871	25,200	25,200
5410	MEMBERSHIPS/DUES	3,634	6,900	6,900
5430	PUBLICATIONS/SUBSCRIPTIONS	1,565	1,160	1,660
5500	INVENTORY	106,586	93,140	128,930
	TOTAL OPERATING EXPENSES	**14,561,100**	**14,569,860**	**15,686,780**
CAPITAL OUTLAY				
6420	VEHICLES	-	-	60,000
6430	MACHINERY AND EQUIPMENT	57,996	-	-
6990	CAPITALIZE FIXED ASSETS	(2,596,082)	-	-
	TOTAL CAPITAL OUTLAY	**(2,538,087)**	**-**	**60,000**
OTHER DISBURSEMENTS				
9901	CONTINGENCY	-	1,000,000	1,000,000
	TOTAL OTHER DISBURSEMENTS	**-**	**1,000,000**	**1,000,000**
	TOTAL EXPENDITURES	**$14,836,437**	**$18,718,680**	**$20,194,050**

FY24 NEW CAPITAL OUTLAY

Department Name	Fund/Div. No	Fund/Div. Name		Total Cost
Utilities & Engineering	4191	Utility Operations	$	60,000
F-250 Pickup Truck			**$**	**60,000**

Currently, the Wastewater Supervisor does not have an assigned vehicle and shares a vehicle with the Lead Worker. Because shifts overlap, the Wastewater Supervisor is in need of a truck to manage daily responsibilities. The addition of the requested vehicle will allow for added efficiency and continuity of operations.

Strategic Goal: Outstanding Local Emergency Preparedness and Response

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

THE ITEMS IN BOLD ARE RECOMMENDED AND INCLUDED IN THE ADOPTED BUDGET

NON-DEPARTMENTAL

41 WATER/WASTEWATER FUND

(4198)

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
OPERATING EXPENSES				
4924	ADMINISTRATIVE CHARGES	$2,660,540	$2,793,570	$2,984,360
	TOTAL OPERATING EXPENSES	**2,660,540**	**2,793,570**	**2,984,360**

(4196)

OTHER DISBURSEMENTS				
9141	TRANSFER R&R FUND	-	1,321,940	1,358,890
	TOTAL OTHER DISBURSEMENTS	**-**	**1,321,940**	**1,358,890**
	TOTAL EXPENDITURES	**$2,660,540**	**$4,115,510**	**$4,343,250**

UTILITIES OPERATIONS

(4291)

OPERATING EXPENSES				
4949	DEPRECIATION	$631,349	$0	$0
	TOTAL OPERATING EXPENSES	**631,349**	**-**	**-**

(4299)

OTHER DISBURSEMENTS				
9902	RESOURCES AVAILABLE	-	598,400	1,171,400
	TOTAL OTHER DISBURSEMENTS	**-**	**598,400**	**1,171,400**
	TOTAL EXPENDITURES	**$631,349**	**$598,400**	**$1,171,400**

STORMWATER (4595)

Mission Statement

To maintain stormwater drainage infrastructure within public right-of-ways and canal/lake water quality in a timely, efficient, and effective manner to enhance the quality of life within the City, protect the environment and mitigate localized flooding.

Program Services

The Stormwater Division installs, maintains, and repairs all stormwater-related infrastructure including catch basins, storm pipes, headwalls, swales, and pollution control devices within public rights-of-way. The division is also responsible for street sweeping and litter/debris removal within public rights-of-way to keep pollution from entering the waterways to maintain canal/lake water quality.

FY23 Accomplishments	Key Area of Focus	Strategic Goal
Cleaned and televised 15% of the City's stormwater pipes in compliance with the National Pollutant Discharge Elimination System (NPDES) 5-year permit	Sustainable Environment	Protect Open Space
Inspected, repaired, and/or strengthened 75 headwalls City-wide to address damage caused by periodic erosion	Sustainable Environment	Focus on Climate Change and Resilience
Conducted quarterly canal water quality testing and pollution remediation per the Bacteria Pollution Control Plan (BPCP) in collaboration with neighboring cities	Sustainable Environment	Focus on Climate Change and Resilience
Prepared and submitted Cycle 4 Year 6 NPDES Permit Annual Report to FDEP documenting all inspection and maintenance activities impacting the environment related to stormwater infrastructure, wastewater infrastructure, and construction sites	High Performance Government	Proactively Create Collaborative Communication
Re-lined stormwater pipes in Winston Park East that required rehabilitation to eliminate leaks and to mitigate root intrusion	Sustainable Environment	Protect Open Space

FY24 Objectives	Key Area of Focus	Strategic Goal
Clean and televise 15% of the City's stormwater pipes in compliance with the National Pollutant Discharge Elimination System (NPDES) 5-year permit	Sustainable Environment	Protect Open Space
Continue to inspect, repair, and strengthen headwalls and culverts City-wide to address damage caused by periodic erosion	Sustainable Environment	Focus on Climate Change and Resilience

STORMWATER (4595)

Continue to conduct quarterly canal water quality testing and pollution remediation per the Bacteria Pollution Control Plan (BPCP) in collaboration with neighboring cities	Sustainable Environment	Focus on Climate Change and Resilience
Prepare and submit Cycle 5 Year 1 NPDES Permit Annual Report to FDEP documenting all inspection and maintenance activities impacting the environment related to stormwater infrastructure, wastewater infrastructure, and construction sites	High Performance Government	Proactively Create Collaborative Communication
Re-line stormwater pipes in portions of the City that, after inspection, require rehabilitation to eliminate leaks and to mitigate root intrusion	Sustainable Environment	Protect Open Space

STORMWATER MANAGEMENT (4595)

	ACTUAL FY22	ADOPTED BUDGET FY23	PROPOSED BUDGET FY24	% CHANGE
TOTAL COST	**$1,213,617**	**$6,700,560**	**$7,559,230**	**12.8%**

PERSONAL SERVICES ($133,080)

The variance is primarily due to staffing changes in FY23 in addition to salary, health insurance, retirement, and pay-for-performance adjustments.

OPERATING EXPENSES $11,500

The variance is due to increased administrative services and contractual costs. These increases are partially offset by decreased maintenance and equipment costs.

CAPITAL OUTLAY $116,000

The variance is due to the changes in capital needs from year to year.

FY24 Capital Outlay Needs:

F-750 Dump Truck	$116,000
	$116,000

OTHER DISBURSEMENTS $864,250

The variance is due to a budgeted increase in Resources Available.

PERSONNEL COMPLEMENT

TITLE	FULL-TIME	PART-TIME/ TEMP	FY24 FTE PROPOSED	FY23 FTE TOTAL	TOTAL PROPOSED CHANGE
Streets & Stormwater Lead Worker	1	0	1.00	1.00	0.00
Streets & Stormwater Supervisor	1	0	1.00	1.00	0.00
Utility Service Worker I	4	0	4.00	4.00	0.00
Utility Service Worker II	2	0	2.00	2.00	0.00
Utility Service Worker III	1	0	1.00	1.00	0.00
TOTAL	**9**	**0**	**9.00**	**9.00**	**0.00**

STORMWATER MANAGEMENT (4595)

45 STORMWATER MANAGEMENT FUND

		ACTUAL FY22 EXPENDITURE	ADOPTED FY23 BUDGET	ADOPTED FY24 BUDGET
PERSONAL SERVICES				
1200	REGULAR SALARIES	$551,862	$646,550	$535,240
1410	OVERTIME	11,894	12,000	15,000
1510	LONGEVITY	4,000	4,500	3,500
1570	OTHER BENEFITS	5,980	6,060	4,680
2100	FICA TAXES	42,950	50,810	42,720
2200	RETIREMENT-EMPLOYER	26,461	76,880	72,980
2201	PENSION EXPENSE	82,935	-	-
2300	GROUP INSURANCE	107,276	170,450	161,960
2305	LONG TERM DISABILITY	1,393	2,590	1,490
2310	BASIC LIFE ADD & STD	2,148	3,060	2,250
2601	OTHER POSTEMP BENEFITS	(31,628)	-	-
	TOTAL PERSONAL SERVICES	**805,271**	**972,900**	**839,820**
OPERATING EXPENSES				
3190	PRO SER-OTHER	37,491	30,000	30,000
3412	CONTRACT SER-OTHER	41,783	53,190	56,250
4001	TRAINING AND TRAVEL	8,149	3,000	3,000
4400	RENTAL AND LEASES	-	5,750	5,750
4605	R/M-CONTRACTS	4,896	65,720	53,600
4630	STORMWATER OPER R/M EQUIPMENT	834	2,000	2,000
4669	STORMWATER OPER R/M STORM DRAINING	2,663	161,570	157,970
4674	STORMWATER OPER R/M BRIDGES/CULVERT	1,073	46,000	46,000
4700	PRINTING	-	500	500
4920	OTHER CURRENT CHRGS-MISC	6,903	34,000	34,000
4924	ADMINISTRATIVE CHARGES	406,400	426,720	456,920
4949	DEPRECIATION	177,270	-	-
5100	OFFICE SUPPLIES	812	2,000	2,000
5110	EQUIPMENT-MINOR	2,762	5,290	3,000
5220	UNIFORMS	4,035	5,500	5,500
5240	OPER SUPPLIES-OTHER	385	6,330	6,330
5290	MINOR TOOLS	1,766	5,750	2,000
5410	MEMBERSHIPS/DUES	2,431	2,500	2,500
	TOTAL OPERATING EXPENSES	**699,652**	**855,820**	**867,320**
CAPITAL OUTLAY				
6420	VEHICLES	-	-	116,000
6430	MACHINERY AND EQUIPMENT	10,456	-	
6990	CAPITALIZE FIXED ASSETS	(301,762)	-	-
	TOTAL CAPITAL OUTLAY	**(291,306)**	**-**	**116,000**
OTHER DISBURSEMENTS				
9902	RESOURCES AVAILABLE	-	4,871,840	5,736,090
	TOTAL OTHER DISBURSEMENTS	**-**	**4,871,840**	**5,736,090**
	TOTAL EXPENDITURES	**$1,213,617**	**$6,700,560**	**$7,559,230**

FY24 NEW CAPITAL OUTLAY

Department Name	Fund/Div. No	Fund/Div. Name		Total Cost
Utilities & Engineering	4595	Stormwater Management	$	116,000
F-750 Dump Truck			**$**	**116,000**

The current dump truck (Unit #1183) for the Transportation and Stormwater Division is seventeen (17) years old. Due to age, it has become less reliable and disrupts scheduled operations. The dump truck is essential to completing concrete sidewalk and asphalt roadway work, which mitigates City liability from pedestrian and vehicular accidents. A replacement truck is needed to provide more reliable service and reduce City liability.

Strategic Goal: Invest in Maintenance of All Mobility Systems

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

	$	**-**

Strategic Goal:

THE ITEMS IN BOLD ARE RECOMMENDED AND INCLUDED IN THE ADOPTED BUDGET

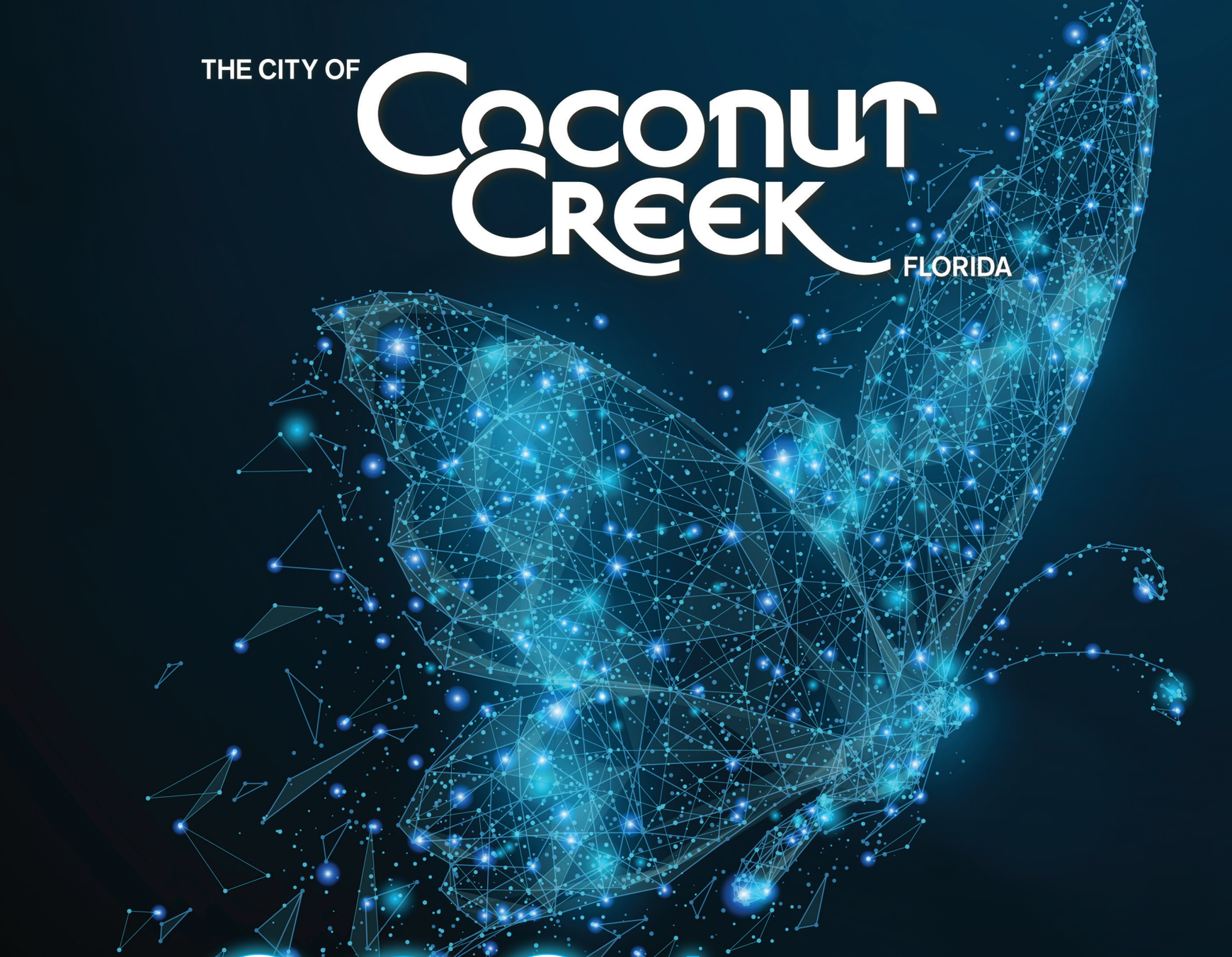

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FISCAL YEAR

2024 Five Year CAPITAL IMPROVEMENT PROGRAM

Innovative, Inclusive, Progressive

with a small-town personal touch

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CAPITAL IMPROVEMENT PROGRAM

Introduction

The City is responsible for providing municipal services to the public, including the acquisition or construction of needed improvements or infrastructure. The City must also furnish and maintain capital facilities and equipment, such as roadways and parks. The Capital Improvement Program (CIP) reflects the City's five-year commitment to roads, drainage systems, parks, and other public infrastructure. This five-year plan identifies capital projects and equipment purchases, provides a planning schedule, and identifies options for financing the plan. The comprehensive program is prepared for the ensuing five years and is based upon the requirements of the community for all types of public improvements. A CIP provides and serves to:

- build and maintain a capital infrastructure economically;
- complete projects on schedule and within budget;
- provide for an annual update to the CIP schedule;
- allow for additions of projects and adjustments due to changing priorities;
- link proposed projects with the City vision, mission and goals, and the priorities of its residents through the City's Key Performance Scorecard process;
- address Commission and citizen desires and needs;
- coordinate department resources and equipment;
- effectively communicate the justification, description, and costs of projects to stakeholders;
- act as an important implementation device for growth management;
- identify funding sources, capital and ongoing expenditures for all projects; and
- allow sufficient time to identify project financing and implementation measures

This commitment represents a comprehensive and direct statement of the City's commitment to investing in infrastructure. The CIP has great significance in that it touches the life of each resident and visitor through the provision of health, safety, transportation, recreation and other services and infrastructure upon which all our residents depend on.

Definitions

Capital Improvement: Any major expenditure relating to the acquisition, expansion, or rehabilitation of the City's infrastructure and major equipment purchases which generally falls into one of the following categories: land purchase; new structures; structural and non-structural improvements; major repairs; and major equipment.

Capital Improvement Project: Any project with major expenditures exceeding $25,000 and a useful life of five (5) years or more for physical government facilities such as costs for acquisition of land or interests in land; construction of buildings or other structures, including additions or major alterations; construction of streets or utility lines; fixed equipment; and major landscaping and similar expenditures, including associated planning and design work related directly to an individual project.

Capital Improvement Program: A list of projects, together with cost amounts and sources of funds, regardless of the project status, that is included in the City's annual budget for the year presented. The Capital Improvement Program is included as a part of the City's budget document.

CAPITAL IMPROVEMENT METHODOLOGY AND PROCESS

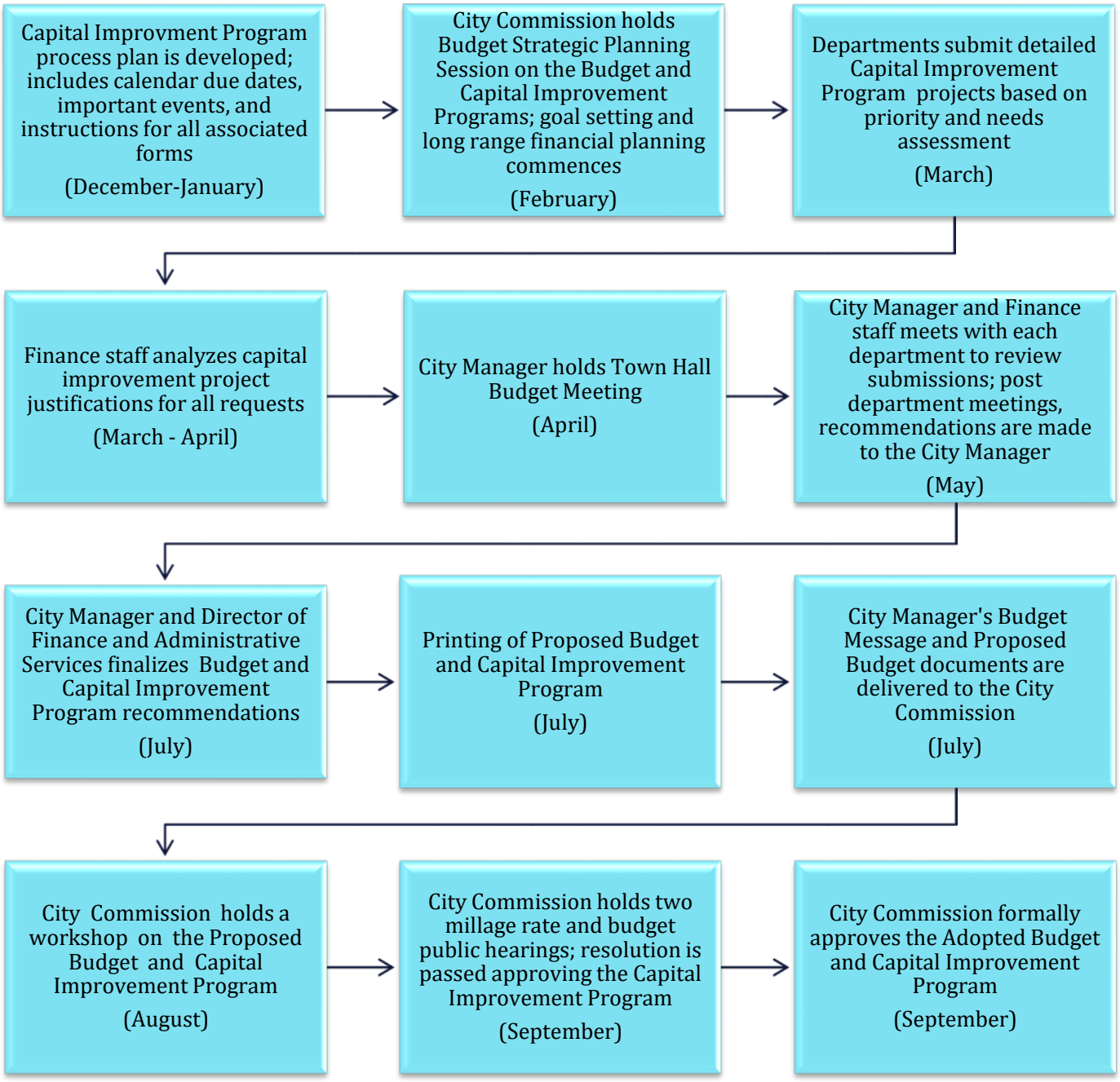
The CIP utilizes a multi-year format to help minimize unexpected annual capital changes from year-to-year. Each year, the capital plan is not reconstructed; it is reviewed and updated to reflect changes in the physical, economic, or political environment. This assists the City with its planning process and setting long-term capital goals. Any changes from the prior year's plan are indicated, as are new projects, upcoming projects, postponed projects, and available funding. Projects included in the Capital Improvement Program were derived from needs assessments performed by City staff. Each department is responsible for submitting all project requests and estimates to the City Manager for review, approval, and recommendation to the City Commission. Submitted projects must encompass both the improvement of the City's physical needs as well as the improvement of services provided to the public.

Using a CIP Project Form, each department estimates the project's cost, assigns a project manager, identifies the source of possible funding across the five fiscal years, provides an explanation and justification of the project, identifies costs which would extend beyond the five years, identifies any annual impact on the operating budget and prioritizes based on assessed needs. Projects are also linked to the key areas of focus from our Vision 2030 Policy Statement and support the City's Strategic Goals (see Strategic Planning Section).

The five-year plan includes the current budget year in addition to the City's official four succeeding years. The first year of the five-year CIP is formally adopted by the Commission as the City's official Capital Improvement Program for the current year, with the following four years reflecting projected, but unfunded, requirements. The City also uses the CIP to analyze the City's fiscal capability to finance and construct future capital improvements.



The City's fiscal year runs from October 1st through September 30th. The Capital Improvement Program Process begins in December with budgetary planning and continues for the next several months with preparation until final budget and Capital Improvement Program adoption, which occurs in September. The following are highlights of the Capital Improvement Program Process:



CIP BUDGET PROCESS CALENDAR

DATES	ACTIVITY/REQUIREMENT
February 6 - 8	Budget Coordinator Training Budget Manager Training
February 15	Commission Strategic Planning Session (1st Meeting)
February 21	Budget Kick Off Budget Central Opens Goal Setting / Long Range Planning Commences
March 30	Capital Improvement Program Budget Form Submission
April 3 - May 11	CIP Review and Preparation
April 19	Town Hall Meeting
May 15 - 17	City Manager/Department Meetings
August 7	Commission Budget Workshop (2nd Meeting)
September 14	1st Public Hearing to Tentatively Set Tax Millage Rate and Adopt FY 2024 Budget
September 28	2nd Public Hearing to Formally Set Tax Millage Rate and Formally Adopt FY 2024 Budget Resolution is passed to Formally Adopted the Capital Improvement Program

City Climate Action Plan

The City Commission adopted the City's Green Plan in order to establish a framework for achieving environmental leadership through a series of action steps over a 10-year period. As a part of the City's updated 10-year strategic plan, Vision 2030, the City's Green Plan will transition into a newly developed Climate Action Plan. The City has incorporated the Climate Action Plan with the budget process to ensure government operations and future capital improvements assist in the City's advancement toward addressing pertinent environmental considerations that include: energy, water, urban nature, and transportation. Therefore, each capital improvement project is linked to specific actions in the plan. The overall objective is to clearly identify those capital improvements that advance the Climate Action Plan. For the purpose of easy identification, the City's action plan logo is inserted on those pages within the capital improvement.

Project Ranking & Prioritization

The City evaluates each potential Capital Project based on 15 criteria to determine priority and ranking of all projects requested in the CIP. The criteria are:

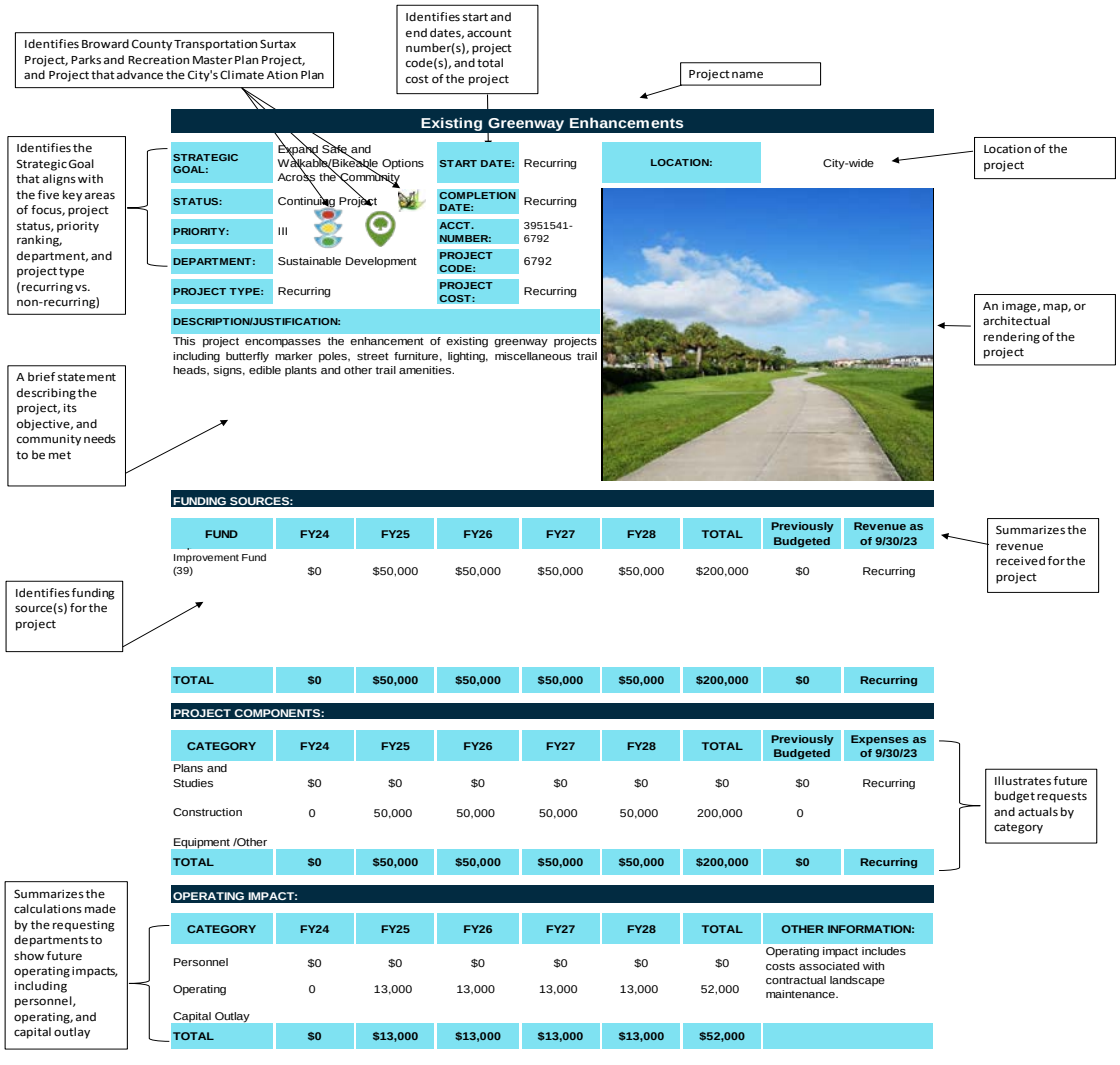
- Consistency with the Strategic Plan – measures the fit with the Key Areas of Focus, Strategic Goals, and objectives
- Quality of Life – the impact on residents and other project stakeholders' overall physiological well-being, social health, functional ability, morale, and/or other subjective measures
- Public Sentiment – community input on projects and related issues
- Federal/State Mandates – the requirement of federal or state law(s) which will be met by the project
- Grant Availability – the relative amount of grant funding from all sources available with reasonable certainty in order to offset project costs
- Funding Availability/Viability – the revenue stream or fund balance available now or in the future for the allocation of project costs over time
- Department Priority – the ranking provided by the project's originating/supervising department based on project necessity
- Ongoing Operating Impact – the annual recurring impact to the operational budget of the City as estimated by the originating department
- Revenue Generation Potential – new or increased revenue bases/sources provided upon project completion
- Disaster Prevention – provides a means of mitigating City and resident loss or injury; or provides a means of minimizing the areas or situations affected by a disaster
- Environmental Impact – the impact which a land development or construction project would have on the environment in the area, including population, traffic, schools, fire protection, endangered species, and community aesthetics
- Economic Impact – the impact of the infrastructure improvement on the regional economy
- Continuation of Established Funding – sustaining current funding mechanisms for ongoing capital, maintenance, and operating impact issues
- Public/Private Venture Potential – project provides opportunity for funding contributions from private industry to promote municipal infrastructures
- Intergovernmental Cooperation – project provides opportunity for federal, state, and/or local government participation and interaction

Once these criteria are considered, projects are ranked into one of three priority levels. The priorities are designated as follows:

- Priority I: IMPERATIVE- Projects that cannot reasonably be postponed in order to avoid harmful or otherwise undesirable consequences
- Priority II: ESSENTIAL- Projects that address clearly demonstrated needs or objectives
- Priority III: IMPORTANT- Projects that benefit the community but may be delayed without detrimental effects to basic services

CIP Project Form

The Capital Improvement Program was created utilizing the information reflected on the Capital Improvement Program Form. The form facilitates data entry and centralizes the information input. The completed forms provide all of the information for compiling the recommended annual CIP update to the five-year plan and provide a tool for ongoing project information and reporting. The forms are completed for new and existing projects, including changes to scope, timing, and funding for projects currently scheduled in the CIP. Information provided for each project is used to prioritize, recommend, and implement the project. Project forms are updated throughout the process and implementation years and are used for reporting and presentation.



FUND DESCRIPTION

The success of the Capital Improvement Program depends on the close coordination of the physical plan with a financial plan. Although projects may be financed through regular operating funds such as the General Fund, it is generally more viable to use other funds so that capital projects do not compete with ongoing operating costs. The financial plan may require in-depth research to determine alternative means within a desired timetable to finance capital improvements. The City can borrow money through the sale of bonds. Bonds sold by the City may fall into two categories: General Obligation Bonds and Revenue Bonds. A property tax levy is used to pay for General Obligation Bonds, which requires voter approval. Revenue Bonds are paid for by pledging a specific revenue stream for the repayment of debt. Federal and state aid and grant programs also play an important role in capital improvement planning, as they aid in the ability to plan for and finance projects.

The City's ability to leverage different financing alternatives helps maximize the City's Capital Improvement Program, saving the cost of inefficiencies that can occur from inadequately addressing infrastructure needs. The individual funds used to account for the City's Capital Improvement Program are listed as follows:

Governmental Funds - The funds through which most government functions typically are funded. These funds are generally used to account for tax-supported activities.

FUND 01 - GENERAL FUND (MAJOR FUND)

The General Fund of a government unit serves as the primary reporting vehicle for current government operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. The major sources of revenue for the General Fund include: ad valorem taxes, franchise taxes, utility taxes, user fee charges, and intergovernmental revenues.

FUND 11 - STREET CONSTRUCTION AND MAINTENANCE FUND (MAJOR FUND)

The Street Construction and Maintenance Fund is a Special Revenue Fund used to account for revenues received from state and county agencies, which, by state law may only be expended for street construction and maintenance programs.

FUND 12 - TRANSPORTATION SURTAX (MAJOR FUND)

The Transportation Surtax Fund is a Special Revenue Fund used to account for proceeds from the Broward County Transportation Surtax Program. These funds will be used to improve traffic signalization, roadways, intersections, pedestrian mobility options, public transportation (bus and rail), and fund future investments in Broward's transportation system. Funding for Comprehensive Streets Improvement Programs and Sample Road Multi-Purpose Pathway are included in this fund.

FUND 14 - COMMUNITY IMPROVEMENT FUND (MAJOR FUND)

The Community Improvement Fund is a Special Revenue Fund used to account for proceeds received from the Seminole Tribe of Florida in accordance with a *Municipal Services Provider Agreement*. The funds have been restricted by City Ordinance to be used for capital improvements, including the 2017A, 2017B, and 2021 Capital Improvement Revenue Notes debt service payments.

FUND 16 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

The Community Development Block Grant (CDBG) Fund is a Special Revenue Fund used to account for funds received from the U.S. Department of Housing and Urban Development (HUD). The funds will be used to sustain neighborhoods, promote economic development, and provide improved community facilities and services.

FUND 18 - SEMINOLE MITIGATION FUND

The Seminole Mitigation Fund is a Special Revenue Fund used to account for proceeds received from the Seminole Tribe of Florida in accordance with the *Fee to Trust Lands Mitigation Agreement.* Funds will be used for capital improvements, such as the Fire Rescue Equipment Replacement Program, Public Safety Facilities, and any other expenses or improvements to mitigate the impact of the lands going into Trust.

FUND 31 - PARKS IMPROVEMENT FUND

The Parks Improvement Fund is a Capital Projects Fund used to account for fees charged to developers in lieu of dedicating land. It finances the acquisition, construction, and expansion of City park facilities.

FUND 32 - CAPITAL PROJECTS FINANCING FUND (MAJOR FUND)

The Capital Projects Financing Fund is used to account for the City's Capital Improvement Projects that are funded by the Series 2017A and 2021 Capital Improvement Revenue Note. Projects include Facility Roof Replacement Program, Recreation Complex Building Rehabilitation, Fire Station #94 Improvements, and improvements to Sunshine and Veterans Parks.

FUND 33 - 2009 CAPITAL PROJECT FUND (MAJOR FUND)

The 2009 Capital Improvement Fund is used to account for the City's Capital Improvement Projects that are funded by the Series 2009 Capital Improvement Revenue Note. Projects previously funded include the Undergrounding of Aboveground Utility Lines, the Public Works Building, Government Center Rehabilitation project, Facility Roof Replacement Program, and Facilities Electric Vehicle Charging Station Program.

FUND 35 - UTILITY UNDERGROUND FUND

The Utility Underground Fund is used to account for the fees charged to developers in lieu of placing utilities underground for all new construction or substantial reconstruction.

FUND 36 - PUBLIC SAFETY FUND (MAJOR FUND)

The Public Safety Fund is used to account for fees charged to developers to be used for capital projects to ensure that the City's level of service for police and fire/rescue will not be adversely affected by the development growth.

FUND 39 - CAPITAL IMPROVEMENT PROGRAM FUND (MAJOR FUND)

The Capital Improvement Program Fund is used to account for the City's Capital Improvement Program funded by the City's General Fund. Programs funded from include Vehicle Replacement Program, Parks Improvement Program, Fitness Equipment Replacement Program, Police Officer Equipment Replacement Program, and the construction, renovation, or expansion of City facilities.

FUND 61 - GENERAL TRUST FUND

The General Trust Fund is used to account for various grants, trusts, and donations set aside for specific purposes, including the funding of capital improvement projects. Due to the nature of this fund, projected revenues cannot be calculated and therefore are not included as part of the City's budget.

FUND 62 & 63 - LAW ENFORCEMENT TRUST FUND

The Law Enforcement Trust Fund is a Special Revenue Fund used to account for revenues received from federal, state, and local law enforcement forfeitures and seizures which are restricted for use for law enforcement purposes.

FUND 65 - GRANTS FUND (MAJOR FUND)

The Grants Fund is a Special Revenue Fund used to account for revenues for various grant programs and held for a specific purpose. The expenditures are directly related to requirements stipulated by the revenues received.

Enterprise Funds - Account for operations that are financed and operated in a manner similar to private business enterprises. These are used to report activity for which a fee is charged to external users for goods or services:

FUND 41 - WATER AND WASTEWATER FUND (MAJOR FUND)

The Water and Wastewater Fund is an Enterprise Fund that accounts for water and wastewater services provided to residents of Coconut Creek, Parkland, and sections of Unincorporated Broward County. Coconut Creek does not have its own water or sewer plant, and therefore purchases water from Broward County for resale and collects and transmits wastewater to Broward County for disposal and treatment.

FUND 42 - WATER/SEWER CAPITAL IMPROVEMENT FUND

The Water/Sewer Capital Improvement Fund is an Enterprise Fund used to provide funding for expansion of utility infrastructure as a result of new development. Its primary source of revenue is from impact fees charged to the developers.

FUND 45 - STORMWATER MANAGEMENT FUND (MAJOR FUND)

The Stormwater Management Fund is an Enterprise Fund used to provide funding for stormwater maintenance and capital improvements to the residents of the City and includes necessary programs required for compliance with the National Pollutant Discharge Elimination System (NPDES) Permit.

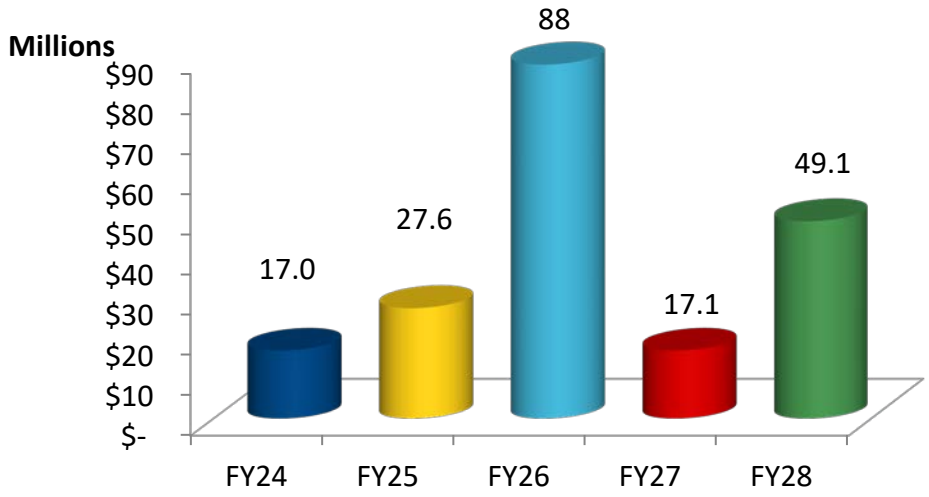


Lakeside Park Improvements is a Capital Improvement Project for FY24

2024 CAPITAL IMPROVEMENT PROGRAM

The Fiscal Year 2024 Capital Improvement Program shows a five-year projection of the City's capital needs and desired services. Only 8.6% of total capital projects are slated for FY24. All future capital projects will be assessed and funding sources fully evaluated to determine whether to start or defer projects.

The chart below shows a five-year budgetary summary of the $198.8 million five-year Capital Improvement Program:



The chart below summarizes the five-year Capital Improvement Program budget by fund:

FUND	FY24	FY25	FY26	FY27	FY28	FY24-FY28
Capital Improvement Program	$ 7,532,710	$ 13,240,392	$ 24,311,110	$ 9,317,068	$ 28,230,790	$ 82,632,070
Transportation Surtax	$ -	$ 5,874,400	$ -	$ 3,000,000	$ 17,275,000	$ 26,149,400
Community Development Block Grant	$ 320,000	$ -	$ -	$ -	$ -	$ 320,000
Seminole Mitigation	$ 1,482,000	$ 636,000	$ 60,582,000	$ 1,527,000	$ 565,000	$ 64,792,000
Capital Project Financing	$ 1,095,000	$ -	$ -	$ -	$ -	$ 1,095,000
2009 Capital Project	$ -	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 160,000
Water and Wastewater	$ 4,862,410	$ 4,095,000	$ 2,745,000	$ 2,815,000	$ 2,600,000	$ 17,117,410
Stormwater Management	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 1,750,000
General Trust	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
Law Enforcement Trust	$ 65,000	$ -	$ -	$ -	$ -	$ 65,000
Grants	$ 1,279,390	$ 3,400,000	$ -	$ -	$ -	$ 4,679,390
TOTAL	**$ 17,036,510**	**$ 27,635,792**	**$ 88,028,110**	**$ 17,049,068**	**$ 49,060,790**	**$198,810,270**

Capital Improvement Program Projects and Alternative Funding Source



The Parks and Recreation Master Plan was completed in 2019 to ensure the City continues to meet the leisure needs of its residents and contribute to the long-term sustainability and resiliency of the City's parks. The Plan provides a multi-year vision for parks, recreation, and open space and trails as well as an action plan for implementing this vision. Improvements to City parks include park amenities such as, new picnic pavilions, pickleball courts, multi-purpose paths, updated signage, adult fitness equipment, site furnishings, and outdoor table games. Multiple capital improvement projects have been created since the implementation of the plan in FY21, such as Lakewood Park Improvements, Coco Point Park Improvements, and Donaldson Park Improvements. Capital improvement projects that have been created from the plan can be identified by a green tree image on each project form. Funding for Lakeside Park, Oak Trails Park, Veterans Park, and Sunshine Park have been included in the five-year Capital Improvement Program.



A 30-year one cent surtax to improve traffic signalization, roadways, intersections, pedestrian mobility options, public transportation (bus and rail), and fund future investments in Broward's transportation system was approved in November 2018. The surtax will not only provide funding for City transportation programs but will also leverage local option gas tax revenues and general revenue funds (derived from property taxes and other sources) for other operating and capital costs. The Transportation Surtax Fund partially funds the Comprehensive Street Improvement Program which addresses the rehabilitation needs of the City's roadway infrastructure and the Sample Road Multi-Purpose Pathway, which addresses the widening of sidewalks along Sample Road and improved accessibility to Tradewinds Park. CIP's may be eligible for future surtax funding and are identified on each project form with an image of a traffic light.

When possible, the City seeks alternative funding sources for capital improvement projects through various federal, state, and local agencies.

Grants and other funding provided by federal, state, or local agencies are considered for all qualifying projects and recorded in a grant tracking system maintained by the Finance and Administrative Services Department. Use of grant/other funds is restricted to the original purpose specified in the grant documents or contract.

In FY23, the City was awarded $600,000 in state appropriations to offset the cost of replacing the fire engine/quint at Fire Station 50 as part of the City's Fire Equipment Replacement Program; $315,000 to offset construction cost for Sunshine Drive Park improvements; and $3,900,000 in federal earmarks for the installation of new pedestrian lighting to the west of Lyons Road from Sample Road to Copans road and Hilton road to Cullum Road.

In FY23 the City was awarded $75,000 from the National Recreation and Park Association to improve the play space at Coco Point Park, $150,000 from the Florida Department of Environmental Protection to help offset cost for replacement of valves, pipes, server connections, appurtenances, and fittings in the City's wastewater conveyance system, and $1,135,649 from the Florida Department of Environmental Protection for the improvements to Oak Trails Park. The City anticipates utilizing Community Development Block Grant (CDBG) funding in the amount of $320,000 and will seek grant funding in the amount of $280,000 for the replacement of a playground at the Recreation Complex. The City will also seek grant funding in the amount of $84,390 for HVAC software updates at the Recreation Complex.

Additionally, $65,000 is included from the Law Enforcement Trust Fund to be used to assist in the Police Officer Equipment Replacement Program.

As stewards of public dollars, the City will continue to seek alternative funding sources for future years through various federal, state, and local agencies as well as state appropriations to better leverage City resources.

Program Funding By Source

The chart below depicts other funding sources throughout the City's FY24 CIP:

Capital Improvement	FY24 Adopted CIP	Grant Funding	Other Funding Activity	CIP Net Cost
Governmental Funds				
Vehicle Replacement Program	$ 630,240	$ -	$ -	$ 630,240
Police Officer Equipment Replacement Program	552,620	-	65,000	487,620
HVAC Replacement Program	546,250	84,390	-	461,860
City Facility Lighting Improvement Program	400,000	-	-	400,000
Parks Improvement Program	292,000	-	-	292,000
Sidewalk Improvement Program	250,000	-	-	250,000
Technology Refresh Program	217,840	-	-	217,840
Cyber Resilience, Security Leadership and Disaster Recovery	175,000	-	-	175,000
Street Maintenance Program	150,000	-	-	150,000
Fitness Equipment Replacement Program	122,150	-	-	122,150
Irrigation Pump Station Replacement Program	125,000	-	-	125,000
Outdoor Park Amenities Replacement Program	106,000	-	-	106,000
Shade Structures	100,000	-	-	100,000
Flooring/Carpet Replacement Program	55,000	-	-	55,000
Traffic Calming Program	50,000	-	-	50,000
South Creek Neighborhood Improvements	350,000	-	-	350,000
NW 74th Place Sidewalk Improvements	300,000	-	-	300,000
Government Center Rehabilitation	200,000	-	-	200,000
Fleet Building Rehabiliation	200,000	-	-	200,000
Sabal Pines Paek Sign Replacement Program	200,000	-	-	200,000
Hillsboro Corridor Project	100,000	-	-	100,000
Government Center Courtyard and Breezeway Renovations	60,000	-	-	60,000
Playground Replacement Program	600,000	600,000	-	-
Fire Rescue Equipment Replacement Program	2,082,000	600,000	-	1,482,000
Oak Trail Park Expansion	2,500,000	-	-	2,500,000
Sunshine Drive Park Improvements	500,000	315,000	-	185,000
Veterans Park Improvements	300,000	-	50,000	250,000
Facility Roof Replacement Program	360,000	-	-	360,000
Recreation Complex Building Rehabilitation	200,000	-	-	200,000
Fire Station #94 Improvements	100,000	-	-	100,000
Enterprise Funds				
Vehicle Replacement Program	151,820	-	-	151,820
Wastewater Pump Station Rehabilitation Program	700,000	-	-	700,000
Water Distribution System Improvement Program	400,000	-	-	400,000
Water Valve Replacement Program	480,000	-	-	480,000
Water Meter Connection Lines Retrofit Program	375,000	-	-	375,000
Wastewater Conveyance System Improvement Program	350,000	-	-	350,000
Standby Generator and Bypass Pump Replacement Program	275,000	-	-	275,000
Water Meter and Box Replacement Program	200,000	-	-	200,000
Wastewater Access Structure Rehabilitation Program	200,000	-	-	200,000
Wastewater Force Main Isolation Valves Rehabilitation Program	200,000	-	-	200,000
Electrical Control Panel Rehabilitation Program	70,000	-	-	70,000
Exterior Painting Program	60,000	-	-	60,000
Meter Reading Conversion	1,100,000	-	-	1,100,000
Sabal Pines Park Yard Retrofit	150,590	-	-	150,590
Lead and Cooper Rule Compliance	150,000	-	-	150,000
Stormwater Drainage Improvement Program	300,000	-	-	300,000
Concrete Curbing Program	50,000	-	-	50,000
Total	**$ 17,036,510**	**$1,599,390**	**$ 115,000**	**$15,322,120**



Program Funding Variances

For FY24, a total of $7,532,710 (or 44.2% of the total FY24 CIP budget) was approved from the Capital Improvement Fund, an increase of 22.3% or $1,373,210 from FY23. In FY24, variances are attributed to funding allocation due to changes in capital needs from year to year. Major projects for the upcoming year include Oak Trail Park Expansion ($2,500,000), South Creek Neighborhood Improvements ($350,000), and NW 74th Place Sidewalk Improvements ($300,000).

The Community Development Block Grant Fund's FY24 approved CIP budget totals $320,000 (or 1.9% of the total FY24 CIP budget) for the Playground Replacement Program ($320,000). Replacement of the playground at the Recreation Complex with all-inclusive amenities are planned for FY24.

The Seminole Mitigation Fund FY24 approved CIP Budget totals $1,482,000 (or 8.7% of the total FY24 CIP budget), a 71.2% decrease of $3,668,000. Funding will be used for the replacement of a Fire Engine/Quint and Fire Rescue Truck for Fire Station #50 as well equipment for the City's Fire Rescue Department.

The Capital Project Financing Fund FY24 approved CIP budget totals $1,095,000 (or 6.4% of the total FY24 CIP budget). Projects include Facility Roof Replacement Program ($360,000), Fire Station #94 Improvements ($185,000), and Recreation Complex Building Rehabilitation ($200,000). The Veterans Park Improvement ($250,000) and Sunshine Drive Park Improvements ($185,000) is also funded in FY24 as a part of the Parks and Recreation Master Plan implementation.

The Water and Wastewater Fund's FY24 approved CIP budget totals $4,862,410 (or 28.5% of the total FY24 CIP budget) a 62.9% increase or $1,877,410 from the prior year. The increase is primarily attributed to the funding of three non-recurring projects: Meter Reading Conversion, Sabal Pines Yard Retrofit, and Lead and Copper Rule Compliance, as well an increases in various recurring projects in FY24.

Funding in the amount of $350,000 (or 2.1% of the FY24 CIP budget) is approved for the Stormwater Management Fund, a decrease of $87,610 from FY23. Funding for the Stormwater Drainage Improvements Program ($300,000) and Concrete Curbing Program ($50,000) are allocated in FY24.

The Law Enforcement Trust Fund's FY24 approved CIP budget totals $65,000 (0.4% for the FY24 CIP budget). Funding will be used for the equipment for the City's Police Department.

The Grant Fund's FY24 approved CIP budget totals $1,279,390 9 (or 7.5% of the total FY24 CIP budget). Funding will be used to help offset cost for the replacement of a Fire Engine/Quint for Station #50, improvements to Sunshine Drive Park, Playground Replacement Program, and HVAC Replacement Program.

There are no projects funded from the Street Construction and Maintenance Fund, Transportation Surtax Fund, Parks Improvement Fund, 2009 Capital Project Fund, Utility Underground Fund, and Water/Sewer Capital Improvement Fund for the upcoming year.

Recurring Capital Projects

The City's capital projects can be categorized as recurring and non-recurring. Recurring projects are included in the Capital Improvement Program annually and follow a regular replacement schedule. In FY24, total Governmental Funds recurring projects totaled to $6,454,100 or 38.0% of the total FY24 CIP budget. The FY24 Enterprise Funds recurring project totaled $3,811,820 or 22.0% of the total FY24 CIP budget.

Capital Improvement	FY24	FY25	FY26	FY27	FY28	Total
Governmental Funds						
Capital Improvement Program Fund						
Vehicle Replacement Program	$ 630,240	$ 1,424,282	$ 1,545,240	$ 1,647,888	$ 1,736,070	$ 6,983,720
Police Officer Equipment Replacement Program	487,620	1,568,670	457,180	141,010	145,880	$ 2,800,360
HVAC Replacement Program	461,860	500,000	170,000	325,000	500,000	1,956,860
City Facility Lighting Improvement Program	400,000	550,000	700,000	570,000	350,000	2,570,000
Parks Improvement Program	292,000	340,000	300,000	300,000	300,000	1,532,000
Sidewalk Improvement Program	250,000	250,000	250,000	250,000	250,000	1,250,000
Technology Refresh Program	217,840	196,340	396,840	326,840	332,340	1,470,200
Cyber Resilience, Security Leadership and Disaster Recovery	175,000	175,000	-	-	-	350,000
Street Maintenance Program	150,000	150,000	150,000	150,000	150,000	750,000
Irrigation Pump Station Replacement Program	125,000	125,000	125,000	75,000	25,000	475,000
Fitness Equipment Replacement Program	122,150	69,100	117,100	85,330	60,000	453,680
Outdoor Park Amenities Replacement Program	106,000	75,000	75,000	75,000	75,000	406,000
Shade Structures	100,000	50,000	-	-	-	150,000
Flooring/Carpet Replacement Program	55,000	60,000	-	-	-	115,000
Traffic Calming Program	50,000	50,000	50,000	50,000	50,000	250,000
Playground Replacement Program	-	500,000	300,000	300,000	300,000	1,400,000
Sports Lighting Replacement Program	-	180,000	250,000	350,000	-	780,000
Exterior Painting Program	-	150,000	260,000	100,000	50,000	
Existing Greenway Enhancements	-	50,000	50,000	50,000	50,000	200,000
Sports Court Repair and Resurfacing	-	30,000	-	-	-	30,000
Total-Capital Improvement Program Fund	**$ 3,622,710**	**$ 6,493,392**	**$ 5,196,360**	**$ 4,796,068**	**$ 4,374,290**	**$ 23,922,820**
Community Development Block Grant (CDBG) Fund						
Playground Replacement Program	$ 320,000	$ -	$ -	$ -	$ -	$ 320,000
Total-Community Development Block Grant (CDBG) Fund	**$ 320,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 320,000**
Seminole Mitigation Fund						
Fire Rescue Equipment Replacement Program	$ 1,482,000	$ 636,000	$ 582,000	$ 527,000	$ 565,000	$ 3,792,000
Total-Seminole Mitigation Fund	**$ 1,482,000**	**$ 636,000**	**$ 582,000**	**$ 527,000**	**$ 565,000**	**$ 3,792,000**
2009 Capital Project Fund						
Facilities Electric Vehicle Charging Station Program	$ -	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 160,000
Total- 2009 Capital Project Fund	**$ -**	**$ 40,000**	**$ 40,000**	**$ 40,000**	**$ 40,000**	**$ 160,000**
Law Enforcement Trust Fund						
Police Officer Equipment Replacement Program	$ 65,000	$ -	$ -	$ -	$ -	$ 65,000
Total-Stormwater Management Fund	**$ 65,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 65,000**
Grants Fund						
Fire Rescue Equipment Replacement Program	$ 600,000	$ -	$ -	$ -	$ -	$ 600,000
Playground Replacement Program	280,000	-	-	-	-	280,000
HVAC Replacement Program	84,390	-	-	-	-	84,390
Total-Grants Fund	**$ 964,390**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 964,390**
Governmental Funds - Total	**$ 6,454,100**	**$ 7,169,392**	**$ 5,818,360**	**$ 5,363,068**	**$ 4,979,290**	**$29,224,210**
Enterprise Funds						
Water and Wastewater Fund						
Wastewater Pump Station Rehabilitation Program	$ 700,000	$ 350,000	$ 350,000	$ 350,000	$ -	$ 1,750,000
Water Distribution System Improvement Program	400,000	400,000	400,000	400,000	400,000	2,000,000
Water Valve Replacement Program	480,000	450,000	450,000	450,000	450,000	2,280,000
Water Meter Connection Lines Retrofit Program	375,000	375,000	375,000	375,000	375,000	1,875,000
Wastewater Conveyance System Improvement Program	350,000	350,000	350,000	350,000	350,000	1,750,000
Standby Generator and Bypass Pump Replacement Program	275,000	275,000	275,000	275,000	275,000	1,375,000
Water Meter and Box Replacement Program	200,000	75,000	75,000	75,000	75,000	500,000
Wastewater Access Structure Rehabilitation Program	200,000	200,000	200,000	200,000	200,000	1,000,000
Wastewater Force Main Isolation Valves Rehabilitation Program	200,000	200,000	200,000	200,000	200,000	1,000,000
Vehicle Replacement Program	151,820	-	-	-	-	151,820
Electrical Control Panel Rehabilitation Program	70,000	70,000	70,000	140,000	275,000	625,000
Exterior Painting Program	60,000	-	-	-	-	60,000
Total- Water and Wastewater Fund	**$ 3,461,820**	**$ 2,745,000**	**$ 2,745,000**	**$ 2,815,000**	**$ 2,600,000**	**$ 14,366,820**
Stormwater Management Fund						
Stormwater Drainage Improvement Program	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,500,000
Concrete Curbing Program	50,000	50,000	50,000	50,000	50,000	250,000
Total-Stormwater Management Fund	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 1,750,000**
Enterprise Funds - Total	**$ 3,811,820**	**$ 3,095,000**	**$ 3,095,000**	**$ 3,165,000**	**$ 2,950,000**	**$16,116,820**
Grand Total - Recommended	**$ 10,265,920**	**$ 10,264,392**	**$ 8,913,360**	**$ 8,528,068**	**$ 7,929,290**	**$ 45,341,030**

Operating Impact

The impact of capital project operating costs on the annual budget requires careful consideration. Operating costs are a fundamental element of the City's Capital Improvement Program and the overall budget development process.

Reliable operating cost estimates are necessary from the onset of each budget cycle, as the City must determine specific ongoing expenses it will incur once a project has been completed. For example, once a pump station becomes active it requires personnel, fuel, electricity, oil, and lubricants in order to operate. And, since project components are often completed in phases, partially constructed projects generally have associated operating costs which will need to be funded in future fiscal years. Factors such as location, size, and number of pump stations, the number of gated culvert structures, and other factors determine the number of personnel and operating costs. A new structure may be operated from the City's already existing control room which may result in no new personnel added for operations. However, some new structures may be located in secluded areas and need to be fully staffed with all new personnel.

Routinely, when new personnel are hired for these types of capital projects, they are hired before the completion of the project and placed at a similar structure for training. In terms of budgeting, the project's initial operational impact may begin before completion of the project in its entirety.

Customarily, recurring capital projects do not have an operating impact on the City's current or future budgets. Such projects may be scheduled for replacement, rehabilitation, or dredging. On occasion, there may be some operational cost savings for recurring projects. For example, the Street Maintenance Program may reduce operating expenditures associated with repairing potholes, etc. Many of the new construction or major improvements require additional operating costs such as tree management, mowing, electricity, fuel, and various maintenance costs such as oil, solvents, and equipment rentals.

Capital improvement projects with operating impacts that affect future budgets are displayed on the CIP forms with a brief description of the impact. The chart below summarizes the estimated annual personnel, operating, and capital outlay fiscal operating impact for the City's recurring and non-recurring capital projects.

Capital Improvement Project	Personnel	Operating	Capital Outlay	Total	Non-Recurring
Vehicle Replacement Program	$ -	$ (25,000)	$ -	$ (25,000)	
HVAC Replacement Program	-	(5,000)	-	(5,000)	
City Facility Lighting Improvement Program	-	(5,000)	-	(5,000)	
Irrigation Pump Station replacement Program	-	(2,500)	-	(2,500)	
Fitness Equipment Replacement Program	-	(13,100)	-	(13,100)	
Sports Lighting Replacement Program	-	(2,500)	-	(2,500)	
Existing Greenway Enhancements	-	52,000	-	52,000	
Bus Shelter and Bus Stops Rehabilitation	-	(2,500)	-	(2,500)	
Oak Trail Park Expansion	-	230,000	-	230,000	√
Lakeside Park Improvements	150,000	100,000	80,000	330,000	√
Hillsboro Corridor Project	-	32,000	-	32,000	√
Body-Worn Camera Program	273,800	10,600	-	284,400	√
Artificial Turf Sport Fields	-	60,000	-	60,000	√
Linear Pathway	-	50,000	-	50,000	√
Sample Road Multi-Purpose Pathway	-	30,000	-	30,000	√
Public Safety Facilities	300,000	520,000	-	820,000	√
Lyons Road/Coconut Creek Parkway/Atlantic Boulevard Median Improvements	-	92,500	-	92,500	√
Facilities Electric Vehicle Charging Station Program	-	20,000	-	20,000	
Wastewater Pump Station Rehabilitation Program	-	(150,000)	-	(150,000)	
Water Valve Replacement Program	-	(7,500)	-	(7,500)	
Wastewater Conveyance System Improvement Program	-	(500,000)	-	(500,000)	
Wastewater Access Structure Rehabilitation Program	-	(125,000)	-	(125,000)	
Electrical Control Panel Rehabilitation Program	-	(50,000)	-	(50,000)	
Pedestrian Lighting	150,000	175,000	80,000	405,000	
Winston Park Preserve Path to Hilton Road Greenway	-	20,000	-	20,000	√
TOTAL CIP OPERATING IMPACT	**$ 873,800**	**$ 504,000**	**$ 160,000**	**$ 1,537,800**	

Total projected five-year operating impact for all current capital projects is estimated at $1,537,800. This includes a recurring operating impact of ($411,100) and a non-recurring operating impact of $1,948,900. A brief narrative of the specific impacts is also listed below.

- Vehicle Replacement Program ($25,000) – anticipated maintenance cost savings
- HVAC Replacement Program ($5,000)– anticipated energy cost savings
- City Facility Lighting Improvement Program ($5,000) – anticipated electricity cost savings
- Irrigation Pump Station Replacement Program ($2,500) – anticipated electricity cost savings
- Fitness Equipment Replacement Program ($13,100) – savings from equipment trade-ins??
- Sport Lighting Replacement Program ($2,500) – anticipated electricity cost savings
- Existing Greenways Enhancements $52,000 – costs associated with contractual landscape maintenance
- Bus Shelter and Bus Stop Rehabilitation ($2,500) – anticipated maintenance cost savings
- Oak Trail Park Expansion $230,000 – costs associated with contractual janitorial maintenance and landscaping
- Lakeside Park Improvements $330,000 – costs associated with contractual janitorial maintenance, additional field maintenance staff, and mower
- Hillsboro Corridor Project $32,000 – landscape, irrigation, and maintenance costs
- Body-Worn Camera Program $284,400 – anticipated personnel and supply costs
- Artificial Turf Sports Fields $60,000 – costs to purchase necessary equipment, supplies, and maintenance costs
- Linear Pathway $50,000 – costs associated with contractual landscape maintenance
- Sample Road Multi-Purpose Pathway $30,000 – costs associated with contractual landscape maintenance
- Public Safety Facilities $820,000 – costs associated with additional personnel, contractual janitorial maintenance, landscaping, and utility expenses
- Lyons Road / Coconut Creek Parkway / Atlantic Boulevard Median Improvements $92,500 – costs associated with contractual landscape maintenance
- Facilities Electric Vehicle Charging Station Program $20,000 – anticipated annual electrical costs
- Wastewater Pump Station Rehabilitation Program ($150,000) – anticipated electricity and maintenance cost savings
- Water Valve Replacement Program ($7,500) – anticipated maintenance and materials cost savings
- Wastewater Conveyance System Improvement ($500,000) – anticipated wastewater treatment cost savings
- Wastewater Access Structure Rehabilitation Program ($125,000) – anticipated wastewater treatment cost savings
- Electrical Control Panel Rehabilitation Program ($50,000) – anticipated repair cost savings
- Pedestrian Lighting $405,000 – anticipated electricity cost, additional personnel, and replacement fixtures
- Winston Park Preserve Path to Hilton Road Greenway $20,000 – anticipated maintenance cost

Future Planning for Capital Improvement Projects

Planning for capital improvements is a matter of prudent financial management as well as a sound development plan. The extent to which an infrastructure improvement meets the strategic planning and vision for the future of the City of Coconut Creek is a critical factor in determining priority in the overall plan. Capital improvement planning provides the following benefits:

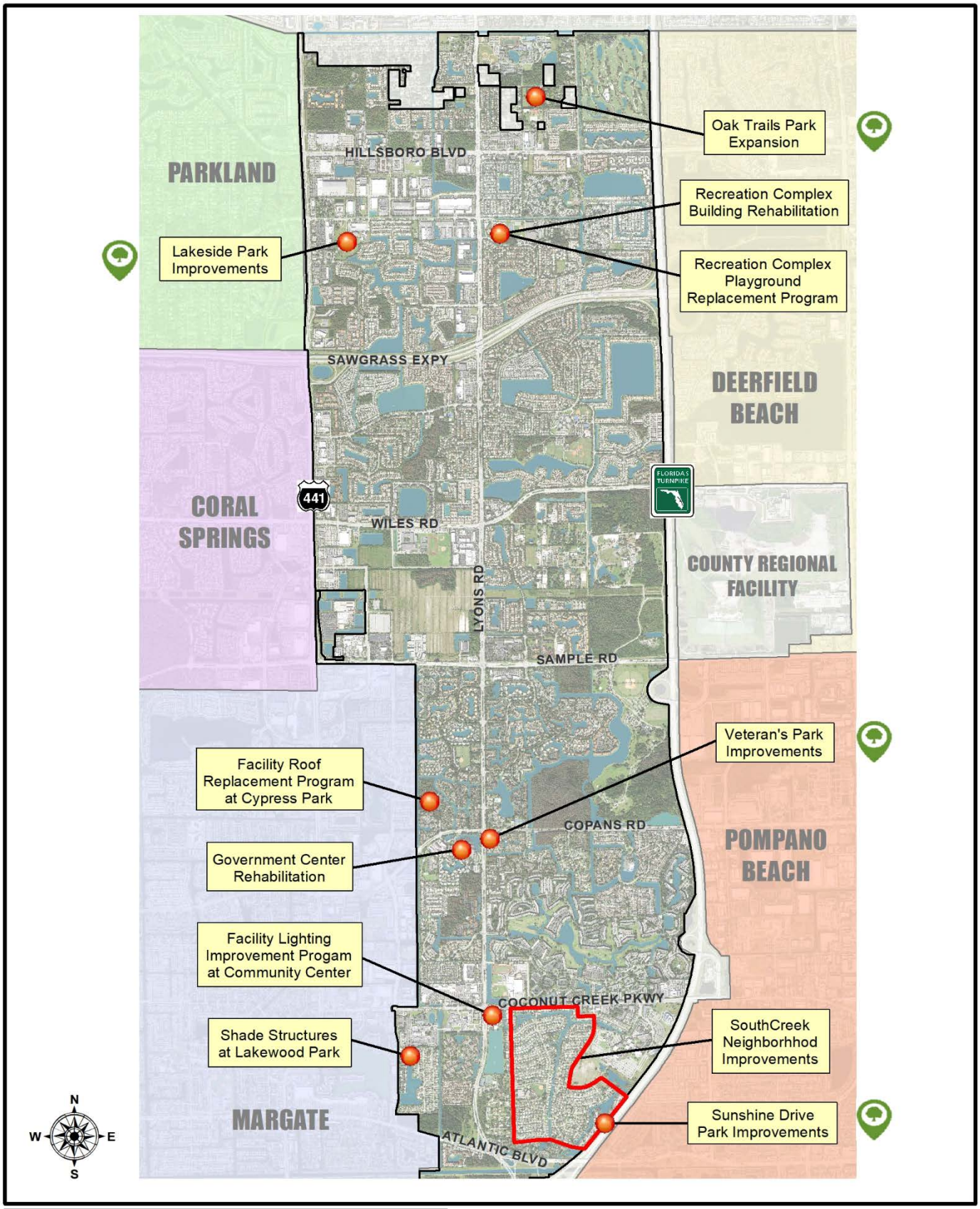
- allows for a systematic evaluation of all potential projects at the same time
- identifies timing of related projects, grant funding, and the fiscal ability of the City to undertake the projects
- provides for the ability to stabilize debt and consolidate projects to reduce borrowing costs
- focuses on preserving a governmental entity's infrastructure while ensuring the efficient use of public funds
- provides an opportunity to foster cooperation among departments and identifies priorities
- increases transparency by providing information on planned capital projects to the residents of the City of Coconut Creek

In recent years, a vast array of new federal and state regulations, primarily in areas of environmental preservation, have imposed tremendous costs upon local units of government for capital improvements in order to comply with the mandated laws. Although some programs are combined with financial aid to encourage and assist cities in gaining compliance, the local share of costs often runs into the millions of dollars. Once built, facilities must be maintained and operated which imposes tremendous ongoing costs for labor and materials. The ability to sustain future operating costs is as important in planning a Capital Improvement Program as the ability to finance the actual construction. Additionally, rapidly changing technology often contributes to capital project planning. While costly, modernization of facilities and equipment can often help reduce maintenance and operating costs significantly over the long run. There is a constant need to rebuild and/or replace facilities which have begun to deteriorate due to age. This is particularly true with water and sewer lines, streets, and bridges. The impact of these various factors contribute to generating capital improvements and highlight the need for sound fiscal planning in the preparation of Coconut Creek's Capital Improvement Program. The future development, growth, and general well-being of our citizens are directly related to an affordable and realistic Capital Improvement Program.



Veterans Park Improvements is a Capital Improvement Project for FY24

CAPITAL IMPROVEMENT PROJECTS BY LOCATION



PARKS AND RESCREATION MASTER PLAN


CITY OF COCONUT CREEK
·1967·FLORIDA

CAPITAL IMPROVEMENT PROGRAM BY FUND

Adopted

Page Number	Capital Improvement	FY24	FY25	FY26	FY27	FY28	Total	Previously Budgeted
FUND 01	**General Fund-Non Recurring**							
406	Lakeside Park Improvements	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,350,000
405	Oak Trail Park Expansion	-	-	-	-	-	-	2,835,160
FUND 01	**Total-General Fund**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,185,160**
FUND 39	**Capital Improvement Program Fund-Recurring**							
386	Vehicle Replacement Program	$ 630,240	$ 1,424,282	$ 1,545,240	$ 1,647,888	$ 1,736,070	$ 6,983,720	$ 511,300
387	Police Officer Equipment Replacement Program	487,620	1,568,670	457,180	141,010	145,880	2,800,360	471,950
388	HVAC Replacement Program	461,860	500,000	170,000	325,000	500,000	1,956,860	-
389	City Facility Lighting Improvement Program	400,000	550,000	700,000	570,000	350,000	2,570,000	220,000
390	Parks Improvement Program	292,000	340,000	300,000	300,000	300,000	1,532,000	70,000
391	Sidewalk Improvement Program	250,000	250,000	250,000	250,000	250,000	1,250,000	-
392	Technology Refresh Program	217,840	196,340	396,840	326,840	332,340	1,470,200	221,840
393	Cyber Resilience, Security Leadership and Disaster Recovery	175,000	175,000	-	-	-	350,000	420,040
394	Street Maintenance Program	150,000	150,000	150,000	150,000	150,000	750,000	-
395	Irrigation Pump Station Replacement Program	125,000	125,000	125,000	75,000	25,000	475,000	125,000
396	Fitness Equipment Replacement Program	122,150	69,100	117,100	85,330	60,000	453,680	212,000
397	Outdoor Park Amenities Replacement Program	106,000	75,000	75,000	75,000	75,000	406,000	68,660
398	Shade Structures	100,000	50,000	-	-	-	150,000	45,000
399	Flooring/Carpet Replacement Program	55,000	60,000	-	-	-	115,000	50,000
400	Traffic Calming Program	50,000	50,000	50,000	50,000	50,000	250,000	50,000
432	Playground Replacement Program	-	500,000	300,000	300,000	300,000	1,400,000	-
401	Sports Lighting Replacement Program	-	180,000	250,000	350,000	-	780,000	250,000
454	Exterior Painting Program	-	150,000	260,000	100,000	50,000	560,000	-
402	Existing Greenway Enhancements	-	50,000	50,000	50,000	50,000	200,000	-
403	Sports Court Repair and Resurfacing	-	30,000	-	-	-	30,000	-
404	Bus Shelter and Bus Stop Rehabilitation	-	-	-	-	-	-	-
462	Pedestrian Lighting	-	-	-	-	-	-	-
	Total-Capital Improvement Program Fund-Recurring	**$ 3,622,710**	**$ 6,493,392**	**$ 5,196,360**	**$ 4,796,068**	**$ 4,374,290**	**$ 24,482,820**	**$ 2,715,790**
	Capital Improvement Program Fund-Non Recurring							
405	Oak Trail Park Expansion	$ 2,500,000	$ -	$ -	$ -	$ -	$ 2,500,000	$ 85,060
406	Lakeside Park Improvements	-	-	10,260,000	-	-	10,260,000	457,280
407	South Creek Neighborhood Improvements	350,000	650,000	500,000	500,000	-	2,000,000	200,000
408	NW 74th Place Sidewalk Improvements	300,000	-	-	-	-	300,000	50,000
409	Government Center Rehabilitation	200,000	150,000	1,000,000	-	-	1,350,000	2,303,498
410	Fleet Building Rehabilitation	200,000	1,800,000	-	-	-	2,000,000	-
411	Sabal Pines Park Sign Replacement Program	200,000	-	-	-	-	200,000	-
412	Hillsboro Corridor Project	100,000	-	-	-	-	100,000	660,000
413	Government Center Courtyard and Breezeway Renovations	60,000	150,000	1,000,000	-	-	1,210,000	-
437	Recreation Complex Building Rehabilitation	-	1,800,000	-	-	-	1,800,000	-
414	Redundant Fiber Optic Ring	-	677,000	655,000	-	-	1,332,000	-
415	Body-Worn Camera Program	-	877,000	-	-	-	877,000	-
416	Parking Lot Rehabilitation Program	-	400,000	625,000	400,000	-	1,425,000	-
417	Community Center Park Improvements	-	200,000	1,339,000	-	-	1,539,000	-
435	Facility Roof Replacement Program	-	180,000	140,000	170,000	110,000	600,000	142,703
418	Commission Chambers Renovation	-	50,000	2,500,000	-	-	2,550,000	-
419	Pond Apple Park Improvements	-	50,000	295,750	-	-	345,750	-
420	Artificial Turf Sport Fields	-	-	500,000	800,000	800,000	2,100,000	-
421	George Gerber Park Improvements	-	-	300,000	2,450,000	-	2,750,000	-
422	Recreation Complex Park Improvements	-	-	-	201,000	1,424,000	1,625,000	-
423	Sabal Pines Park Improvements	-	-	-	-	1,522,500	1,522,500	-

CAPITAL IMPROVEMENT PROGRAM BY FUND

Adopted

Page Number	Capital Improvement	FY24	FY25	FY26	FY27	FY28	Total	Previously Budgeted
424	Enterprise Resource Planning (ERP) Solution	-	-	-	-	20,000,000	20,000,000	-
425	Boardwalk Rehabilitation	-	-	-	-	-	-	883,774
426	Linear Pathway	-	-	-	-	-	-	284,020
427	Sound System	-	-	-	-	-	-	90,000
428	Community Center Enhancements	-	-	-	-	-	-	89,000
	Total-Capital Improvement Program Fund-Non Recurring	**$ 3,910,000**	**$ 6,984,000**	**$ 19,114,750**	**$ 4,521,000**	**$ 23,856,500**	**$ 58,386,250**	**$ 5,245,334**
FUND 39	**Total-Capital Improvement Program Fund**	**$ 7,532,710**	**$ 13,477,392**	**$ 24,311,110**	**$ 9,317,068**	**$ 28,230,790**	**$ 82,869,070**	**$ 7,961,124**
FUND 11	**Street Construction and Maintenance Fund-Recurring**							
394	Street Maintenance Program	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000
	Total-Street Construction and Maintenance Fund-Recurring	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**
	Street Construction and Maintenance Fund-Non Recurring							
416	Parking Lot Rehabilitation Program	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
431	Comprehensive Street Improvement Program	-	-	-	-	-	-	500,000
	Total-Street Construction and Maintenance Fund-Non Recurring	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 550,000**
FUND 11	**Total-Street Construction and Maintenance Fund**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 650,000**
FUND 12	**Transportation Surtax Fund-Non Recurring**							
429	Sample Road Multi-Purpose Pathway	$ -	$ 2,424,400	$ -	$ -	$ -	$ 2,424,400	$ 330,600
430	Vinkemulder Road Improvements	-	1,800,000	-	-	-	1,800,000	-
407	South Creek Neighborhood Improvements	-	1,650,000	-	-	14,275,000	15,925,000	-
431	Comprehensive Street Improvement Program	-	-	-	3,000,000	3,000,000	6,000,000	3,268,686
	Total-Transportation Surtax Fund-Non Recurring	**$ -**	**$ 5,874,400**	**$ -**	**$ 3,000,000**	**$ 17,275,000**	**$ 26,149,400**	**$ 3,599,286**
FUND 12	**Total-Broward County Transportation Surtax Fund**	**$ -**	**$ 5,874,400**	**$ -**	**$ 3,000,000**	**$ 17,275,000**	**$ 26,149,400**	**$ 3,599,286**
FUND 16	**Community Development Block Grant (CDBG) Fund-Recurring**							
432	Playground Replacement Program	$ 320,000	$ -	$ -	$ -	$ -	$ 320,000	$ -
388	HVAC Replacement Program	-	-	-	-	-	-	282,000
	Total-Community Development Block Grant (CDBG) Fund-Recurring	**$ 320,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 320,000**	**$ 282,000**
FUND 16	**Total-Community Development Block Grant (CDBG)**	**$ 320,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 320,000**	**$ 282,000**
FUND 18	**Seminole Mitigation Fund-Recurring**							
433	Fire Rescue Equipment Replacement Program	$ 1,482,000	$ 636,000	$ 582,000	$ 527,000	$ 565,000	$ 3,792,000	$ 850,000
	Total-Seminole Mitigation Fund-Recurring	**$ 1,482,000**	**$ 636,000**	**$ 582,000**	**$ 527,000**	**$ 565,000**	**$ 3,792,000**	**$ 850,000**
FUND 18	**Seminole Mitigation Fund-Non Recurring**							
434	Public Safety Facilities	$ -	$ -	$ 60,000,000	$ 1,000,000	$ -	$ 61,000,000	$ 4,822,200
	Total-Seminole Mitigation Fund-Non Recurring	**$ -**	**$ -**	**$ 60,000,000**	**$ 1,000,000**	**$ -**	**$ 61,000,000**	**$ 4,822,200**
FUND 18	**Total-Seminole Mitigation Fund**	**$ 1,482,000**	**$ 636,000**	**$ 60,582,000**	**$ 1,527,000**	**$ 565,000**	**$ 64,792,000**	**$ 5,672,200**
FUND 32	**Capital Project Financing Fund-Non Recurring**							
435	Facility Roof Replacement Program	$ 360,000	$ -	$ -	$ -	$ -	$ 360,000	$ 4,373,735
436	Veterans Park Improvements	250,000	-	-	-	-	250,000	-
437	Recreation Complex Building Rehabilitation	200,000	-	-	-	-	200,000	200,000
438	Sunshine Drive Park Improvements	185,000	-	-	-	-	185,000	21,675
439	Fire Station #94 Improvements	100,000	-	-	-	-	100,000	700,000
431	Comprehensive Street Improvement Program	-	-	-	-	-	-	6,749,812
406	Lakeside Park Improvements	-	-	-	-	-	-	2,784,250
418	Commission Chambers Renovation	-	-	-	-	-	-	200,000
417	Community Center Park Improvements	-	-	-	-	-	-	110,000
416	Parking Lot Rehabilitation Program	-	-	-	-	-	-	878,808
440	Lyons Road / Coconut Creek Parkway / Atlantic Boulevard Median Improvements	-	-	-	-	-	-	835,000

CAPITAL IMPROVEMENT PROGRAM BY FUND

Adopted

Page Number	Capital Improvement	FY24	FY25	FY26	FY27	FY28	Total	Previously Budgeted
409	Government Center Rehabilitation	-	-	-	-	-	-	750,000
405	Oak Trail Park Expansion	-	-	-	-	-	-	532,940
441	Donaldson Park Improvements	-	-	-	-	-	-	213,000
407	South Creek Neighborhood Improvements	-	-	-	-	-	-	175,000
	Total-Capital Project Financing Fund-Non Recurring	**$ 1,095,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,095,000**	**$ 18,524,220**
FUND 32	**Total-Capital Project Financing Fund**	**$ 1,095,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,095,000**	**$ 18,524,220**
FUND 33	**2009 Capital Project Fund-Recurring**							
442	Facilities Electric Vehicle Charging Station Program	$ -	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 160,000	$ 35,000
	Total- 2009 Capital Project-Recurring	**$ -**	**$ 40,000**	**$ 40,000**	**$ 40,000**	**$ 40,000**	**$ 160,000**	**$ 35,000**
	2009 Capital Project Fund-Non Recurring							
443	Undergrounding of Aboveground Utility Lines	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,658,781
409	Government Center Rehabilitation	-	-	-	-	-	-	1,895,812
435	Facility Roof Replacement Program	-	-	-	-	-	-	25,000
	Total-Capital Project Fund-Non Recurring	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,579,594**
FUND 33	**Total-2009 Capital Project Fund**	**$ -**	**$ 40,000**	**$ 40,000**	**$ 40,000**	**$ 40,000**	**$ 160,000**	**$ 4,614,594**
FUND 35	**Utility Underground Fund-Non Recurring**							
	Undergrounding of Aboveground Utility Lines	$ -	$ -	$ -	$ -	$ -	$ -	1,303,688
FUND 35	**Total-Utility Underground Fund**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,303,688**
FUND 41	**Water and Wastewater Fund-Recurring**							
444	Wastewater Pump Station Rehabilitation Program	$ 700,000	$ 350,000	$ 350,000	$ 350,000	$ -	$ 1,750,000	$ 350,000
445	Water Distribution System Improvement Program	400,000	400,000	400,000	400,000	400,000	2,000,000	300,000
446	Water Valve Replacement Program	480,000	450,000	450,000	450,000	450,000	2,280,000	300,000
447	Water Meter Connection Lines Retrofit Program	375,000	375,000	375,000	375,000	375,000	1,875,000	300,000
448	Wastewater Conveyance System Improvement Program	350,000	350,000	350,000	350,000	350,000	1,750,000	350,000
449	Standby Generator and Bypass Pump Replacement Program	275,000	275,000	275,000	275,000	275,000	1,375,000	275,000
450	Water Meter and Box Replacement Program	200,000	75,000	75,000	75,000	75,000	500,000	350,000
451	Wastewater Access Structure Rehabilitation Program	200,000	200,000	200,000	200,000	200,000	1,000,000	200,000
452	Wastewater Force Main Isolation Valves Rehabilitation Program	200,000	200,000	200,000	200,000	200,000	1,000,000	150,000
386	Vehicle Replacement Program	151,820	-	-	-	-	151,820	-
453	Electrical Control Panel Rehabilitation Program	70,000	70,000	70,000	140,000	275,000	625,000	210,000
454	Exterior Painting Program	60,000	-	-	-	-	60,000	-
	Total-Water and Wastewater Fund-Recurring	**$ 3,461,820**	**$ 2,745,000**	**$ 2,745,000**	**$ 2,815,000**	**$ 2,600,000**	**$ 14,366,820**	**$ 2,785,000**
	Water and Wastewater Fund-Non Recurring							
455	Meter Reading Conversion	$ 1,100,000	$ -	$ -	$ -	$ -	$ 1,100,000	$ 5,000,000
456	Sabal Pines Park Yard Retrofit	150,590	-	-	-	-	150,590	810,000
457	Lead and Copper Rule Compliance	150,000	350,000	-	-	-	500,000	-
458	Copans Road Wastewater Transmission System Improvements	-	1,000,000	-	-	-	1,000,000	4,747,595
	Total-Water and Wastewater Fund-Non Recurring	**$ 1,400,590**	**$ 1,350,000**	**$ -**	**$ -**	**$ -**	**$ 2,750,590**	**$ 10,557,595**
FUND 41	**Total-Water and Wastewater Fund**	**$ 4,862,410**	**$ 4,095,000**	**$ 2,745,000**	**$ 2,815,000**	**$ 2,600,000**	**$ 17,117,410**	**$ 13,342,595**
Fund 42	**Water/Sewer Capital Improvement Fund-Non Recurring**							
459	MainStreet Utilities Expansion	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,518,110
430	Vinkemulder Road Improvements	-	-	-	-	-	-	175,280
FUND 42	**Total-Water/Sewer Capital Improvement Fund**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,693,390**

CAPITAL IMPROVEMENT PROGRAM BY FUND

Adopted

Page Number	Capital Improvement	FY24	FY25	FY26	FY27	FY28	Total	Previously Budgeted
FUND 45	**Stormwater Management Fund-Recurring**							
460	Stormwater Drainage Improvement Program	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,500,000	$ 300,000
461	Concrete Curbing Program	50,000	50,000	50,000	50,000	50,000	250,000	50,000
	Total- Stormwater Management Fund-Recurring	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 1,750,000**	**$ 350,000**
	Stormwater Management Fund-Non Recurring							
431	Comprehensive Street Improvement Program	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,022,297
	Total- Stormwater Management Fund-Non Recurring	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,022,297**
FUND 45	**Total-Stormwater Management Fund**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 1,750,000**	**$ 1,372,297**
FUND 61	**General Trust Fund**							
436	Veterans Park Improvements	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000	$ -
426	Linear Pathway	-	-	-	-	-	-	50,000
412	Hillsboro Corridor Project	-	-	-	-	-	-	70,000
FUND 61	**Total-General Trust Fund**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000**	**$ 120,000**
FUND 62	**Law Enforcement Trust Fund**							
387	Police Officer Equipment Replacement Program	$ 65,000	$ -	$ -	$ -	$ -	$ 65,000	$ -
FUND 61	**Total-Law Enforcement Trust Fund**	**$ 65,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 65,000**	**$ -**
FUND 65	**Grants Fund**							
433	Fire Rescue Equipment Replacement Program	$ 600,000	$ -	$ -	$ -	$ -	$ 600,000	$ -
438	Sunshine Drive Park Improvements	315,000	-	-	-	-	315,000	-
432	Playground Replacement Program	280,000	-	-	-	-	280,000	-
388	HVAC Replacement Program	84,390	-	-	-	-	84,390	318,000
430	Vinkemulder Road Improvements	-	2,200,000	-	-	-	2,200,000	200,000
415	Body-Worn Camera Program	-	963,000	-	-	-	963,000	-
462	Pedestrian Lighting	-	-	-	-	-	-	3,900,000
412	Hillsboro Corridor Project	-	-	-	-	-	-	640,000
431	Comprehensive Street Improvement Program	-	-	-	-	-	-	250,000
406	Lakeside Park Improvements	-	-	-	-	-	-	200,000
FUND 65	**Total - Grants Fund**	**$ 1,279,390**	**$ 3,163,000**	**$ -**	**$ -**	**$ -**	**$ 4,442,390**	**$ 5,508,000**
	Completed Projects							
463	Winston Park Preserve Path to Hilton Road Greenway	$ -	$ -	$ -	$ -	$ -	$ -	$ 527,960
464	Rowe Community Center Improvements	-	-	-	-	-	-	270,600
465	Lakewood Park Improvements	-	-	-	-	-	-	146,350
466	Coco Point Park Improvements	-	-	-	-	-	-	153,830
467	Facility Room Dividers	-	-	-	-	-	-	150,760
	Total-Completed Projects	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,249,501**
	Grand Total-Recommended	**$ 17,036,510**	**$ 27,635,792**	**$ 88,028,110**	**$ 17,049,068**	**$ 49,060,790**	**$ 198,810,270**	**$ 72,606,015**

Vehicle Replacement Program

STRATEGIC GOAL:	Invest in Maintenance of All Mobility Systems	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	3971539-6795 4171539-6795		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6795		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

The continued replacement of City vehicles is warranted by age (between 7 and 17 years old), and/or high mileage (over 100,000 miles), and/or high repair and maintenance costs within a two year period. Based on these criteria, replacement of the following 14 vehicles is recommended in FY24:

Police - K9	**1**	**#1305**
Police - CSA	**1**	**#1288**
Police - Patrol	**1**	**#1319,**
Police – Admin	**2**	**#1268, #1290**
Recreation	**2**	**#1215, # 1311**
Parks & Natural	**1**	**#1216**
Facilities Maintenace	**1**	**#1312**
Building	**2**	**#1281 (EV), #1282 (EV)**
Uitilty Operations	**2**	**#1339, 1343**
Engineering	**1**	**#1280**

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$630,240	$1,424,282	$1,545,240	$1,647,888	$1,736,070	$6,983,720	$511,300	Recurring
Water & Wastewater Fund (41)	151,820	0	0	0	0	$151,820	0	
TOTAL	**$782,060**	**$1,424,282**	**$1,545,240**	**$1,647,888**	**$1,736,070**	**$7,135,540**	**$511,300**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	782,060	1,424,282	1,545,240	1,647,888	1,736,070	7,135,540	511,300	
TOTAL	**$782,060**	**$1,424,282**	**$1,545,240**	**$1,647,888**	**$1,736,070**	**$7,135,540**	**$511,300**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact is due to anticipated maintenance costs savings.
Operating	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(25,000)	
Capital Outlay							
TOTAL	**($5,000)**	**($5,000)**	**($5,000)**	**($5,000)**	**($5,000)**	**($25,000)**	

Police Officer Equipment Replacement Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	Police Department
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	I	**ACCT. NUMBER:**	3961521-6854 6261521-6854		
DEPARTMENT:	Police	**PROJECT CODE:**	6854		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		

DESCRIPTION/JUSTIFICATION:

This program addresses the need to replace Police Officer equipment at the end of their useful life. The following replacement schedule is proposed:

FY24:	Portable Radios (40)	$328,950
	Taser Certification and Evidence.com Software	158,670
	Night Vision Goggles (SWAT)	65,000
		$552,620
FY25:	Records Maintenance System (RMS)	$1,300,000
	Taser Certification and Evidence.com Software	158,670
	Night Vision Goggles (SWAT)	65,000
	Radar Trailers	45,000
		$1,568,670



FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$487,620	$1,568,670	$457,180	$141,010	$145,880	$2,800,360	$471,950	Recurring
Law Enforcement Trust Fund (62)	65,000	0	0	0	0	65,000	0	
TOTAL	**$552,620**	**$1,568,670**	**$457,180**	**$141,010**	**$145,880**	**$2,865,360**	**$471,950**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	552,620	1,568,670	457,180	141,010	145,880	2,865,360	471,950	
TOTAL	**$552,620**	**$1,568,670**	**$457,180**	**$141,010**	**$145,880**	**$2,865,360**	**$471,950**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

HVAC Replacement Program

STRATEGIC GOAL:	Plan Ahead for Progressive Technologies and Business Methods	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	I	**ACCT. NUMBER:**	1671539-6754 3971539-6754 6571539-6754		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6754		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program addresses the need to replace the HVAC units at the end of their useful life throughout City facilities. The following replacement schedule is proposed:

FY24:	Public Works (1) Mixed Air Unit	$210,100
	Public Works (1) Liebert System	171,760
	HVAC Software Updates Recreation Center*	84,390
	Police (1) Air Handler	80,000
	Contingent on grant funding	$546,250
FY25:	Utilities & Engineering, Software Updates	$500,000
FY26:	Sabal Pines Park	$170,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$461,860	$500,000	$170,000	$325,000	$500,000	$1,956,860	$0	Recurring
Grants Fund (65)	84,390	0	0	0	0	84,390	318,000	
CDBG Fund (16)						0	282,000	
TOTAL	**$546,250**	**$500,000**	**$170,000**	**$325,000**	**$500,000**	**$2,041,250**	**$600,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	546,250	500,000	170,000	325,000	500,000	2,041,250	600,000	
TOTAL	**$546,250**	**$500,000**	**$170,000**	**$325,000**	**$500,000**	**$2,041,250**	**$600,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact reflects projected energy savings.
Operating	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(5,000)	
Capital Outlay							
TOTAL	**($1,000)**	**($1,000)**	**($1,000)**	**($1,000)**	**($1,000)**	**($5,000)**	

City Facility Lighting Improvement Program

STRATEGIC GOAL:	Update and Accomplish the Goals Established in the City of Coconut Creek Green Plan	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	3971572-6505		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6505		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program addresses lighting improvements at City facilities and parking lots. Improvements include the replacement of less energy efficient high intensity discharge (HID) and fluorescent lights and fixtures with high efficiency LED lights and fixtures in support of the City's Green Plan. The following improvements are proposed:

FY24: Community Center Outside Buildings, Parking Lot & Sidewalk Lighting
FY25: Sabal Pines Park Outside Buildings & Parking Lot
FY26: Government Center Outside Buildings & Parking Lot
FY27: Winston Park & Lakeside Park Outside Buildings & Parking Lots
FY28: George Gerber Park Outside Buildings & Parking Lot

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$400,000	$550,000	$700,000	$570,000	$350,000	$2,570,000	$220,000	Recurring
TOTAL	**$400,000**	**$550,000**	**$700,000**	**$570,000**	**$350,000**	**$2,570,000**	**$220,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$50,000	$80,000	$70,000	$100,000	$45,000	$345,000	$20,000	Recurring
Construction								
Equipment /Other	350,000	470,000	630,000	470,000	305,000	2,225,000	200,000	
TOTAL	**$400,000**	**$550,000**	**$700,000**	**$570,000**	**$350,000**	**$2,570,000**	**$220,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating cost savings reflects lower electrical costs due to changing bulbs to LED.
Operating	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(5,000)	
Capital Outlay							
TOTAL	**($1,000)**	**($1,000)**	**($1,000)**	**($1,000)**	**($1,000)**	**($5,000)**	

Parks Improvement Program

STRATEGIC GOAL:	Protect Open Space	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	3971572-6800		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6800		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program addresses the rehabilitation needs of City parks. The following replacement schedule is proposed:

FY24:

Sabal Pines Park:	Cypress Pavilion Renovations	$60,000
	Replace four (4) Baseball Scoreboards	40,000
	Wheelchair Lift Enclosure	30,000
	Baseball Field #3 Gate Modification	10,000
		$140,000
Lakeside Park:	Relocate Equipment (Equipment Hut)	$31,000
Cypress Park:	Replace Playground Re-surfacing	$100,000
Gerber Park & Winston Park:	Replace Basketball Systems	$21,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$292,000	$340,000	$300,000	$300,000	$300,000	$1,532,000	$70,000	Recurring
TOTAL	**$292,000**	**$340,000**	**$300,000**	**$300,000**	**$300,000**	**$1,532,000**	**$70,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$5,000	$5,000	$5,000	$5,000	$20,000	$5,000	Recurring
Construction	0	335,000	295,000	295,000	295,000	1,220,000	65,000	
Equipment /Other	292,000	0	0	0	0	292,000	0	
TOTAL	**$292,000**	**$340,000**	**$300,000**	**$300,000**	**$300,000**	**$1,532,000**	**$70,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Sidewalk Improvement Program

STRATEGIC GOAL:	Invest in Maintenance of All Mobility Systems	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	3991541-6715		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6715		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program consists of rehabilitation and improvement of existing City sidewalks. Improvements include completing missing sidewalk links, repairing sidewalk trip hazards, replacing asphalt sidewalks with concrete, meeting Americans with Disabilities Act (ADA) requirements and other activities impacted by rehabilitation, such as drainage and landscaping replacement as needed. In FY23, the City replaced sidewalk sections, due to tree roots uplifting, in Parkwood V, Winston Park- Breckenridge North, and The Hammocks. In FY24, sidewalk sections in Huntington Square- Winston Park section 1A, Huntington Square 3- Winston Park section 1A Breckenridge Ph II, Coconut Ridge Estates and Sunrise Estates are proposed.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$250,000	$250,000	$250,000	$250,000	$250,000	$1,250,000	$0	Recurring
TOTAL	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$1,250,000**	**$0**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction	250,000	250,000	250,000	250,000	250,000	1,250,000	0	
Equipment /Other								
TOTAL	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$1,250,000**	**$0**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Technology Refresh Program

STRATEGIC GOAL:	Plan Ahead for Progressive Technologies and Business Methods	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	I	**ACCT. NUMBER:**	3915513-6738		
DEPARTMENT:	Information Technology	**PROJECT CODE:**	6738		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This project provides for the continual upgrading of hardware, including computers, servers, routing and switching equipment, wireless bridges, tablets, projectors, security firewalls, large printers, and audio/visual equipment. This provides City-wide users the necessary tools to process information efficiently while sustaining operations and enables the City to remain in a proactive position for current technological advances.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$217,840	$196,340	$396,840	$326,840	$332,340	$1,470,200	$221,840	Recurring
TOTAL	**$217,840**	**$196,340**	**$396,840**	**$326,840**	**$332,340**	**$1,470,200**	**$221,840**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	217,840	196,340	396,840	326,840	332,340	1,470,200	221,840	
TOTAL	**$217,840**	**$196,340**	**$396,840**	**$326,840**	**$332,340**	**$1,470,200**	**$221,840**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Cyber Resilience, Security Leadership and Disaster Recovery

STRATEGIC INITIATIVE:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2022	**LOCATION:**	Information Technology Department
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2025		
PRIORITY:	II	**ACCT. NUMBER:**	3915513-6717 6515513-6717		
DEPARTMENT:	Information Technology	**PROJECT CODE:**	6717		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

The project will replace and enhance the current data center infrastructure, as well as construct new infrastructure that will help ensure minimal downtime and improve operability for the 24/7 Police and Fire departments. Improvements include an upgraded data center housing the core technological infrastructure, an off-site data center for redundancy and to serve as an active hot-site, and improved networking capabilities to ensure uptime and availability through the use of fiber and upgraded switching technologies.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$175,000	$175,000	$0	$0	$0	$350,000	$420,040	Recurring
TOTAL	**$175,000**	**$175,000**	**$0**	**$0**	**$0**	**$350,000**	**$420,040**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	175,000	175,000	0	0	0	$350,000	420,040	
TOTAL	**$175,000**	**$175,000**	**$0**	**$0**	**$0**	**$350,000**	**$420,040**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Street Maintenance Program

STRATEGIC GOAL:	Invest in Maintenance of All Mobility Systems	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	I	**ACCT. NUMBER:**	1191541-6761 3991541-6761		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6761		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

As the City's roadway infrastructure ages, the need for rehabilitation and improvements become necessary. The program includes roadway maintenance and other related activities not covered by the Comprehensive Street Improvement Program that are in need of immediate attention. In FY23, the City completed milling and resurfacing on NE 39th Avenue and ADA upgrades on Carambola Circle and Cocoplum Circle. Milling and resurfacing in Lakewood East neighborhood on NW 48th Avenue and Sunshine Drive is proposed for FY24.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$150,000	$150,000	$150,000	$150,000	$150,000	$750,000	$0	Recurring
Street Construction & Maint. Fund (11)						0	100,000	
TOTAL	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$750,000**	**$100,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction	150,000	150,000	150,000	150,000	150,000	750,000	100,000	
Equipment /Other								
TOTAL	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$750,000**	**$100,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Irrigation Pump Station Replacement Program

STRATEGIC GOAL:	Protect Open Space	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	3971537-6860		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6860		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

Many of the irrigation pump stations throughout the City have exceeded their expected useful life and have been repaired multiple times to keep them operational. Age, wear and tear, and frequent repairs make them costly to maintain and operationally inefficient. The following replacement schedule is proposed:

FY24: Wiles Road East and Pine Creek Greenway
FY25: Lakewood, Coco Point Parks and Long Pine Greenway South
FY26: Hilton Greenway, Utilities & Engineering
FY27: Coral Tree Greenway, Sabal Pines Park (Motor)
FY28: Government Center (Motor)

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$125,000	$125,000	$125,000	$75,000	$25,000	$475,000	$125,000	Recurring
TOTAL	**$125,000**	**$125,000**	**$125,000**	**$75,000**	**$25,000**	**$475,000**	**$125,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	125,000	125,000	125,000	75,000	25,000	475,000	125,000	
TOTAL	**$125,000**	**$125,000**	**$125,000**	**$75,000**	**$25,000**	**$475,000**	**$125,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact reflects anticipated electricity costs savings.
Operating	(500)	(500)	(500)	(500)	(500)	(2,500)	
Capital Outlay							
TOTAL	**($500)**	**($500)**	**($500)**	**($500)**	**($500)**	**($2,500)**	

Fitness Equipment Replacement Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	Recreation Complex and Community Center
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	I	**ACCT. NUMBER:**	3972572-6500		
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	6500		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program addresses the replacement of fitness equipment at the Recreation Complex and Community Center. Timely replacement of fitness equipment ensures user safety and optimal customer serivce to fitness members. The following fitness equipment replacement schedule is proposed:

FY24: 7 Bikes, 2 NuSteps, 3 Stairmasters, 2 Stepmills, 1 Rower, and Strength Equipment Accessories (Creek Fit North and South)
FY25: 6 Treadmills (Creek Fit North) and Strength Equipment Accessories (Creek Fit North and South)
FY26: 7 Ellipticals and Strength Equipment/Accessories (Creek Fit South)

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$122,150	$69,100	$117,100	$85,330	$60,000	$453,680	$212,000	Recurring
TOTAL	**$122,150**	**$69,100**	**$117,100**	**$85,330**	**$60,000**	**$453,680**	**$212,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	122,150	69,100	117,100	85,330	60,000	453,680	212,000	
TOTAL	**$122,150**	**$69,100**	**$117,100**	**$85,330**	**$60,000**	**$453,680**	**$212,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact includes savings from equipment trade-ins.
Operating	(6,100)	(2,000)	(1,500)	(2,000)	(1,500)	(13,100)	
Capital Outlay							
TOTAL	**($6,100)**	**($2,000)**	**($1,500)**	**($2,000)**	**($1,500)**	**($13,100)**	

Outdoor Park Amenities Replacement Program

STRATEGIC GOAL:	Protect the Small Town Feeling and Look	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	III	**ACCT. NUMBER:**	3971572-6709		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6709		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program addresses the replacement of outdoor amenities that have become unsightly or unusable due to age, exposure to the elements, or vandalism. Replacements include, but are not limited to, benches, trash receptacles, tables, bleachers, grills, outdoor water fountains, and various outdoor amenities. Proposed replacements for FY24 include the replacement of benches and trash receptacles at Gerber Park, picnic tables at Cypress Park, and the replacement of player benches for tennis and pickelball various parks within the City.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$106,000	$75,000	$75,000	$75,000	$75,000	$406,000	$68,660	Recurring
TOTAL	**$106,000**	**$75,000**	**$75,000**	**$75,000**	**$75,000**	**$406,000**	**$68,660**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	106,000	75,000	75,000	75,000	75,000	406,000	68,660	
TOTAL	**$106,000**	**$75,000**	**$75,000**	**$75,000**	**$75,000**	**$406,000**	**$68,660**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Shade Structures

STRATEGIC INITIATIVE:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	3971539-6875		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6875		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This project provides for the new installation of shade structures and the replacement of shade awnings. The following improvements are proposed:

FY24: Lakewood Park Playground	$100,000
FY25: Showmobile Shade Structure	$50,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$100,000	$50,000	$0	$0	$0	$150,000	$45,000	Recurring
TOTAL	**$100,000**	**$50,000**	**$0**	**$0**	**$0**	**$150,000**	**$45,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	100,000	50,000	0	0	0	150,000	45,000	
TOTAL	**$100,000**	**$50,000**	**$0**	**$0**	**$0**	**$150,000**	**$45,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Flooring/Carpet Replacement Program

STRATEGIC INITIATIVE:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	III	**ACCT. NUMBER:**	3971572-6873		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6873		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program addresses the need to replace flooring in City facilities that have reached unacceptable conditions due to wear, permanent staining, or damage. The following replacement schedule is proposed:

FY24: Recreational Complex - Sport Impact & Vinyl Flooring $55,000

FY25: Utilities & Engineering - Carpet/Acoustical Tiles $60,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$55,000	$60,000	$0	$0	$0	$115,000	$50,000	Recurring
TOTAL	**$55,000**	**$60,000**	**$0**	**$0**	**$0**	**$115,000**	**$50,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	55,000	60,000	0	0	0	115,000	50,000	
TOTAL	**$55,000**	**$60,000**	**$0**	**$0**	**$0**	**$115,000**	**$50,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Traffic Calming Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring
PRIORITY:	I	**ACCT. NUMBER:**	3991541-6856
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6856
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring

LOCATION: City-wide



DESCRIPTION/JUSTIFICATION:

The City's Code of Ordinances allows for the installation of traffic calming devices within the City's right-of-ways. This program funds speed and volume studies, traffic analyses, and construction of traffic calming devices following review and recommendation from the City's Traffic Management Team. The addition of traffic calming devices in South Creek and NW 39th Avenue north of Hillsboro Boulevard were completed in FY22. In FY23, the City replaced speed cushions on Cocoplum Circle and in South Creek. Improvements in FY24 will be based upon residents' requests and Traffic Team recommendations.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$50,000	$50,000	$50,000	$50,000	$50,000	$250,000	$50,000	Recurring
TOTAL	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$250,000**	**$50,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$5,000	$5,000	$5,000	$5,000	$5,000	$25,000	$5,000	Recurring
Construction	45,000	45,000	45,000	45,000	45,000	225,000	45,000	
Equipment /Other								
TOTAL	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$250,000**	**$50,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Sports Lighting Replacement Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	3971572-6893		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6893		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

Many sports lighting fixtures in City parks have exceeded their expected useful life. As the fixtures age, it becomes difficult to maintain the adequate lighting for safe play on the fields and courts. Replacement of these fixtures will ensure adequate lighting is sustained at a cost savings to the City due to the use of LED fixtures. The following replacement schedule is proposed:

FY25: Community Center - Pickleball & Basketball Courts	$180,000
FY26: Sabal Pines Park - Baseball Field #4	$250,000
FY27: Sabal Pines Park - East & West Soccer Fields	$350,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$180,000	$250,000	$350,000	$0	$780,000	$250,000	Recurring
TOTAL	**$0**	**$180,000**	**$250,000**	**$350,000**	**$0**	**$780,000**	**$250,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$20,000	$0	$0	$0	$20,000	$0	Recurring
Construction								
Equipment /Other	0	160,000	250,000	350,000	0	760,000	250,000	
TOTAL	**$0**	**$180,000**	**$250,000**	**$350,000**	**$0**	**$780,000**	**$250,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact reflects savings in electric costs.
Operating	(500)	(500)	(500)	(500)	(500)	(2,500)	
Capital Outlay							
TOTAL	**($500)**	**($500)**	**($500)**	**($500)**	**($500)**	**($2,500)**	

Existing Greenway Enhancements

STRATEGIC GOAL:	Expand Safe and Walkable/Bikeable Options Across the Community	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	III	**ACCT. NUMBER:**	3951541-6792		
DEPARTMENT:	Sustainable Development	**PROJECT CODE:**	6792		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This project encompasses the enhancement of existing greenway projects including butterfly marker poles, street furniture, lighting, miscellaneous trail heads, signs, edible plants and other trail amenities.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$50,000	$50,000	$50,000	$50,000	$200,000	$0	Recurring
TOTAL	**$0**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$200,000**	**$0**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction	0	50,000	50,000	50,000	50,000	200,000	0	
Equipment /Other								
TOTAL	**$0**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$200,000**	**$0**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact includes costs associated with contractual landscape maintenance.
Operating	0	13,000	13,000	13,000	13,000	52,000	
Capital Outlay							
TOTAL	**$0**	**$13,000**	**$13,000**	**$13,000**	**$13,000**	**$52,000**	

Sports Court Repair and Resurfacing

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Upcoming Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	TBD		
DEPARTMENT:	Public Works	**PROJECT CODE:**	TBD		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

Outdoor sports courts are in need of resurfacing every 6-8 years depending upon the level of use and severity of weather conditions. The following repair/resurfacing schedule is proposed:

FY25: Windmill Park Racquetball/Handball Courts $30,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$30,000	$0	$0	$0	$30,000	$0	Recurring
TOTAL	**$0**	**$30,000**	**$0**	**$0**	**$0**	**$30,000**	**$0**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	0	30,000	0	0	0	30,000		
TOTAL	**$0**	**$30,000**	**$0**	**$0**	**$0**	**$30,000**	**$0**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Bus Shelter and Bus Stop Rehabilitation

STRATEGIC GOAL:	Invest in Maintenance of All Mobility Systems	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Postponed Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	III	**ACCT. NUMBER:**	3971541-6775		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6775		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

The City has replaced or improved several of its 65 bus stops and shelters during recent years that were damaged or in disrepair. Broward County and the Florida Department of Transportation (FDOT) have agreed to replace or upgrade the remaining shelters under their respective jurisdictions. A Transit Master Plan is currently underway to enhance transportation services to residents. Completion of the study will assist the City in identifying future bus shelter and bus rehabilitation needs.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$0	$0	$0	$0	$0	$0	Recurring
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other								
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact includes maintenance cost savings.
Operating	(500)	(500)	(500)	(500)	(500)	(2,500)	
Capital Outlay							
TOTAL	**($500)**	**($500)**	**($500)**	**($500)**	**($500)**	**($2,500)**	

Oak Trail Park Expansion

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	01/2018
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2026
PRIORITY:	I	**ACCT. NUMBER:**	0198-6100 3271572-6898 3971572-6898
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	6898
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$5,953,160

LOCATION: Adjacent to Oak Trails Park



DESCRIPTION/JUSTIFICATION:

In 2007, a five-acre parcel was deeded to the City for development of Oak Trail Park which opened in 2015. Adjacent five-acre properties on each side of the park were purchased in FY18 for future park expansion. To optimize the City's existing parks and recreation resources and assets, as well as strategically plan for the future, the City adopted a Parks and Recreation Master Plan in 2019.The City was awarded $1,135,650 from the Florida Department of Environmental Protection to help offset construction cost in FY24. Proposed improvements include:

FY24: Parking Lot, Multi-Purpose Path, Outdoor Exercise Fitness Equipment, Split Rail Fencing, Multi-Purpose Lawns/Field, Restrooms, Signage, Interpretive Kiosk,Restoration of Existing Facility, and Irrigation

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$2,500,000	$0	$0	$0	$0	$2,500,000	$85,060	$85,060
Capital Projects Financing Fund (32)						0	532,940	532,940
General Fund (01)						0	2,835,160	2,835,160
						0	0	
TOTAL	**$2,500,000**	**$0**	**$0**	**$0**	**$0**	**$2,500,000**	**$3,453,160**	**$3,453,160**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$532,940	$43,088
Construction	2,190,000	0	0	0	0	2,190,000	85,060	85,060
Equipment /Other	310,000	0	0	0	0	310,000	2,835,160	2,835,153
TOTAL	**$2,500,000**	**$0**	**$0**	**$0**	**$0**	**$2,500,000**	**$3,453,160**	**$2,963,301**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact includes costs for additional field maintenance and contractual janitorial services.
Operating	0	0	0	115,000	115,000	$230,000	
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$115,000**	**$115,000**	**$230,000**	

Lakeside Park Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2016
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2027
PRIORITY:	I	**ACCT. NUMBER:**	0198-6100 3271572-6891 3971572-6891
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	6891
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$16,051,530

LOCATION: Johnson Road Adjacent to Lakeside Park



DESCRIPTION/JUSTIFICATION:

The City purchased a five-acre parcel of vacant land adjacent to Lakeside Park from the Broward County School Board. In FY20, the City was awarded $200,000 from the Florida Recreation Development Assistance Program (FRDAP) to partially fund sports lighting, landscaping, new parking and restroom improvements. In conjunction with the Parks and Recreation Master Plan proposed improvements include:

FY24: (SOUTH)
Pickleball Courts, Half Court Basket Ball Courts, Batting Cage, Picnic Pavilion, Shade Trees/Structure, Multi-Purpose Paved Path, Irrigation, Site Furnishing, Outdoor Table Games, Public Art

FY26: (NORTH)
Bandshell, Signage, Multi-Purpose Lawns/Fields, Multi-PurposePaved Path, Outdoor Exercise Equipment, Food Truck Pull Off Area, Field/LED Lighting, Restroom Facility, Parking Lot, Fencing, Irrigation,Site Furnishing, Landscaping, Public Art

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$0	$10,260,000	$0	$0	$10,260,000	$457,280	$457,280
Capital Projects Financing Fund (32)						0	2,784,250	2,784,250
Grants Fund (65)						0	200,000	200,000
General Fund (01)						0	2,350,000	2,350,000
TOTAL	**$0**	**$0**	**$10,260,000**	**$0**	**$0**	**$10,260,000**	**$5,791,530**	**$5,791,530**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$505,300	$392,727
Construction	0	0	10,044,000	0	0	10,044,000	2,751,980	657,278
Equipment /Other	0	0	216,000	0	0	216,000	2,534,250	2,346,428
TOTAL	**$0**	**$0**	**$10,260,000**	**$0**	**$0**	**$10,260,000**	**$5,791,530**	**$3,396,433**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$75,000	$75,000	$150,000	Operating impact includes costs for additional field maintenance staff, contractual janitorial services, and a additional mower.
Operating	0	0	0	50,000	50,000	100,000	
Capital Outlay	0	0	0	80,000	0	80,000	
TOTAL	**$0**	**$0**	**$0**	**$205,000**	**$125,000**	**$330,000**	

South Creek Neighborhood Improvements

STRATEGIC GOAL:	Invest in Maintenance of All Mobility Systems	**START DATE:**	10/2025
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2032
PRIORITY:	II	**ACCT. NUMBER:**	3991541-6707 3951541-6885 3251541-6885
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6707 6885
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$18,300,000

LOCATION: South Creek



DESCRIPTION/JUSTIFICATION:

South Creek neighborhood improvements include traffic calming features, roadway paving/resurfacing, widening of existing bridges and sidewalks, drainage improvements, and other measures to improve the mobility infrastructure as well as aesthetics. Assessment of bridges to ensure integrity and compliance with current standards was completed in FY23 with rehabilitation slated for FY25 contingent on Broward County Surtax funding availability.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$350,000	$650,000	$500,000	$500,000	$0	$2,000,000	$200,000	$200,000
Capital Projects Financing Fund (32)	0	0	0	0	0	0	175,000	175,000
Transportation Surtax Fund (12)	0	1,650,000	0	0	14,275,000	15,925,000	0	
TOTAL	**$350,000**	**$2,300,000**	**$500,000**	**$500,000**	**$14,275,000**	**$17,925,000**	**$375,000**	**$375,000**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$1,650,000	$0	$0	$0	$1,650,000	$250,000	$52,424
Construction	350,000	650,000	500,000	500,000	14,275,000	16,275,000	125,000	7,787
Equipment /Other								
TOTAL	**$350,000**	**$2,300,000**	**$500,000**	**$500,000**	**$14,275,000**	**$17,925,000**	**$375,000**	**$60,211**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

NW 74th Place Sidewalk Improvements

STRATEGIC GOAL:	Invest in Maintenance of All Mobility Systems	**START DATE:**	10/2023	**LOCATION:**	NW 74th Place
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2024		
PRIORITY:	II	**ACCT. NUMBER:**	3991541-6509		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6509		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$350,000		



DESCRIPTION/JUSTIFICATION:

Multiple portions of the NW 74th Place sidewalk were uplifted and damaged by existing shade trees' roots. Costly repairs are needed annually to maintain Americans with Disabilities (ADA) compliance and safety. With the existing sidewalk providing the only direct pedestrian connection to the Broward County nature area and the City's desire to keep the shade trees in place, a complete reconstruction of the sidewalk is necessary. Design was completed in FY23 with construction to start in FY24.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$300,000	$0	$0	$0	$0	$300,000	$50,000	$50,000
TOTAL	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$300,000**	**$50,000**	**$50,000**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$50,000	$13,976
Construction	300,000	0	0	0	0	300,000	0	
Equipment /Other								
TOTAL	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$300,000**	**$50,000**	**$13,976**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Government Center Rehabilitation

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2012	**LOCATION:**	Government Center
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2025		
PRIORITY:	II	**ACCT. NUMBER:**	3971539-6758 3371539-6758 3271539-6758		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6758		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$6,299,310		



DESCRIPTION/JUSTIFICATION:

The Government Center is in need of renovation to meet the daily operational needs of City staff. Phases I through IV have been completed. Installation of protective ballistic glass (Phase V) will be completed in FY24. The following is proposed:

FY24:	Automatic Door Replacement	$200,000
FY25:	Government Center Signage	$150,000
FY26:	Common Area Renovation	$1,000,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$200,000	$150,000	$1,000,000	$0	$0	$1,350,000	$2,303,498	$2,303,498
Capital Projects Financing Fund (32)						0	750,000	750,000
2009 Capital Project Fund (33)						0	1,895,812	1,895,812
TOTAL	**$200,000**	**$150,000**	**$1,000,000**	**$0**	**$0**	**$1,350,000**	**$4,949,310**	**$4,949,310**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$50,000	$100,000	$0	$0	$150,000	$421,446	$128,259
Construction	0	0	900,000	0	0	900,000	4,281,777	3,524,019
Equipment /Other	200,000	100,000	0	0	0	300,000	246,087	175,936
TOTAL	**$200,000**	**$150,000**	**$1,000,000**	**$0**	**$0**	**$1,350,000**	**$4,949,310**	**$3,828,214**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Fleet Building Rehabilitation

STRATEGIC GOAL:	Invest in Maintenance of All Mobility Systems	**START DATE:**	10/2022	**LOCATION:**	Government Center
STATUS:	New Project	**COMPLETION DATE:**	09/2025		
PRIORITY:	II	**ACCT. NUMBER:**	3971539-6748		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6748		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$2,000,000		



DESCRIPTION/JUSTIFICATION:

The fleet maintenance building is in need of renovation to meet the daily operational needs of the staff, increase resiliency during emergencies and/or disasters, and provide a safe updated work environment. The City will seek grant funding to offset costs associated with this project. The following improvements are proposed:

FY24: Design $200,000

FY25: Structural Hardening, Bay Door Replacement, Roof Replacement, & Installation of Solar Panels $1,800,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$200,000	$1,800,000	$0	$0	$0	$2,000,000	$0	$0
TOTAL	**$200,000**	**$1,800,000**	**$0**	**$0**	**$0**	**$2,000,000**	**$0**	**$0**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$200,000	$0	$0	$0	$0	$200,000	$0	$0
Construction	0	1,500,000	0	0	0	1,500,000		
Equipment /Other	0	300,000	0	0	0	300,000	0	
TOTAL	**$200,000**	**$1,800,000**	**$0**	**$0**	**$0**	**$2,000,000**	**$0**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Sabal Pines Park Sign Replacement Program

STRATEGIC GOAL:	Protect the Small Town Feeling and Look	**START DATE:**	10/2023	**LOCATION:**	Sabal Pines Park
STATUS:	New Project	**COMPLETION DATE:**	09/2024		
PRIORITY:	II	**ACCT. NUMBER:**	3971539-6874		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6874		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$200,000		



DESCRIPTION/JUSTIFICATION:

This program addresses the need to replace all signage within Sabal Pines Park, as they are over twenty years old and have exceeded their useful life. Staff has created a standardized concept design for all park locations that will create a new city brand in line with the City's environmental philosophy.

FUNDING SOURC

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$200,000	$0	$0	$0	$0	$200,000	$0	$0
TOTAL	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$200,000**	**$0**	**$0**

PROJECT COMPONENTS:

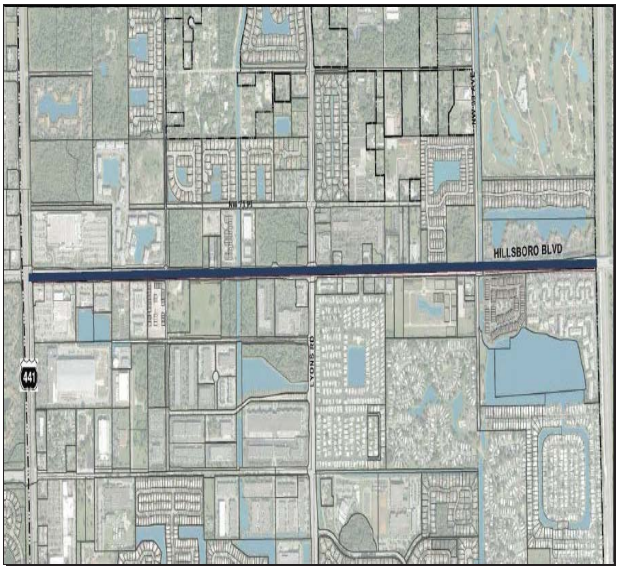
CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	$0
Construction								
Equipment /Other	200,000	0	0	0	0	200,000		
TOTAL	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$200,000**	**$0**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Hillsboro Corridor Project

STRATEGIC GOAL:	Expand Safe and Walkable/Bikeable Options Across the Community	**START DATE:**	09/2020	**LOCATION:**	Hillsboro Boulevard
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2025		
PRIORITY:	I	**ACCT. NUMBER:**	3951541-6749 6551541-6749		
DEPARTMENT:	Sustainable Development	**PROJECT CODE:**	6100 6749		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$1,470,000		



DESCRIPTION/JUSTIFICATION:

This project includes the property acquisition of 4651 W. Hillsboro Blvd. and the redevelopment of the existing sidewalk along Hillsboro Boulevard (Lyons Road to NW 51st Terrace). Improvements include a multi-use pathway with landscape enhancements which will recreate the historic landscape of the area preserves. The City was awarded a $1,000,000 grant from Broward County to offset project costs. Additionally, the City has specified that $200,000 of the proceeds from the sale of Broward Redevelopment Program property acquisition be utilized for enhancement along the Hillsboro Corridor.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$100,000	$0	$0	$0	$0	$100,000	$660,000	$605,320
Grants Fund (65)						0	640,000	0
General Trust Fund (61)						0	70,000	70,000
TOTAL	**$100,000**	**$0**	**$0**	**$0**	**$0**	**$100,000**	**$1,370,000**	**$675,320**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Design	$0	$0	$0	$0	$0	$0	$96,000	$92,709
Construction	100,000	0	0	0	0	100,000	789,320	16,628
Equipment/Other							484,680	414,680
TOTAL	**$100,000**	**$0**	**$0**	**$0**	**$0**	**$100,000**	**$1,370,000**	**$524,017**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impacts include costs to landscape, irrigation, and maintenance.
Operating	0	8,000	8,000	8,000	8,000	32,000	
Capital Outlay							
TOTAL	**$0**	**$8,000**	**$8,000**	**$8,000**	**$8,000**	**$32,000**	

Government Center Courtyard and Breezeway Renovations

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2023	**LOCATION:**	Government Center
STATUS:	New Project	**COMPLETION DATE:**	09/2027		
PRIORITY:	II	**ACCT. NUMBER:**	3971539-6726		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6726		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$1,210,000		



DESCRIPTION/JUSTIFICATION:

The Government Center courtyard is in need of renovation to meet the daily operational needs of City staff.

FY24:	Bollard Lights Replacement	$60,000
FY25:	Courtyard and Breezeway Design	$150,000
FY26:	Courtyard and Breezeway Renovation	$1,000,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$60,000	$150,000	$1,000,000	$0	$0	$1,210,000	$0	
TOTAL	**$60,000**	**$150,000**	**$1,000,000**	**$0**	**$0**	**$1,210,000**	**$0**	**$0**

PROJECT COMPONENTS:

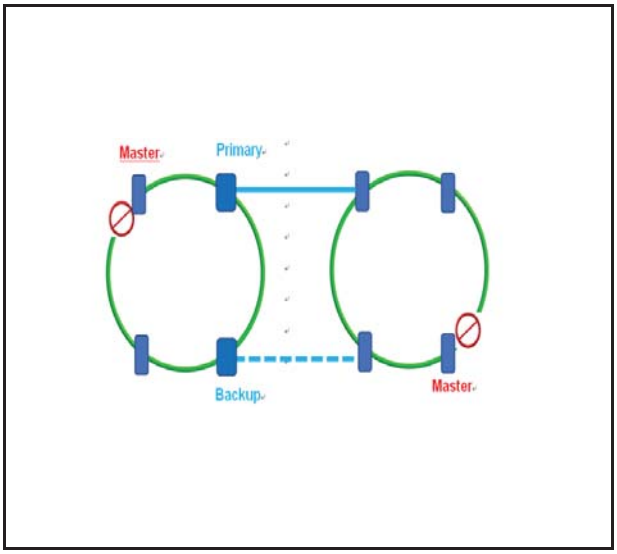
CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$150,000	$0	$0	$0	$150,000	$0	
Construction	0	0	1,000,000	0	0	1,000,000		
Equipment /Other	60,000	0	0	0	0	60,000		
TOTAL	**$60,000**	**$150,000**	**$1,000,000**	**$0**	**$0**	**$1,210,000**	**$0**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Redundant Fiber Optic Ring

STRATEGIC GOAL:	Enhance Technological Connectivity	**START DATE:**	10/2024	**LOCATION:**	City-wide
STATUS:	Upcoming project	**COMPLETION DATE:**	09/2025		
PRIORITY:	III	**ACCT. NUMBER:**	TBD		
DEPARTMENT:	Information Technology	**PROJECT CODE:**	TBD		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$1,332,000		



DESCRIPTION/JUSTIFICATION:

Redundant fiber optic ring architecture improves resilience on the current fiber. To meet the requirements of resiliency, a fiber optic ring is proposed. This will add redundancy via fiber optics. If the fiber is accidentally damaged by fiber cuts, equipment failure or malicious attacks, communication will be redirected through the ring to the data center and quickly repaired. Connection from the Government Center Emergency Operations Center (EOC) to Temporary Fire Station #113 (Phase I) is proposed for FY25. Connection from State Road 7 and Wiles Road to Johnson Road and Master Lift Station #10 Bimini Village, in Wynmoor (Phase II) is slated for FY26.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$677,000	$655,000	$0	$0	$1,332,000	$0	$0
TOTAL	**$0**	**$677,000**	**$655,000**	**$0**	**$0**	**$1,332,000**	**$0**	**$0**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	$0
Construction	$0	$677,000	$655,000	$0	$0	$1,332,000	0	0
Equipment /Other								
TOTAL	**$0**	**$677,000**	**$655,000**	**$0**	**$0**	**$1,332,000**	**$0**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Body-Worn Camera Program

STRATEGIC INITIATIVE:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2023	**LOCATION:**	Police Department
STATUS:	Upcoming Project	**COMPLETION DATE:**	09/2026		
PRIORITY:	I	**ACCT. NUMBER:**	3961521-6448		
DEPARTMENT:	Police	**PROJECT CODE:**	6448		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$1,840,000		



DESCRIPTION/JUSTIFICATION:

The program addresses the implementation of body-worn cameras for the City's Police Department. Body-worn cameras can improve evidence collection, strengthened officer performance and accountability, enhanced agency transparency, and accurate documentation of police encounters with the public. This program would be incorporated into the Officer Safety Plan which currently includes the Taser 7 and related software. This project is contingent on state earmark funding to offset implementation costs associated with this program.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$877,000	$0	$0	$0	$877,000	$0	$0
Earmarks (65)	0	963,000	0	0	0	963,000	0	
TOTAL	**$0**	**$1,840,000**	**$0**	**$0**	**$0**	**$1,840,000**	**$0**	**$0**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	$0
Construction								
Equipment /Other	0	1,840,000	0	0	0	1,840,000	0	
TOTAL	**$0**	**$1,840,000**	**$0**	**$0**	**$0**	**$1,840,000**	**$0**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$87,710	$91,220	$94,870	$273,800	Operating costs due to increased personal and supplies needed for program.
Operating	0	0	8,200	1,200	1,200	10,600	
Capital Outlay							
TOTAL	**$0**	**$0**	**$95,910**	**$92,420**	**$96,070**	**$284,400**	

Parking Lot Rehabilitation Program

STRATEGIC GOAL:	Invest in Maintenance of All Mobility Systems	**START DATE:**	08/2019	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2029		
PRIORITY:	II	**ACCT. NUMBER:**	1191541-6759 3291541-6759		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6759		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$2,353,808		



DESCRIPTION/JUSTIFICATION:

This program rehabilitates City-owned parking lots, including access roadways. Rehabilitation will include milling and resurfacing asphalt, striping, adding and/or replacing concrete curbs, adding root barriers, repairing damaged sidewalks, improvements to meet Americans with Disabilities Act (ADA) guidelines, and other associated work. Proposed rehabilitations include:

FY25: Sabal Pines Entrance Parking Lot & Roadway Trail

FY26: Winston Park Nature Center, Cypress Park, & Public Works Fleet Building

FY27: Veterans Park & Gerber Park

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$400,000	$625,000	$400,000	$0	$1,425,000	$0	$0
Capital Projects Financing Fund (32)						0	878,808	878,808
Street Construction & Maint. Fund (11)							50,000	50,000
TOTAL	**$0**	**$400,000**	**$625,000**	**$400,000**	**$0**	**$1,425,000**	**$928,808**	**$878,808**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$50,000	$0	$0	$0	$50,000	$200,000	$58,324
Construction	0	350,000	625,000	400,000	0	1,375,000	728,808	529,501
Equipment /Other								
TOTAL	**$0**	**$400,000**	**$625,000**	**$400,000**	**$0**	**$1,425,000**	**$928,808**	**$587,825**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Community Center Park Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2020	**LOCATION:**	Community Center Park
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2026		
PRIORITY:	I	**ACCT. NUMBER:**	3271572-6743		
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	6743		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$1,649,000		



DESCRIPTION/JUSTIFICATION:

To optimize the City's existing parks and recreation resources and assets as well as strategically plan for the future, the City adopted a Parks and Recreation Master Plan in 2019. The Plan provides a 10-year vision for parks, recreation, and open space and trails as well as an action plan for implementing this vision. Proposed improvements include:

FY21: Addition of Pickleball Courts

FY25: Design

FY26: Site Furnishings, Tree Seating, Extension Fishing Dock with Rails, Outdoor Patio, Multi-Purpose Lawns/Fields, Outdoor Table Games, Signage, and Public Art

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$200,000	$1,339,000	$0	$0	$1,539,000	$0	$0
Capital Projects Financing Fund (32)						0	110,000	110,000
TOTAL	**$0**	**$200,000**	**$1,339,000**	**$0**	**$0**	**$1,539,000**	**$110,000**	**$110,000**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$200,000	$0	$0	$0	$200,000	$10,000	$8,189
Construction	0	0	1,111,500	0	0	1,111,500	100,000	46,941
Equipment /Other	0	0	227,500	0	0	227,500	0	
TOTAL	**$0**	**$200,000**	**$1,339,000**	**$0**	**$0**	**$1,539,000**	**$110,000**	**$55,130**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Commission Chambers Renovation

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	09/2024	**LOCATION:**	Government Center
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2026		
PRIORITY:	II	**ACCT. NUMBER:**	3271539-6760		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6760		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$2,750,000		



DESCRIPTION/JUSTIFICATION:

The Commission Chambers at the Government Center is in need of renovation to meet the daily operational needs of City Commissioners and staff. Renovations will include updating accessibility, audio/acoustics, planning and zoning room, and offices.

FY25: Additional Design $50,000

FY26: Commission Chambers Renovations $2,500,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$50,000	$2,500,000	$0	$0	$2,550,000	$0	$0
Capital Projects Financing Fund (32)							200,000	
TOTAL	**$0**	**$50,000**	**$2,500,000**	**$0**	**$0**	**$2,550,000**	**$200,000**	**$0**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$50,000	$0	$0	$0	$50,000	$200,000	$0
Construction	0	0	2,500,000	0	0	2,500,000	0	
Equipment /Other								
TOTAL	**$0**	**$50,000**	**$2,500,000**	**$0**	**$0**	**$2,550,000**	**$200,000**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Pond Apple Park Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2024	**LOCATION:**	Pond Apple Park
STATUS:	Upcoming Project	**COMPLETION DATE:**	09/2025		
PRIORITY:	I	**ACCT. NUMBER:**	TBD		
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	TBD		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$345,750		



DESCRIPTION/JUSTIFICATION:

To optimize the City's existing parks and recreation resources and assets as well as strategically plan for the future, the City adopted a Parks and Recreation Master Plan in 2019. The Plan provides a 10-year vision for parks, recreation, and open space and trails as well as an action plan for implementing this vision. Proposed improvements include:

FY25: Design

FY26: Site Furnishings, Wide Walking Path with Improved All Inclusive Access, Outdoor Table Games, Signage, Public Art, and Native Butterfly Plantings

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$50,000	$295,750	$0	$0	$345,750	$0	
TOTAL	**$0**	**$50,000**	**$295,750**	**$0**	**$0**	**$345,750**	**$0**	**$0**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$50,000	$0	$0	$0	$50,000	$0	
Construction	0	0	227,500	0	0	227,500		
Equipment /Other	0	0	68,250	0	0	68,250		
TOTAL	**$0**	**$50,000**	**$295,750**	**$0**	**$0**	**$345,750**	**$0**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Artificial Turf Sport Fields

STRATEGIC GOAL:	Protect Open Space	**START DATE:**	10/2025	**LOCATION:**	City Parks
STATUS:	Upcoming Project	**COMPLETION DATE:**	09/2028		
PRIORITY:	III	**ACCT. NUMBER:**	TBD		
DEPARTMENT:	Public Works	**PROJECT CODE:**	TBD		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$2,100,000		



DESCRIPTION/JUSTIFICATION:

Currently, the City's grass fields require periodic replacement of sod in high usage areas of the field and, eventually, full sod replacement. This results in the fields being out of service for extensive periods of time. Artificial fields have less field downtime and a more uniform playing surface. The following improvements are proposed:

FY26:	Sabal Pines Park North Field	$500,000
FY27:	Gerber Park West Soccer Field	$800,000
FY28:	Gerber Park East Soccer Field	$800,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$0	$500,000	$800,000	$800,000	$2,100,000	$0	$0
TOTAL	**$0**	**$0**	**$500,000**	**$800,000**	**$800,000**	**$2,100,000**	**$0**	**$0**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	$0
Construction								
Equipment /Other	0	0	500,000	800,000	800,000	2,100,000	0	
TOTAL	**$0**	**$0**	**$500,000**	**$800,000**	**$800,000**	**$2,100,000**	**$0**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact reflects the purchase of necessary equipment and supplies to maintain the artificial turf.
Operating	0	0	20,000	20,000	20,000	60,000	
Capital Outlay							
TOTAL	**$0**	**$0**	**$20,000**	**$20,000**	**$20,000**	**$60,000**	

George Gerber Park Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2025
STATUS:	Upcoming Project	**COMPLETION DATE:**	09/2027
PRIORITY:	I	**ACCT. NUMBER:**	TBD
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	TBD
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$2,750,000

LOCATION: George Gerber Park



DESCRIPTION/JUSTIFICATION:

To optimize the City's existing parks and recreation resources and assets as well as strategically plan for the future, the City adopted a Parks and Recreation Master Plan in 2019. The Plan provides a 10-year vision for parks, recreation, and open space and trails as well as an action plan for implementing this vision. Proposed improvements include:

FY26: Design

FY27: Site Furnishings, Picnic Pavilion Replacement, 8' wide Paved Multi-Purpose Path with Improved, All Inclusive Access, Public Art, Signage, and Adult Fitness Equipment

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$0	$300,000	$2,450,000	$0	$2,750,000	$0	
TOTAL	**$0**	**$0**	**$300,000**	**$2,450,000**	**$0**	**$2,750,000**	**$0**	**$0**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$300,000	$0	$0	$300,000	$0	
Construction	0	0	0	2,375,000	0	2,375,000		
Equipment /Other	0	0	0	75,000	0	75,000		
TOTAL	**$0**	**$0**	**$300,000**	**$2,450,000**	**$0**	**$2,750,000**	**$0**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Recreation Complex Park Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2026
STATUS:	Upcoming Project	**COMPLETION DATE:**	09/2029
PRIORITY:	I	**ACCT. NUMBER:**	TBD
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	TBD
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$3,049,000

LOCATION: Recreation Complex Park



DESCRIPTION/JUSTIFICATION:

To optimize the City's existing parks and recreation resources and assets as well as strategically plan for the future, the City adopted a Parks and Recreation Master Plan in 2019. The Plan provides a 10-year vision for parks, recreation, and open space and trails as well as an action plan for implementing this vision. Proposed improvements include:

FY27: Design

FY28: Site Furnishings, Outdoor Table Games, Outdoor Patio, Signage, Lighting, Pickleball Courts, and Public Art

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$0	$0	$201,000	$1,424,000	$1,625,000	$0	
TOTAL	**$0**	**$0**	**$0**	**$201,000**	**$1,424,000**	**$1,625,000**	**$0**	**$0**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$201,000	$1,424,000	$1,625,000	$0	
Construction								
Equipment /Other								
TOTAL	**$0**	**$0**	**$0**	**$201,000**	**$1,424,000**	**$1,625,000**	**$0**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Sabal Pines Park Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2028
STATUS:	Upcoming Project	**COMPLETION DATE:**	TBD
PRIORITY:	I	**ACCT. NUMBER:**	TBD
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	TBD
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$2,980,600

LOCATION: Sabal Pines Park



DESCRIPTION/JUSTIFICATION:

To optimize the City's existing parks and recreation resources and assets as well as strategically plan for the future, the City adopted a Parks and Recreation Master Plan in 2019. The Plan provides a 10-year vision for parks, recreation, and open space and trails as well as an action plan for implementing this vision. Proposed improvements include:

FY28: Safety Town

FY29: Design

FY30: Site Furnishing, Signage, Repairs to Cypress Pavilion, Multi-Purpose Lawns/Field, Food Truck Parking, Outdoor Exercise Equipment, Upgrade to Asphalt Walkway to Concrete, and Public Art

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$0	$0	$0	$1,522,500	$1,522,500	$0	
TOTAL	**$0**	**$0**	**$0**	**$0**	**$1,522,500**	**$1,522,500**	**$0**	**$0**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$200,000	$200,000	$0	
Construction	0	0	0	0	1,322,500	1,322,500		
Equipment /Other								
TOTAL	**$0**	**$0**	**$0**	**$0**	**$1,522,500**	**$1,522,500**	**$0**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Enterprise Resource Planning (ERP) Solution

STRATEGIC GOAL:	Plan Ahead for Progressive Technologies and Business Methods	**START DATE:**	10/2027	**LOCATION:**	City-wide
STATUS:	Upcoming Project	**COMPLETION DATE:**	09/2029		
PRIORITY:	III	**ACCT. NUMBER:**	TBD		
DEPARTMENT:	Information Technology	**PROJECT CODE:**	TBD		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$20,000,000		



DESCRIPTION/JUSTIFICATION:

An Enterprise Resource Planning Solution (ERP) is a powerful business tool that integrates various functions into one system to streamline processes and information. In an effort to remain current with new technologies and increase employee efficiency, the City will be evaluating the ERP options available to upgrade the City's software. Core processes that are essential to running a more efficient organization that will be considered include: a Financial System, Utility Billing, Inventory, Purchase Order Management, Human Resources, Building, Business Permitting and Licensing, Code Enforcement, Payroll, Parks and Recreation, and various other applications. The estimated cost for an ERP supporting an organization the size of the City is $20,000,000.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$0	$0	$0	$20,000,000	$20,000,000	$0	$0
TOTAL	**$0**	**$0**	**$0**	**$0**	**$20,000,000**	**$20,000,000**	**$0**	**$0**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	$0
Construction								
Equipment /Other	0	0	0	0	20,000,000	20,000,000	0	
TOTAL	**$0**	**$0**	**$0**	**$0**	**$20,000,000**	**$20,000,000**	**$0**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Boardwalk Rehabilitation

STRATEGIC GOAL:	Protect the Small Town Feeling and Look	**START DATE:**	10/2018	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	01/2024		
PRIORITY:	III	**ACCT. NUMBER:**	3951572-6597		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6597		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$883,774		



DESCRIPTION/JUSTIFICATION:

This project addresses the rehabilitation needs of the City's boardwalks at Sabal Pines Park and Country Lakes Greenway due to exposure to the elements.

FY21: Replacement of the Wood Boardwalk at Sabal Pines Park

FY22: Design of Stainless Steel Railing System at Sabal Pines Park

FY23: Construction of Stainless Steel Railing System at Sabal Pines Park

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$0	$0	$0	$0	$0	$883,774	$883,774
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$883,774**	**$883,774**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$80,000	$80,000
Construction						0	$603,774	$402,179
Equipment /Other						0	$200,000	
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$883,774**	**$482,179**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Linear Pathway

STRATEGIC GOAL:	Expand Safe and Walkable/Bikeable Options Across the Community	**START DATE:**	01/2022	**LOCATION:**	Northeast Corner of 441 and Sawgrass Expressway
STATUS:	Continuing Project	**COMPLETION DATE:**	10/2025		
PRIORITY:	II	**ACCT. NUMBER:**	6151573-6872 3951572-6594		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6872 6594		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$334,020		



DESCRIPTION/JUSTIFICATION:

This project creates a new linear pathway, linking the existing residential development of Casa Palma and the new hotel developments to the Regency Lakes shopping area. The addition of wayfinding signage, artwork, sidewalk, and landscaping will improve cohesion of the area and enhance walkability. This project consists of the following components:

Landscape, Lighting & Irrigation	$217,100
Plans & Studies	50,000
Art	50,000
Benches, Trash Receptacles, & Signage	16,920
	$334,020

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$0	$0	$0	$0	$0	$284,020	$284,020
General Trust Fund (61)						0	50,000	50,000
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$334,020**	**$334,020**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$50,000	$7,324
Construction						0	234,020	
Equipment /Other						0	50,000	
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$334,020**	**$7,324**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact includes costs associated with contractual landscape maintenance.
Operating	10,000	10,000	10,000	10,000	10,000	50,000	
Capital Outlay							
TOTAL	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$50,000**	

Sound System

STRATEGIC GOAL:	Promote Arts, Culture, and Entertainment Across City	**START DATE:**	10/2022	**LOCATION:**	Recreation Complex and Community Center
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2024		
PRIORITY:	III	**ACCT. NUMBER:**	3971572-6504		
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	6504		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$90,000		



DESCRIPTION/JUSTIFICATION:

Sounds systems are an important tool used at City facilities for large and small events. Updated sound systems are proposed for the Recreation Complex's stage, gymnasium, Cypress Room, Cocoplum Room, and Oak Room. Additional updated sound systems are needed for the Community Center's A, B, and C rooms, gymnasium, and teen activity room. A consultant will be utilized to determine the various sound systems needed for each room.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$0	$0	$0	$0	$0	$90,000	$90,000
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$90,000**	**$90,000**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$10,000	$0
Construction								
Equipment /Other						0	80,000	
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$90,000**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Community Center Enhancements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2021
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2024
PRIORITY:	III	**ACCT. NUMBER:**	3971572-6503
DEPARTMENT:	Public Works	**PROJECT CODE:**	6503
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$89,000

LOCATION: Community Center



DESCRIPTION/JUSTIFICATION:

To enhance the amenities for the residents and provide accessibility for all events at the Community Center gymnasium, replacement of the existing rollout bleachers with retractable bleachers ($55,000) and spray foam insulation ($34,000) was completed. Telescopic and retractable bleachers can be stowed away easily and configured in a variety of ways to accommodate seating for sports, Americans with Disabilities (ADA) seating access requirements, and general seating for public events. Spray foam insulation will help in eliminating sound reverberation for noise control and assist with energy efficiency.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$0	$0	$0	$0	$0	$89,000	$89,000
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$89,000**	**$89,000**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	$0
Construction								
Equipment /Other						0	89,000	76,316
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$89,000**	**$76,316**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Sample Road Multi-Purpose Pathway

STRATEGIC GOAL:	Expand Safe and Walkable/Bikeable Options Across the Community	**START DATE:**	10/2024	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2027		
PRIORITY:	III	**ACCT. NUMBER:**	1251541-6776		
DEPARTMENT:	Sustainable Development	**PROJECT CODE:**	6776		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$2,755,000		



DESCRIPTION/JUSTIFICATION:

This project consists of the widening of sidewalks on Sample Road from Lyons Road to Florida's Turnpike, including improved accessibility to Tradewinds Park as well as shelters and other transit amenities. Design for this project was funded through the Broward County Transportation Surtax. Construction for this project is contingent on future Broward County Transportation Surtax funding.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Transportation Surtax Fund (12)	$0	$2,424,400	$0	$0	$0	$2,424,400	$330,600	$0
TOTAL	**$0**	**$2,424,400**	**$0**	**$0**	**$0**	**$2,424,400**	**$330,600**	**$0**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$330,600	$0
Construction	0	2,424,400	0	0	0	2,424,400		
Equipment /Other								
TOTAL	**$0**	**$2,424,400**	**$0**	**$0**	**$0**	**$2,424,400**	**$330,600**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$10,000	$10,000	$10,000	$30,000	Operating impact includes costs associated with contractual landscape maintenance.
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$10,000**	**$10,000**	**$10,000**	**$30,000**	

Vinkemulder Road Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2018
STATUS:	Continuing Project	**COMPLETION DATE:**	12/2027
PRIORITY:	II	**ACCT. NUMBER:**	4291533-6897
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6897
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$4,175,280

LOCATION: Vinkemulder Rd., NW 43rd St. and NW 39th Ave.



DESCRIPTION/JUSTIFICATION:

This project consists of the design and construction of approximately 4,800 Linear Feet (LF) of new water distribution main and approximately 4,400 LF of new wastewater gravity collection line to service the residents along Vinkemulder Road, NW 43rd Street and NW 39th Avenue. Design was completed in FY21 with construction slated for FY25, contingent upon available funding. The City will pursue grant funding to offset project costs.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Sewer Capital Improv. Fund (42)	$0	$0	$0	$0	$0	$0	$175,280	$175,280
Transportation Surtax Fund (12)	0	1,800,000	0	0	0	1,800,000	0	
Grants Fund (65) / Special Assessment	0	2,200,000	0	0	0	2,200,000	0	
TOTAL	**$0**	**$4,000,000**	**$0**	**$0**	**$0**	**$4,000,000**	**$175,280**	**$175,280**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$175,280	$147,158
Construction	0	4,000,000	0	0	0	4,000,000	0	
Equipment /Other								
TOTAL	**$0**	**$4,000,000**	**$0**	**$0**	**$0**	**$4,000,000**	**$175,280**	**$147,158**

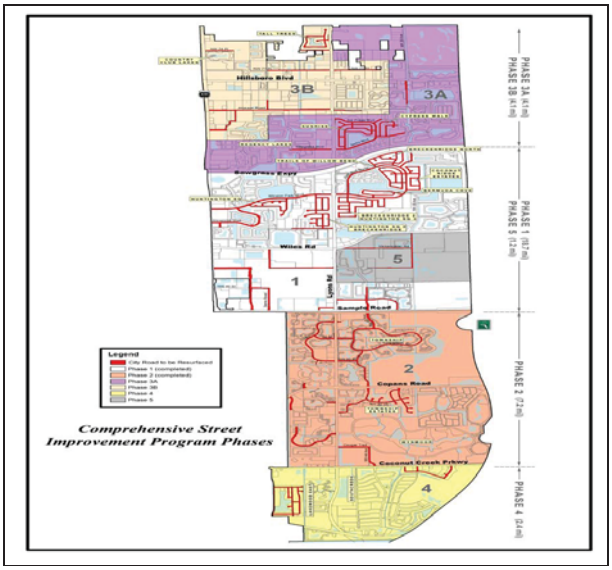
OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Comprehensive Street Improvement Program

STRATEGIC GOAL:	Invest in Maintenance of All Mobility Systems	**START DATE:**	10/2015
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2034
PRIORITY:	I	**ACCT. NUMBER:**	4591538-6859 1191541-6859 3291541-6859 1291541-6859
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6859
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$23,634,507

LOCATION: City-wide



DESCRIPTION/JUSTIFICATION:

The City's roadway infrastructure has aged and requires rehabilitation. This is a multi-year comprehensive street improvements program, which includes milling and resurfacing, striping, sidewalk and ADA improvements, implementation of complete streets where possible, and aesthetic enhancements. Phase I has been completed. Phase II's design is completed and with construction completed in FY23 utilizing Broward County Transportation Surtax funding.

FY27: Design of Phase IV
FY28: Construction of Phase IV
FY30: Design for Phase III (A&B)
FY31: Construction of Phase III (B)
FY32: Construction of Phase III (A)

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Projects Financing Fund (32)	$0	$0	$0	$0	$0	$0	$6,749,812	$6,749,812
Transportation Surtax Fund (12)	0	0	0	3,000,000	3,000,000	6,000,000	3,268,686	2,250,000
Stormwater Mgmt. Fund (45)						0	1,022,297	1,022,297
Street Construction & Maint. Fund (11)						0	500,000	500,000
Grants Fund (65)						0	250,000	250,000
TOTAL	**$0**	**$0**	**$0**	**$3,000,000**	**$3,000,000**	**$6,000,000**	**$11,790,795**	**$10,772,109**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$200,000	$0	$200,000	$1,400,000	$535,398
Construction	0	0	0	2,800,000	3,000,000	5,800,000	10,390,795	10,554,789
Equipment /Other								
TOTAL	**$0**	**$0**	**$0**	**$3,000,000**	**$3,000,000**	**$6,000,000**	**$11,790,795**	**$11,090,187**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Playground Replacement Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	1671572-6501 3971572-6501 6571572-6501		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6501		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program provides for the replacement of playgrounds that have exceeded their expected useful life and require frequent repairs/maintenance to keep them safe and operational. The following replacements are proposed:

FY24: Recreation Complex with all-inclusive amenities	$600,000
FY25: Community Center with all-inclusive amenities	$500,000
FY26: George Gerber Park	$300,000
FY26: Pond Apple Park	$300,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$500,000	$300,000	$300,000	$300,000	$1,400,000	$0	Recurring
CDBG Fund (16)	320,000	0	0	0	0	320,000	0	
Grants Fund (65)	280,000	0	0	0	0	280,000		
TOTAL	**$600,000**	**$500,000**	**$300,000**	**$300,000**	**$300,000**	**$2,000,000**	**$0**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	600,000	500,000	300,000	300,000	300,000	2,000,000	0	
TOTAL	**$600,000**	**$500,000**	**$300,000**	**$300,000**	**$300,000**	**$2,000,000**	**$0**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Fire Rescue Equipment Replacement Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	I	**ACCT. NUMBER:**	1862522-6318 6562522-6318		
DEPARTMENT:	Fire Rescue	**PROJECT CODE:**	6318		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		

DESCRIPTION/JUSTIFICATION:

This program addresses the need to replace Fire Rescue and EMS equipment at the end of its useful life. The following replacement schedule is proposed:

FY24:	Fire Engine/Quint (FS #50)	$1,500,000
	Fire Rescue Truck (FS #50)	550,000
	Bunker Gear (10)	32,000
		$2,082,000
FY25:	Fire Rescue Truck (FS #94)	$550,000
	Mechanical CPR Devices	54,000
	Bunker Gear (10)	32,000
		$636,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Seminole Mitigation Fund (18)	$1,482,000	$636,000	$582,000	$527,000	$565,000	$3,792,000	$850,000	Recurring
Grants Fund (65)	600,000	0	0	0	0	600,000	0	
TOTAL	**$2,082,000**	**$636,000**	**$582,000**	**$527,000**	**$565,000**	**$4,392,000**	**$850,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	2,082,000	636,000	582,000	527,000	565,000	4,392,000	850,000	
TOTAL	**$2,082,000**	**$636,000**	**$582,000**	**$527,000**	**$565,000**	**$4,392,000**	**$850,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Public Safety Facilities

STRATEGIC GOAL:	Outstanding Local Emergency Preparedness and Response	**START DATE:**	10/2021	**LOCATION:**	MainStreet Area
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2027		
PRIORITY:	I	**ACCT. NUMBER:**	1871572-6510		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6510		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$65,822,200		



DESCRIPTION/JUSTIFICATION:

The realization of MainStreet, associated population growth, and the creation of a Coconut Creek Fire Rescue resulted in a need of more resilient and permanent facilities for both the Fire Rescue and Police Department. Construction of a permanent Fire Station #113 with a redundant server room and a fire administration building on the City-owned ten (10) acre vacant parcel in the MainStreet area is being proposed, as well as an expansion and reconfiguration of the existing Police Department building at City Hall that will accommodate the current and future facility needs.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Seminole Mitigation Fund (18)	$0	$0	$60,000,000	$1,000,000	$0	$61,000,000	$4,822,200	$4,822,200
TOTAL	**$0**	**$0**	**$60,000,000**	**$1,000,000**	**$0**	**$61,000,000**	**$4,822,200**	**$4,822,200**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$4,822,200	$22,000
Construction	0	0	60,000,000	0	0	60,000,000	0	
Equipment /Other	0	0	0	1,000,000	0	1,000,000	0	
TOTAL	**$0**	**$0**	**$60,000,000**	**$1,000,000**	**$0**	**$61,000,000**	**$4,822,200**	**$22,000**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$150,000	$150,000	$300,000	Operating impact is due to additional personnel, contractual janitorial and landscaping services, and utility expenses.
Operating	0	0	0	250,000	270,000	520,000	
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$400,000**	**$420,000**	**$820,000**	

Facility Roof Replacement Program

STRATEGIC GOAL:	Protect the Small Town Feeling and Look	**START DATE:**	10/2016	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2028		
PRIORITY:	I	**ACCT. NUMBER:**	3971539-6895 3371539-6895 3271539-6895		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6895		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$5,501,438		



DESCRIPTION/JUSTIFICATION:

This program addresses the need to replace the roofs of City facilities at the end of their useful life. When feasible, the City seeks to install solar panels to support the City's green initiatives. The following replacements are proposed:

FY24:	Sabal Pines Overlook, Cypress Park	$360,000
FY25:	Sabal Pines Park Dugouts	$180,000
FY26:	Donaldson Park Shelter, Gerber Park Shelters & Dugouts, Lakeside Park Dugouts	$140,000
FY27:	Rowe Center, Winston Pavilions, Windmill Pavilions	$170,000
FY28:	Recreation Complex Bathrooms & Pavilion	$110,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Projects Financing Fund (32)	$360,000	$0	$0	$0	$0	$360,000	$4,373,735	$4,373,735
2009 Capital Project Fund (33)						0	$25,000	$25,000
Capital Improvement Fund (39)	0	180,000	140,000	170,000	110,000	600,000	$142,703	$142,703
TOTAL	**$360,000**	**$180,000**	**$140,000**	**$170,000**	**$110,000**	**$960,000**	**$4,541,438**	**$4,541,438**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$20,000	$20,000	$15,000	$10,000	$10,000	$75,000	$143,716	$102,635
Construction	340,000	160,000	125,000	160,000	100,000	885,000	4,397,722	$3,924,787
Equipment /Other								
TOTAL	**$360,000**	**$180,000**	**$140,000**	**$170,000**	**$110,000**	**$960,000**	**$4,541,438**	**$4,027,422**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Veterans Park Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2023	**LOCATION:**	Veteran's Park
STATUS:	New Project	**COMPLETION DATE:**	09/2031		
PRIORITY:	I	**ACCT. NUMBER:**	3285572-6512		
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	6512		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$1,602,000		



DESCRIPTION/JUSTIFICATION:

To optimize the City's existing parks and recreation resources and assets as well as strategically plan for the future, the City adopted a Parks and Recreation Master Plan in 2019. The Plan provides a 10-year vision for parks, recreation, open space, and trails as well as an action plan for implementing this vision. Proposed improvements include:

FY24: Banner Poles and Memorial Plaques, Public Art

FY31: Landscaping, Walking Path, Wayfinding with QR Codes, Memorial Embracing all Ethnicities, Religions, Genders, Background of Veterans that have Served in the Armed Forces

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Projects Financing Fund (32)	$250,000	$0	$0	$0	$0	$250,000	$0	
General Trust Fund (61)	50,000	0	0	0	0	50,000		
TOTAL	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$300,000**	**$0**	**$0**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	
Construction	250,000	0	0	0	0	250,000		
Equipment /Other	50,000	0	0	0	0	50,000		
TOTAL	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$300,000**	**$0**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Recreation Complex Building Rehabilitation

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2022
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2025
PRIORITY:	II	**ACCT. NUMBER:**	3271572-6787
DEPARTMENT:	Public Works	**PROJECT CODE:**	6787
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$2,200,000

LOCATION: Recreation Complex



DESCRIPTION/JUSTIFICATION:

The Recreation Complex was constructed over twenty years ago and is in need of rehabilitation. The proposed improvements include remodeling of all offices, rooms, hallways, ceilings, lighting and bathrooms. In support of the City's Green Plan, energy-efficient lighting fixtures will be installed. Replacement of nine exterior doors, exhaust fans, and water heaters are proposed in FY24.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Projects Financing Fund (32)	$200,000	$0	$0	$0	$0	$200,000	$200,000	$200,000
Capital Improvement Fund (39)	0	1,800,000	0	0	0	1,800,000	0	
TOTAL	**$200,000**	**$1,800,000**	**$0**	**$0**	**$0**	**$2,000,000**	**$200,000**	**$200,000**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$200,000	$0
Construction	200,000	1,800,000	0	0	0	2,000,000	0	
Equipment /Other								
TOTAL	**$200,000**	**$1,800,000**	**$0**	**$0**	**$0**	**$2,000,000**	**$200,000**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Sunshine Drive Park Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2021
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2025
PRIORITY:	I	**ACCT. NUMBER:**	3285572-6508 6585572-6508
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	6508
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$521,675

LOCATION: Sunshine Drive Park



DESCRIPTION/JUSTIFICATION:

To optimize the City's existing parks and recreation resources and assets as well as strategically plan for the future, the City adopted a Parks and Recreation Master Plan in 2019. The Plan provides a 10-year vision for parks, recreation, and open space and trails as well as an action plan for implementing this vision. The City was awarded $315,000 for state appropriations to help offset cost in FY24. Proposed improvements include:

FY24: Site Furnishings, Playground, Half Court Basketball, Adult Exercise Equipment, Multi-Purpose Path with Improved All-Inclusive Access, Outdoor Table Games, Signage, and Public Art

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Projects Financing Fund (32)	$185,000	$0	$0	$0	$0	$185,000	$21,675	$21,675
Grants Fund (65)	315,000	0	0	0	0	315,000	0	
TOTAL	**$500,000**	**$0**	**$0**	**$0**	**$0**	**$500,000**	**$21,675**	**$21,675**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$21,675	$6,915
Construction	400,000	0	0	0	0	400,000		
Equipment /Other	100,000	0	0	0	0	100,000		
TOTAL	**$500,000**	**$0**	**$0**	**$0**	**$0**	**$500,000**	**$21,675**	**$6,915**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Fire Station #94 Improvements

STRATEGIC GOAL:	Outstanding Local Emergency Preparedness and Response	**START DATE:**	10/2021	**LOCATION:**	Fire Station #94
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2024		
PRIORITY:	I	**ACCT. NUMBER:**	3262522-6720		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6720		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$800,000		



DESCRIPTION/JUSTIFICATION:

This project addresses the needs of improvements for Fire Station #94 to meet the daily operational needs of the City's Fire Rescue personnel. Improvements include the following:

FY22: Installation of Temporary Fuel Tank

FY23: Replacement of Bay Doors

FY24: Installation of Generator, Permanent Fuel Tank, and Fire Sprinkler System

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Projects Financing Fund (32)	$100,000	$0	$0	$0	$0	$100,000	$700,000	$700,000
TOTAL	**$100,000**	**$0**	**$0**	**$0**	**$0**	**$100,000**	**$700,000**	**$700,000**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	$0
Construction								
Equipment /Other	100,000	0	0	0	0	100,000	700,000	36,746
TOTAL	**$100,000**	**$0**	**$0**	**$0**	**$0**	**$100,000**	**$700,000**	**$36,746**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Lyons Road / Coconut Creek Parkway / Atlantic Boulevard Median Improvements

STRATEGIC GOAL:	Protect the Small Town Feeling and Look	**START DATE:**	10/2020
STATUS:	Continuing Project	**COMPLETION DATE:**	04/2024
PRIORITY:	III	**ACCT. NUMBER:**	3271541-6725
DEPARTMENT:	Public Works	**PROJECT CODE:**	6725
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$835,000

LOCATION: Lyons Road from Coconut Creek Parkway to Atlantic Boulevard



DESCRIPTION/JUSTIFICATION:

The medians from Coconut Creek Parkway southward to Atlantic Boulevard remain unimproved. The original irrigation system that was installed requires constant maintenance and repairs and the flow is inadequate in many areas. Improvements included a new irrigation system, new landscaping, and pavers to match the existing theme along Lyons Road north.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Projects Financing Fund (32)	$0	$0	$0	$0	$0	$0	$835,000	$835,000
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$835,000**	**$835,000**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$110,000	$79,033
Construction						0	725,000	11,274
Equipment /Other								
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$835,000**	**$90,307**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact includes additional contractual landscape maintenance costs.
Operating	12,500	20,000	20,000	20,000	20,000	92,500	
Capital Outlay							
TOTAL	**$12,500**	**$20,000**	**$20,000**	**$20,000**	**$20,000**	**$92,500**	

Donaldson Park Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2021
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2024
PRIORITY:	I	**ACCT. NUMBER:**	3285572-6506
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	6506
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$213,000

LOCATION: Donaldson Park



DESCRIPTION/JUSTIFICATION:

To optimize the City's existing parks and recreation resources and assets as well as strategically plan for the future, the City adopted a Parks and Recreation Master Plan in 2019. The Plan provides a 10-year vision for parks, recreation, and open space and trails as well as an action plan for implementing this vision. Proposed improvements include:

FY22: Site Furnishings, Shade Canopy, Kayak and Canoe Launch, Adult Exercise Equipment, Sundial, Outdoor Games, Signage, Native Butterfly Planting, and Public Art

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Projects Financing Fund (32)	$0	$0	$0	$0	$0	$0	$213,000	$213,000
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$213,000**	**$213,000**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$50,000	$48,968
Construction						0	120,000	
Equipment /Other						0	43,000	
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$213,000**	**$48,968**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Facilities Electric Vehicle Charging Station Program

STRATEGIC GOAL:	Focus on Climate Change and Resilience	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	3371539-6502		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6502		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program addresses the installation of additional electric vehicle charging stations on City property to accommodate the City's current and future electric fleet vehicles. The City currently has three (3) electric vehicles in its fleet with the intention of expanding the electric fleet in the future. These proposed Level 1 charging stations are intended for City use only and will be installed in multiple locations to accommodate City staff working at various facilities. Proposed locations include:

FY25: Sabal Pines Park (1)
FY26: Community Center (1)
FY27: Recreation Complex (1)
FY28: Utilities & Engineering (1)

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
2009 Capital Project Fund (33)	$0	$40,000	$40,000	$40,000	$40,000	$160,000	$35,000	Recurring
TOTAL	**$0**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$160,000**	**$35,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$5,000	$5,000	$5,000	$5,000	$20,000	$0	Recurring
Construction	0	27,000	27,000	27,000	27,000	108,000	20,000	
Equipment /Other	0	8,000	8,000	8,000	8,000	32,000	15,000	
TOTAL	**$0**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$160,000**	**$35,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact includes the anticipated annual electrical costs associated with charging the vehicles.
Operating	0	2,000	4,000	6,000	8,000	20,000	
Capital Outlay							
TOTAL	**$0**	**$2,000**	**$4,000**	**$6,000**	**$8,000**	**$20,000**	

Undergrounding of Aboveground Utility Lines

STRATEGIC GOAL:	Focus on Climate Change and Resilience	**START DATE:**	01/2009	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2024		
PRIORITY:	III	**ACCT. NUMBER:**	3570539-6807 3370539-6807 3370539-6866 3370539-6867		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6807 6866 6867		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$3,962,469		



DESCRIPTION/JUSTIFICATION:

This project consists of undergrounding aerial utility lines. The City has completed the undergrounding of a three mile section including Lyons Road, Hilton Road, Cullum Road, and North West 54th Avenue. The final phase consists of undergrounding and relocation of approximately 600 linear feet of utility lines on the east side of Lakeside Park.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Utility Underground Fund (35)	$0	$0	$0	$0	$0	$0	$1,303,688	$1,303,688
2009 Capital Project Fund (33)						0	2,658,781	2,658,781
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,962,469**	**$3,962,469**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	$481,285
Construction						0	3,962,469	2,250,974
Equipment /Other								
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,962,469**	**$2,732,259**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Wastewater Pump Station Rehabilitation Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	4191535-6810		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6810		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program provides for the continued inspection and rehabilitation of the City's wastewater pump (lift) stations to prevent potential failure, to minimize inflow and infiltration, and to increase efficiency of the City's collection and transmission wastewater system and provide uninterrupted service. The program scope includes, but is not limited to, fifty-nine (59) pump station rehabilitation/replacements on a 10-year cycle including inspection, wet well rehab, pump replacement, and wet well piping. Costs vary based on the size of the lift station. Funding is being requested in FY24 for maintenance of various lift stations in addition to the replacement of pumps at Lift Stations #10, #17, #27, #35, #39 and #42 and for wet well pipe rehabilitation at Lift Stations #10, #12D, #36A, #43, #46, and #58.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Wastewater Fund (41)	$700,000	$350,000	$350,000	$350,000	$0	$1,750,000	$350,000	Recurring
TOTAL	**$700,000**	**$350,000**	**$350,000**	**$350,000**	**$0**	**$1,750,000**	**$350,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction	700,000	350,000	350,000	350,000	0	1,750,000	350,000	
Equipment /Other								
TOTAL	**$700,000**	**$350,000**	**$350,000**	**$350,000**	**$0**	**$1,750,000**	**$350,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact is due to reduced energy and maintenance costs as a result of more energy efficient equipment.
Operating	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	(150,000)	
Capital Outlay							
TOTAL	**($30,000)**	**($30,000)**	**($30,000)**	**($30,000)**	**($30,000)**	**($150,000)**	

Water Distribution System Improvement Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	4191533-6863		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6863		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

The program encompasses the assessment of all City-owned water mains and appurtenances to make necessary repairs and improvements to the water distribution system. In addition to system-wide improvements, requested funding in FY24 will fund Karanda Village VI hydrant replacements and analysis of the existing water distribution system in Wynmoor, and flusher unit upgrades City-wide starting at NW 74th Place.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Wastewater Fund (41)	$400,000	$400,000	$400,000	$400,000	$400,000	$2,000,000	$300,000	Recurring
TOTAL	**$400,000**	**$400,000**	**$400,000**	**$400,000**	**$400,000**	**$2,000,000**	**$300,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction	400,000	400,000	400,000	400,000	400,000	2,000,000	300,000	
Equipment /Other								
TOTAL	**$400,000**	**$400,000**	**$400,000**	**$400,000**	**$400,000**	**$2,000,000**	**$300,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Water Valve Replacement Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	4191533-6844		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6844		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program provides funding to systematically replace water distribution system valves that are obsolete, inoperable, inaccessible, or malfunctioning throughout the City's water distribution system. These 5,500 valves are necessary to perform water main and service line repairs, meter repair, and overall system maintenance with minimal disruption to residents and businesses. Three valves were replaced in the Wynmoor community in FY23. In FY24, the replacement of three additional valves in Wynmoor, 13 valves in Karanda Village VI, and at other various City locations are proposed.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Wastewater Fund (41)	$480,000	$450,000	$450,000	$450,000	$450,000	$2,280,000	$300,000	Recurring
TOTAL	**$480,000**	**$450,000**	**$450,000**	**$450,000**	**$450,000**	**$2,280,000**	**$300,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$30,000	$0	$0	$0	$0	$30,000	$0	Recurring
Construction	450,000	450,000	450,000	450,000	450,000	2,250,000	300,000	
Equipment /Other								
TOTAL	**$480,000**	**$450,000**	**$450,000**	**$450,000**	**$450,000**	**$2,280,000**	**$300,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact is due to reduced costs for maintenance and materials.
Operating	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(7,500)	
Capital Outlay							
TOTAL	**($1,500)**	**($1,500)**	**($1,500)**	**($1,500)**	**($1,500)**	**($7,500)**	

Water Meter Connection Lines Retrofit Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	4191533-6865		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6865		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

In neighborhoods within the City's utility service area, water meter service lines, valves, and appurtenances have aged and are in need of replacement. This program assesses current community infrastructure and provides remedies using newer, better quality service lines to reduce waste and minimize losses while providing reliable and uninterrupted service. In FY23, 16 service lines were retrofitted in Golden Raintree V and 15 service lines were completed in Cypress Shores. In FY24, the City is planning to begin retrofit of 27 service lines in Karanda VI.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Wastewater Fund (41)	$375,000	$375,000	$375,000	$375,000	$375,000	$1,875,000	$300,000	Recurring
TOTAL	**$375,000**	**$375,000**	**$375,000**	**$375,000**	**$375,000**	**$1,875,000**	**$300,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction	375,000	375,000	375,000	375,000	375,000	1,875,000	300,000	
Equipment /Other								
TOTAL	**$375,000**	**$375,000**	**$375,000**	**$375,000**	**$375,000**	**$1,875,000**	**$300,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Wastewater Conveyance System Improvement Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	4191535-6806		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6806		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

As the City's wastewater infrastructure ages, rehabilitation is needed to maintain structural integrity, water tightness, and hydraulic capacity. Reduction of ground water infiltration reduces wastewater transmission and treatment costs charged to the City by Broward County and provides uninterrupted services. The City owns and maintains nearly 160 miles of wastewater lines. This program includes inspection, quantification, and categorization of deficiencies as well as pipe rehabilitation. The objective is to clean and televise 20% (160,000 ft.) of the City's gravity wastewater mains annually and reline as necessary.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Wastewater Fund (41)	$350,000	$350,000	$350,000	$350,000	$350,000	$1,750,000	$200,000	Recurring
FDEP						0	150,000	
TOTAL	**$350,000**	**$350,000**	**$350,000**	**$350,000**	**$350,000**	**$1,750,000**	**$350,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction	350,000	350,000	350,000	350,000	350,000	1,750,000	350,000	
Equipment /Other								
TOTAL	**$350,000**	**$350,000**	**$350,000**	**$350,000**	**$350,000**	**$1,750,000**	**$350,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact includes potential savings from Broward County treatment fees for maintenance of wastewater infrastructure.
Operating	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(500,000)	
Capital Outlay							
TOTAL	**($100,000)**	**($100,000)**	**($100,000)**	**($100,000)**	**($100,000)**	**($500,000)**	

Standby Generator and Bypass Pump Replacement Program

STRATEGIC GOAL:	Outstanding Local Emergency Preparedness and Response	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	III	**ACCT. NUMBER:**	4191535-6842		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6842		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

The City owns seventeen portable generators, seven stationary generators and six stationary by-pass pumps. As part of the City's Emergency Preparedness Plan, the City installed standby generators at designated Broward County emergency shelters, City emergency operation centers, water storage tanks and wastewater lift stations. Installation of three stationary bypass pumps at Lift Stations #17, #26 and #55 are proposed for FY24.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Wastewater Fund (41)	$275,000	$275,000	$275,000	$275,000	$275,000	$1,375,000	$275,000	Recurring
TOTAL	**$275,000**	**$275,000**	**$275,000**	**$275,000**	**$275,000**	**$1,375,000**	**$275,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction							0	
Equipment /Other	275,000	275,000	275,000	275,000	275,000	1,375,000	275,000	
TOTAL	**$275,000**	**$275,000**	**$275,000**	**$275,000**	**$275,000**	**$1,375,000**	**$275,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Water Meter and Box Replacement Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	4191533-6823		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6823		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program addresses the systematic evaluation and rehabilitation or replacement of potable water meters and appurtenances. Meters are typically replaced after 30 years of use. This program will improve service, minimize water losses, and result in more accurate accounting of water usage. Appurtenances including meter boxes and curb stops are also replaced based on their condition. Rehabilitation and replacement of 1,300 water meters and appurtenances in various locations City-wide are proposed for FY24.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Wastewater Fund (41)	$200,000	$75,000	$75,000	$75,000	$75,000	$500,000	$350,000	Recurring
TOTAL	**$200,000**	**$75,000**	**$75,000**	**$75,000**	**$75,000**	**$500,000**	**$350,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	200,000	75,000	75,000	75,000	75,000	500,000	350,000	
TOTAL	**$200,000**	**$75,000**	**$75,000**	**$75,000**	**$75,000**	**$500,000**	**$350,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Wastewater Access Structure Rehabilitation Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	4191535-6812		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6812		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program provides for the inspection and rehabilitation of wastewater access structures within the City's gravity wastewater collection system. The City currently has 3,818 access structures that have aged in a corrosive environment and are in need of constant rehabilitation. The goal of this program is to reduce inflow and infiltration issues related to deterioration of existing structures. In FY23, the City completed the rehabilitation of 54 structures north of Sample Road. Rehabilitation of an additional 100 structures north of Sample Road are proposed for FY24.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Wastewater Fund (41)	$200,000	$200,000	$200,000	$200,000	$200,000	$1,000,000	$200,000	Recurring
TOTAL	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$1,000,000**	**$200,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY23	FY24	FY25	FY26	FY27	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction	200,000	200,000	200,000	200,000	200,000	1,000,000	200,000	
Equipment /Other								
TOTAL	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$1,000,000**	**$200,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY23	FY24	FY25	FY26	FY27	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact includes wastewater treatment cost savings.
Operating	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(125,000)	
Capital Outlay							
TOTAL	**($25,000)**	**($25,000)**	**($25,000)**	**($25,000)**	**($25,000)**	**($125,000)**	

Wastewater Force Main Isolation Valves Rehabilitation Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	4191535-6846		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6846		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

Over the years, a number of pump (lift) stations were added to the trunk lines and as the wastewater flows have increased, isolation valves are necessary. This program entails the rehabilitation of the City's existing 50 valves, valve replacements, and the installation of new valves, including air release valves. Completion of the rehabilitation will provide flexibility to redirect flows in the event of an emergency. In FY23, the City completed the replacement of an 18-inch isolation valve. In FY24, an assessment and upgrade of valves in priority locations will be identified along State Road 7.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Wastewater Fund (41)	$200,000	$200,000	$200,000	$200,000	$200,000	$1,000,000	$150,000	Recurring
TOTAL	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$1,000,000**	**$150,000**	**Recurring**

PROJECT COMPONENTS:

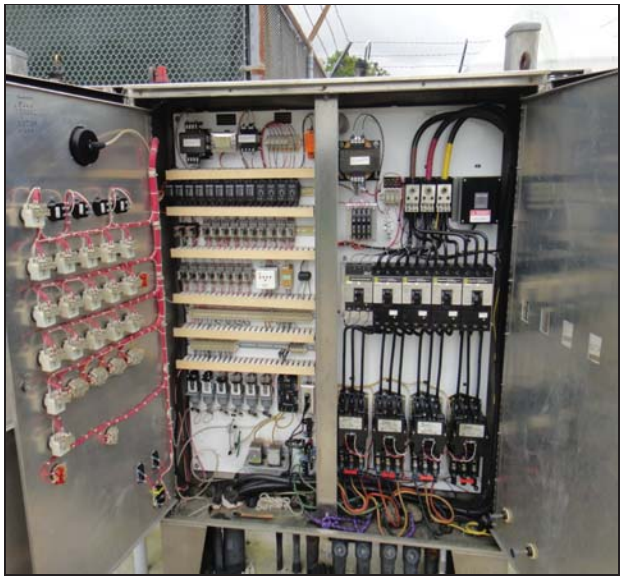
CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction	200,000	200,000	200,000	200,000	200,000	1,000,000	150,000	
Equipment /Other								
TOTAL	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$1,000,000**	**$150,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Electrical Control Panel Rehabilitation Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	4191535-6840		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6840		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

The City's wastewater pump (lift) stations are currently operating with electrical control panels that run constantly and need to be replaced on a precautionary 10-year schedule. There are 59 control panels that are essential for the continuous operation and monitoring of the wastewater collection transmission system. This program includes upgrading and/or replacing existing control panels to meet current standards while providing safe operations and reducing the number of emergency repairs. The replacement of one control panel at Lift Station #54 is proposed for FY24.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Wastewater Fund (41)	$70,000	$70,000	$70,000	$140,000	$275,000	$625,000	$210,000	Recurring
TOTAL	**$70,000**	**$70,000**	**$70,000**	**$140,000**	**$275,000**	**$625,000**	**$210,000**	**Recurring**

PROJECT COMPONENTS:

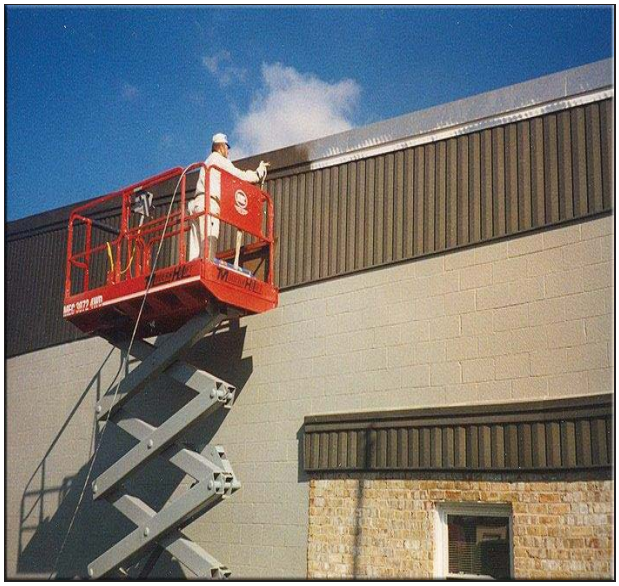
CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	70,000	70,000	70,000	140,000	275,000	625,000	210,000	
TOTAL	**$70,000**	**$70,000**	**$70,000**	**$140,000**	**$275,000**	**$625,000**	**$210,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact is due to reduced repair costs.
Operating	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(50,000)	
Capital Outlay							
TOTAL	**($10,000)**	**($10,000)**	**($10,000)**	**($10,000)**	**($10,000)**	**($50,000)**	

Exterior Painting Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	III	**ACCT. NUMBER:**	3971539-6880 4171539-6880		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6880		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

The exterior of City buildings are in need of repainting typically every 6 - 8 years depending on the severity of weather conditions. The following painting schedule is proposed:

FY24:	Hilton Road Water Tank	$60,000
FY25:	Recreation Complex	$90,000
	Fire Station #94	60,000
		$150,000

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$150,000	$260,000	$100,000	$50,000	$560,000	$0	Recurring
Water & Wastewater Fund (41)	60,000	0	0	0	0	60,000	0	
TOTAL	**$60,000**	**$150,000**	**$260,000**	**$100,000**	**$50,000**	**$620,000**	**$0**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction								
Equipment /Other	60,000	150,000	260,000	100,000	50,000	620,000	0	
TOTAL	**$60,000**	**$150,000**	**$260,000**	**$100,000**	**$50,000**	**$620,000**	**$0**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Meter Reading Conversion

STRATEGIC GOAL:	Plan Ahead for Progressive Technologies and Business Methods	**START DATE:**	10/2022	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2026		
PRIORITY:	II	**ACCT. NUMBER:**	4191533-6884		
DEPARTMENT:	Finance & Administrative Services	**PROJECT CODE:**	6884		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$6,100,000		



DESCRIPTION/JUSTIFICATION:

The City has over 12,100 metered connections within its potable water service area. Meter reading is currently performed by touch read once a month. This meter conversion project will enable remote (via drive-by, fixed network, or a combination of both) electronic reading of meters at any time. An Automatic Meter Reading (AMR) system will allow the City to collect readings through drive-by electronically, decreasing read times. An Automatic Metering Infrastructure (AMI) system allows for accuracy in the tracking of water usage and can be used to assist customers with identifying leaks or abnormalities prior to billing and will decrease read times. It is recommended for the conversion to be implemented system-wide as a single project.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Wastewater Fund (41)	$1,100,000	$0	$0	$0	$0	$1,100,000	$5,000,000	$5,000,000
TOTAL	**$1,100,000**	**$0**	**$0**	**$0**	**$0**	**$1,100,000**	**$5,000,000**	**$5,000,000**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	$0
Construction								
Equipment /Other	1,100,000	0	0	0	0	1,100,000	5,000,000	28,000
TOTAL	**$1,100,000**	**$0**	**$0**	**$0**	**$0**	**$1,100,000**	**$5,000,000**	**$28,000**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Sabal Pines Park Yard Retrofit

STRATEGIC GOAL:	Outstanding Local Emergency Preparedness and Response	**START DATE:**	10/2021	**LOCATION:**	Sabal Pines Park
STATUS:	Continuing Project	**COMPLETION DATE:**	12/2024		
PRIORITY:	I	**ACCT. NUMBER:**	4191533-6858		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6858		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$960,590		



SOUTHWEST VIEW



WEST VIEW

DESCRIPTION/JUSTIFICATION:

When construction of the Public Works/Emergency Operations Center was completed nine (9) years ago, Utilities & Engineering moved its equipment and large vehicles to the Sabal Pines Park maintenance yard (shared with Public Works). Public Works is using two (2) of three (3) storage bays there. This project will retrofit the existing storage building to accommodate an additional three (3) enclosed storage bays. Extensive landscaping is part of this project which will hide the existing perimeter wall. With the design for this project completed, construction is anticipated in FY24.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Wastewater Fund (41)	$150,590	$0	$0	$0	$0	$150,590	$810,000	$810,000
TOTAL	**$150,590**	**$0**	**$0**	**$0**	**$0**	**$150,590**	**$810,000**	**$810,000**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$202,240	$85,254
Construction	150,590	0	0	0	0	150,590	607,760	34,893
Equipment /Other								
TOTAL	**$150,590**	**$0**	**$0**	**$0**	**$0**	**$150,590**	**$810,000**	**$120,148**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Lead and Copper Rule Compliance

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2023	**LOCATION:**	City-wide
STATUS:	New Project	**COMPLETION DATE:**	09/2025		
PRIORITY:	I	**ACCT. NUMBER:**	4191533-6511		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6511		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$500,000		

DESCRIPTION/JUSTIFICATION:

This program includes the assessment and inventory of public and private water service lines for the presence of lead required by the Environmental Protection Agency (EPA) Lead and Copper Rule Revision. Following the completion of the inventory, the City will be required to retrofit the service lines found to have the presence of lead. Future funding will be required for said retrofitting.



FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Wastewater Fund (41)	$150,000	$350,000	$0	$0	$0	$500,000	$0	
TOTAL	**$150,000**	**$350,000**	**$0**	**$0**	**$0**	**$500,000**	**$0**	**$0**

PROJECT COMPONENTS:

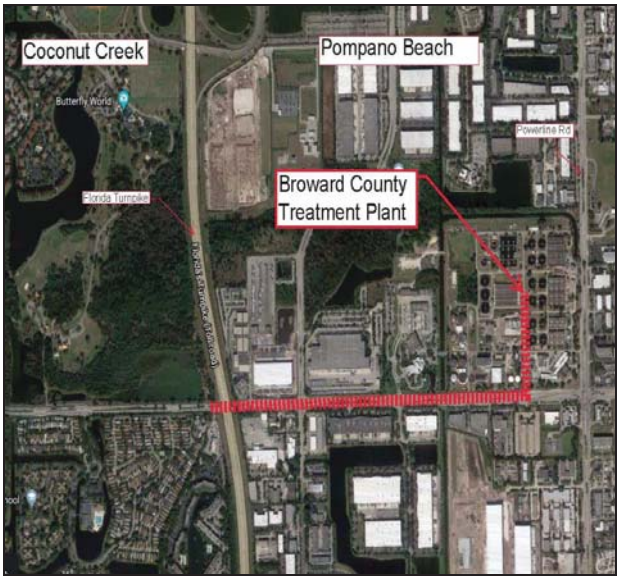
CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$150,000	$0	$0	$0	$0	$150,000	$0	
Construction	0	350,000	0	0	0	350,000	0	
Equipment /Other								
TOTAL	**$150,000**	**$350,000**	**$0**	**$0**	**$0**	**$500,000**	**$0**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Copans Road Wastewater Transmission System Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2014	**LOCATION:**	East of Lyons Rd between Copans Rd and Sample Rd
STATUS:	Continuing Project	**COMPLETION DATE:**	09/2024		
PRIORITY:	I	**ACCT. NUMBER:**	4191535-6883		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6883		
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$5,747,595		



DESCRIPTION/JUSTIFICATION:

This project entails the rehabilitation, replacement, and/or installation of wastewater forcemains along Copans Road and Lyons Road; the rehabilitation along Copans Road and Turnpike (Phase I); and the existing line from the Turnpike to the Broward County treatment plant (Phase II). The design and construction of Phase I was completed in FY21. Evaluation and survey of the existing line from Florida's Turnpike to the Broward County treatment plant (Phase II) began in FY23 with rehabilitation slated for FY25.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Wastewater Fund (41)	$0	$1,000,000	$0	$0	$0	$1,000,000	$4,747,595	$4,747,595
TOTAL	**$0**	**$1,000,000**	**$0**	**$0**	**$0**	**$1,000,000**	**$4,747,595**	**$4,747,595**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$747,595	$247,031
Construction	0	1,000,000	0	0	0	1,000,000	4,000,000	2,611,011
Equipment /Other								
TOTAL	**$0**	**$1,000,000**	**$0**	**$0**	**$0**	**$1,000,000**	**$4,747,595**	**$2,858,042**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

MainStreet Utilities Expansion

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2020
STATUS:	Upcoming Project	**COMPLETION DATE:**	12/2028
PRIORITY:	I	**ACCT. NUMBER:**	4291535-6817
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6817
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$2,518,110

LOCATION: Lyons Road between Sample Road and Wiles Road



DESCRIPTION/JUSTIFICATION:

As part of the MainStreet project, water and wastewater infrastructures will be expanded to serve the new development. After analyzing the wastewater system using the City's wastewater model, it was determined that the master lift station previously budgeted for was not necessary. However, because the City is part owner in the MainStreet Development, the City will incur cost sharing expenses for the new lift station and expansion of utilities that will serve the City parcels. The final cost sharing number has not been determined at this time.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Water/Sewer Capital Improv. Fund (42)	$0	$0	$0	$0	$0	$0	$2,518,110	$2,518,110
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,518,110**	**$2,518,110**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	$0
Construction						0	2,011,630	
Equipment /Other						0	506,480	
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,518,110**	**$0**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Stormwater Drainage Improvement Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	I	**ACCT. NUMBER:**	4591538-6862		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6862		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

The City's stormwater drainage system requires regular maintenance and improvements. Since drainage systems throughout the City are unique, the City must tailor improvements on a case-by-case basis. This program encompasses the assessment of all City-owned drainage systems and rehabilitation that includes cleaning, relining, replacement, and installation of drainage structures and pipes. The City strives to inspect and/or televise and clean approximately 20% of the 24 miles of stormwater infrastructure it maintains on an annual basis to meet Federal requirements and Surface Water Management license requirements from Broward County. In FY23, the City completed the inspection and cleaning of the stormwater pipes and structures of Winston Park east of Lyons Rd. Inspection of the drainage system in Coconut Ridge Estates, Huntington Square II, Carambola Circle, and Cocoplum Circle is proposed for FY24.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Stormwater Mgmt. Fund (45)	$300,000	$300,000	$300,000	$300,000	$300,000	$1,500,000	$300,000	Recurring
TOTAL	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$1,500,000**	**$300,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction	300,000	300,000	300,000	300,000	300,000	1,500,000	300,000	
Equipment /Other								
TOTAL	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$1,500,000**	**$300,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Concrete Curbing Program

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	II	**ACCT. NUMBER:**	4591538-6742		
DEPARTMENT:	Utilities & Engineering	**PROJECT CODE:**	6742		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

This program addresses roadways throughout the City that would benefit from the installation of concrete curbing. Installation of curbing improves stormwater drainage and prevents damage to swales from unwanted vehicular traffic. Curbing in the South Creek area will be replaced in FY24. Other locations will be addressed on a as-needed basis,

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Stormwater Mgmt. Fund (45)	$50,000	$50,000	$50,000	$50,000	$50,000	$250,000	$50,000	Recurring
TOTAL	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$250,000**	**$50,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	Recurring
Construction	50,000	50,000	50,000	50,000	50,000	250,000	50,000	
Equipment /Other								
TOTAL	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$250,000**	**$50,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Pedestrian Lighting

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	Recurring	**LOCATION:**	City-wide
STATUS:	Continuing Project	**COMPLETION DATE:**	Recurring		
PRIORITY:	III	**ACCT. NUMBER:**	3971541-6896 6571541-6896		
DEPARTMENT:	Public Works	**PROJECT CODE:**	6896		
PROJECT TYPE:	Recurring	**PROJECT COST:**	Recurring		



DESCRIPTION/JUSTIFICATION:

Installation of pedestrian lighting enhances the safety of pedestrians by providing visibility in low-light conditions. FDOT has completed the construction of improvements within the Lyons Road right-of-way from Atlantic Boulevard to the Sawgrass Expressway to include new sidewalks, bicycle lanes, and road resurfacing. Additionally, conduits were installed adjacent to the new sidewalks to allow for the addition of pedestrian lighting in the future without disturbance to the newly constructed improvements. In FY23, replacement of pedestrian lights along the Hilton Road Greenway was completed. Additionally, in FY23 the City was approved for $3.9 million in earmarked funds to install pedestrian lights along Lyons Road. Design for this project began in FY23 with construction anticipated to begin in FY25.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$0	$0	$0	$0	$0	$0	Recurring
Earmarks (65)						0	3,900,000	
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,900,000**	**Recurring**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$10,000	Recurring
Construction						0	3,890,000	
Equipment /Other								
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,900,000**	**Recurring**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$75,000	$75,000	$150,000	Operating cost due to additional personnel, electricity costs, and replacement fixtures.
Operating	0	25,000	50,000	50,000	50,000	175,000	
Capital Outlay	0	20,000	20,000	20,000	20,000	80,000	
TOTAL	**$0**	**$45,000**	**$70,000**	**$145,000**	**$145,000**	**$405,000**	

Winston Park Preserve Path to Hilton Road Greenway

STRATEGIC INITIATIVE:	Expand Safe and Walkable/Bikeable Options	**START DATE:**	01/2014
STATUS:	Completed Project	**COMPLETION DATE:**	09/2023
PRIORITY:	III	**ACCT. NUMBER:**	3151572-6864 3251572-6864 6551572-6864 6151572-6864
DEPARTMENT:	Sustainable Development	**PROJECT CODE:**	6864
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$527,960

LOCATION: Winston Park Preserve and Boardwalk



DESCRIPTION/JUSTIFICATION:

A multi-material pathway will be created, connecting the Winston Park Preserve area to the existing Hilton Road Greenway boardwalk. Portions of the path may be flexi-pave while other materials may be used in certain areas based on utilization. The City was awarded $100,000 from the Florida Department of Environmental Protection (FDEP) Office of Greenway and Trails to offset construction cost.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Parks Improvement Fund (31)	$0	$0	$0	$0	$0	$0	$311,746	$311,746
Capital Projects Financing Fund (32)						0	113,468	113,468
Grants Fund (65)						0	99,754	99,754
General Trust Fund (61)							2,992	2,992
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$527,960**	**$527,960**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$26,204	$26,204
Construction						0	498,764	498,764
Equipment /Other						0	2,992	2,992
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$527,960**	**$527,960**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	Operating impact includes costs for landscape maintenance, preserve maintenance, and supplies.
Operating	5,000	5,000	5,000	5,000	0	20,000	
Capital Outlay							
TOTAL	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$0**	**$20,000**	

Rowe Community Center Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2018
STATUS:	Completed Project	**COMPLETION DATE:**	09/2023
PRIORITY:	III	**ACCT. NUMBER:**	3971572-6593 3271572-6593
DEPARTMENT:	Public Works	**PROJECT CODE:**	6593
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$270,600

LOCATION: Rowe Center



DESCRIPTION/JUSTIFICATION:

The Rowe Community Center was utilized as a temporary fire station during the construction of Fire Station #50 and as such, several modifications were made to the interior of the building to meet the needs of the fire station staff. With Fire Station #50 completed, a building re-configuration was needed. Improvements included removing the existing walls and the shower and upgrading the kitchen, ceiling and flooring, remodeling of both bathrooms, the removal of the existing commercial kitchen hood, and the installation of a card reader system for the doors.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Project Financing Fund (32)	$0	$0	$0	$0	$0	$0	$193,195	$193,195
Capital Improvement Fund (39)							$77,405	$77,405
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$270,600**	**$270,600**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$33,213	$33,213
Construction							$234,387	$234,387
Equipment /Other							$3,000	$3,000
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$270,600**	**$270,600**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Lakewood Park Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2020
STATUS:	Completed Project	**COMPLETION DATE:**	09/2023
PRIORITY:	I	**ACCT. NUMBER:**	3271572-6782
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	6782
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$146,350

LOCATION: Lakewood Park



DESCRIPTION/JUSTIFICATION:

To optimize the City's existing parks and recreation resources and assets as well as strategically plan for the future, the City adopted a Parks and Recreation Master Plan in 2019. The Plan provides a 10-year vision for parks, recreation, and open space and trails as well as an action plan for implementing this vision. Improvements included site furnishing, adult exercise equipment, multi-purpose path, split rail fence, signage, outdoor table games, and dog waste station.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Projects Financing Fund (32)	$0	$0	$0	$0	$0	$0	$146,350	$146,350
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$146,350**	**$146,350**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	$0
Construction						0	76,631	76,631
Equipment /Other						0	69,719	69,719
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$146,350**	**$146,350**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Coco Point Park Improvements

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2021
STATUS:	Completed Project	**COMPLETION DATE:**	09/2023
PRIORITY:	I	**ACCT. NUMBER:**	3285572-6507
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	6507
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$153,830

LOCATION: Coco Point Park



DESCRIPTION/JUSTIFICATION:

To optimize the City's existing parks and recreation resources and assets as well as strategically plan for the future, the City adopted a Parks and Recreation Master Plan in 2019. The Plan provides a 10-year vision for parks, recreation, and open space and trails as well as an action plan for implementing this vision. Improvements included 5' wide paved multi-purpose path, small pavilion, adult exercise equipment, improved Americans with Disabilities (ADA) Act access, 6' fence, outdoor table games, signage with QR codes, and native butterfly plantings. In FY23, the City was awarded $75,000 from the National Recreation and Park Association to help offset project cost.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Projects Financing Fund (32)	$0	$0	$0	$0	$0	$0	$78,830	$78,830
Grants Fund (65)							75,000	75,000
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$153,830**	**$153,830**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	$0
Construction						0	75,200	75,200
Equipment /Other						0	78,630	78,630
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$153,830**	**$153,830**

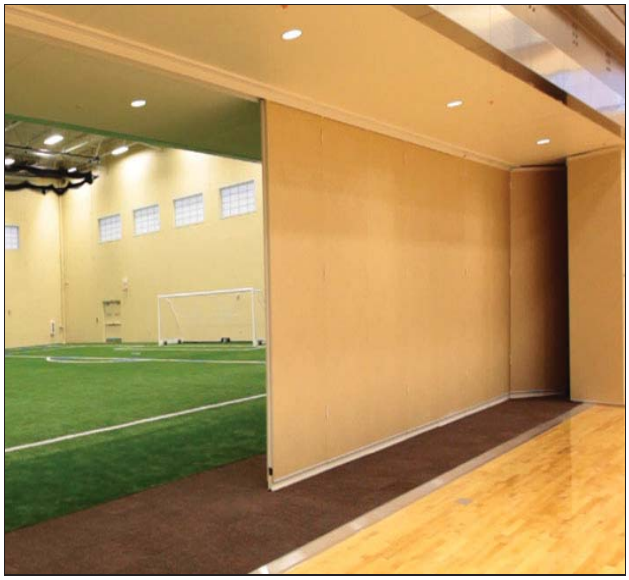
OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

Facility Room Dividers

STRATEGIC GOAL:	Enhance Community Health, Safety, and Well-Being	**START DATE:**	10/2018
STATUS:	Completed Project	**COMPLETION DATE:**	09/2023
PRIORITY:	II	**ACCT. NUMBER:**	3971572-6595
DEPARTMENT:	Parks & Recreation	**PROJECT CODE:**	6595
PROJECT TYPE:	Non-Recurring	**PROJECT COST:**	$150,760

LOCATION: Recreation Complex and Community Center



DESCRIPTION/JUSTIFICATION:

This project provides room dividers at the Community Center and Recreation Complex. The dividers are curtains or continuously hinged panels that connect together as one complete unit. These dividers facilitate quick setup time and provide efficient and convenient separation.

FUNDING SOURCES:

FUND	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Revenue as of 9/30/23
Capital Improvement Fund (39)	$0	$0	$0	$0	$0	$0	$150,760	$150,760
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$150,760**	**$150,760**

PROJECT COMPONENTS:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	Previously Budgeted	Expenses as of 9/30/23
Plans and Studies	$0	$0	$0	$0	$0	$0	$0	$0
Construction								
Equipment /Other						0	150,760	150,760
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$150,760**	**$150,760**

OPERATING IMPACT:

CATEGORY	FY24	FY25	FY26	FY27	FY28	TOTAL	OTHER INFORMATION:
Personnel	$0	$0	$0	$0	$0	$0	
Operating							
Capital Outlay							
TOTAL	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	


Appendices


CITY OF COCONUT CREEK
1967 FLORIDA

DEBT ADMINISTRATION

Debt Issuance

The objective of the City of Coconut Creek debt management policy is to maintain the City's ability to incur present and future debt at the most beneficial interest rates in amounts needed for financing the adopted Capital Improvement Program without adversely affecting the City's ability to fund essential City services. The City desires to maintain a conservative debt position.

Review and analysis of the City's debt position is required to provide a capital financing plan for infrastructure and other improvements. Both available resources and City's needs drive the City's debt issuance program. Decisions regarding the use of debt are based upon a number of factors including, but not limited to, the long-term needs of the City and the amount of resources available to repay the debt. City debt ratios are examined as well as the impact of future debt financing on those ratios. The use of debt ratios is only one tool of many in determining a course of action and is not used exclusively in making a decision. The debt policy is not expected to anticipate every future contingency in the City's Capital Improvement Program. Sufficient flexibility is required to enable City management to respond to unforeseen circumstances or new opportunities when appropriate.

The decision to issue bonds or to obtain bank financing is based upon which alternative will provide the City with lower costs. The City Commission decides on an issue-by-issue basis which method of sale would be more appropriate. The City encourages the use of competitive sales for all issues unless circumstances dictate otherwise. Negotiated sales are considered if the sale is a complex financing structure (amount of issues, certain revenue issues, a combination of taxable/nontaxable issues, etc.) or based upon other factors which lead the Finance and Administrative Services Department to conclude that a competitive sale would be less effective. If a negotiated sale was anticipated, then the Finance and Administrative Services Department and City Bond Counsel would establish a list of pre-qualified underwriters.

Legal Debt Limit

The City Charter allows revenue bonds to be issued when authorized by the City Commission. General Obligation bonds must be approved by referendum of the electorate. The City Charter and State Statutes does not provide for a legal debt limit.

DEBT SERVICE FUND SUMMARY

The City currently has three revenue notes outstanding as follows:

Capital Improvement Revenue Note, Series 2017A - The Series 2017A issue provided funds for the acquisition, improvement and equipping of various public improvements in accordance with the City's Five-Year Capital Improvement Program, as amended and approved by the City Commission from time to time. The note has a fifteen-year term and is secured by non-ad valorem revenues.

Capital Improvement Revenue Note, Series 2017B - The Series 2017B issue retired the then outstanding Series 2009 Revenue Notes. The original bonds were issued to provide funds for the undergrounding of aerial utility lines, construction of a Public Works/EOC Administration Building, and other capital projects. The note has a fifteen-year term and is secured by non-ad valorem revenues.

Capital Improvement Revenue Note, Series 2021 - The Series 2021 issue retired the then outstanding Series 2018 Revenue Note. The original bond was issued to provide funds for the acquisition, improvement and equipping of various public improvements in accordance with the City's Five-Year Capital Improvement Program, as amended and approved by the City Commission from time to time. The note has a seven-year term and is secured by non-ad valorem revenues.

Schedule of Debt

Outstanding as of September 30, 2023

Description	Year of Maturity	Interest Rates	Principal Amount Payable
Capital Improvement Revenue Note, Series 2017A	2032	2.46%	$ 6,440,000
Capital Improvement Revenue Note, Series 2017B	2032	2.91%	$ 4,410,000
Capital Improvement Revenue Note, Series 2021	2028	1.12%	$ 5,325,000
Total Outstanding Long-term Debt			**$ 16,175,000**

DEBT SERVICE REQUIREMENTS TO MATURITY

TOTAL DEBT SERVICE REQUIREMENTS

Fiscal Year	Principal	Interest	Total
2024	$ 2,120,000	$ 346,555	$ 2,466,555
2025-2029	10,145,000	1,110,833	11,255,833
2030-2032	3,910,000	208,774	4,118,774
	$ 16,175,000	$ 1,666,162	$ 17,841,162

CAPITAL IMPROVEMENT REVENUE NOTE, SERIES 2017A

Fiscal Year	Principal	Interest	Total
2024	$ 645,000	$ 158,424	$ 803,424
2025-2029	3,485,000	545,384	4,030,384
2030-2032	2,310,000	114,636	2,424,636
	$ 6,440,000	$ 818,444	$ 7,258,444

CAPITAL IMPROVEMENT REVENUE NOTE, SERIES 2017B

Fiscal Year	Principal	Interest	Total
2024	$ 435,000	$ 128,331	$ 563,331
2025-2029	2,375,000	444,502	2,819,502
2030-2032	1,600,000	94,138	1,694,138
	$ 4,410,000	$ 666,971	$ 5,076,971

CAPITAL IMPROVEMENT REVENUE NOTE, SERIES 2021

Fiscal Year	Principal	Interest	Total
2024	$ 1,040,000	$ 59,800	$ 1,099,800
2025-2028	4,285,000	120,947	4,405,947
	$ 5,325,000	$ 180,747	$ 5,505,747

PLEDGED REVENUE COVERAGE
Last Ten Fiscal Years
(Amounts Expressed in Thousands)

				Improvement Revenue Notes						
				Debt Service			Non-Ad Valorem	Debt Service		
Fiscal Year	Electric Utility Taxes	Electric Franchise Fees	Total Revenue	Principal	Interest	Coverage	Revenue	Principal	Interest	Coverage
2014	3,521	2,908	6,429	2,270	228	2.57	25,524	415	378	32.19
2015	3,599	2,983	6,582	1,590	159	3.76	26,540	1,181	361	17.21
2016	3,695	2,910	6,605	1,629	112	3.79	28,397	1,236	315	18.31
2017	3,802	2,985	6,787	1,685	64	3.88	29,551	6,766 (1)	298	4.18
2018	-	2,959	2,959	799	16	3.63	34,568	925	488	24.46
2019	-	-	-	-	-	-	38,709	1,825	693	15.37
2020	-	-	-	-	-	-	36,906	1,875	643	14.66
2021	-	-	-	-	-	-	39,928	10,205 (2)	523	3.72
2022	-	-	-	-	-	-	41,326	2,040	424	16.77
2023	-	-	-	-	-	-	43,479	2,080	386	17.63

(1) Includes $6,765,000 to fully refund principal on Series 2009 from issuance of Series 2017B revenue note proceeds.
(2) Includes $8,215,000 to fully refund principal on Series 2018 from issuance of Series 2021 revenue note proceeds.

Fiscal Year 2023 - Not Audited

ORDINANCE NO. 2023-020

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; DETERMINING THE AMOUNT OF AVAILABLE FUNDS ON HAND AND ESTIMATED REVENUES FOR SAID YEAR; APPROPRIATING THE FUNDS NECESSARY FOR THE OPERATION OF THE CITY FOR SAID YEAR; AUTHORIZING CONTINUATION OF A GENERAL TRUST FUND; AUTHORIZING CONTINUATION OF GRANTS FUNDS; AUTHORIZING CONTINUATION OF LOCAL AND FEDERAL LAW ENFORCEMENT TRUST FUNDS; AUTHORIZING THE CONTINUATION OF THE TRANSPORTATION SURTAX FUND; AUTHORIZING RE-APPROPRIATION OF UNSPENT ECONOMIC DEVELOPMENT DIVISION FUNDS; AND AUTHORIZING RE-APPROPRIATION OF $500,000 OF FUND BALANCE RESERVES FOR E-911 DISPATCH SERVICES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

State of Florida
County of Broward
City of Coconut Creek
I HEREBY CERTIFY that this is a true and correct copy of Ordinance 2023-020
Witness my hand and the Official Seal of the City of Coconut Creek this 28th day of September 20 23
Joseph J. Kavanagh, City Clerk

WHEREAS, the City Manager of the City of Coconut Creek has presented the proposed budget to the City Commission, which contains estimates of amounts on hand, revenues to be received, and amounts to be appropriated to each of the various departments and capital projects of the City for the 2024 Fiscal Year; and

WHEREAS, the City Commission has received and reviewed said proposed budget and desires to adopt the Operating and Capital Improvement Budget as the official budget for the City of Coconut Creek for the 2024 Fiscal Year; and

WHEREAS, all public hearings as required by law have been held pursuant to notice duly published, the public has been given the opportunity to be heard, and all other requirements have been fulfilled.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF COCONUT CREEK HEREBY ORDAINS:

Section 1: That the forgoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this ordinance.

Section 2: That the Operating and Capital Improvement Budget is hereby adopted as the City of Coconut Creek's official budget for the 2024 Fiscal Year with the following amendments authorized by the City Commission during a budget workshop held on August 7, 2023:

		Increases / (Decreases)
General Fund (01)		
Expenditures		
City Commission		
Personal Services	$	(15,890)
Other Disbursements		(61,000)
Police Department		
Personal Services		18,930
Capital Outlay		(75,840)
Non-Departmental		
Contingency		133,800
Total Expenditures	$	-
General Trust Fund (61)		
Revenues		
Appropriated Fund Balance	$	50,000
Total Revenues	$	50,000
Expenditures		
Capital Improvement Program	$	50,000
Total Expenditures	$	50,000
Grants Fund (65)		
Revenues		
Appropriated Fund Balance	$	49,000
Total Revenues	$	49,000
Expenditures		
Other Disbursements	$	49,000
Total Expenditures	$	49,000

Section 3: That the Operating and Capital Improvement Budget establishes the amount of available funds on hand, estimated revenues, and appropriates the funds necessary to operate the government of the City for the 2024 Fiscal Year.

Section 4: That the continuation of a General Trust Fund is hereby authorized with said Fund to be used to receive monies from grants, gifts, and bequests and to disburse monies in accordance with said grant, gift, or bequest without being included in the Operating and Capital Improvement Budget.

Section 5: That the continuation of the Grants Funds are hereby authorized with said Funds to be used to receive monies from grants and to disburse monies in accordance with said grants without being included in the Operating and Capital Improvement Budget.

Section 6: That the continuation of Local and Federal Law Enforcement Trust Funds are hereby authorized with said Funds to be used to receive and expend monies in accordance with State and Federal laws without being included in the Operating and Capital Improvement Budget.

Section 7: That the continuation of the Transportation Surtax Fund is hereby authorized with said Funds to be used to receive and expend monies in accordance with State and Local requirements without being included in the Operating and Capital Improvement Budget.

Section 8: That for financial reporting purposes, the appropriate fund budgets may be amended to account for activities related to the General Trust Fund, the Grants Funds, the Local and Federal Law Enforcement Trust Funds, and the Transportation Surtax Fund.

Section 9: That re-appropriating any unspent funds budgeted for the Economic Development Division is hereby authorized.

Section 10: That re-appropriating $500,000 of fund balance reserves for E-911 dispatch services is hereby authorized.

Section 11: That all ordinances or parts of ordinances, all City Code sections or parts of City Code sections, and all resolutions or parts of resolutions in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 12: That should any section or provision of this ordinance or any portion thereof, any paragraph, sentence, clause or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereof as a whole or part hereof other than the part declared invalid.

Section 13: That this ordinance shall become effective upon its passage on second and final reading.

PASSED FIRST READING THIS 14TH DAY OF SEPTEMBER, 2023.

PASSED SECOND READING THIS 28TH DAY OF SEPTEMBER, 2023.

Joshua Rydell, Mayor

Attest:

Joseph J. Kavanagh, City Clerk

	1st	2nd
Rydell	Aye	Aye
Welch	Aye	Aye
Railey	Aye	Aye
Brodie	Aye	Aye
Wasserman	Aye	Aye

RESOLUTION NO. 2023-141

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, ADOPTING THE CAPITAL IMPROVEMENT PROGRAM (CIP) FOR FISCAL YEAR 2024 THROUGH FISCAL YEAR 2028, PURSUANT TO SECTION 602 OF THE CITY CHARTER; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission has considered and approved the Capital Improvement Program for Fiscal Year 2024 through Fiscal Year 2028.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA:

Section 1: That the forgoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this resolution.

Section 2: That the City Commission has reviewed and hereby approves and adopts the Capital Improvement Program for Fiscal Year 2024 through Fiscal Year 2028, with the following amendments authorized by the City Commission during the Budget Workshop held on August 7, 2023:

	Increases				
	FY2024	FY2025	FY2026	FY2027	FY2028
Capital Projects Financing Fund (32)					
Expenditures					
Capital Improvement Program					
Safety Town	$ -	$ -	$ -	$ -	$ 1,522,500
Total Expenditures	$ -	$ -	$ -	$ -	$ 1,522,500
General Trust Fund (61)					
Expenditures					
Capital Improvement Program					
Veteran's Park	$ 50,000	$ -	$ -	$ -	$ -
Total Expenditures	$ 50,000	$ -	$ -	$ -	$ -

Section 3: That if any clause, section, other part or application of this resolution is held by any court competent jurisdiction to be unconstitutional or invalid, in part or in application, it shall not affect the validity of the remaining portion or applications of this resolution.

Section 4: That this resolution shall be in full force and effect immediately upon its adoption.

Adopted this 28th day of September, 2023.

Joshua Rydell, Mayor

Attest:

Joseph J. Kavanagh, City Clerk

Rydell	Aye
Welch	Aye
Railey	Aye
Brodie	Aye
Wasserman	Aye

ORDINANCE NO. 2023-019

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, ESTABLISHING AND ADOPTING THE CITY OF COCONUT CREEK'S AD VALOREM TAX OPERATING MILLAGE RATE AT 6.4463 MILLS FOR THE 2024 FISCAL YEAR; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

State of Florida
County of Broward
City of Coconut Creek
I HEREBY CERTIFY that this is a true
copy of Ordinance 2023
Witness my hand and the Official Seal
The City of Coconut Creek this
day of September 2023
Joseph J. Kavanagh, City Clerk

WHEREAS, the City Manager of the City of Coconut Creek has estimated expenditures and revenues of said City for the 2024 Fiscal Year with detailed information, including revenues to be derived from sources other than ad valorem tax levy, and has made recommendations as to the amounts necessary to be appropriated for the ensuing fiscal year; and

WHEREAS, the City Commission has received and considered the recommendations of the City Manager and the proposed budget and has determined the amount of available funds on hand and the estimated ad valorem tax necessary to be levied; and

WHEREAS, all public hearings, as required by law, have been held pursuant to notice duly published, the public has been given the opportunity to be heard, and all other requirements have been fulfilled.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF COCONUT CREEK HEREBY ORDAINS:

Section 1: That the forgoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this ordinance.

Section 2: That an ad valorem tax operating millage rate of 6.4463 mills (6.4463 per $1,000 of taxable value) is hereby established and adopted for the 2023 tax year.

Section 3: That said operating millage rate is equal to the current millage rate of 6.4463 and is a 10.38% increase from the roll back millage rate of 5.8399.

Section 4: That all ordinances or parts of ordinances, all City Code sections or parts of City Code sections, and all resolutions or parts of resolutions in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 5: That should any section or provision of this ordinance or any portion thereof, any paragraph, sentence, clause or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereof as a whole or part hereof other than the part declared invalid.

Section 6: That this ordinance shall become effective upon its passage on second and final reading.

PASSED FIRST READING THIS 14TH DAY OF SEPTEMBER, 2023.

PASSED SECOND READING THIS 28TH DAY OF SEPTEMBER, 2023.

Joshua Rydell, Mayor

Attest:

Joseph J. Kavanagh, City Clerk

	1st	2nd
Rydell	Aye	Aye
Welch	Aye	Aye
Railey	Aye	Aye
Brodie	Aye	Aye
Wasserman	Aye	Aye



GLOSSARY

Account	A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure are recorded in accounts.
Accountability	The state of being obliged to explain actions to justify what was done. Accountability requires justification for the raising of public funds and the purposes for which they are used.
Accounting Period	A period of time (e.g. one month, one year) where the City determines its financial position and results of operations.
Accounting Standards	The generally accepted accounting principles (GAAP) promulgated by the Government Accounting Standards Board (GASB), which guide the recording and reporting of financial information by state and local governments. The standards establish such guidelines as to when transactions are recognized, the types and purposes of funds, and the content and organization of the annual financial report.
Accounting System	The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.
Accrual Basis	A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when a good or service is used.
Activity	A department effort contributing to the achievement of a specific set of program objectives; the smallest unit of the program budget.
Adopted Budget	The original budget as approved by the City Commission at the beginning of the fiscal year.
Ad Valorem Taxes	Commonly referred to as property taxes, levied on both real and personal property, according to the property's valuation and tax rate.
Amended Budget	The current budget resulting from changes to the Adopted Budget. An example of a common change would be a line item transfer of funds.
Americans with Disabilities Act (ADA)	A civil rights legislation that prohibits discrimination against people with disabilities in several areas, including employment, transportation, public accommodations, communications and access to state and local government' programs and services.
Amortization	The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

GLOSSARY

Annual Comprehensive Financial Report	Financial report that contains, at a minimum three sections: (1) introductory, (2) financial, and (3) statistical, and whose financial section provides information on each individual fund.
Appropriation	The setting aside of money for a particular purpose.
Assessed Property Value	The valuation set upon real estate and certain personal property by the Property Appraiser as a basis for levying property taxes.
Assets	Resources owned or held by a government, which have monetary value.
Audit	An examination of evidence, including records, facilities, inventories, systems, etc., to discover or verify desired information.
Authorized Positions	Employee positions, which are authorized in the adopted budget, to be filled during the year.
Balanced Budget	A budget in which current revenues equal current expenditures. The legal requirements for a balanced budget may be set by the state or local government.
Base Budget	Projected cost of continuing the existing levels of service in the current budget year.
Benchmark	A point of reference from which measurements may be made. A benchmark is something that serves as a standard by which other performance indicators may be evaluated or compared.
Bond	A promise to repay borrowed money on a particular date, often ten or twenty years in the future. Most bonds also involve a promise to pay a specified dollar amount of interest at predetermined intervals. Local governments use bonds to obtain long-term financing for capital projects.
Bond Covenant	A legally enforceable agreement with bondholders that requires the governmental agency selling the bond to meet certain conditions in the repayment of the debt.
Budget	A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period.

GLOSSARY

Budget Amendment	A revision of the adopted budget that, when approved by the Commission, replaces the original provision. Budget amendments occur throughout the fiscal year, as spending priorities shift.
Budgetary Basis	This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes on the three forms: GAAP, cash, or modified accrual.
Budget Calendar	The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.
Budget Cycle	The recurring process, either annual or biennial, in which a government prepares, adopts, and implements a spending plan. The budget cycle consists of (1) preparation of a budget proposal, (2) legislative approval of the proposed budget, (3) executive-branch implementation of the proposed budget, and (4) preparation of an annual report detailing the results of operations.
Budget Message	Included in the opening section of the budget, the Budget Message provides summary of the most important aspects of the budget, changes from previous fiscal years, and recommendations regarding the financial policy for the upcoming period.
Business Tax	A tax imposed for the privilege of doing business in Coconut Creek. Any individual or home-based business providing merchandise, entertainment or service directly or indirectly to the public must obtain a license to operate.
Capital Assets	Assets of significant value and having a useful life of several years. Capital Assets are also called fixed assets.
Capital Budget	The appropriation of bonds or operating revenue for improvements to facilities, and other infrastructure.
Capital Outlay / Expenditures	Spending on fixed assets. Generally, such acquisitions cost more than a specified amount (e.g. $5,000) and are intended to last more than one year.
Capital Improvements	Any major expenditure relating to the acquisition, expansion, or rehabilitation of the City's infrastructure and major equipment purchases which generally falls into one of the following categories: land purchase, new structures; structural and non-structural improvements; major repairs; and major equipment.



GLOSSARY

Capital Improvement Program (CIP)	A five-year plan which identifies capital projects and equipment purchases, provides a planning schedule (including start and completion dates), and identifies options for financing the plan.
Capital Project	Major construction, acquisition, or renovation activities that add value to the physical assets of a government, or significantly increase their useful life. Also called capital improvements.
Capital Projects Funds	Governmental funds established to account for resources used for the acquisition of large capital improvements other than those accounted for in the proprietary or trust funds.
Cash Basis	The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.
Cash Flow	The net cash balance at any given point. The treasurer prepares a cash budget that projects the inflow, outflow, and net balance of cash reserves on a daily, weekly, and/or monthly basis.
Change Order	A change in the design or specifications of an approved capital project; change orders often increase the cost of a project.
Charges for Services	A collection of accounts used to capture revenue related to services provided by the City, such as parks and recreation, administrative, water, sewer and stormwater.
Chart of Accounts	A chart that assigns a unique number to each type of transaction (e.g., salaries or property taxes) and to each budgetary unit in the organization. The chart of accounts provides a system for recording revenues and expenditures that fits the organizational structure.
Collective Bargaining Agreement	A legal contract between the employer and a verified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g. hours, working conditions, salary, fringe benefits, and matters affecting health and safety of employees).
Community Development Block Grant (CDBG) Fund	A special revenue fund used to account for funds received from the U.S. Department of Housing and Urban Development.
Consumer Price Index (CPI)	A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (e.g. economic inflation).



GLOSSARY

Contingency	A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted. This type of account protects the local government from having to issue short-term debt to cover such needs.
Contractual Services	Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.
Cost-of-Living Adjustments (COLA)	An increase in salaries to offset the adverse effect of inflation on compensation.
Debt Service	The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.
Debt Service Funds	One or more funds established to account for expenditures used to repay the principal and interest on debt.
Deficit	The amount by which expenditures exceed revenues during a single accounting period.
Department	The basic organizational unit of government, which is functionally unique in its delivery of services.
Depreciation	Expiration in the service life capital assets attributes to wear and tear, deterioration, and action of the physical elements, inadequacy, or obsolescence.
Designated	Funds that have been identified for a specific purpose. This differs from reserved funds, in that there is no legal requirement for funds that have been designated.
Disbursement	Payment for goods or services that have been delivered and invoiced.
Distinguished Budget Presentation Program	A voluntary program administered by the Government Finance Officers Association (GFOA) to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.
Earmarking	Legal limitations on the revenue from fees, licenses, taxes, or grants, which determine how the funds may be spent. Many state and federal grants are earmarked for particular types of projects. Earmarked revenues are frequently accounted for in special revenue funds.



GLOSSARY

Employee (or Fringe) Benefits	Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and various pensions, medical, and life insurance plans.
Encumbrance	Budget authority that is set aside when a purchase order or contract is approved. The encumbrance assures suppliers that sufficient funds will be available once the order is fulfilled. Encumbrances are also known as obligations.
Enterprise Funds	A separate fund used to account for services supported primarily by service charges; examples are water, sewer, golf, and airport funds.
Enterprises	Government-owned services, such as utilities, that are supported primarily by fees rather than by tax revenue.
Estimate	The most recent prediction of current year revenue and expenditures. Estimates are based on several months of actual expenditure and revenue information and are prepared to consider the impact of unanticipated costs or other economic changes.
Expenditure	The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.
Expense	Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.
Fiduciary Funds	Funds that account for resources that government holds in trust for individuals or other governments.
Fines And Forfeitures	Consists of a variety of fees, fines and forfeitures collected by the State Court System, including bail forfeitures, garnishments, legal defenders recoupment and juror/witness fees.
Fiscal Year	A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. For Coconut Creek, this twelve (12) month period is October 1 to September 30.
Five-Year Capital Plan	A plan for capital expenditures to be incurred each year over a five-year period to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures. The Five-Year Capital Plan should link to the City's Business/Strategic Plans.



GLOSSARY

Fixed Assets	Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.
Fleet	The vehicles owned and operated by the City.
Forfeiture	The automatic loss of property, including cash, as penalty for breaking the law, or as compensation for losses resulting from illegal activities. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.
Franchise Fee	Charges to utilities for exclusive/non-exclusive rights to operate within municipal boundaries. Examples are electricity, telephone, cable television and solid waste.
Fringe Benefits	Contributions made by an employer to meet commitments or obligations for employees beyond base pay, including the employers' share of costs for social security, pension, deferred compensation, medical and life insurance plans.
Full-Time Equivalent Position	A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year.
Fund	A self-balancing set of accounts. Governmental accounting information is organized into funds, each with separate revenues, expenditures, and fund balances.
Fund Balance	The difference between a fund's assets and its liabilities. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.
General Fund	The major fund in most governmental units, the General Fund accounts for all activities not accounted for in other funds. Most tax-funded functions, such as police and fire protection, are accounted for in the General Fund.
Generally Accepted Accounting Principles (GAAP)	Uniform minimum standards used by state and local governments for financial recording and reporting; established by the accounting profession through the Governmental Accounting Standards Board (GASB).
General Obligation (GO) Bond	This type of bond is backed by the full faith, credit, and taxing power of the government. This type of bond requires voter approval.

GLOSSARY

Governmental Accounting Standards Board (GASB)	The body that sets accounting standards specifically for governmental entities at the state and local levels.
Government Finance Officers Association (GFOA)	An association of state/provincial and local finance professionals in the United States and Canada.
Governmental Funds	Funds typically used to account for tax supported, governmental activities (e.g. the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds).
Goal	A statement of broad direction, purpose, or intent based on the needs of the community.
Grants	A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.
Homestead Exemption	Pursuant to the Florida State Constitution, the first $25,000 of assessed value of a home that the owner occupies as principal residence is exempt from the property tax. The second $25,000 excludes School Board taxes and applies to properties with assessed values greater than $50,000
Impact Fees	Fees charged to developers to cover the anticipated cost of improvements that will be needed as a result of growth and development.
Indirect Cost	A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.
Infrastructure	The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).
Interest Income	Revenue associated with the City's cash management activities of investing fund balances.
Interfund Transfers	The movement of monies between funds of the same governmental entity.
Intergovernmental Revenue	Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.
Interlocal Agreement	A contractual agreement between two or more governmental entities.



GLOSSARY

Internal Service Funds	One or more funds that account for the goods and services provided by one department to another within government on a cost-reimbursement basis. Departments that use internal services (e.g., data processing) may have a line item in their budget for such services.
Liability	Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.
Levy	To impose taxes for the support of government activities.
Licenses and Permits	A collection of accounts used to capture revenues related to business licenses, and electrical, mechanical, building permits, etc. issued by the City.
Line Item Budget	A budget prepared along departmental lines that focuses on what is to be bought by linking appropriations to objects of expenditures.
Local Housing Assistance Plan	A program that assist very low to moderate income households in order to expand production of and preserve affordable housing.
Long-term Debt	Debt payable more than one year after date of issue.
Major Fund	A fund that reports at least 10% of total governmental assets, liabilities, revenues or expenditures and at least 5% of combined City assets, liabilities, revenues or expenditures.
Mandate	A requirement from a higher level of government that a lower level of government perform a task in a particular way, or perform a task to meet a particular standard, often without compensation from the higher level of government.
Measurement	A variety of methods used to assess the results achieved and improvements still required in a process or system. Measurement gives the basis for continuous improvement by helping evaluate what is working and what is not working.
Mill	The property tax rate, which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each $1,000 of assessed property valuation. One tenth of one cent.
Millage	The total tax obligation per $1,000 of assessed valuation of property.



GLOSSARY

Mission	A clear and concise statement that focuses on the purpose of the program and sets program goals to align practices with values. A mission statement is an actionable plan for a program's future, which includes the objectives, how these objectives will be reached, who is responsible for performance, and why the program must meet its goals.
Modified Accrual Basis of Accounting	A form of accrual accounting in which (1) expenditures are recognized when the goods or services are received and (2) revenues, such as taxes, are recognized when measurable and available to pay expenditures in the current accounting period.
Municipal Code	A collection of laws, rules, and regulations that apply to the City and its Citizens.
Municipal Service Provider	Services provided either by the municipality, or by an external agent on behalf of the municipality in terms of a service delivery agreement.
National Pollutant Discharge Elimination System	A permit program, which controls water pollution by regulating point sources that discharge pollutants into waters of the United States.
Net Position	An account in the equity section of the balance sheet reflecting the accumulated earnings of the Water & Sewer Fund, the Self-Insurance Funds, the Equipment Services Fund, or the City Centre Fund.
Non-Departmental	Referring to activities, revenues, and expenditures that are not assigned to a department.
Non-Major Fund	A fund that reports less than 10% of total governmental assets, liabilities, revenues or expenditures and less than 5% of combined City assets, liabilities, revenues or expenditures.
Object of Expenditure	An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.
Objective	Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific period.
Obligations	Amounts that a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.
Operating Expenses	The cost of personnel, materials, and equipment required for a department to function.



GLOSSARY

Operating Income	The excess of operating revenue over operating expenses, before interfund transfers, interest and other adjustments not directly related to operations. The concept of operating income applies only to enterprise, internal service and non-expendable and pension trust funds.
Operating Revenue	Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.
Ordinance	A municipal regulation or an authoritative decree or law.
Pandemic	A disease outbreak that spreads across countries or continents.
Pay-as-you-go Basis	A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.
Per Capita	A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.
Performance Budget	A budget format that includes (1) performance goals and objectives and (2) demand, workload, efficiency, and effectiveness (outcome or impact) measures for each governmental program.
Performance Measures	Indicators used in budgets to show, for example, (1) the amount of work accomplished, (2) the efficiency with which tasks were completed, and (3) the effectiveness of a program, which are often expressed as the extent to which objectives were accomplished.
Performance Measurement System	The City's methodology for monitoring performance measures and Key Intended Outcomes. See Quarterly Performance Report.
Permit Revenue	Fees imposed on construction-related activities and for the acquisition of other non-business permits (e.g. dog, bicycle).
Personal Services	Expenditures for salaries, wages, and fringe benefits of government employees.
Potable Water	Water that is fit to drink.



GLOSSARY

Prior-year Encumbrances	Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.
Productivity	The cost per unit of goods or services, holding quality constant. Productivity increases when the cost per unit goes down but quality remains constant or increases.
Program	A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.
Program Budget	A budget format that organizes budgetary information and allocates funds along program rather than departmental lines.
Property Tax	A tax levied on the assessed value of real and personal property. This tax is also known as ad valorem tax.
Proprietary Funds	The Enterprise Fund account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.
Public Hearing	An open meeting regarding proposed operating or capital budget allocations, which provides citizens with an opportunity to voice their views on the merits of the proposals.
Purchase Order	An agreement to buy goods and services from a specific vendor with a promise to pay on delivery.
Quality	Excellence, as defined by the customer.
Reappropriation	The process of bringing forward unspent dollars from the previous fiscal year budget to the current approved budget.
Reserve	An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

GLOSSARY

Reserves	A portion of the fund balance or retained earnings legally segregated for specific purposes.
Resolution	A special or temporary order of legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.
Resources	Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.
Revenues	All amounts of money received by a government from external sources for the purpose of financing the operations of the government.
Retained Earnings	Cumulative net earnings or profits.
Revenue Bond	This type of bond is backed only by revenues which come from a specific enterprise or project, such as a hospital or toll road.
Rollback Rate	The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes for new construction.
Service Level	Services or products that comprise actual or expected output of a given program. Focus is on result, not measures of workload.
Source of Revenue	Revenues are classified according to their source or point of origin.
Special Assessment	A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.
Special Revenue Fund	A fund used to account for revenues legally restricted to expenditures for a particular purpose.
State Housing Initiatives Partnership Program (SHIP)	A State of Florida housing initiative program which provides local funding to implement and/or supplement the following programs: housing development, down payment assistance, housing acquisition and rehabilitation, homeownership assistance, and homebuyers counseling and technical assistance.
Statute	A law enacted by a legislative body.



GLOSSARY

Strategic Plan	A document outlining long-term goals, critical issues, and action plans that will increase the organization's effectiveness in attaining its mission, priorities, goal and objectives. Strategic planning starts with examining the present, envisioning the future, choosing how to get there, and making it happen.
Taxable Value	The assessed value less homestead and other exemptions, if applicable.
Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.
Temporary Positions	An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads or to address temporary staffing needs. Temporary employees are on a per-hour basis, and do not receive benefits.
Transport Fees	The cost to provide ambulance transportation to patients from home to hospital.
Truth in Millage	The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements, and advertisement specifications prior to the adoption of a budget tax rate.
Trust Funds	A fund established to receive money that the local government holds on behalf of individuals or other governments; the government holding the money has little or no discretion over it. Examples include employee pension funds and taxes collected for other governments.
Unappropriated	Not obligated for specific purposes. (See Undesignated)
Unassigned Fund Balance	The portion of a fund balance that is not restricted for a specific purpose and is available for general appropriation.
Undesignated	Without a specific purpose. (See Unappropriated)
Unencumbered Balance	The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future use.
User Charges	The payment of a fee for direct receipt of a public service by the party who benefits from the service.

GLOSSARY

User Fees	Charges for expenses incurred when services are provided to an individual or group and not the community at large. The key to effective utilization of user fees is being able to identify specific beneficiaries of services and then determine the full cost of the service they are consuming (e.g. building inspections).
Utility Tax	Taxes levied on consumer consumption of utility services provided in the City. The tax is levied as a percentage of gross receipts.
Vision 2030	A committee of elected officials and residents completing a long-range strategic plan for the City.
Water & Sewer Fund	An enterprise fund established to account for the resources and uses of the Utilities function of the City and is prepared on the full accrual basis of accounting. The Utilities function consists of the provision of a clean water source and the proper disposal of wastewater. The Water & Sewer Fund is an enterprise fund and as such receives its revenues from charges levied for the provision of services to users.
Working Capital	A calculation of the current assets minus the current liabilities.

ACRONYMS

ACFR	Annual Comprehensive Financial Report
ADA	Americans with Disabilities Act
AI	Audubon International
AED	Automatic External Defibrillator
AMR	Automatic Meter Reading
ARV	Air Release Valves
AMI	Automatic Metering Infrastructure
ARPA	American Rescue Plan Act
AWWA	American Water Works Association
BHAP	Behavioral Health Access Program
BPCP	Bacteria Pollution Control Plan
CAAS	Commission on Accreditation of Ambulance Services
CARES	Coronavirus Aid Relief and Economic Security Act
CCR	Consumer Confidence Report
CDBG	Community Development Block Grant
CEI	Construction Engineering and Inspection
CEMP	Comprehensive Emergency Management Plan
CERT	Community Emergency Response Team
CFAI	Commission on Fire Accreditation International
CIP	Capital Improvement Program
CIT	Crisis Intervention Training
COLA	Cost of Living Adjustment
COVID-19	Coronavirus Disease
CPI	Consumer Price Index
CPR	Cardiopulmonary Resuscitation
CRS	Community Rating System
CRM	Citizen Request Management
CST	Communications Service Tax
DEP	Department of Environmental Protection
DRC	Development Review Committee
DUI	Driving Under the Influence
ECMS	Electronic Content Management System
EEO	Equal Employment Opportunity
EMS	Emergency Medical Services
EOC	Emergency Operations Center
ERP	Enterprise Resource Planning
EV	Electric Vehicle
EXP	Expenditure Budget
FAPPO	Florida Association of Public Purchasing Officers
FDEP	Florida Department of Environmental Protection
FDLE	Florida Department of Law Enforcement
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
FGBC	Florida Green Building Coalition

ACRONYMS

FIU	Field Interface Unit
FPL	Florida Power and Light
FRDAP	Florida Recreation Development Assistance Program
FTE	Full-Time Equivalent
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GHG	Greenhouse Gas
GIS	Geographic Information Systems
HHW	Household Hazardous Waste
HID	High Intensity Discharge
HR	Human Resources
HUD	Housing and Urban Development
HVAC	Heating, Ventilating and Air Conditioning
ISO	Insurance Services Office
IT	Information Technology
ICAC	Internet Crimes Against Children
LEED ®	Leadership in Energy and Environmental Design
LF	Linear Feet
LHAP	Local Housing Assistance Plan
MPO	Metropolitan Planning Organization
MSPA	Municipal Services Provider Agreement
MSW	Maintenance Service Worker
NIBRS	National Incident-Based Reporting
NPDES	National Pollutant Discharge Elimination System
OEM	Original Equipment Manufacturer
PAFR	Popular Annual Financial Report
PW	Public Works
RFID	Radio Frequency Identification
RFP	Request for Proposals
ROSC	Return of Spontaneous Circulation
RRB	Resource Recovery Board
RTCC	Real-Time Crime Center
SAN	Storage Area Network
SCADA	Supervisory Control and Data Acquisition
SET	Special Enforcement Team
SFRCC	South Florida Regional Climate Compact
SFWMD	South Florida Water Management District
SHIP	State Housing Initiative Partnership
SLA	Service Level Agreement
SMART	Specific Measurable Achievable Realistic and Timely
SOE	Supervisor of Elections
SRO	School Resource Officer
SWAT	Special Weapons and Tactics

ACRONYMS

TAC	Technical Advisory Committee
TRIM	Truth in Millage
UCR	Uniform Crime Report
USPCA	United States Police Canine Association
USW	Utility Service Worker
WWS	Water and Wastewater Services